



Regional Transportation Planning Agency - Local Transportation Commission  
 Monterey County Service Authority for Freeways & Expressways - Email: [info@tamcmonterey.org](mailto:info@tamcmonterey.org)

**AGENDA**  
**TRANSPORTATION AGENCY FOR MONTEREY COUNTY**  
**SERVICE AUTHORITY FOR FREEWAYS EMERGENCIES**  
**AND**  
**MONTEREY COUNTY REGIONAL DEVELOPMENT IMPACT FEE**  
**JOINT POWERS AGENCY**

**Wednesday, January 24, 2018**  
**Agricultural Center Conference Room**  
**1428 Abbott Street**  
**Salinas, California**  
**\*\*9:00 AM\*\***

*(Agendas are on display and are posted 72 hours prior to the scheduled meeting at the Transportation Agency office and at these public libraries: Carmel, Monterey, Salinas Steinbeck Branch, Seaside, Prunedale, King City, Hartnell College, Monterey Peninsula College, and Cal State University Monterey Bay. Any person who has a question concerning an item on this agenda may call the Transportation Agency office at 831-775-0903 to make inquiry concerning the nature of the item described on the agenda.) The agenda and all enclosures are available on the Transportation Agency website: [www.tamcmonterey.org](http://www.tamcmonterey.org), by clicking on Transportation Agency Board, meetings and agendas, click on agenda item and open it, click on report attachments listed at end of report.*

**1. QUORUM CHECK – CALL TO ORDER**

*Transportation Agency by-laws require a quorum of a minimum of 9 voting members, including a minimum of 7 city representatives and 1 county representative.*

*If you are unable to attend, please contact your alternate. Your courtesy to the other Transportation Agency Board members to assure a quorum is appreciated.*

**PLEDGE OF ALLEGIANCE**

**2. PUBLIC COMMENTS**

Any person may address the Transportation Agency Board at this time. Presentations should not exceed three minutes, should be directed to an item **NOT** on today's agenda, and should be within the jurisdiction of the Transportation Agency Board. *Though it is not required, the Transportation Agency Board appreciates your cooperation in completing a speaker request form available on the table at the entrance to the meeting*

room. Please give the completed form to the Transportation Agency Administrative Assistant. If you have handouts, please provide 30 copies for the entire Board before the meeting starts or email to Agency Administrative Assistant 24 hours in advance of the meeting.

### 3. **CONSENT AGENDA**

Approve the staff recommendations for items listed below by majority vote with one motion. Any member may pull an item off the Consent Agenda to be moved to the end of the **CONSENT AGENDA** for discussion and action.

### 4. **ELECTION OF OFFICERS**

1. **RECEIVE** report from Nominating Committee and **ELECT** Chair, 1st Vice Chair and 2nd Vice Chair of the Board, for the term beginning upon their election through the next election of officers at the beginning of the January 23, 2019 Board meeting; and
2. **RECEIVE** report from Nominating Committee and **ELECT** members of the Executive Committee for the term beginning upon their election through the next election of officers at the beginning of the January 23, 2019 Board meeting.

- Goel

*Agency bylaws require the election of officers at the beginning of the Agency's January meeting. The Nominating Committee is recommending election of the following officers for 2018:*

- *John Phillips, Chair*
- *Robert Huitt, 1st Vice Chair*
- *Luis Alejo, 2nd Vice Chair*
- *Alejandro Chavez, Past Chair*
- *Simon Salinas, County Representative*
- *Ed Smith, City Representative*

### 5. **PRESENT** Transportation Excellence Awards.

- Wright

*The Transportation Agency released a call for nominations for the "17th Annual Transportation Excellence Awards" in October 2017 to encourage and appreciate efforts made by residents, businesses and employees to improve transportation in the region.*

### 6. **Draft 2018 Regional Transportation Plan Public Hearing:**

1. **RECEIVE** presentation on the Draft 2018 Regional Transportation Plan;
2. **OPEN** public hearing on the Draft 2018 Regional Transportation Plan;
3. **RECEIVE** public comments; and
4. **CLOSE** public hearing.

- Leonard

*The Transportation Agency adopts a Regional Transportation Plan every four years to provide a basis for allocating state and federal funding to transportation projects in Monterey County. The next update is due by June 2018. The 2018 Plan is intended to be a technical update to the 2014 Plan, reflecting changes in revenue forecasts and updated local and regional project lists. The Agency prepares the plan in coordination with the Association of Monterey Bay Area Governments (AMBAG) to be consistent with the regional Sustainable Communities Strategy.*

7. **APPROVE** notice to Agency bylaws to add a seventh non-voting ex officio member representing California State University, Monterey Bay to the TAMC Board of Directors.

- Hale

*Cal State Monterey Bay President Eduardo Ochoa submitted a request to designate the University as a voting ex officio member of the Transportation Agency Board of Directors. The Executive Committee recommends naming the University as a regular, non-voting ex officio Board member.*

8. **PRESENT** Transportation Agency Employee of the Quarter to Ariana Green.

- Hale

*Ariana Green, Associate Transportation Planner, has been selected by the employees of the Transportation Agency for Monterey County as the Employee of the Quarter for October – December 2017.*

9. **RECEIVE** reports from Transportation Providers:
  - Caltrans Director's Report and Project Update -Gubbins
  - Monterey Peninsula Airport - Sabo
  - Monterey-Salinas Transit - Sedoryk
  - Monterey Bay Air Resources District - Stedman
10. Reports on meetings attended by Board Members at Transportation Agency expense, as required by state law.
11. Executive Director's Report.
12. Announcements and/or comments from Transportation Agency members on matters that they wish to put on future Transportation Agency agendas.

13. **ADJOURN**

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**BEGINNING OF CONSENT AGENDA:** Approve the staff recommendations for items listed below by majority vote with one motion. Any member may pull an item off the Consent Agenda to be moved to the end of the **CONSENT AGENDA** for discussion and action.

### **ADMINISTRATION and BUDGET**

- 3. 1.1 APPROVE** minutes of the Transportation Agency for Monterey County (TAMC) The Service Authority for Freeways and Expressways, and the Monterey County Regional Development Impact Fee Joint Powers Agency for December 6, 2017.

**- Rodriguez**

- 3. 1.2 ACCEPT** the list of checks written for November and December 2017 and credit card statements for the months of October and November 2017.

**- Delfino**

*The list of checks and copies of credit card statements are submitted to the Transportation Agency Board each month in accordance with the recommendation from the Transportation Agency's independent Certified Public Accountant to keep the Board informed about the Transportation Agency's financial transactions.*

- 3. 1.3 AMEND** Executive Director Hale's contract to increase compensation effective January 1, 2018 and to provide a one-time bonus in 2018.

**- Goel**

*Executive Director Hale has asked for consideration of a pay increase in recognition of her role over the past year in achieving the milestone of self-help status for Monterey County and a good performance evaluation.*

- 3. 1.4 AUTHORIZE** the Executive Director to recruit and hire a Transportation Planner position not currently in the adopted Agency budget.

**- Muck**

*This action authorizes hiring an additional Transportation Planner not included in the Agency's current adopted budget. The number of Agency Transportation Planners will return to the current number (six) when a current planner departs for graduate school summer 2018.*

- 3. 1.5 RECEIVE** report on conferences or training attended by agency staff.

**- Muck**

*Agency staff occasionally attends conferences or trainings at Agency expense that are pertinent to their roles in pursuing the Agency's mission. These events allow the staff to stay current and participate in the development of transportation*

*practices and policies related to their roles.*

## **BICYCLE, PEDESTRIAN, TRANSIT, and SOCIAL SERVICES**

### **3. 2.1 Senior & Disabled Transportation Grant Program of Projects:**

1. **ADOPT** Resolution 2018-01 programming \$1.5 million of Measure X funds for the Senior & Disabled Transportation Program of Projects, as follows:
  - The Veterans Transition Center of California - Mobility Opportunities for Veterans - \$258,689
  - Blind and Visually Impaired Center - Orientation and Mobility Training - \$178,550
  - Josephine Kernes Memorial Pool - Kernes Pool Transportation Voucher Program - \$147,000
  - Alliance on Aging - Senior Transportation Specialist Project - \$170,000
  - ITN Monterey County - Dignified Transportation of Seniors and Visually Impaired Adults - \$745,761
2. **AUTHORIZE** the Executive Director to execute Measure X Senior & Disabled Transportation Funding Agreements with grantees, subject to Agency counsel approval.

**- Murillo**

*The Transportation Agency approved a call for applications for the first cycle of Measure X Senior and Disabled Transportation Program competitive grants at the October 2017 meeting. The grant applications for funding were due on December 1, 2017. Staff established a review committee of the eXcellent Transportation Oversight Committee and the Monterey-Salinas Transit Mobility Advisory Committee members to review and rank the applications, and provide funding recommendations.*

### **3. 2.2 Monterey-Salinas Transit State of Good Repair Program:**

1. **ADOPT** Resolution 2018-02 programming \$772,263 of Fiscal Year 2017-18 State of Good Repair Program funds to Monterey-Salinas Transit to fund a bus procurement; and
2. **AUTHORIZE** the Executive Director to sign and submit regional agency certifications and assurances.

**- Murillo**

*Funded by Senate Bill 1, the State of Good Repair Program provides money for transit maintenance, rehabilitation and capital projects. Monterey-Salinas Transit will be using these funds to support a future bus procurement that will replace old diesel buses that have met their useful life.*

## **PLANNING**

**3. 3.1 ADOPT** final 2018 Legislative Program.

- Watson

*The purpose of the legislative program is to set general principles to guide staff and Board responses to proposed legislative or budgetary issues. The program also notifies state representatives of the Transportation Agency's position on issues of key importance to the agency.*

**3. 3.2 RECEIVE** federal legislative update.

- Watson

*The new federal tax law has several implications for transportation funding, and a new infrastructure spending bill has not yet been announced.*

**3. 3.3 RECEIVE** state legislative update.

- Watson

*The main state legislative activities during the winter recess relate to the implementation of Senate Bill 1 (SB 1) and two efforts to repeal that bill. The Legislature reconvenes on January 3, and the Governor is slated to publish his draft budget on January 10.*

## **PROJECT DELIVERY and PROGRAMMING**

**3. 4.1 APPROVE** the release of a request for proposals for Sales Tax Estimating and Revenue Capture.

- Zeller

*The proposed scope of work includes reviewing historical sales tax revenue generation, auditing sales tax collection, estimating future sales tax revenues and preparing revenue information necessary for any potential bond issuance for Measure X funds.*

## **RAIL PROGRAM**

**3. 5.1 APPOINT** Dave Potter to represent TAMC on the Policy Committee of the Coast Rail Coordinating Council and appoint Mike LeBarre as his alternate.

- Watson

*On January 8, 2018, the Rail Policy Committee recommended that the TAMC Board appoint Dave Potter as the 2018 TAMC representative to the Policy Committee of the Coast Rail Coordinating Council and appoint Mike LeBarre as his alternate.*

## REGIONAL DEVELOPMENT IMPACT FEE

3. 6.1 **ACCEPT** the Regional Development Impact Fee Joint Powers Agency's audit report for fiscal year ending June 30, 2017.

- Goel

*The auditors found no instances of noncompliance that are required to be reported under Government Auditing Standards, nor did they note any matters involving the internal control over financial reporting and its operation that they consider to be material weaknesses.*

## COMMITTEE MINUTES - CORRESPONDENCE

3. 7.1 **ACCEPT** draft minutes from Transportation Agency Committees:
- Executive Committee - January 3, 2018
  - Bicycle and Pedestrian Facilities Advisory Committee - No meeting this month
  - Rail Policy Committee - January 8, 2018
  - [Technical Advisory Committee](#) - January 4, 2018
  - [eXcellent Transportation Oversight Committee](#) - January 16, 2018 (agenda)

- Rodriguez

3. 7.2 **RECEIVE** selected correspondence sent and received by the Transportation Agency for January 2018.

- Hale

**END OF CONSENT AGENDA**

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## **ANNOUNCEMENTS**

Next Transportation Agency for Monterey County meeting will be on  
Wednesday, February 28, 2018

**Agricultural Center Conference Room**  
**1428 Abbott Street**  
**Salinas, California**  
**9:00 A.M.**

Documents relating to an item on the open session that are distributed to the Board less than 72 hours prior to the meeting shall be available for public inspection at the Office of the Transportation Agency for Monterey County, 55-B Plaza Circle, Salinas, CA.

Documents distributed to the Agency Board at the meeting by staff will be available at the meeting; documents distributed to the Board by members of the public shall be made available after the meeting.

The Transportation Agency web site contains information from the Transportation Agency Resource Guide, including Transportation Agency Board members, Transportation Agency committee members, grant programs, etc. Visit us at: <http://www.tamcmonterey.org>.

**Transportation Agency for Monterey County**  
**55-B Plaza Circle, Salinas, CA 93901-2902**  
**Monday thru Friday 8:00 a.m. - 5:00 p.m.**  
**TEL: 831-775-0903**  
**FAX: 831-775-0897**

*If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 USC, Sec. 12132), and the federal rules and regulations adopted in implementation thereof. Individuals requesting a disability-related modification or accommodation, including auxiliary aids or services, may contact Transportation Agency at 831-775-0903. Auxiliary aids or services include wheelchair accessible facilities, sign language interpreters, Spanish Language interpreters and printed materials, and printed materials in large print, Braille or on disk. These requests may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting, and should be made at least 72 hours before the meeting. All reasonable efforts will be made to accommodate the request.*





## *Memorandum*

**To:** Board of Directors  
**From:** Rita Goel, Director of Finance & Administration  
**Meeting Date:** January 24, 2018  
**Subject:** **Election of 2018 Officers**

### **RECOMMENDED ACTION:**

#### **ELECTION OF OFFICERS**

1. **RECEIVE** report from Nominating Committee and **ELECT** Chair, 1st Vice Chair and 2nd Vice Chair of the Board, for the term beginning upon their election through the next election of officers at the beginning of the January 23, 2019 Board meeting; and
2. **RECEIVE** report from Nominating Committee and **ELECT** members of the Executive Committee for the term beginning upon their election through the next election of officers at the beginning of the January 23, 2019 Board meeting.

### **SUMMARY:**

Agency bylaws require the election of officers at the beginning of the Agency's January meeting. The Nominating Committee is recommending election of the following officers for 2018:

- John Phillips, Chair
- Robert Huitt, 1st Vice Chair
- Luis Alejo, 2nd Vice Chair
- Alejandro Chavez, Past Chair
- Simon Salinas, County Representative
- Ed Smith, City Representative

### **FINANCIAL IMPACT:**

None.

### **DISCUSSION:**

At its December 6, 2017 meeting, the Board appointed Council member Craig, and Supervisor Parker to the Nominating Committee.

Current members of the Executive Committee are, Chair; Alejandro Chavez, 1st Vice Chair; John Phillips, 2nd Vice Chair; Robert Huitt, Past Chair; Kimbley Craig, County representative; Luis Alejo,

and City representative; Ed Smith.

The Nominating committee is recommending the following:

- John Phillips, Chair
- Robert Huitt, 1st Vice Chair
- Luis Alejo, 2nd Vice Chair
- Alejandro Chavez, Past Chair
- Simon Salinas, County Representative
- Ed Smith, City Representative

There will also be an opportunity for nominations from the floor.

Staff is asking the Board to elect the officers of the Board and members of the Executive Committee for 2018.



TRANSPORTATION AGENCY FOR MONTEREY COUNTY

**Memorandum**

**To:** Board of Directors  
**From:** Theresa Wright, Community Outreach Coordinator  
**Meeting Date:** January 24, 2018  
**Subject:** **Transportation Excellence Awards**

**RECOMMENDED ACTION:**

**PRESENT** Transportation Excellence Awards.

**SUMMARY:**

The Transportation Agency released a call for nominations for the "17th Annual Transportation Excellence Awards" in October 2017 to encourage and appreciate efforts made by residents, businesses and employees to improve transportation in the region.

**FINANCIAL IMPACT:**

None.

