

FINAL MINUTES

**TRANSPORTATION AGENCY FOR MONTEREY COUNTY
SERVICE AUTHORITY FOR FREEWAYS EMERGENCIES AND MONTEREY
COUNTY REGIONAL DEVELOPMENT IMPACT FEE
JOINT POWERS AGENCY**

EXECUTIVE COMMITTEE MEETING

*Members are: Kimbley Craig (Chair),
Fernando Armenta (1st Vice Chair), Alejandro Chavez (2nd Vice Chair),
Jane Parker (Past Chair),
Dave Potter (County representative), Robert Huitt (City representative)*

Wednesday, April 1, 2015

*** 9:00 a.m. ***

Transportation Agency Conference Room
55-B Plaza Circle, Salinas

1. **CALL TO ORDER:** Chair Craig called the meeting to order at 9:02 a.m. Committee members present: Chavez, Huitt, and alternates Markey for Parker, Martinez for Armenta and Mohammadi for Potter. Staff present: Goel, Hale, Muck, Rodriguez, Watson, and Wright. Others present: Agency Counsel Reimann; & Todd Bodem, City of Sand City.
 2. **PUBLIC COMMENTS:** None.
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3. **CONSENT AGENDA:**
On a motion by Committee Member Chavez and seconded by Committee Member Huitt, the committee voted 6– 0 to approve the consent agenda.
 - 3.1 **APPROVED** minutes from the Executive Committee meeting of March 4, 2015.
 - 3.2 **RECEIVED** the legislative advisor’s six-month evaluation.
 - 3.3 **APPROVED** out-of-state travel for two staff or one staff and one Board member to the American Public Transportation Association (APTA) Rail Conference in Salt Lake City, in June 2015.
 - 3.4 **RECEIVED** federal legislative update and report from meetings in Washington D.C.

END OF CONSENT

4. **RECEIVED** update on transportation expenditure plan development activities.

Theresa Wright, Community Outreach Coordinator, gave an update on the transportation expenditure plan. She reported the Agency continues to do public outreach presentations to community leaders, business groups and organizations. She also reported that the Agency received five proposals in response to the RFP for the Transportation Sales Tax Public Outreach Plan Consultant. The review committee ranked each proposal independently, and based upon their cumulative scores, the top three consulting teams selected for interviews were:

The Interview Committee comprised of staff members from TAMC, MST, Monterey Bay Aquarium and California Alliance for Jobs conducted interviews on Friday, March 27th and Monday, March 30th. At the end of each interview, committee members independently rated each consultant team. On Monday, the committee wrapped up the interview process with an evaluation of each team's interview, proposal and rating score. At the conclusion the interview committee selected the top rated candidate for the consultant position. Staff is currently working with Agency Counsel to prepare a contract and present the consulting team to the Board for approval.

5. **RECEIVED** update on state audit action plan implementation.

Executive Director Debbie Hale reported the Agency is reviewing the draft Procurement Policies prepared by the Rural Counties Task Force and is making edits to tailor the document to the Agency. She noted that staff is currently assembling policies for construction management from other agencies and will prepare a draft set of policies for Board adoption. Director Hale noted that the Agency reimbursed Caltrans \$29,786 for FHWA funds utilized on disallowed contract amendments for the Carmel Hill Beach Road projects, noting this was approved by the Board in January. The Agency will reimburse Caltrans a total of \$821,858.90 related to amendments to Parsons Transportation Group and Harris & Associates contracts related to the Rail to Salinas extension project work. She noted that the Agency has not heard back from Caltrans on the agreement to make payments, and the restrictions on what funds could be used. The Agency has taken all actions required to discontinue current practice of loaning RSTP funds to member agencies and to assure that billings to Caltrans and AMBAG are based on actual costs incurred based on actual hours worked.

6.

On a motion by Committee Member Markey and seconded by Committee Member Chavez, the committee voted 6– 0, the following:

1. **RECEIVED** the state legislative update; and
2. **RECOMMENDED** that the Board adopt positions on bills of interest to the Agency.

Christina Watson, Principal Transportation Planner, presented the list of state bills last updated on March 31, 2015. She noted that there are several new bills of interest to the Agency.

7. **CLOSED SESSION**

The Committee went into closed session regarding Public Employment Pursuant to Government Code section §54957, the Executive Committee conferred concerning employment contract with the Agency's Executive Director.

RECONVENED in open session:

The Committee reconvened in open session and Committee Chair Craig reported that the Committee would report the recommendation to the Board in April.

8. **RECEIVED** a report on the draft agenda for TAMC Board meeting of April 22, 2015.

Executive Director Hale highlighted the draft TAMC Board agenda items proposed for April 22, 2015. She reported the Board would be taking a group photo. The Board will be holding a closed session to confer concerning employment contract with the Agency's Executive Director. The Board will receive an update on the Via Salinas Valley Project and the Rail Extension to Monterey County Project. On the consent agenda the Board will be asked to adopt the Transportation Development Act Guidelines and the State Legislative positions on bills of interest to the Agency.

9. **ADJOURNMENT**

Chair Craig adjourned the meeting at 10:23 a.m.


Elouise Rodriguez, Senior Administrative Assistant