**DISCUSSION:**

Each year, the Transportation Agency for Monterey County seeks nominations for "Transportation Excellence Awards" to show its appreciation to the local community for its outstanding efforts to improve transportation in Monterey County.

The program has award categories for individuals, businesses/groups, programs and projects. Examples of potential awards include but are not limited to:

- Transportation employees who excel at their jobs and go the extra mile to promote the most efficient use of the transportation system.
- Innovative activities that promote more efficient use of the local transportation network.
- Citizens or organizations that have made significant efforts to inform and educate the public about transportation issues.
- Successful efforts to improve transit services and encourage the use of alternatives to driving alone.

The Agency's Executive Committee selected the following individuals, programs and projects to receive 2017 Transportation Excellence Awards:

**Individuals**

- Heather Lanier/Carissa Chapellet - Big Sur Bypass Trail Project
- John Viarengo - Salinas Traffic and Transportation Commission

**Programs**

- Reduced Pricing Bus Passes - Monterey-Salinas Transit
- Bike and Pedestrian Safety Public Education Program - City of Monterey

**Projects**

- Holman Highway 68 Roundabout Project - City of Monterey, Caltrans
- Pfeiffer Canyon Bridge - Caltrans
- Elkhorn Road Emergency Storm Damage Repair - County of Monterey

Certificates of appreciation will be presented to the following TAMC employees recognizing their 5 year and 10 year anniversaries:

- Ariana Green - 5 year anniversary
- Maria Montiel - 10 year anniversary
- Todd Muck - 10 anniversary

The ceremony will also recognize the services of outgoing TAMC Board Chair, Alejandro Chavez.



TRANSPORTATION AGENCY FOR MONTEREY COUNTY

***Memorandum***

**To:** Board of Directors  
**From:** Grant Leonard, Transportation Planner  
**Meeting Date:** January 24, 2018  
**Subject:** **Draft 2018 Regional Transportation Plan Public Hearing**

**RECOMMENDED ACTION:**

**Draft 2018 Regional Transportation Plan Public Hearing:**

1. **RECEIVE** presentation on the Draft 2018 Regional Transportation Plan;
2. **OPEN** public hearing on the Draft 2018 Regional Transportation Plan;
3. **RECEIVE** public comments; and
4. **CLOSE** public hearing.

**SUMMARY:**

The Transportation Agency adopts a Regional Transportation Plan every four years to provide a basis for allocating state and federal funding to transportation projects in Monterey County. The next update is due by June 2018. The 2018 Plan is intended to be a technical update to the 2014 Plan, reflecting changes in revenue forecasts and updated local and regional project lists. The Agency prepares the plan in coordination with the Association of Monterey Bay Area Governments (AMBAG) to be consistent with the regional Sustainable Communities Strategy.

**FINANCIAL IMPACT:**

The 2018 Regional Transportation Plan's financial estimate identified a total of approximately \$4.8 billion in projected funding for transportation projects in Monterey County through the 2040 horizon year of the plan, in current year dollars.

**DISCUSSION:**

The Transportation Agency prepares a Regional Transportation Plan every four years, which provides a basis for actions to allocate state and federal funding to transportation projects in Monterey County. This update reflects the projects that have already been prioritized by the Transportation Agency in documents such as the recently-adopted 5-year Integrated Funding Plan, Measure X, the Regional Transportation Improvement Program and the prior Regional Transportation Plan.

The Agency prepares its plan in coordination with the Association of Monterey Governments, which

prepares a Metropolitan Transportation Plan and Sustainable Communities Strategy for the three-county Monterey Bay Area in its role as the federal Metropolitan Planning Organization for this region. These plans outline the Agency's priorities for meeting future transportation and mobility needs, consistent with the policy goals and objectives adopted by the Board, as well as within the constraints of a transportation revenue forecast over the 20-year planning horizon of the documents.

The Regional Transportation Plan (RTP) includes three main components: 1) A Policy Element communicating goals and measurable objectives for improving the transportation system, 2) a Financial Element that includes a forecast of revenues over the life of the plan, and 3) an Action Element that includes a list of projects to be funded within the capacity of the funding forecast, which meet the goals and objectives identified in the document. The RTP does not approve any particular project, but does review the environmental impacts of all proposed projects on a "program level."

This addition of the Regional Transportation Plan is a technical update to the 2014 Regional Transportation Plan. The technical update addresses two of the three elements of the RTP, the Financial Element and the Action Element, while leaving in place the Policy Element from the 2014 RTP. The Financial Element update incorporates changes in the revenue forecast for funding transportation improvements in Monterey County, including the addition of Measure X and Senate Bill 1 funds. The Action Element update reflects the addition of new projects within Monterey County (such as those listed in Measure X), and removal of completed projects (such as the Holman Highway Roundabout). Both the funding update and the revised project list were drafted earlier this year, with the final project list approved at the April 26, 2017 Board meeting.

The Policy Element of the Regional Transportation Plan provides a framework for selecting and evaluating transportation projects to meet Monterey County's mobility needs over the twenty year lifetime of the plan. The Policy Element is also designed to be consistent with statewide goals, policies, and measures, and those outlined in the 2040 Metropolitan Transportation Plan/Sustainable Communities Strategy Update. The current Policy Element is also consistent with the goals and objectives of Measure X, and the vision provided by the Board of Directors at the September 27, 2017 Strategic Planning workshop.

Since the passage of SB 375, state law requires that Regional Transportation Plans be consistent with local Sustainable Communities Strategies. Collaborating with AMBAG on a coordinated Regional Transportation Plan/Metropolitan Transportation Plan/Sustainable Communities Strategy update allows for one Environmental Impact Report (EIR) to be prepared for all three documents. Attached is a summary from AMBAG regarding the Metropolitan Transportation Plan/Sustainable Communities Strategy Update, as well as a timeline for the coordinated plan adoption process.

To align the review process for these coordinated documents, the Agency released the Draft 2018 Monterey County Regional Transportation Plan on December 14, 2017 for a public review period closing February 5. This is concurrent with AMBAG's review period. As part of this process, the Agency is required to hold a public hearing on the draft plan. The document is also available for review on the Agency website and email notices of its availability were distributed to member jurisdictions, state and federal resource agencies, citizen advisory committees and other public

stakeholders.

Any public testimony or written comments received by the Agency and AMBAG on the draft plan for Monterey County will be addressed in the final document, which staff expects to present to the Board for adoption no later than June 27, 2018. AMBAG adoption of the final Metropolitan Transportation Plan, Sustainable Communities Strategy and the Draft EIR is scheduled on June 13, 2018.

**ATTACHMENTS:**

- Timeline for Update of Regional Transportation Plan - Metropolitan Transportation Plan

**WEB ATTACHMENTS:**

[Draft 2018 RTP Summary](#)

# 2040 MTP/SCS Timeline



**2015**

**2016**

**2017**

**2018**

**October 2015 - Summer 2017**  
CARB GHG Emissions Target Revision

**January - February 2015**  
Create the framework & methodology for developing the 2040 MTP/SCS

**April 2014**  
Finalize MTP/SCS Work Program

**April - June 2015**  
Communicate with jurisdictions and stakeholders about implementation of AMBAG's 2040 MTP/SCS Plan

**July 2015 - February 2016**  
Collect necessary data from local jurisdictions on input from cities and counties for AMBAG's Growth Forecast and develop a list of local scenario planning options

**January - December 2016**  
Update the Regional Travel Demand Model

**April - November 2016**  
Update Transportation Project & Program Cost Estimates

**October 2016**  
Growth Forecast, Land Use Patterns & Financial Assumptions for MTP/SCS

**July - December 2016**  
Develop Financial Revenue Projections for AMBAG's 2040 MTP/SCS

**September 2016**  
Deadlines for input from local jurisdictions on AMBAG's Regional Growth Forecast & RTPAs to provide preliminary input on all planned projects to AMBAG for MTP/SCS

**March - May 2017**  
Conduct county-specific 2040 MTP/SCS planning workshops to fulfill SB375 outreach requirements

**January - December 2017**  
Prepare Draft EIR

**February 2017**  
RTPAs to approve & submit final project list

**February - June 2017**  
Evaluate Preferred Revenue Constrained Scenario and EIR Alternatives

**July - December 2017**  
Prepare Draft MTP/SCS

**January - March 2018**  
Conduct extensive outreach to cities, counties, stakeholders, and the public on the Draft 2040 MTP/SCS to fulfill State & Federal requirements. Begin public comment period on Draft 2040 MTP/SCS & EIR

**March - May 2018**  
Respond to comments and MTP/SCS modifications

**June 2018**  
AMBAG certifies Final EIR and approves 2040 MTP/SCS

**September 2015 - December 2016**  
AMBAG discuss and submits regional GHG reduction methodology to CARB

**December 2016 - March 2017**  
Development of SCS Alternative(s) for achieving new CARB GHG reduction targets

**August 2015 - October 2016**  
Update 2040 Regional Growth Forecast

**September 2016 - June 2017**  
Conduct workshops with Elected Officials and other appropriate outreach to fulfill State and Federal requirements

**November 2015 - June 2016**  
Refine MTP/SCS Vision, Goals, and Objectives

**December 2016**  
Final input on planned projects from the RTPAs for the Draft 2040 MTP/SCS

**December 2017**  
AMBAG releases the Draft EIR and Draft 2040 MTP/SCS for public review and comment

**December 2015**  
Issue Notice of Preparation for EIR

- Input from Local Jurisdictions & RTPAs
- Staff Actions Related to Policy/Plan Development
- Public Outreach
- AMBAG Board Action

**2015 - 2018**  
Develop and Implement Public Outreach, Education and Marketing Programs





TRANSPORTATION AGENCY FOR MONTEREY COUNTY

**Memorandum**

**To:** Board of Directors  
**From:** Debra L. Hale, Executive Director  
**Meeting Date:** January 24, 2018  
**Subject:** California State University at Monterey Bay Ex Officio Membership

**RECOMMENDED ACTION:**

**APPROVE** notice to Agency bylaws to add a seventh non-voting ex officio member representing California State University, Monterey Bay to the TAMC Board of Directors.

**SUMMARY:**

Cal State Monterey Bay President Eduardo Ochoa submitted a request to designate the University as a voting ex officio member of the Transportation Agency Board of Directors. The Executive Committee recommends naming the University as a regular, non-voting ex officio Board member.

**FINANCIAL IMPACT:**

Appointment of a new ex officio member to the TAMC Board would result in minimal costs related to updating Agency records and copying and mailing of agenda packets.

**DISCUSSION:**

CSUMB President Eduardo Ochoa sent a request to the Executive Director regarding an appointment to the Transportation Agency Board of Directors as a voting ex officio member. The Director noted that adding an ex officio member would require amendment of the Transportation Agency bylaws (**attached**) but that has been done before in the past, when the Agency added the City of Watsonville, but ex officios have always been non-voting.

The Executive Committee considered the request from California State University at Monterey Bay to be added as a member of the Transportation Agency for Monterey County Board of Directors a voting ex officio member. After some discussion regarding the benefits of having a University representative and the concerns with having too many ex officio Board members, the Executive Committee voted 3 - 2 (1 absent) to ask the Executive Director to ask President Ochoa if he would be willing to accept a non-voting ex officio seat for CSUMB, and if so, to place the matter before the full TAMC Board for its consideration on the regular agenda.

President Ochoa accepted the proposal, and the matter is now before the TAMC Board for its consideration.

**ATTACHMENTS:**

- Excerpt of TAMC Bylaws re: Amendments
- Proposed Bylaws Amendment Adding CSUMB Ex Officio Member

**Excerpt of TAMC Bylaws, as revised August 23, 2017:**

**13. PROCEDURE FOR APPROVING AND AMENDING BYLAWS**

- 13.1 Provided a quorum is present, these Bylaws may be amended at an AGENCY meeting by two-thirds (2/3) of the voting members.
- 13.2 Notice of the proposed amendment of the Bylaws shall be announced at the AGENCY meeting prior to the meeting at which the amendment will be voted upon.

**Proposed Amendment to TAMC Bylaws:**

5.2 **EX-OFFICIO MEMBERSHIP:** The purpose of ex-officio membership is to permit the ex-officio member(s) to participate in AGENCY discussion before and after a matter is allowed for discussion by the public. Ex-officio members shall have no vote on matters brought before the AGENCY. Ex-officio membership is not intended to evolve into full voting membership.

5.2.1 The Association of Monterey Bay Area Governments, Caltrans, the Monterey Bay Unified Air Pollution Control District, Monterey Peninsula Airport District, Monterey-Salinas Transit, [California State University at Monterey Bay](#) and City of Watsonville may appoint one member each to the AGENCY to serve as ex-officio members. Ex-officio members may be added or deleted by amending the Bylaws. Additional ex-officio members shall be limited to public agencies only. This restriction to public agencies does not affect the permanent ex-officio members described in this paragraph. As used here, “public agency” means the State of California or any department or agency thereof, a county, city, public corporation, municipal corporation or public district.



TRANSPORTATION AGENCY FOR MONTEREY COUNTY

***Memorandum***

**To:** Board of Directors  
**From:** Debra L. Hale, Executive Director  
**Meeting Date:** January 24, 2018  
**Subject:** **Employee of the Quarter**

**RECOMMENDED ACTION:**

**PRESENT** Transportation Agency Employee of the Quarter to Ariana Green.

**SUMMARY:**

Ariana Green, Associate Transportation Planner, has been selected by the employees of the Transportation Agency for Monterey County as the Employee of the Quarter for October – December 2017.

**FINANCIAL IMPACT:**

None.

**DISCUSSION:**

The Agency employees recognize Ariana Green for having a great attitude, for her professionalism, diligence and hard work on the Rideshare Program and Safe Routes to School Guidelines, and for her successful work on Active Transportation Program grants.

**ATTACHMENTS:**

- Employee of the Quarter- Green

# EMPLOYEE OF THE QUARTER

PRESENTED TO  
*Ariana Green*

*It is hereby certified that Ariana Green has been selected by the employees of the Transportation Agency for Monterey County as the Employee of the Quarter for October – December 2017.*

*The Agency employees recognize Ariana Green for having a great attitude, for her professionalism, diligence and hard work on the Rideshare Program and Safe Routes to School Guidelines, and for her successful work on Active Transportation Program grants.*

*On behalf of the Board of Directors of the Transportation Agency for Monterey County, it is our great pleasure to recognize Ariana Green for her exemplary service.*

*Recognized By*

*Acknowledged By*

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*TAMC Chair  
John Phillips*

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*Executive Director  
Debra L. Hale*

*Date: January 24, 2018*



## ***Memorandum***

**To:** Board of Directors  
**From:** Elouise Rodriguez, Senior Administrative Assistant  
**Meeting Date:** January 24, 2018  
**Subject:** **Caltrans Report**

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### **RECOMMENDED ACTION:**

**RECEIVE** reports from Transportation Providers:

- Caltrans Director's Report and Project Update -Gubbins
- Monterey Peninsula Airport - Sabo
- Monterey-Salinas Transit - Sedoryk
- Monterey Bay Air Resources District - Stedman

### **ATTACHMENTS:**

- ▣ Caltrans Director Report
- ▣ Caltrans Project Update



San Luis Obispo County Bike Club members on Highway 1 at Piedras Blancas

WINTER 2018

# Caltrans District 5



District Director  
**Timothy Gubbins**

*Provide a safe, sustainable, integrated and efficient transportation system to enhance California's economy and livability.*

## District Director's Report

A quarterly publication for our transportation partners

### Highway 1 Realignment Completed

Caltrans recently completed the \$21.3 million Highway 1 Piedras Blancas project, which realigned 2.8 miles of roadway to protect from rising sea levels, storms and coastal erosion in San Luis Obispo County. The project moved Highway 1 up to 475 feet inland from its previous alignment and installed parking for trail access at both ends of the new segment. The new facility features widened shoulders near the Hearst San Simeon State Park.

All land west of the realigned highway will become state park land once restoration and mitigation work is completed on the old alignment. Over the next several years, the project will also restore and enhance 12 acres of off-site state park lands to mitigate impacts to natural areas. Caltrans also contributed \$1.4 million for State Parks to construct a 3.5-mile new segment of the California Coastal Trail. The pathway will connect the existing network of bluff-top trails north and south of the new roadway with bicycle and pedestrian accessibility.

Highway 1 is a State Scenic Route, National Scenic Byway and All-American Road on the Pacific Coast Bicycle Route. More information:

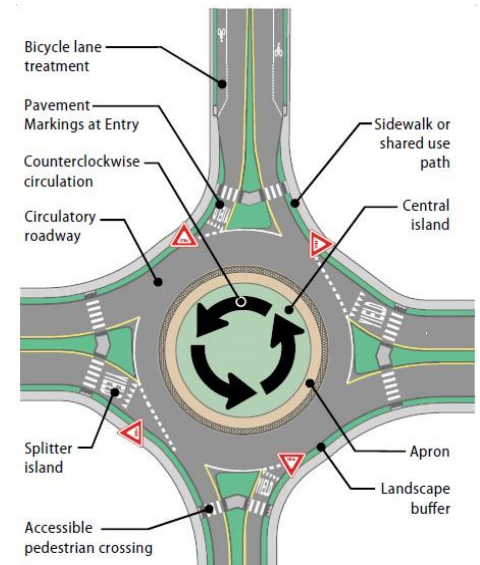
[http://www.dot.ca.gov/disto5/projects/slo1\\_piedras/index.htm](http://www.dot.ca.gov/disto5/projects/slo1_piedras/index.htm)



### Roundabout Benefits

So far, District 5 has implemented three roundabouts on the state highway system in Santa Barbara County and local partners are planning for more throughout the District. Roundabouts are safer, more efficient, less costly and more aesthetically appealing than conventional intersections, according to the Federal Highway Administration. They substantially reduce the types of crashes resulting in injury or loss of life—from 78 to 82 percent compared to conventional stop-controlled and signalized intersections. Safety benefits include reducing the following collision types:

- 37 percent overall
- 75 percent injury
- 90 percent fatality
- 40 percent pedestrian



Photos Source: FHWA

The likelihood and severity of collisions are reduced as travel speeds are lowered between 15 and 25 mph. The innovative improvement also features a continuous, circular flow of traffic. Motorists yield to other drivers' only before entering a roundabout; if no other vehicles are present, they continue moving. The mobile traffic helps prevent the incentive to speed up and *beat the light* as often occurs at more traditional signalized intersections. Roads entering a roundabout are gently curved to direct vehicles into the intersection and travel counterclockwise around the facility.

Continued on back



## Roundabout continued

The curved roads and one-way travel eliminate the possibility for T-bone and head-on collisions. Roundabouts are adaptable to different locations and come in all shapes and sizes, including oval, teardrop, peanut and dog-bone. They feature small, simple, single-lane facilities along with larger and more complex multi-lanes. They are designed to allow pedestrians to cross one direction of traffic at a time on each leg. The fewer conflict points for vehicles and pedestrians—plus slower speeds, well-defined crossings and splitter islands—result in motorists yielding to those on foot.

At roundabouts, bicyclists have the option to either take the lane as a vehicle or pedestrian on the shared use path around the facility. Recent nationwide safety research has not yet noted any substantial problems for bicyclists. Some studies show these improvements generate significantly less air pollution from vehicles compared to a stop-controlled intersection. They are also more cost-effective with the following benefits: safety, life-cycle, fewer travel delays, reduction of both fuel consumption and greenhouse gas emissions, and less right-of-way requirement on approaching streets. More information: [http://www.dot.ca.gov/hq/tpp/offices/omsp/system\\_planning/documents/Final\\_2017\\_CA\\_SHS\\_Roundabout\\_Inventory\\_Report\\_05052017.pdf](http://www.dot.ca.gov/hq/tpp/offices/omsp/system_planning/documents/Final_2017_CA_SHS_Roundabout_Inventory_Report_05052017.pdf)

Safety Compared	
Conventional Intersection	Roundabout
High speeds	Low speeds
Little response time	Situation changes slowly / More perception-reaction time
High energy crashes	Low energy crashes
Unforgiving environment	Forgiving environment
High severity crashes	Low severity crashes
Complexity	Easier to judge gaps
Wide visual scans	Narrow visual scans

## Transportation Asset Management Plan

The 2018 draft *Transportation Asset Management Plan* provides a framework for addressing performance gaps, prioritizing actions and instituting business practices streamlining asset management activities. The main goals include strengthening local, regional and state coordination and improving transportation infrastructure management through transparent information. Caltrans produced the living document through extensive statewide public outreach. It will be regularly updated with performance outcomes and consistency with the 2017 *State Highway System Management Plan's* 10-year project plan. More information: [http://www.dot.ca.gov/assetmgmt/tam\\_plan.html](http://www.dot.ca.gov/assetmgmt/tam_plan.html)



## Climate Change Vulnerability

Caltrans recently released its first *Climate Change Vulnerability Assessment* detailing potential impacts to the state highway system in the San Francisco Bay Area. This is the first of 12 studies planned to cover each Caltrans District. The online report discusses the effects of rising sea levels and higher storm surges, more frequent wildfires, changing precipitation patterns and increasing temperatures. It also provides data to address changes in planning, design, construction, operations and maintenance. Overall, the assessment seeks to guide future planning processes and investments ensuring the long-term future of the state's transportation system. District 5's assessment awaits more elevation data, and is scheduled for release in spring 2019. More information: [http://www.dot.ca.gov/paffairs/pr/2017/prs/17pr13\\_2.html](http://www.dot.ca.gov/paffairs/pr/2017/prs/17pr13_2.html)



## Planning Grants Produce Sustainable Communities

Caltrans recently awarded the following transportation planning grants in District 5:

### Sustainable Communities:

- TAMC – Seaside and Marina Complete Streets Plan, \$361k.
- City of Guadalupe – Mobility and Revitalization Plan, \$206k.
- City of Watsonville – Complete Streets Plan, \$321k.
- Santa Cruz County Health Services Agency – Complete Streets to Schools Plan, \$367k.
- San Benito COG – Transit Network Expansion Projects for Highway 25 Congestion Relief, \$150k.



### Climate Change Adaptation Planning:

- AMBAG – Central Coast Highway 1 adaptation strategies, \$360k.
- City of Carpinteria – Sea Level Rise Transportation Policy & Infrastructure Adaptation Plan, \$221k.
- Santa Ynez Band of Chumash Indians – Transportation Climate Change Vulnerability study, \$185k.
- SBCAG – Santa Barbara County Transportation Network Resiliency Assessment, \$100k.



## SB 1 provided \$25 million statewide for 2017-2018 local transportation planning grants

These successful grants were funded through the recently enacted Senate Bill 1, the Road Repair and Accountability Act, for maintaining and integrating the state's multimodal transportation system. This funding adds to the Sustainable Transportation Planning Grant Program.

## Call for Projects

A call for projects is under way for the 2018/2019 Transportation Planning Grants, which include Sustainable Communities (\$29.5 million), Strategic Partnerships (\$4.3 million) and Adaptation Planning (\$7 million). Successful projects directly benefit the multimodal transportation system by improving public health, social equity, the environment and community livability. Deadline to submit applications to Caltrans is Friday, Feb. 23, 2018. Online applications, guidelines and information: <http://www.dot.ca.gov/hq/tpp/grants.html>



# PROJECT UPDATE – MONTEREY COUNTY

PREPARED FOR THE JANUARY 24, 2018 TRANSPORTATION AGENCY FOR MONTEREY COUNTY'S MEETING (TAMC)

COMPLETED CONSTRUCTION PROJECTS									
	Project	Location & Post Mile (PM)	Description	Construction Timeline	Construction Cost	Funding Source	Project Manager/ (Resident Engineer)	Contractor	Comments
1.	<b>US 101 CURE Safety Improvements near King City (0T990)</b>	From Central Avenue to south of Teague Avenue (PM 45.8/49.8)	Eucalyptus tree and metal beam guardrail removal	Spring 2017- June 7, 2017	\$2.5 million	SHOPP	David Rasmussen (PM)	The Professional Tree Care Company, Berkeley, CA	Began construction in March 2017 and completed On June 7, 2017.

CONSTRUCTION PROJECTS									
	Project	Location & Post Mile (PM)	Description	Construction Timeline	Construction Cost	Funding Source	Project Manager/ (Resident Engineer)	Contractor	Comments
1.	<b>Highway 1 EFA Contract #05A1959 (1H780)</b>	South of Gorda to Lucia (PM 8.23)	Remove slide at Mud Creek and Paul's Slide	Spring 2017/ Late Summer 2018	\$24 million	SHOPP	Lance Gorman (PM)	John Madonna Construction, San Luis Obispo, CA	Includes 2 major slide repairs at: Mud Creek (PM 8.9) and Paul's Slide (PM 21.6). (\$12 million for each location).
2.	<b>Highway 68 Salinas River Bridge Widening (0F7004)</b>	East of Reservation Road undercrossing to Spreckels Boulevard undercrossing (PM R17.4/R18.0)	Bridge widening	Spring 2016/ Summer 2018	\$9.8 million	SHOPP	David Rasmussen (BR)	Viking Construction Company, Rancho Cordova, CA	Ongoing construction Activities.
3.	<b>US 101 South Greenfield Median Barrier (1E060)</b>	Near Greenfield From Teague Avenue to Walnut Avenue (PM 47.7/53.9)	Concrete median Barrier, inside shoulder widening and rumble strip	Spring 2018	\$4.5 million	SHOPP	Aaron Henkel	Granite Construction of Watsonville	Project in Plant Establishment Construction is complete.
4.	<b>US 101 North Greenfield Median Barrier (1G380)</b>	North of Walnut Avenue (PM 53.9/57.1)	Median barrier and inside shoulder rumble strip with shoulder widening	Fall 2017/ Fall 2018	\$4.1 million	SHOPP	Aaron Henkel	Papich Construction, Pismo Beach, CA	Construction began October 10, 2017.



# PROJECT UPDATE – MONTEREY COUNTY

PREPARED FOR THE JANUARY 24, 2018 TRANSPORTATION AGENCY FOR MONTEREY COUNTY’S MEETING (TAMC)

CONSTRUCTION PROJECTS (Cont’d.)									
	Project	Location & Post Mile (PM)	Description	Construction Timeline	Construction Cost	Funding Source	Project Manager/ (Resident Engineer)	Contractor	Comments
5.	<b>Highway 183 Blackie Road Rumble Strip Project (1G390)</b>	Davis Road to Blackie Road (PM 1.8/R8.6)	Centerline/shoulder rumble strip and resurfacing	Fall 2017/ Summer 2018	\$1.4 million	SHOPP	Aaron Henkel	Granite Construction Company, Watsonville, CA	Contract approved July 21, 2017; project is in Winter suspension.
6.	<b>Highway 198 North Fork Widening (1C660)</b>	East of San Lucas (PM 22.4/22.8)	Widen shoulders and correct super elevation	Fall 2017/ Summer 2018	\$1.8 million	SHOPP	Aaron Henkel	Granite Construction Company, Watsonville, CA	Contract approved June 30, 2017; project is in Winter suspension.
7.	<b>Highway 198 Centerline Rumble Strip (1H820)</b>	From the US 101 Junction to the Fresno County line (PM R.111/25.786)	Construct centerline rumble strip and edge line rumble stripe	Spring 2018/ Summer 2018	\$528,000	SHOPP	Aaron Henkel	Cal Striping Inc. Colton, CA	Project is in the construction phase, however; it is in Winter suspension.

PROJECTS IN DEVELOPMENT									
	Project	Location & PM	Description	Construction Timeline	Construction Cost	Funding Source	Project Manager	Comments	
8.	<b>Highway 1 Paul’s Slide Repair (0T850)</b>	North of Limekiln Creek Bridge to south of Lucia (PM 21.6/22.1)	Install catchment, improve drainage	Fall 2019	\$16.1 million	SHOPP	Ken Dostalek	The original contract was cancelled and replaced with an Emergency Storm Damage Repair contract due to recent storm damage and significant changes to the scope of work.	
9.	<b>Highway 1 Castro Canyon Bridge Rail Upgrade (1H490)</b>	At Castro Canyon Bridge (PM 43.1)	Replace Bridge Rail	Spring 2022	\$1.6 million	SHOPP	Ken Dostalek	Preliminary design and environmental studies to begin in July 2018. Purpose of project is to upgrade existing bridge rail, however, shoulder widening or complete bridge replacement may also be considered.	



# PROJECT UPDATE – MONTEREY COUNTY

PREPARED FOR THE JANUARY 24, 2018 TRANSPORTATION AGENCY FOR MONTEREY COUNTY'S MEETING (TAMC)

PROJECTS IN DEVELOPMENT (Cont'd.)								
	Project	Location & PM	Description	Construction Timeline	Construction Cost	Funding Source	Project Manager	Comments
10.	Highway 1 Garrapata Creek Bridge Rail Replacement (1H800)	At Garrapata Creek Bridge (PM 62.97)	Bridge Rail Rehabilitation	Fall 2023	\$12 million	SHOPP	Carla Yu	Candidate for 2018 SHOPP.
11.	Highway 1 Garrapata Creek Bridge Rehab (1H460)	At Garrapata Creek Bridge (PM 63.0)	Electrochemical Chloride Extraction (ECE) of Bridge Structure	Spring 2023	\$18 million	SHOPP	Carla Yu	Project was accelerated into 2016 SHOPP and environmental studies have begun.
12.	Highway 1 Big Sur CAPM (1F680)	From Torre Canyon Bridge to Carpenter Street (PM 39.8/74.6)	Pavement rehabilitation	Fall 2021	\$24 million	SHOPP	Carla Yu	Environmental studies continue.
13.	Highway 1 Safety Upgrades: Hurricane Point to Rocky Creek Viaduct (1A000)	South of Bixby Creek Bridge to south of Rocky Creek Bridge (PM 58.3/59.8)	Shoulder widening, guardrail upgrades, potential retaining wall	Summer 2020	\$5.3 million	SHOPP	Ken Dostalek	Design about 95% complete. Project requires coastal development permit from Monterey County. Scheduled to advertise for construction in August 2018.
14.	Highway 68 Pacific Grove ADA Pathway (1H220)	From 17 Mile Drive to Congress Avenue (PM 0.5/0.8)	Provide accessible pathway	Winter 2022	\$755,000	SHOPP	Mike Lew	Project is a candidate for the 2018 SHOPP.
15.	Highway 68 Pacific Grove Shoulder Widening (1C250)	Pacific Grove to Scenic Drive (PM 1.6/L4.1)	Shoulder widening, rumble strips, guardrail	Summer 2019	\$3.6 million	SHOPP	Carla Yu	Project is in Design.
16.	Highway 68 Pacific Grove CAPM (1H000)	From Forest Avenue to the SR 1/68 Junction (PM 1.1/L4.3)	Pavement Preservation	Winter 2022	\$2.6 million	SHOPP	Carla Yu	Project was accelerated into the 2016 SHOPP; environmental studies have begun.
17.	Highway 68 Pacific Grove Centerline Rumble Strip (1G450)	East of Piedmont Avenue to slightly west of the SR 1/68 Junction (PM 1.6/L4.1)	Centerline rumble strip & open grade asphalt concrete	Spring 2018	\$2.9 million	SHOPP	Carla Yu	Project will be awarded in Winter 2018.



# PROJECT UPDATE – MONTEREY COUNTY

PREPARED FOR THE JANUARY 24, 2018 TRANSPORTATION AGENCY FOR MONTEREY COUNTY’S MEETING (TAMC)

## PROJECTS IN DEVELOPMENT (Cont’d.)

	Project	Location & PM	Description	Construction Timeline	Construction Cost	Funding Source	Project Manager	Comments
18.	<b>US 101 Camp Roberts SRRA Infrastructure Upgrade (1H020)</b>	Northbound and Southbound at the Camp Roberts Rest Area (PM R2.9/R5.3)	Safety roadside rest area infrastructure upgrade	Winter 2020	\$5 million	SHOPP	Carla Yu	PA&ED is complete; PS&E will begin in July 2018.
19.	<b>US 101 San Antonio River Bridge-Seismic Retrofit (1F820)</b>	Near King City at the San Antonio River Bridge (PM R6.7)	Seismic retrofit of 2 bridges	Winter 2021	\$7.7 million	SHOPP	Carla Yu	Environmental studies continue.
20.	<b>US 101 Paris Valley 2R Rehab (1F740)</b>	South of Paris Valley Road overcrossing to Rancho undercrossing (PM R28.0/R30.6)	Pavement rehabilitation	Summer 2020	\$26.9 million	SHOPP	Aaron Henkel	Project is in design.
21.	<b>US 101 King City Rehabilitation (1F750)</b>	From just south of wild Horse Road to just north of Jolon Road (PM R36.9/43.2)	Pavement rehabilitation	Fall 2018	\$57.6 million	SHOPP	Aaron Henkel	Project is currently in Design and is expected to advertise for construction in June 2018.
22.	<b>US 101 Salinas River Bridge Seismic Retrofit (1C960)</b>	At the Salinas River Bridge (PM R41/R41.8)	Seismic retrofit	Winter 2021	\$1.4 million	SHOPP	Aaron Henkel	Project is currently in Design and is expected to advertise for construction in June 2018.
23.	<b>US 101 North King City Barrier (1H620)</b>	At the Salinas River Bridge to crossover at Teague Avenue (R41.6/R47.7)	Median barrier	Begin Winter 2018/2019	\$6.5 million	SHOPP	Aaron Henkel	Anticipated to advertise for construction in June 2018; construction expected to begin in February 2019.
24.	<b>US 101 North Soledad OH Deck Replacement (0F970)</b>	North Soledad Bridge (PM 62.1/63.2)	Bridge replacement	Summer 2021	\$6.6 million	SHOPP	Ken Dostalek	Design about 60% complete. Project requires multiple agreements with Union Pacific Railroad. Expected to advertise for construction in March 2020.
25.	<b>US 101 Salinas CAPM (1F700)</b>	North of Gonzales to East Market Street (PM 73.8/87.3)	Pavement preservation	Summer 2019	\$19 million	SHOPP	David Silberberger	Project is in Design.



# PROJECT UPDATE – MONTEREY COUNTY

PREPARED FOR THE JANUARY 24, 2018 TRANSPORTATION AGENCY FOR MONTEREY COUNTY’S MEETING (TAMC)

PROJECTS IN DEVELOPMENT (Continued)								
	Project	Location & PM	Description	Construction Timeline	Construction Cost	Funding Source	Project Manager	Comments
26.	<b>US 101 Salinas Rehabilitation (1C890)</b>	East Market Street overcrossing to just south of Russell/Espinosa Road (PM 87.31/R91.5)	Roadway rehabilitation	Winter 2018	\$34 million	SHOPP	Aaron Henkel	Anticipated to advertise for construction in April 2018.
27.	<b>US 101 Prunedale Rehab (1H690)</b>	North of Boronda Road Overcrossing to Monterey/San Benito County line (PMR91.5/101.3)	Prunedale Rehab	Fall 2022	\$49 million	SHOPP	David Silberberger	Work has begun on the environmental document which is expected to be completed in September 2019.
28.	<b>Highway 156 West Corridor (0A090)</b>	Between the SR 183/156 separation and Castroville Boulevard (PM R1.1/R2.1)	Replace Bridge Railing	Spring 2020	\$3 million	SHOPP	David Silberberger	Design work continues. Target date for starting construction is in February 2022.
29.	<b>Highway 156 West Corridor (31600)</b>	Between Castroville and Prunedale (PM R1.6/T5.2)	Construct new 4-lane divided freeway and new interchanges	Fall 2019/Fall 2023	\$264 million	STIP/Federal Demo	David Silberberger	Overall project cost \$365 million. TAMC and Caltrans staff are currently evaluating preliminary results from the Level 2 Traffic and Revenue Study. The project team also continues their efforts on delivering a Supplemental EIR.
30.	<b>Highway 218 Seaside ADA (1H230)</b>	From Del Monte Road to Fremont Boulevard (PM R0.2/L0.9)	ADA compliant pedestrian access	Spring 2022	\$1 million	SHOPP	Mike Lew	Project is a candidate for the 2018 SHOPP.

### ACRONYMS USED IN THIS REPORT:

<b>EIR</b>	Environmental Impact Report
<b>PA&amp;ED</b>	Project Approval and Environmental Document
<b>PS&amp;E</b>	Plans Specification & Estimate
<b>SHOPP</b>	Statewide Highway Operation and Protection Program
<b>STIP</b>	Statewide Transportation Improvement Program



TRANSPORTATION AGENCY FOR MONTEREY COUNTY

***Memorandum***

**To:** Board of Directors  
**From:** Elouise Rodriguez, Senior Administrative Assistant  
**Meeting Date:** January 24, 2018  
**Subject:** TAMC Board Minutes

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**RECOMMENDED ACTION:**

**APPROVE** minutes of the Transportation Agency for Monterey County (TAMC) The Service Authority for Freeways and Expressways, and the Monterey County Regional Development Impact Fee Joint Powers Agency for December 6, 2017.

**ATTACHMENTS:**

- TAMC Board Draft Minutes December 2017

**TRANSPORTATION AGENCY FOR MONTEREY COUNTY (TAMC)  
SERVICE AUTHORITY FOR FREEWAYS AND EXPRESSWAYS  
MONTEREY COUNTY REGIONAL DEVELOPMENT IMPACT FEE  
JOINT POWERS AGENCY**

**Draft Minutes of December 6, 2017 TAMC Board Meeting**

Held at the  
Agricultural Center Conference Room  
1428 Abbott Street, Salinas

<b>TAMC BOARD MEMBERS</b>	<b>DEC 16</b>	<b>JAN 17</b>	<b>FEB 17</b>	<b>MAR 17</b>	<b>APR 17</b>	<b>MAY 17</b>	<b>JUN 17</b>	<b>AUG 17</b>	<b>SEP 17</b>	<b>OCT 17</b>	<b>DEC 17</b>
L. Alejo, Supr. Dist. 1- (L. Gonzales)	P	P*	P*	P*	P*	P*	P	P	P	P	P
J. Phillips, Supr. Dist. 2, <b>1<sup>st</sup> Vice Chair</b> (J. Stratton)	P	P(A)	P	P	P	P	P	P	P	P	P
S. Salinas, Supr. Dist. 3 (C. Lopez, P. Barba)	P	P(A)	P	P	P(A)	P	P	P	P	P(A)	P
J. Parker, Supr. Dist. 4 (W. Askew)	P	E	P	P	P(A)	P	P(A)	P(A)	P(A)	P	P
M. Adams, Supr. Dist 5 - (Y. Anderson)	P	P*	P*	P(A*)	P*	P*	P	P	P	P	P
C. Hardy, Carmel-by-the-Sea (S. Dallas)	P	P	P	E	P	P	P	P	P	P	P
J. Edelen, Del Rey Oaks (K. Clark)	P	P	P	P	P	P	P	P	P	P	P
M. Orozco, Gonzales (J. Lopez, R. Bonoc)	P	P	P	P	P	P	P	P(A)	P	P	P
L. Santibanez, Greenfield	-	-	-	P	E	P	P	P	P	P	E
M. LeBarre, King City (C. Victoria)	P	P	P	P	P	P	P	P	P	P	P
B. Delgado, Marina (F. O'Connell)	-	P(A)	P	P(A)	P	P(A)	P(A)	P	P	P(A)	P
E. Smith, Monterey (R. Deal)	P	P	P	P	P	P	P	P	P(A)	P	P
R. Huitt, Pacific Grove - <b>2nd Vice Chair</b> (C. Garfield)	P	P	P	P	P	P	P	P	P(A)	P	P
K. Craig, Salinas - <b>immediate Past Chair</b> (J. Gunter)	P	P(A)	P	P	P	P	P	P	P	P(A)	P
T. Bodem, Sand City (L. Gomez)	P	E	P	P	P	P	P	P	P	P	P
R. Rubio, Seaside (D. Pacheco)	P	P	P	P(A)	P(A)	P	P(A)	P	-	P	P
A. Chavez, Soledad - <b>Chair</b> (F. Ledesma)	P	P	P	P	P	P	P	P	P	P	P
M. Twomey, AMBAG (H. Adamson, <del>B. Patel</del> )	P(A)	P(A)	P(A)	P	P(A)	P(A)	P	P(A)	P	-	P(A)
T. Gubbins, Caltrans, Dist. 5 ( <del>A. Loe, O. Monroy Ochoa, J. Olejnik,</del> )	P(A)	P	P	P(A)	P(A)	P(A)	P	P	P(A)	P	P(A)
R. Stedman, Monterey Bay Air Resources District ( <del>A. Romero, D. Frisbey</del> )	-	P	-	-	P	P(A)	E	P	-	-	P
B. Sabo, Monterey Peninsula Airport District	P	P	P	P	P	P	P	P	-	P	P
C. Sedoryk, MST ( <del>M. Hernandez, H. Harvath, L. Rheinheimer</del> )	P	P	P	P	P	P	P(A)	P	P(A)	P(A)	P
O. Rios, Watsonville (F. Hernandez)	-	P(A)	P	P	P	P	E	-	P	P	P

\*New member/alternate



<b>TAMC STAFF</b>	<b>DEC 16</b>	<b>JAN 17</b>	<b>FEB 17</b>	<b>MAR 17</b>	<b>APR 17</b>	<b>MAY 17</b>	<b>JUN 17</b>	<b>AUG 17</b>	<b>SEP 17</b>	<b>OCT 17</b>	<b>DEC 17</b>
D. Delfino, Finance Officer/Analyst	P	P	E	P	P	P	P	P	P	P	P
R. Deal, Principal Engineer										P	P
R. Goel, Dir. Finance & Administration	P	P	P	P	P	P	P	P	P	E	P
A. Green, Transportation Planner	E	E	E	P	P	P	P	P	P	P	P
D. Hale, Executive Director	P	P	P	P	P	P	P	P	P	P	P
G. Leonard, Transportation Planner	P	P	P	P	P	P	P	P	P	P	P
M. Montiel, Administrative Assistant	P	P	P	P	P	P	P	P	P	P	P
T. Muck, Deputy Executive Director	P	P	P	P	P	P	E	P	P	P	P
V. Murillo, Assistant Trans. Planner	P	P	P	P	P	P	P	P	P	P	P
H. Myers, Sr. Trans. Planning Engineer	P	P	P	P	P	P	P	P	P	P	P
S. Blicht, Legal Counsel	P	P	P	P	P	P	P	P	P	P*	P*
E. Rodriguez, Senior Admin. Assistant	P	P	P	P	P	P	E	P	P	P	P
L. Terry, Accountant Assistant	P	E	E	E	E	E	P	E	E	E	P
C. Watson, Principal Trans. Planner	P	P	P	P	P	P	P	P	P	P	P
T. Wright, Community Outreach	P	P	P	P	P	P	P	P	E	P	P
M. Zeller, Senior Trans. Planner	P	P	P	P	P	P	P	P	P	P	P

**OTHERS PRESENT**

Michael Martinez	Access Monterey Peninsula	Eric Petersen	Salinas resident
Alex Vasquez	Access Monterey Peninsula	Linda Greer	North County resident
Mario Romo	Access Monterey Peninsula	Linda Gonzalez	Alternate for Supervisor Alejo
Sig Matt	101 Bypass Committee	Arthur McLaughlin	Oak Hills resident
Greg Molinari	MWM Investments		

1. **CALL TO ORDER**  
Chair Chavez called the meeting to order at 9:05 a.m., and Board Member Hardy led the pledge of allegiance.
2. **PUBLIC COMMENTS**  
None this month.

3. **CONSENT AGENDA**  

**M/S/C** Alejo/Craig/unanimous  
The Board approved the consent agenda excluding item 3.4.2.

Board Member Adams pulled item 3.4.2.  
MacGregor Eddy pulled item 3.2.2 for comment.

***ADMINISTRATION and BUDGET***

- 3.1.1** Approved minutes of the Transportation Agency for Monterey County and the Joint Powers Agency for Monterey County meetings of October 25, 2017.
- 3.1.2** Accepted the list of checks written for October 2017 and credit card statements for the month of September 2017.
- 3.1.3** Received report on conferences or trainings attended by agency staff.
- 3.1.4** Approved Calendar year 2018 schedule of meetings for the Transportation Agency Board of Directors and Executive Committee.
- 3.1.5** Appointed Board members Craig and Parker as Nominating Committee to meet and return to Board of Directors on January 24, 2018, with recommendations for Board officers and Executive Committee members to serve one-year terms beginning upon their election through the next election of officers at the beginning of the January 23, 2019 Board meeting.
- 3.1.6** Approved Resolution 2017-26 providing authority for the Executive Director to execute amendment No. 1 to the fiscal year 2017/18 Overall Work Program and Budget.
- 3.1.7** Regarding On-Call Graphic Design Contract Amendments:
  - 1. Approved contract amendment #1 with Eric Goldsberry Art Direction to extend the term of the agreement for graphic design on-call services until June 30, 2018; and
  - 2. Approved contract amendment #1 with Stensland Design to extend the term of the agreement for graphic design on-call services until June 30, 2018.

***BICYCLE, PEDESTRIAN, TRANSIT and SOCIAL SERVICES***

- 3.2.1** Released call for 2018 Bicycle Secure Program applications.
- 3.2.2** Approved appointment of Ernest Gallardo to serve on the TAMC Bicycle and Pedestrian Facilities Advisory Committee as the representative for the City of Greenfield.  
  
MacGregor commented that Mr. Gallardo had saved a life by administering CPR to a gentleman whom was on Metz Road.

**PLANNING**

- 3.3.1** Regarding Canyon Del Rey Boulevard (State Route 218) Corridor Study Consultant Agreement:
1. Approved and Authorized the Executive Director to execute a contract with Kimley-Horn, subject to approval by Agency Counsel, for an amount not to exceed \$133,800 to provide public outreach, wildlife connectivity analysis, corridor travel analysis, and corridor study document development for the Canyon Del Rey Boulevard (State Route 218) Corridor Study, for the period ending December 31, 2019;
  2. Approved the use of \$133,800 of Caltrans Planning Grant funds budgeted for this purpose; and
  3. Authorized the Executive Director to take such other further actions as may be necessary to fulfill the intent of the contract, including approvals of future modifications or amendments that do not significantly alter the scope of work or change the approved contract term or amount.
- 3.3.2** Regarding Pajaro to Prunedale Corridor Study Consultant Agreement:
1. Approved and Authorized the Executive Director to execute a contract with Omni-Means for an amount not to exceed \$243,000 to provide public outreach, corridor travel analysis, and corridor study document development for the Prunedale Corridor Study, for the period ending December 31, 2019;
  2. Approved the use of \$243,000 of Caltrans Planning Grant funds budgeted for this purpose; and
  3. Authorized the Executive Director to take such other further actions as may be necessary to fulfill the intent of the contract, including approvals of future modifications or amendments that do not significantly alter the scope of work or change the approved contract term or amount.
- 3.3.3** Authorized staff to release the Draft 2018 Regional Transportation Plan for public review.

**PROJECT DELIVERY and PROGRAMMING**

**3.4.1** Received the fiscal year 2015-2016 Freeway Service Patrol Annual Report.

**3.4.2** Regarding Call Box Annual Report for Fiscal Year 2016-2017:

1. Received fiscal year 2016-2017 Call Box Annual Report; and
2. Authorized staff to begin the Call Box Removal Plan process with Caltrans and the California Highway Patrol.

**M/S/C** Adams/LeBarre/unanimous

Board member Adams asked with the reduction of call boxes, what will happen to the one dollar fee per vehicle. Director Hale noted that the call box removal is a partial removal, and the fees collected will be used for a range of motorist aid activities, including the rideshare and traveler information program.

**3.4.3** Received update on the Traveler Information/Rideshare Program.

**3.4.4** Regarding SB 1 Grant Assistance Contract – Rail Extension to Salinas:

1. Ratified the Executive Director's sole source contract with ICF Jones & Stokes, Inc., for an amount not to exceed \$8,250, to perform the greenhouse gas analysis for the Transit Intercity Rail Capital Improvement Program grant application for the Rail Extension to Salinas, for the period ending June 30, 2018;
2. Approved a budget amendment shifting \$8,250 in Agency reserve funds to the Rail Extension to Salinas project to be used for this purpose; and
3. Authorized the Executive Director to take such other further actions as may be necessary to fulfill the intent of the contract, including approvals of future modifications or amendments that do not significantly alter the scope of work, or change the approved agreement term or amount.

**3.4.5** Regarding SB 1 Grant Assistance Contract – Imjin Parkway:

1. Approved and Authorized the Executive Director to execute a sole source contract with Cathedral Oaks Consulting for an amount not to exceed \$25,000, to prepare a draft SB 1 Solutions for Congested Corridors grant application for the Imjin Parkway segment of the Marina to Salinas Multimodal Corridor, for the period ending June 30, 2018;
2. Approved the use of \$25,000 in Measure X funds to be used for this purpose; and
3. Authorized the Executive Director to take such other further actions as may be necessary to fulfill the intent of the contract, including approvals of future modifications or amendments that do not significantly alter the scope of work, or change the approved agreement term or amount.

### ***RAIL PROGRAM***

- 3.5.1** Approved comments on the 2018 California State Rail Plan.
- 3.5.2** Regarding 15 Station Place and 52 West Market Street Settlement Agreement:
1. Approved the real estate acquisition settlement agreement with JBM Properties for two parcels located at 15 Station Place and 52 West Market Street for the Rail Extension to Monterey County project by increasing the \$295,000 currently deposited in the State Condemnation Fund as just compensation for the property by \$7,500 to a not to exceed amount of \$302,500;
  2. Approved the payment statutory costs not to exceed the amount of \$2,000 and property owner appraisal costs not-to-exceed \$5,000;
  3. Authorized the Executive Director to execute the agreement and changes subject to approval by Agency Counsel; and
  4. Authorized the use of no more than \$14,500 from state funds budgeted to this project for a total settlement not-to-exceed amount of \$309,500.
- 3.5.3** Regarding 54 West Market Street Settlement Agreement:
1. Approved the real estate acquisition settlement agreement with JBM Properties for one parcel located at 54 West Market Street for the Rail Extension to Monterey County project by increasing the \$150,000 currently deposited in the State Condemnation Fund as just compensation for the property of \$7,500 to a not to exceed amount of \$157,500;
  2. Approved the payment of statutory costs not to exceed the amount of \$1,344.48 and property owner appraisal costs not-to-exceed \$5,000;
  3. Authorized the Executive Director to execute the agreement and changes to the agreement if such changes do not increase the Agency's net costs, subject to approval by Agency Counsel; and,
  4. Authorized the use of no more than \$13,844.48 from state funds budgeted to this project for a total settlement not-to-exceed amount of \$163,844.48.
- 3.5.4** Regarding Salinas Rail Kick Start Project – Construction Management:
1. Approved and Authorized the Executive Director to execute a contract with MNS Engineers, in an amount not to exceed \$4,381,719, to provide construction management services for the Salinas Rail Kick Start Project, for the period ending December 31, 2021, pending review and approval of the contract by Agency Counsel, Caltrans Audits and Investigations, and Local Assistance;
  2. Approved the use of Traffic Congestion Relief Program (TCRP) funds budgeted to this project; and,
  3. Authorized the Executive Director to take such other further actions as may be necessary to fulfill the intent of the contract, including approvals of future modifications or amendments that do not significantly alter the scope of work, or change the approved contract term or amount.

**REGIONAL DEVELOPMENT IMPACT FEE**

**3.6.1** No items this month.

**COMMITTEE MINUTES**

**3.7.1** Accepted draft minutes from Transportation Agency committees:

- Executive Committee – November 1, 2017
- Rail Policy Committee – November 6, 2017
- Bicycle and Pedestrian Committee – November 1, 2017
- Technical Advisory Committee – No meeting this month
- eXcellent Transportation Oversight Committee (xTOC) – Final minutes of April 18, 2017 and July 18, 2017 and draft minutes of October 17, 2017.

**3.7.2** Received selected correspondence sent and received by the Transportation Agency for November and December 2017.

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**4. CLOSED SESSION**

The Board held a closed session regarding Public Employee Performance Evaluation pursuant to Government Code Section §54957 – Position: Executive Director

**RECONVENE**

The Board reconvened in open session and Agency Counsel Blich reported there was no reportable action.

**5. AGENCY GOALS AND OBJECTIVES**

**M/S/C** Salinas/LeBarre/unanimous

The Board reviewed and adopted the updated Agency goals and objectives to guide the Agency as it works to deliver local and regional transportation improvements in Monterey County. The Goals and Objectives are based on discussions held during a September Board Workshop where Board Members of the Public had a chance to discuss opportunities and challenges facing the Agency.

Based on discussions at the September Workshop, the goals are:

1. Deliver Projects
  - a. Ensure timely delivery of quality, multi-modal transportation projects throughout Monterey County.
2. Maximize Funding
  - a. Aggressively pursue all available Federal and State matching funds to initiate and complete transportation projects, to maximize leverage of locally-generated transportation dollars.
3. Communicate Early and Often
  - a. Keep the community informed of TAMC’s role in improving the safety and convenience of transportation in the region, and keep the Board of Directors engaged in TAMC activities.
4. Prepare for the Future
  - a. Become a leader in the use of innovative solutions to improve transportation in the region.

The new goals and objectives will guide the Transportation Agency in its activities, including the expenditure of approximately:

- \$8 million per year in Measure X regional funding
- \$6 million per year in State Transportation Improvement Program funding,
- \$1 million per year in Local Partnership Program matching funds,
- \$500,000 per year in development impact fees, as well as,
- Potentially several million dollars per year in SB1 competitive funding.

## 6. **SR 156 LEVEL 2 TRAFFIC & REVENUE STUDY REPORT**

M/S/C Phillips/Smith/unanimous

1. Received the State Route 156 West Corridor Level 2 Traffic and Revenue Study;
2. Requested that Caltrans proceed with the supplemental EIR; and
3. Directed staff to continue to monitor options to fund and construct the full SR 156 improvement project and to proceed with constructing the Castroville Boulevard interchange as an initial segment of the full project.

The State Route 156 Level 2 Traffic and Revenue Study was conducted to determine the feasibility of using tolling to fund the Monterey Expressway, a new four-lane highway that will run parallel to the existing Highway 156. The existing Highway 156 will be converted to a frontage road, providing free access to the local community. The latest cost estimate for the State Route 156 West Corridor project under a tolling scenario is \$375 million. The study assumes aggressive funding commitments of \$70 million from various local, regional and state funding sources, including Measure X, FORA and regional impact fees. The study determined that even with this funding, a shortfall of \$98 million to \$119 million remains under the public toll authority scenario. Discussions with Caltrans indicate that, while ambitious and optimistic, this shortfall could be filled with State Highway Operations Protection Program, competitive Trade Corridor and other SB 1 program funding—but not in the near-term.

The traffic analysis showed that approximately 45% of the traffic in 2035 will use the new Monterey Expressway tolled facility. While travel times will be faster on the new facility and existing 156, congestion on Blackie Road and Castroville Boulevard will increase. Given the challenges of delivering the project as a toll facility, the Agency Board directed staff to prioritize constructing the Castroville Boulevard Interchange as a first phase, while continuing to work with Caltrans on finalizing a supplemental Environmental Impact Report for the tolling features, and continuing to look for additional funding sources to construct the full project.

Board member LeBarre urged the Board not to move toward a toll road that would require residents to bear the cost burden of the facility. LeBarre commented that he does appreciate the study and information, but while tourism is important for the county, residents are more important.

Board member Phillips expressed his support to move forward on the Castroville Interchange portion of the project. He noted that he appreciates all the hard work done on the study, and emphasized that discounts for local residents need to be included.

Board member Edelen commented that four years ago the Monterey Bay Aquarium did a study that found that people like visiting, but do not like the traffic congestion the experience coming in and going out of the peninsula. He shared Board member LeBarre's concerns, but noted there are no other funding options but to have a toll road. He also expressed the need to have a private partner for funding.

Public comment:

Arthur McLaughlin, Oak Hills resident, commented that he enjoys Highway 156, but noted it is congested, and there is a need for improvement.

Linda Greer, resident of Prunedale, asked how much has been spent on evaluating options for 156 that in the end just validated the opinion of those who live in north county.

Barbara Meister, Monterey Bay Aquarium, expressed her support to move forward on the Highway 156 improvement project.



## 7. **2017 INTEGRATED FUNDING PLAN**

M/S/C Salinas/Parker/unanimous

1. Approved Resolution 2017-25 adopting the Monterey County 2018 Regional Transportation Improvement Program;
2. Approved the 2017 Measure X Strategic Expenditure Plan; and
3. Approved Resolution 2017-27 adopting the 2017 Integrated Funding Plan.

Mike Zeller, Principal Transportation Planner, reported that the 2017 Integrated Funding Plan identifies projects that are strong candidates for specific Senate Bill 1 grants, State Transportation Improvement Program funds, Measure X funds, and other matching funds over the next five years.

The Agency is looking at financing and completing construction or segments of construction on the following projects in the first five years:

- State Route 68 Salinas-Monterey Safety & Traffic Flow
- State Route 156 Castroville Boulevard Interchange with a Blackie Road Extension
- Marina-Salinas Multimodal Corridor (Imjin Safety & Traffic Flow)
- Fort Ord Regional Trail and Greenway
- Rail Extension to Salinas – Kick Start capital improvements

Funding for the improvements includes \$54 million in the State Transportation Improvements Fund and \$90 million in Measure X funds. The Agency is seeking to match these funds with over \$221 million in Senate Bill 1 gas tax grants and other funds.

## 8. **REPORTS FROM TRANSPORTATION PROVIDERS**

**Caltrans** – John Olenik, Caltrans District 5, reported SB1 has allowed the California Transportation Commission to approve ninety projects state. Caltrans Mile Marker is a quarterly publication that provides a transparent, plain language accounting of Caltrans' Performance and is available at: <http://www.dot.ca.gov/milemarker/>.

**Monterey Regional Airport District** – Bill Sabo reported that the Airport is doing well, keeping flights and carriers. Uber and taxi service are working well for the airport passengers. The Airport is installing new carpet. In conclusion, he reminded the Board to “Fly Monterey”.

**Monterey-Salinas Transit District** – Carl Sedoryk, General Manager, announced MST is receiving new zero emission trolleys that should be running next summer. He thanked to the City of Monterey for helping with the funding; more information is available at [www.mst.org](http://www.mst.org).

**Monterey Bay Unified Air Pollution Control District** – Richard Stedman reported that with Caltrans the Air District will be installing solar-powered electric vehicle charging stations at Camp Roberts rest stop. He also announced the Santa Rita and Gonzales schools will be receiving two electric school buses.

**9. REPORTS ON MEETINGS ATTENDED BY BOARD MEMBERS**

Board member Edelen reported that last month he attended a CALCOG meeting in Oakland.

**10. EXECUTIVE DIRECTOR'S REPORT**

- There are two initiatives circulating for signature to place measures on the ballot to repeal Senate Bill 1's \$5.2 billion per year in funding for transportation improvements that was approved in April, 2017. SB 1 is expected to provide significant matching funds for Measure X projects and double the amount of revenues available for local road and street repairs. Staff will give an update in February.
- Federal Tax Reform Bill has features that will make transportation projects more expensive by reducing the ability of local agencies to refinance bonds, and will likely result in cuts due to the sequestration law that requires any increases in the deficit to be offset with cuts to existing programs.

**11. ANNOUNCEMENTS and/or COMMENTS**

None.

**12. ADJOURNMENT**

Chair Chavez adjourned the meeting at 11:47 a.m.



TRANSPORTATION AGENCY FOR MONTEREY COUNTY

## *Memorandum*

**To:** Board of Directors  
**From:** Dave Delfino, Finance Officer / Analyst  
**Meeting Date:** January 24, 2018  
**Subject:** TAMC payments for the months of November and December 2017

### **RECOMMENDED ACTION:**

**ACCEPT** the list of checks written for November and December 2017 and credit card statements for the months of October and November 2017.

### **SUMMARY:**

The list of checks and copies of credit card statements are submitted to the Transportation Agency Board each month in accordance with the recommendation from the Transportation Agency's independent Certified Public Accountant to keep the Board informed about the Transportation Agency's financial transactions.

### **FINANCIAL IMPACT:**

The checks processed this period total \$1,097,952.43 which, included checks written for November and December 2017 and payments of the October and November 2017 Platinum Plus Credit Card statements.

### **DISCUSSION:**

During the months of November and December 2017 normal operating checks were written, as well as:

- A check for \$30,379.00 to Ride Amigos for software and support for the new Rideshare Program;
- Three checks totaling \$88,838.96 to HDR Engineering Inc. for engineering services for Salinas Rail Extension Kick-Start Project;
- Five checks totaling \$45,555.65 to Meyers, Nave, Riback, Silver & Wilson for Legal Right of Way work for the Salinas Rail Extension Kick-Start Project;
- A check for \$2,193.05 to Dero, for \$7,073.07 to Ground Control Systems, for \$483.63 to Monterey Bay Air Resources District and for \$809.50 to Peak Racks for Bike and Skate Racks for the Complete Streets Program;
- A check for \$2,750.00 to Bike Texas/ Texas Bicycle Coalition for bike merchandise;

- A check for \$13,550.50 to Quality Traffic Data LLC for traffic counts FY 16/17;
- Three checks totaling \$27,872.50 to Wood Rodgers, Inc. for services to update the RDIF Program;
- A check for \$86,008.49 to Kimley-Horn & Associates, Inc. for services for a Level 2 Traffic and Revenue Study regarding HWY 156;
- A check for \$4,474.00 to Moxxy Marketing for marketing services for the new Rideshare Program;
- Two checks totaling \$12,000.00 to Moss, Levy and Hartzheim for the 2016/17 Financial Audit;
- Two checks totaling \$11,264.93 to Alta Planning + Design for GIS and mapping services for Complete Streets Program;
- A check for \$450.00 to Eric Gouldsberry Art Direction for design work for the Complete Streets Program;
- A check for \$30,000.00 to AMBAG for the TAMC share of the EIR for the RTP;
- A check for \$8,959.20 to MST for a Bus Route Feasibility Study;
- A check for \$24,074.00 to Frank Favalaro, two checks totaling \$15,131.62 to El Aguila Food Products, Inc., three checks totaling \$17,525.00 to Joseph Vierra, two checks totaling \$6,490.76 to George Becker, a check for \$6,400.00 to American Supply and a check for \$5,000.00 to Elaine Molinari, Trustee for relocation right of way costs for the Salinas Rail Extension Kick-Start Project;
- Two checks totaling \$15,365.56 to Norman E. Matteoni for Attorney's fees for Salinas Rail property purchase and
- A check for \$223,326.00 to the City of Salinas and a check for \$19,316.78 to Monterey County Health Department for costs incurred for the Active Transportation Program – Via Salinas Valley.

**ATTACHMENTS:**

- ▣ Checks November 2017
- ▣ Checks December 2017
- ▣ Credit Cards October and November 2017

Transportation Agency for Monterey County (TAMC)  
 Union Bank Operating Account  
 November 30, 2017

DATE	ITEM NAME	CHECK	DEPOSIT	DESCRIPTION
11/01/2017	EFT TAMC Monterey County Acct. 691		200,000.00	Funds Transfer from TAMC County Acct. 691
11/03/2017	17724 United Way of Monterey County	115.00		Employee Deduction - Charitable
11/03/2017	17725 Alvarez Technology Group, Inc.	237.50		Computer Support
11/03/2017	17726 Associated Building Maintenance	330.00		Office Repairs & Maintenance
11/03/2017	17727 Casey Printing	270.90		Office Supplies
11/03/2017	17728 Dero	2,193.05		Bike and Skateboard Racks for Complete Streets
11/03/2017	17729 Void	0.00		Void
11/03/2017	17730 Enterprise Rent-a-Car	62.53		Auto Rental
11/03/2017	17731 Frank Favalaro	24,074.00		Right of Way costs for Salinas Rail
11/03/2017	17732 Void	0.00		Void
11/03/2017	17733 Meyers, Nave, Riback, Silver & Wilson	1,032.00		Right of Way Legal Services for Salinas Rail Extension Kick-Start Project
11/03/2017	17734 Monterey-Salinas Transit	8,959.20		Reimbursement for Bus Service Study on Monterey Branch Line
11/03/2017	17735 MP Express	226.36		Printing Services for Bike Event
11/03/2017	17736 Peninsula Business Interiors	1,350.00		Office reconfiguration
11/03/2017	17737 Plaza Circle, Ltd	7,793.80		Office Rent
11/03/2017	17738 Verizon Wireless	69.59		Call Box - Phone Service
11/03/2017	17739 El Aguila Food Products, Inc.	7,500.00		Relocation Right of Way Costs for Salinas Rail Extension Kick-Start Project
11/03/2017	17740 El Aguila Food Products, Inc.	7,631.62		Relocation Right of Way Costs for Salinas Rail Extension Kick-Start Project
11/03/2017	17741 Joseph Vierra	725.00		Relocation Right of Way Costs for Salinas Rail Extension Kick-Start Project
11/03/2017	17742 Joseph Vierra	8,400.00		Relocation Right of Way Costs for Salinas Rail Extension Kick-Start Project
11/03/2017	17743 Joseph Vierra	8,400.00		Relocation Right of Way Costs for Salinas Rail Extension Kick-Start Project
11/03/2017	EFT Payroll	40,150.23		Payroll
11/03/2017	EFT United States Treasury	10,834.70		Payroll Taxes & Withholding
11/03/2017	EFT EDD	91.20		Payroll Taxes & Withholding
11/03/2017	EFT EDD	3,490.76		Payroll Taxes & Withholding
11/03/2017	EFT CalPers Health Benefits	7,666.30		Employee Benefits
11/03/2017	EFT Christina Watson	357.26		CCRC Meeting and Section 125 Plan Reimbursement
11/03/2017	EFT Mike Zeller	262.35		Travel for RTPA/CTC Meeting
11/03/2017	EFT Dave Delfino	204.12		Section 125 Reimbursement
11/03/2017	EFT Debbie Hale	125.19		Travel for CTC
11/03/2017	EFT Grant Leonard	50.29		Reimbursement for Mileage
11/07/2017	DEP Saroyan, P & S Real Estate, Lithia, Haedrich, Vierra, and Marina Concrete		6,067.60	Railroad Right of Way Rent
11/07/2017	DEP State of California		30,600.80	SAFE - September 2017
11/07/2017	DEP State of California		8,472.15	Interest on condemnation deposit with the State of California
11/10/2017	17744 Alvarez Technology Group, Inc.	1,607.09		Computer Support
11/10/2017	17745 American Planning Association	434.00		Membership Dues
11/10/2017	17746 AT & T (Carol Stream, Il.)	402.15		Telecommunications, Call Box and Rideshare - Phone Service
11/10/2017	17747 Costco Wholesale	301.31		Office and Meeting Supplies
11/10/2017	17748 CSMFO	220.00		Membership Dues
11/10/2017	17749 Delta Dental	847.64		Employee Benefits
11/10/2017	17750 Dero	1,057.76		Bike and Skateboard Racks for Complete Streets
11/10/2017	17751 Enterprise Rent-a-Car	125.06		Auto Rental
11/10/2017	17752 Fedex (Postage)	108.37		Delivery Service
11/10/2017	17753 GovInvest Inc.	1,400.00		GASB 68 Actuarial Services
11/10/2017	17754 HDR Engineering Inc.	30,923.64		Engineering Services Salinas Rail Extension Kick-Start Project
11/10/2017	17755 Khouri Consulting	2,500.00		Legislative Consultant
11/10/2017	17756 Meyers, Nave, Riback, Silver & Wilson	770.00		Right of Way Legal Services for Salinas Rail Extension Kick-Start Project
11/10/2017	17757 Monterey County Health Dept. (V)	19,316.78		Active Transportation Grant Costs
11/10/2017	17758 Monterey County Tax Collector	1,032.04		Property Taxes for Rail Property
11/10/2017	17759 Moss, Levy & Hartzheim	8,000.00		Financial Audit
11/10/2017	17760 Norman E. Matteoni	1,450.56		Attorneys Fees for Salinas Rail Property Purchase
11/10/2017	17761 Peninsula Messenger LLC	375.00		Courier Service
11/10/2017	17762 Pure Water	79.20		Water

Transportation Agency for Monterey County (TAMC)  
 Union Bank Operating Account  
 November 30, 2017

DATE	ITEM NAME	CHECK	DEPOSIT	DESCRIPTION
11/10/2017	17763 Republic Services #471	68.90		Utilities for Rail Property
11/10/2017	17764 Wood Rodgers, Inc.	5,865.00		Services to Update the RDIF Program
11/10/2017	17765 Norman E. Matteoni	13,915.00		Attorneys Fees for Salinas Rail Property Purchase
11/17/2017	17766 United Way of Monterey County	115.00		Employee Deduction - Charitable
11/17/2017	17767 Alta Planning + Design	5,720.01		GIS and Mapping Services for Complete Streets
11/17/2017	17768 BikeTexas / Texas Bicycle Coalition	2,750.00		Bike Merchandise
11/17/2017	17769 Business Card	2,203.79		Office and Meeting Supplies, Staff Travel & Professional Development
11/17/2017	17770 Case Systems Inc.	6,835.60		SAFE Call Box - Maintenance
11/17/2017	17771 CDS Net, LLC	193.80		Safe Call Boxes
11/17/2017	17772 FedEx (Printing)	282.71		Agenda Printing
11/17/2017	17773 George Becker	5,765.76		Relocation Right of Way Costs for Salinas Rail Extension Kick-Start Project
11/17/2017	17774 Meyers, Nave, Riback, Silver & Wilson	11,245.43		Right of Way Legal Services for Salinas Rail Extension Kick-Start Project
11/17/2017	17775 MRWPCA	2,680.52		Utilities for Rail Property
11/17/2017	17776 Office Depot	1,240.61		Office Supplies
11/17/2017	17777 Office of the County Counsel	6,408.63		Legal Services
11/17/2017	17778 Pacific Gas & Electric	122.64		Utilities for Rail Property
11/17/2017	17779 Quality Traffic Data LLC	13,550.50		Traffic Counts
11/17/2017	17780 United States Postal Service	200.00		FSP postage
11/17/2017	17781 George Becker	725.00		Relocation Right of Way Costs for Salinas Rail Extension Kick-Start Project
11/17/2017	EFT Payroll	39,781.00		Payroll
11/17/2017	EFT United States Treasury	10,649.04		Payroll Taxes & Withholding
11/17/2017	EFT EDD	34.80		Payroll Taxes & Withholding
11/17/2017	EFT EDD	3,437.34		Payroll Taxes & Withholding
11/17/2017	EFT CalPERS	8,357.73		Employee Benefits
11/17/2017	EFT Pers Retirement	7,765.15		Employee Benefits
11/17/2017	EFT Pers Retirement PEPRA	1,032.80		Employee Benefits
11/17/2017	EFT Todd Muck	1,134.82		Staff Development & Travel for Focus on the Future
11/17/2017	EFT Rita Goel	1,017.37		Staff Development & Travel for CALPERS Conference
11/17/2017	EFT Rich Deal	507.99		Staff Development & Travel for Focus on the Future
11/17/2017	EFT Debbie Hale	464.34		Staff Development & Travel for Focus on the Future
11/17/2017	EFT Christina Watson	198.45		Section 125 Reimbursement
11/17/2017	EFT Dave Delfino	102.00		Section 125 Reimbursement
11/17/2017	EFT TAMC Monterey County Acct. 691		250,000.00	Funds Transfer from TAMC County Acct. 691
11/20/2017	17782 Bruce & Joe's Locksmith	411.87		Lock change of Rail Property
11/20/2017	17783 California Special District Association	1,299.00		Membership Dues
11/20/2017	17784 Void	0.00		Void
11/20/2017	17785 Comcast	141.23		Telecommunications
11/20/2017	17786 De Lage Landen Financial Services	278.26		Office Copier Lease
11/20/2017	17787 Eric Gouldsberry Art Direction	450.00		Design Work for Complete Streets
11/20/2017	17788 Lincoln National Life Insurance Co.	718.87		Employee Benefits
11/20/2017	17789 Monterey Herald	405.23		Yearly Subscription
11/20/2017	17790 National Society of Professional Engineer	308.00		Memberships Dues
11/20/2017	17791 Oppidea, LLC	2,335.00		Accounting Services
11/20/2017	17792 Plaza Circle, Ltd	7,793.80		Office Rent
11/20/2017	17793 Shell	71.86		Auto Expense - Gasoline
11/20/2017	17794 Valero Marketing and Supply	42.25		Auto Expense - Gasoline
11/27/2017	EFT Union Bank	47.52		Bank Service Charges
11/29/2017	EFT CalPERS	8,357.73		Employee Benefits
11/30/2017	EFT United States Treasury	11,027.33		Payroll Taxes & Withholding
11/30/2017	EFT EDD	3,533.76		Payroll Taxes & Withholding
11/30/2017	EFT Graniterock		7,356.36	Railroad Right of Way Rent
		<b>405,146.99</b>	<b>502,496.91</b>	

Transportation Agency for Monterey County (TAMC)  
Union Bank Operating Account  
November 30, 2017

DATE	ITEM NAME	CHECK	DEPOSIT	DESCRIPTION
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Transportation Agency for Monterey County (TAMC)  
 Union Bank Operating Account  
 December 31, 2017

DATE	ITEM NAME	CHECK	DEPOSIT	DESCRIPTION
12/01/2017	EFT Payroll	40,317.33		Payroll
12/01/2017	EFT Pers Retirement	7,765.15		Employee Benefit
12/01/2017	EFT Pers Retirement PEPRA	1,032.80		Employee Benefit
12/01/2017	EFT CalPERS	8,357.73		Employee Benefit
12/01/2017	ACH CalPers Health Benefits	9,806.33		Employee Benefit
12/01/2017	17795 United Way of Monterey County	115.00		Employee Deduction - Charitable
12/01/2017	17796 American Supply	6,400.00		Relocation Right of Way Costs for Salinas Rail Extension Kick-Start Project
12/01/2017	17797 Fedex (Postage)	142.56		Delivery Service
12/01/2017	17798 Ground Control Systems	7,073.07		Complete Streets Bike and Skate Racks
12/01/2017	17799 HDR Engineering Inc.	41,340.43		Engineering Services Salinas Rail Extension Kick-Start Project
12/01/2017	17800 Kimley-Horn & Associates, Inc.	86,008.49		Services for Level 2 Traffic and Revenue Study for HWY 156
12/01/2017	17801 Meyers, Nave, Riback, Silver & Wilson	20,812.50		Right of Way Legal Services for Salinas Rail Extension Kick-Start Project
12/01/2017	17802 Monterey Bay Air Resources District	483.63		Complete Streets Bike Rack
12/01/2017	17803 Ride Amigos	30,379.00		Rideshare - Software and Support
12/01/2017	17804 Silkscreen Express	80.86		Supplies
12/01/2017	17805 Smile Business Products	232.50		Office Copier Expenses
12/01/2017	17806 VSP	159.30		Employee Benefits
12/01/2017	EFT Debbie Hale	1,423.00		Reimbursement for SB1 Meeting and for 125 Plan
12/01/2017	EFT Ariana Green	445.10		Travel Advance Commuter Transportation Conference
12/01/2017	EFT Virginia Murillo	80.88		CAL ACT Travel Costs
12/01/2017	EFT Christina Watson	59.83		Travel for TIRCP?SRAT Meetings
12/01/2017	EFT Grant Leonard	20.00		Registration for CSPE Meeting
12/01/2017	DEP Jaguar, Cardinale, Lithia and Vierra		7,959.25	Railroad Right of Way Rent
12/01/2017	EFT TAMC Monterey County Acct. 691		300,000.00	Funds Transfer from TAMC County Acct. 691
12/08/2017	17807 Access Monterey Peninsula, Inc. (AMP)	5,040.00		TV Video Services
12/08/2017	17808 Alvarez Technology Group, Inc.	1,844.59		Computer Support
12/08/2017	17809 AMBAG	30,000.00		Share of Costs of EIR for the RTP
12/08/2017	17810 AT & T (Carol Stream, Il.)	347.04		Telecommunications, Call Box and Rideshare - Phone Service
12/08/2017	17811 California Water Service	46.85		Rail Property Utilities
12/08/2017	17812 Khouri Consulting	2,500.00		Legislative Consultant
12/08/2017	17813 Meyers, Nave, Riback, Silver & Wilson	11,695.72		Right of Way Legal Services for Salinas Rail Extension Kick-Start Project
12/08/2017	17814 Office of the County Counsel	6,324.01		Legal Services
12/08/2017	17815 Pacific Gas & Electric	197.35		Rail Property Utilities
12/08/2017	17816 Verizon Wireless	97.20		Call Box - Phone Service
12/08/2017	17817 Wood Rodgers, Inc.	16,660.00		Services to Update the RDIF Program
12/12/2017	EFT State of California		111,140.50	Rural Planning Funds - 1st Quarter 17/18
12/13/2017	EFT Todd Muck	1,500.00		Section 125 Reimbursement
12/13/2017	EFT Hank Myers	500.00		Section 125 Reimbursement
12/13/2017	EFT Christina Watson.	191.82		Section 125 Reimbursement
12/14/2017	EFT United States Treasury	451.38		Payroll Taxes & Withholding
12/14/2017	EFT EDD	53.10		Payroll Taxes & Withholding
12/14/2017	EFT EDD	26.55		Payroll Taxes & Withholding
12/14/2017	DEP Haedrich, Saroyan, P & S Real Estate, Jaguar, Newton Bros. and Marina Concrete		9,402.86	Railroad Right of Way Rent
12/14/2017	DEP State of California		30,820.34	SAFE - October 2017
12/15/2017	EFT Payroll	40,113.32		Payroll
12/15/2017	EFT United States Treasury	10,906.27		Payroll Taxes & Withholding
12/15/2017	EFT EDD	3,476.13		Payroll Taxes & Withholding
12/15/2017	EFT Pers Retirement	7,769.89		Employee Benefits
12/15/2017	EFT Pers Retirement PEPRA	1,032.80		Employee Benefits
12/15/2017	EFT CalPERS	8,360.11		Employee Benefits
12/15/2017	17818 United Way of Monterey County	115.00		Employee Deduction - Charitable
12/15/2017	17819 Alvarez Technology Group, Inc.	237.13		Computer Support
12/15/2017	17820 Business Card	1,144.43		Office and Meeting Supplies, Staff Travel & Professional Development



Transportation Agency for Monterey County (TAMC)  
 Union Bank Operating Account  
 December 31, 2017

DATE	ITEM NAME	CHECK	DEPOSIT	DESCRIPTION
12/15/2017	17821 CDS Net, LLC	156.40		Safe Call Boxes Service
12/15/2017	17822 Delta Dental	794.64		Employee Benefits
12/15/2017	17823 Enterprise Rent-a-Car	62.53		Auto Rental
12/15/2017	17824 FedEx (Printing)	549.04		Agenda Printing
12/15/2017	17825 HDR Engineering Inc.	16,574.89		Engineering Services Salinas Rail Extension Kick-Start Project
12/15/2017	17826 Jerry B. Edelen	293.02		Reimbursement for Board Travel for CALCOG Conference
12/15/2017	17827 Moxxy Marketing	4,474.00		Marketing Services for New Rideshare Program
12/15/2017	17828 Pure Water	56.70		Water
12/15/2017	17829 Republic Services #471	68.90		Rail Property Utilities
12/15/2017	17830 Alejandro V Chavez	411.52		Board Stipend
12/15/2017	17831 Bruce C Delgado	228.63		Board Stipend
12/15/2017	17832 Carolyn D Hardy	182.90		Board Stipend
12/15/2017	17833 Edwin D Smith	274.35		Board Stipend
12/15/2017	17834 Jerry B Edelen	182.90		Board Stipend
12/15/2017	17835 Kimbley J Craig	274.35		Board Stipend
12/15/2017	17836 Leah Santibanez	137.17		Board Stipend
12/15/2017	17837 Maria x Orozco	137.17		Board Stipend
12/15/2017	17838 Michael R LeBarre	274.35		Board Stipend
12/15/2017	17839 Ralph S Rubio	228.62		Board Stipend
12/15/2017	17840 Robert E Huitt	365.80		Board Stipend
12/21/2017	EFT State of California		723,316.78	Active Transportation Grant
12/21/2017	EFT State of California		116,145.90	PPM Funds 1st QTR 17/18
12/21/2017	EFT State of California		54,948.21	SR HWY 156 Funds
12/22/2017	17841 Cal Act	670.00		Membership Dues
12/22/2017	17842 California Water Service	46.85		Rail Property Utilities
12/22/2017	17843 Carolyn Hardy	98.44		Board Member Mileage
12/22/2017	17844 Case Systems Inc.	6,872.75		SAFE Call Box - Maintenance
12/22/2017	17845 Comcast	141.23		Telecommunications
12/22/2017	17846 Ed Smith	68.08		Board Member Mileage
12/22/2017	17847 Elaine Molinari, Trustee	5,000.00		Reimbursement of Property Appraisal for Rail Property
12/22/2017	17848 Jerry B. Edelen	71.90		Board Member Mileage
12/22/2017	17849 Lincoln National Life Insurance Co.	664.47		Employee Benefits
12/22/2017	17850 Maria Orozco	49.76		Board Member Mileage
12/22/2017	17851 Mike LeBarre	192.60		Board Member Mileage
12/22/2017	17852 Monterey County Business Council	500.00		Membership Dues
12/22/2017	17853 Monterey County Hospitality Association	375.00		Membership Dues
12/22/2017	17854 Moss, Levy & Hartzheim	4,000.00		Financial Audit
12/22/2017	17855 Office Depot	646.19		Office Supplies
12/22/2017	17856 Oppidea, LLC	2,335.00		Accounting Services
12/22/2017	17857 Peak Racks Inc.	809.50		Complete Streets Bike and Skate Racks
12/22/2017	17858 Petty Cash	149.89		Miscellaneous Office, Meeting and Travel Expenses
12/22/2017	17859 Plaza Circle, Ltd	7,793.80		Office Rent
12/22/2017	17860 Ralph Rubio	28.89		Board Member Mileage
12/22/2017	17861 Robert Huitt	79.61		Board Member Mileage
12/22/2017	17862 Smile Business Products	104.67		Office Copier Expenses
12/22/2017	17863 Valero Marketing and Supply	15.20		Auto Expense - Gasoline
12/22/2017	17864 Shell	15.43		Auto Expense - Gasoline
12/22/2017	17865 Alta Planning + Design	5,544.92		GIS and Mapping Services for Complete Streets
12/22/2017	17866 City of Salinas	223,326.00		Reimbursement for Via Salinas Valley Active Transportation Construction
12/22/2017	17867 Drawing Board Printing	84.77		Office Supplies
12/22/2017	17868 Wood Rodgers, Inc.	5,347.50		Services to Update the RDIF Program
12/26/2017	EFT Dave Delfino	499.02		Section 125 Reimbursement
12/26/2017	EFT Theresa Wright	150.00		Reimbursement for Expenses

Transportation Agency for Monterey County (TAMC)  
 Union Bank Operating Account  
 December 31, 2017

DATE	ITEM NAME	CHECK	DEPOSIT	DESCRIPTION
12/26/2017 EFT	Rita Goel	69.15		Travel for CALPERA Conference
12/26/2017 EFT	Union Bank	50.88		Bank Service Charges
12/27/2017 EFT	State of California		98,919.81	Traffic Congestion Relief Funds for Salinas Rail
12/28/217 EFT	Graniterock Co.		14,933.41	Railroad Right of Way Rent
12/29/2017 17869	United Way of Monterey County	115.00		Employee Deduction - Charitable
12/29/2017 EFT	Payroll	40,589.77		Payroll
12/29/2017 EFT	United States Treasury	11,131.15		Payroll Taxes & Withholding
12/29/2017 EFT	EDD	3,553.30		Payroll Taxes & Withholding
		<b>692,805.44</b>	<b>1,467,587.06</b>	



ELOUISE RODRIGUEZ

Platinum Plus® for Business

October 05, 2017 - November 04, 2017

Cardholder Statement

**Account Information:**  
www.bankofamerica.com

**Mail Billing Inquiries to:**  
BANK OF AMERICA  
PO BOX 982238  
EL PASO, TX 79998-2238

**Mail Payments to:**  
BUSINESS CARD  
PO BOX 15796  
WILMINGTON, DE 19886-5796

**Customer Service:**  
1.800.673.1044, 24 Hours

**TTY Hearing Impaired:**  
1.888.500.6267, 24 Hours

**Outside the U.S.:**  
1.509.353.6656, 24 Hours

**For Lost or Stolen Card:**  
1.800.673.1044, 24 Hours

**Business Offers:**  
www.bankofamerica.com/mybusinesscenter

Payment Information	
New Balance Total .....	\$2,124.81
Minimum Payment Due .....	<b>\$21.25</b>
Payment Due Date .....	11/30/17
<b>Late Payment Warning:</b> If we do not receive your minimum payment by the date listed above, you may have to pay a fee based on the outstanding balance on the fee assessment date: \$19.00 for balance less than \$100.01 \$29.00 for balance less than \$1,000.01 \$39.00 for balance less than \$5,000.01 \$49.00 for balance equal to or greater than \$5,000.01	
<b>Minimum Payment Warning:</b> If you make only the minimum payment each period, you will pay more in interest and it will take you longer to pay off your balance.	

Account Summary	
Previous Balance .....	\$686.44
Payments and Other Credits .....	-\$686.44
Balance Transfer Activity .....	\$0.00
Cash Advance Activity .....	\$0.00
Purchases and Other Charges .....	\$2,124.81
<b>Fees Charged .....</b>	<b>\$0.00</b>
<b>Finance Charge .....</b>	<b>\$0.00</b>
New Balance Total .....	\$2,124.81
Credit Limit .....	\$7,600
Credit Available .....	\$5,475.19
Statement Closing Date .....	11/04/17
Days in Billing Cycle .....	31

**Transactions**

Posting Date	Transaction Date	Description	Reference Number	Amount
10/23	10/22	<b>Payments and Other Credits</b> PAYMENT - THANK YOU <b>TOTAL PAYMENTS AND OTHER CREDITS FOR THIS PERIOD</b>		- 686.44 <b>-\$686.44</b>
10/06	10/04	<b>Purchases and Other Charges</b> THE BAGEL CORNER SALINAS CA		21.50
10/06	10/06	WW GRAINGER 877-2022594 IL <b>CICLOVIA - BIKE</b>		36.27
10/06	10/06	WW GRAINGER 877-2022594 IL <b>CICLOVIA - BIKE</b>		414.21
10/09	10/05	THE BAGEL CORNER SALINAS CA		19.45

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ELOUISE RODRIGUEZ  
TAMC  
ATTN DAVE DELFINO  
55 PLAZA CIR STE B  
SALINAS, CA 93901-295274

Account Number.  
October 05, 2017 - November 04, 2017

New Balance Total ..... \$2,124.81  
Minimum Payment Due ..... **\$21.25**  
Payment Due Date ..... 11/30/17

Enter payment amount

\$

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**Transactions**

Posting Date	Transaction Date	Description	Reference Number	Amount
10/09	10/06	DEVICE MAGIC INC RALEIGH NC		51.00
10/18	10/17	OFFICEMAX/OFFICE DEPOT SALINAS CA		44.87
10/19	10/18	4IMPRINT 877-4467746 WI		897.17
10/23	10/20	A & C ENGRAVING SALINAS CA	BIKE	16.93
10/26	10/24	STARBUCKS STORE 06629 SALINAS CA		31.90
10/27	10/26	CALACT 08004225228 CA		450.00
10/31	10/30	THE POST BOX SALINAS CA		24.18
11/02	11/01	NOB HILL #607 SALINAS CA		95.83
11/03	11/01	THE BAGEL CORNER SALINAS CA		21.50
<b>TOTAL PURCHASES AND OTHER CHARGES FOR THIS PERIOD</b>				<b>\$2,124.81</b>

**Finance Charge Calculation**

Your Annual Percentage Rate (APR) is the annual interest rate on your account.

	Annual Percentage Rate	Balance Subject to Interest Rate	Finance Charges by Transaction Type
PURCHASES	17.99%	\$0.00	\$0.00
CASH	25.24% V	\$0.00	\$0.00

V = Variable Rate (rate may vary), Promotional Balance = APR for limited time on specified transactions.

**Important Messages**

Your credit card now has an added security feature. To learn more about EMV chip card technology, visit [bankofamerica.com/businesschipcard](http://bankofamerica.com/businesschipcard).

# Don't forget all that your card offers

**Continue using it for business purchases, expense tracking and more.**

In addition to offering you low-rate financing when you need it, your Platinum Business credit card helps you keep a handle on spending with:

- Employee cards with credit limits you set
- The ability to download your transactions into QuickBooks® for easy account management

**Bonus tip:** Review your transactions at any time using Online Banking at [bankofamerica.com/smallbusiness](http://bankofamerica.com/smallbusiness).



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DEBRA L HALE

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October 05, 2017 - November 04, 2017

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EL PASO, TX 79998-2238

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WILMINGTON, DE 19886-5796

**Customer Service:**  
1.800.673.1044, 24 Hours

**TTY Hearing Impaired:**  
1.888.500.6267, 24 Hours

**Outside the U.S.:**  
1.509.353.6656, 24 Hours

**For Lost or Stolen Card:**  
1.800.673.1044, 24 Hours

**Business Offers:**  
www.bankofamerica.com/mybusinesscenter

Payment Information	
New Balance Total .....	\$78.98
<b>Minimum Payment Due .....</b>	<b>\$10.00</b>
<b>Payment Due Date .....</b>	<b>11/30/17</b>
<b>Late Payment Warning:</b> If we do not receive your minimum payment by the date listed above. You may have to pay a fee based on the outstanding balance on the fee assessment date:	
	\$19.00 for balance less than \$100.01
	\$29.00 for balance less than \$1,000.01
	\$39.00 for balance less than \$5,000.01
	\$49.00 for balance equal to or greater than \$5,000.01
<b>Minimum Payment Warning:</b> If you make only the minimum payment each period, you will pay more in interest and it will take you longer to pay off your balance.	

Account Summary	
Previous Balance .....	\$752.93
Payments and Other Credits .....	-\$752.93
Balance Transfer Activity .....	\$0.00
Cash Advance Activity .....	\$0.00
Purchases and Other Charges .....	\$78.98
<b>Fees Charged .....</b>	<b>\$0.00</b>
<b>Finance Charge .....</b>	<b>\$0.00</b>
New Balance Total .....	\$78.98
Credit Limit .....	\$5,000
Credit Available .....	\$4,921.02
Statement Closing Date .....	11/04/17
Days in Billing Cycle .....	31

**Transactions**

Posting Date	Transaction Date	Description	Reference Number	Amount
<b>Payments and Other Credits</b>				
10/23	10/22	PAYMENT - THANK YOU		
		<b>TOTAL PAYMENTS AND OTHER CREDITS FOR THIS PERIOD</b>		<b>- 752.93</b>
<b>Purchases and Other Charges</b>				
10/27	10/26	USPS PO 0567060322 SALINAS CA		28.98
10/30	10/27	MAILCHIMP *MONTHLY MAILCHIMP.COMGA		50.00
		<b>TOTAL PURCHASES AND OTHER CHARGES FOR THIS PERIOD</b>		<b>\$78.98</b>

Account Number  
October 05, 2017 - November 04, 2017

New Balance Total ..... \$78.98  
**Minimum Payment Due ..... \$10.00**  
**Payment Due Date ..... 11/30/17**

Enter payment amount

\$

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DEBRA L HALE  
 TAMC  
 ATTN DAVE DELFINO  
 55 PLAZA CIR STE B  
 SALINAS, CA 93901-295274



ELOUISE RODRIGUEZ

Platinum Plus® for Business

November 05, 2017 - December 04, 2017

Cardholder Statement

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1.888.500.6267, 24 Hours

**Outside the U.S.:**  
1.509.353.6656, 24 Hours

**For Lost or Stolen Card:**  
1.800.673.1044, 24 Hours

**Business Offers:**  
www.bankofamerica.com/mybusinesscenter

Payment Information	
New Balance Total .....	\$1,094.43
Minimum Payment Due .....	<b>\$10.94</b>
Payment Due Date .....	12/31/17
<b>Late Payment Warning:</b> If we do not receive your minimum payment by the date listed above. You may have to pay a fee based on the outstanding balance on the fee assessment date:	
	\$19.00 for balance less than \$100.01
	\$29.00 for balance less than \$1,000.01
	\$39.00 for balance less than \$5,000.01
	\$49.00 for balance equal to or greater than \$5,000.01
<b>Minimum Payment Warning:</b> If you make only the minimum payment each period, you will pay more in interest and it will take you longer to pay off your balance.	

Account Summary	
Previous Balance .....	\$2,124.81
Payments and Other Credits .....	-\$2,124.81
Balance Transfer Activity .....	\$0.00
Cash Advance Activity .....	\$0.00
Purchases and Other Charges .....	\$1,094.43
<b>Fees Charged .....</b>	<b>\$0.00</b>
<b>Finance Charge .....</b>	<b>\$0.00</b>
New Balance Total .....	\$1,094.43
Credit Limit .....	\$7,600
Credit Available .....	\$6,505.57
Statement Closing Date .....	12/04/17
Days in Billing Cycle .....	30

**Transactions**

Posting Date	Transaction Date	Description	Reference Number	Amount
11/20	11/18	<b>Payments and Other Credits</b> PAYMENT - THANK YOU <b>TOTAL PAYMENTS AND OTHER CREDITS FOR THIS PERIOD</b>		-2,124.81 <b>-\$2,124.81</b>
11/08	11/06	<b>Purchases and Other Charges</b> DEVICE MAGIC INC RALEIGH NC		51.00
11/08	11/06	LUCKY #747 SALINAS CA		15.62
11/28	11/27	DREAMHOST DH-FEE.COM 877-8294070 CA		128.40

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ELOUISE RODRIGUEZ  
TAMC  
ATTN DAVE DELFINO  
55 PLAZA CIR STE B  
SALINAS, CA 93901-295274

Account Number:  
November 05, 2017 - December 04, 2017

New Balance Total .....	\$1,094.43
<b>Minimum Payment Due .....</b>	<b>\$10.94</b>
<b>Payment Due Date .....</b>	<b>12/31/17</b>

Enter payment amount

\$

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ELOUISE RODRIGUEZ

November 05, 2017 - December 04, 2017

Page 3 of 4

**Transactions**

Posting Date	Transaction Date	Description	Reference Number	Amount
12/04	12/01	DISCOVERY CHARTERS	08316332877 CA	899.41
		<b>CHAMBER RAIL FIELD TRIP</b>		
		<b>TOTAL PURCHASES AND OTHER CHARGES FOR THIS PERIOD</b>		<b>\$1,094.43</b>

**Finance Charge Calculation**

Your Annual Percentage Rate (APR) is the annual interest rate on your account.

	Annual Percentage Rate	Balance Subject to Interest Rate	Finance Charges by Transaction Type
PURCHASES	17.99%	\$0.00	\$0.00
CASH	25.24% V	\$0.00	\$0.00

V = Variable Rate (rate may vary), Promotional Balance = APR for limited time on specified transactions.

**Important Messages**

Your credit card now has an added security feature. To learn more about EMV chip card technology, visit [bankofamerica.com/businesschipcard](http://bankofamerica.com/businesschipcard).



DEBRA L HALE

Platinum Plus® for Business

November 05, 2017 - December 04, 2017

Cardholder Statement

**Account Information:**  
www.bankofamerica.com

**Mail Billing Inquiries to:**  
BANK OF AMERICA  
PO BOX 982238  
EL PASO, TX 79998-2238

**Mail Payments to:**  
BUSINESS CARD  
PO BOX 15796  
WILMINGTON, DE 19886-5796

**Customer Service:**  
1.800.673.1044, 24 Hours

**TTY Hearing Impaired:**  
1.888.500.6267, 24 Hours

**Outside the U.S.:**  
1.509.353.6656, 24 Hours

**For Lost or Stolen Card:**  
1.800.673.1044, 24 Hours

**Business Offers:**  
www.bankofamerica.com/mybusinesscenter

**Payment Information**

New Balance Total ..... \$50.00  
**Minimum Payment Due** ..... **\$10.00**  
**Payment Due Date** ..... **12/31/17**

**Late Payment Warning:** If we do not receive your minimum payment by the date listed above, you may have to pay a fee based on the outstanding balance on the fee assessment date:  
 \$19.00 for balance less than \$100.01  
 \$29.00 for balance less than \$1,000.01  
 \$39.00 for balance less than \$5,000.01  
 \$49.00 for balance equal to or greater than \$5,000.01

**Minimum Payment Warning:** If you make only the minimum payment each period, you will pay more in interest and it will take you longer to pay off your balance.

**Account Summary**

Previous Balance ..... \$78.98  
 Payments and Other Credits ..... -\$78.98  
 Balance Transfer Activity ..... \$0.00  
 Cash Advance Activity ..... \$0.00  
 Purchases and Other Charges ..... \$50.00  
**Fees Charged** ..... **\$0.00**  
**Finance Charge** ..... **\$0.00**

New Balance Total ..... \$50.00  
 Credit Limit ..... \$5,000  
 Credit Available ..... \$4,950.00  
 Statement Closing Date ..... 12/04/17  
 Days in Billing Cycle ..... 30

**Transactions**

Posting Date	Transaction Date	Description	Reference Number	Amount
11/20	11/18	<b>Payments and Other Credits</b> PAYMENT - THANK YOU <b>TOTAL PAYMENTS AND OTHER CREDITS FOR THIS PERIOD</b>		- 78.98 - <b>\$78.98</b>
11/28	11/27	<b>Purchases and Other Charges</b> MAILCHIMP *MONTHLY MAILCHIMP.COMGA <b>TOTAL PURCHASES AND OTHER CHARGES FOR THIS PERIOD</b>		50.00 <b>\$50.00</b>

Account Number  
November 05, 2017 - December 04, 2017

New Balance Total ..... \$50.00  
**Minimum Payment Due** ..... **\$10.00**  
**Payment Due Date** ..... **12/31/17**

Enter payment amount

\$

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DEBRA L HALE  
 TAMC  
 ATTN DAVE DELFINO  
 55 PLAZA CIR STE B  
 SALINAS, CA 93901-295274





TRANSPORTATION AGENCY FOR MONTEREY COUNTY

## *Memorandum*

**To:** Board of Directors  
**From:** Rita Goel, Director of Finance & Administration  
**Meeting Date:** January 24, 2018  
**Subject:** **Executive Director Employment Contract Amend No. 3**

### **RECOMMENDED ACTION:**

**AMEND** Executive Director Hale's contract to increase compensation effective January 1, 2018 and to provide a one-time bonus in 2018.

### **SUMMARY:**

Executive Director Hale has asked for consideration of a pay increase in recognition of her role over the past year in achieving the milestone of self-help status for Monterey County and a good performance evaluation.

### **FINANCIAL IMPACT:**

Ms. Hale currently receives an annual salary for the performance of Executive Director services of \$186,018. After Ms. Hale's annual performance evaluation, the Executive Committee formed an ad hoc committee to recommend a proposed merit increase. The ad hoc committee recommended an increase to compensation by \$5,000 to \$191,018 effective January 1, 2018, and also a one-time bonus of \$5,000 in 2018.

### **DISCUSSION:**

In recognition of her performance over the past year Executive Director Hale requested a merit increase in compensation of 5%.

An earlier request for an increase in salary was respectfully declined to move forward by the Executive Committee and it was recommended for reconsideration in coordination with her annual performance review. In November, the Executive Committee appointed an ad hoc committee to provide recommendations to the full Board. The ad hoc committee considered Ms. Hale's request and recommended that she be awarded an increase in compensation of \$5,000 effective January 1, 2018 and a one-time bonus of \$5,000 in 2018. The recommendation serves the substantial public purpose of ensuring continued recruitment and retention of a qualified and competent employee as outlined in the Agency's Human Resources Rules and Regulations. This recommendation is now being forwarded to

this Board for adoption. In order to implement this recommendation, Ms. Hale's contract will need to be amended appropriately.

**ATTACHMENTS:**

- ▣ Executive Director Hale contract amendment no.3

**AMENDMENT No. 3 TO EMPLOYMENT AGREEMENT**

**BETWEEN THE TRANSPORTATION AGENCY FOR MONTEREY COUNTY**

**AND DEBRA L. HALE**

THIS AMENDMENT NO. 3 to the Employment Agreement approved May 27, 2015, between the Transportation Agency for Monterey County, hereinafter referred to as "TAMC," and Debra L. Hale, hereinafter referred to as "Hale," is hereby entered into between TAMC and Hale.

**RECITALS:**

- A. **WHEREAS**, Hale has been employed as Executive Director of TAMC since January 25, 2006; and
- B. **WHEREAS**, TAMC and Hale most recently entered into an Employment Agreement, as of May 27, 2015; and
- C. **WHEREAS**, TAMC and Hale desire to amend the Employment Agreement as set forth below;

**NOW, THEREFORE**, the parties agree to amend the Employment Agreement as follows:

1. **PARAGRAPH 4.3 (b) - BENEFITS**

Paragraph 4.1 Compensation, is amended to read as follows:

As full and total compensation for the performance of those Services set forth herein, including those in "**Exhibit A**," effective January 1, 2018, TAMC shall pay Hale a base salary of \$191,018/year, in equal bi-weekly installments through the regular TAMC payroll procedure, subject to the terms listed below in Section 4.3 and Section 6.2. A one-time bonus of \$5,000 will also be awarded in 2018.

2. **REMAINDER OF TERMS UNCHANGED**

All other terms of the Employment Agreement remain in full effect.

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An executed copy of this Amendment No. 3 shall be attached to the Employment Agreement and shall be incorporated as if fully set forth therein.

**IN WITNESS WHEREOF**, the parties hereto have executed this Amendment No. 3 to the Employment Agreement.

**DATED:** \_\_\_\_\_

\_\_\_\_\_  
**DEBRA L. HALE**

**DATED:** \_\_\_\_\_

**TRANSPORTATION AGENCY FOR  
MONTEREY COUNTY**

By \_\_\_\_\_  
**ALEJANDRO CHAVEZ**  
**TAMC Chair**

Approved as to form:

**DATED:** \_\_\_\_\_

\_\_\_\_\_  
TAMC Counsel



TRANSPORTATION AGENCY FOR MONTEREY COUNTY

## *Memorandum*

**To:** Board of Directors  
**From:** Todd Muck, Deputy Executive Director  
**Meeting Date:** January 24, 2018  
**Subject:** **Authorization to Hire Additional Transportation Planner**

### **RECOMMENDED ACTION:**

**AUTHORIZE** the Executive Director to recruit and hire a Transportation Planner position not currently in the adopted Agency budget.

### **SUMMARY:**

This action authorizes hiring an additional Transportation Planner not included in the Agency's current adopted budget. The number of Agency Transportation Planners will return to the current number (six) when a current planner departs for graduate school summer 2018.

### **FINANCIAL IMPACT:**

The estimated cost in fiscal year 2017/18 for this additional transportation planner position would be in the range of \$24,000 to \$30,000. The net impact to the Agency's fiscal year 2017/18 operating budget will be no more than \$15,000 due to a budgeted intern position being vacant for the first nine months of the fiscal year.

### **DISCUSSION:**

Agency management was given advance notice by a current staff member that they will be leaving the agency during summer 2018 to attend graduate school. This advance notice provides an opportunity to hire a replacement transportation planner sooner than would normally be possible. The overlap between the current and new planner would allow for training and transition of assignments.

Transportation Agency Board of Directors approval is required to hire staff positions not listed in the current adopted Agency budget. This additional planner would exceed the number of positions authorized in the Agency's adopted budget for a short period of time. The number of Agency Transportation Planners will return to the current number (six) when the current staff member departs for graduate school this summer.



***Memorandum***

**To:** Board of Directors  
**From:** Todd Muck, Deputy Executive Director  
**Meeting Date:** January 24, 2018  
**Subject:** **Conferences or Training Attended by Agency Staff**

**RECOMMENDED ACTION:**

**RECEIVE** report on conferences or training attended by agency staff.

**SUMMARY:**

Agency staff occasionally attends conferences or trainings at Agency expense that are pertinent to their roles in pursuing the Agency’s mission. These events allow the staff to stay current and participate in the development of transportation practices and policies related to their roles.

**FINANCIAL IMPACT:**

Expenses related to staff training are included in the Travel and Training item in the adopted Agency budget.

**DISCUSSION:**

On December 6, 7, and 8, Director of Finance & Administration Rita Goal attended the California Public Employers Labor Relations Association (CALPELRA) conference in Monterey. CALPELRA is a professional, nonprofit association, comprised of public sector management representatives responsible for carrying out the labor relations / human resource programs for their jurisdictions. Attached is a memo summarizing highlights from the conference.

**ATTACHMENTS:**

- Summary Memo for CALPELRA Conference



## Memorandum

**To:** Board of Directors  
**From:** Rita Goel, Director of Finance & Administration  
**Subject:** CALPELRA Conference 2017

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On December 6, 7, and 8, I attended the California Public Employers Labor Relations Association (CALPELRA) conference in Monterey. **CALPELRA** is a professional, nonprofit association, comprised of public sector management representatives responsible for carrying out the labor relations / human resource programs for their jurisdictions.

The education conference is an annual event designed to educate members from large and small jurisdictions and creates a unique opportunity for members to exchange perspectives, information, and skills in the dynamic field of public sector labor relations. Approximately 1200 professionals attended the conference.

The workshops I attended were:

### **Hot Topics At The Table**

Labor relations hot topics related to Compensation, Retirement, Benefits, Tax Issues, Representation, Recruitment and Retention were presented.

### **Vested Rights: Is New Rule Emerging? What Will CA Supreme Court Do?**

This session discussed the development of the California Rule, Public Employee's Pension Reform Act of 2012, recent court cases related to this topic and what the California Supreme Court might do.

### **Recognizing, Addressing, Accommodating Mental Disabilities**

The presenter covered what a mental disability is, how to address mental disabilities in the workplace and what the employer's duties are to accommodate mental disabilities.

### **Labor Relations Game Show**

A variety of labor relations and employment law topics were covered during this interactive session.

**Politics, Pensions, Placating Under the Capital Dome and Beyond**

Developments, trends, updates on pensions, OPEBS, Retiree Healthcare, Sexual Harassment and Assault in Sacramento and Legislative update were provided.

In addition, the general sessions at the event included presentations on Unlearning Habits of The Mind, Diversity and Inclusion and 2017 Legal Trends in Human Resources.

I also had the opportunity to visit and ask questions at several vendor exhibits. This should be beneficial in understanding and researching alternative benefits options.

The forum was a good learning experience and allowed for networking with other labor relations and human resources professionals who should be useful contacts in the future.





TRANSPORTATION AGENCY FOR MONTEREY COUNTY

## *Memorandum*

**To:** Board of Directors  
**From:** Virginia Murillo, Transportation Planner  
**Meeting Date:** January 24, 2018  
**Subject:** Senior & Disabled Transportation Grant Program of Projects

### **RECOMMENDED ACTION:**

#### **Senior & Disabled Transportation Grant Program of Projects:**

1. **ADOPT** Resolution 2018-01 programming \$1.5 million of Measure X funds for the Senior & Disabled Transportation Program of Projects, as follows:
  - o The Veterans Transition Center of California - Mobility Opportunities for Veterans - \$258,689
  - o Blind and Visually Impaired Center - Orientation and Mobility Training - \$178,550
  - o Josephine Kernes Memorial Pool - Kernes Pool Transportation Voucher Program - \$147,000
  - o Alliance on Aging - Senior Transportation Specialist Project - \$170,000
  - o ITN Monterey County - Dignified Transportation of Seniors and Visually Impaired Adults - \$745,761
2. **AUTHORIZE** the Executive Director to execute Measure X Senior & Disabled Transportation Funding Agreements with grantees, subject to Agency counsel approval.

### **SUMMARY:**

The Transportation Agency approved a call for applications for the first cycle of Measure X Senior and Disabled Transportation Program competitive grants at the October 2017 meeting. The grant applications for funding were due on December 1, 2017. Staff established a review committee of the eXcellent Transportation Oversight Committee and the Monterey-Salinas Transit Mobility Advisory Committee members to review and rank the applications, and provide funding recommendations.

### **FINANCIAL IMPACT:**

Approximately \$500,000 of annual Measure X revenues is earmarked for senior and disabled transportation programs. This cycle of grants covers programs \$1.5 million of Measure X funds for a 3-year cycle covering fiscal years 2017/18, 2018/19 and 2019/20.

### **DISCUSSION:**

The Senior & Disabled Transportation Services Program is part of the Regional Safety, Mobility and Walkability Measure X Program. The purpose of this program is to increase transportation services for seniors and persons with disabilities to support their ability to live independently in their homes and communities. Per Measure X policies, this program is intended to fund non-profit transportation services to support seniors and persons with disabilities.

As spelled out in the policies and project descriptions of Measure X, the goals of this program are to:

- Give seniors more transportation options
- Support independent travel by people with disabilities
- Provide safer and more reliable senior transportation services

The grant application was comprised of five sections with a total of 90 points possible. The five sections and corresponding score criteria were designed and approved by the Transportation Agency Board to favor projects and programs that will meet the transportation needs of seniors and people with disabilities throughout Monterey County. Below is a summary of the application sections and corresponding score criteria. The guidelines and score sheet with detailed criteria is included as a **web attachment**.

Section	Score Criteria	Points
1) Applicant Information	Applicant experience	20
2) Project Description and Project Implementation Timeline	Project feasibility and readiness	20
3) Project Benefits	Project need and relative level of urgency	20
4) Communities Served	Geographic equity	15
5) Project budget	Cost effectiveness and project funding leverage	15

In October and November 2017, the eXcellent Transportation Oversight Committee and the Monterey-Salinas Transit Mobility Advisory Committee nominated committee members to the grants review committee:

- Cesar Lara, Building Healthy Communities, TAMC Measure X Oversight Committee
- Kalah Bumba, Salinas Senior Center, TAMC Measure X Oversight Committee
- Romn Rygg, United Way, MST Mobility Advisory Committee
- Maureen McEachen, Visiting Nurses Association, MST Mobility Advisory Committee
- Kathleen Murray-Philips, Monterey County Dept. Area Agency on Aging, MST Mobility Advisory Committee
- Virginia Murillo, TAMC staff

The Transportation Agency received five completed grant applications, totaling \$1.7 million in requested Measure X Senior & Disabled Transportation Program grant funding. Each application was

reviewed and scored by the review committee. **Attachment 1** provides an overview of projects and their score averages by the review committee. Staff recommends programming \$1.5 million of Measure X funds for the Senior & Disabled Transportation Program of Projects, as follows (**Attachment 2**):

- The Veterans Transition Center of California - Mobility Opportunities for Veterans - \$258,689
- Blind and Visually Impaired Center - Orientation and Mobility Training - \$178,550
- Josephine Kernes Memorial Pool - Kernes Pool Transportation Voucher Program - \$147,000
- Alliance on Aging - Senior Transportation Specialist Project - \$170,000
- ITN Monterey County - Dignified Transportation of Seniors and Visually Impaired Adults - \$745,761

The review committee recommended a reduction of ITN Monterey County's request to accommodate the Alliance on Aging's request. The reason for this recommendation is that the Alliance on Aging project targets service in South County, while the ITN Monterey County project service area is currently the Monterey Peninsula and Salinas. The review committee's recommendation went to the Measure X Citizens Oversight Committee on January 16th.

Staff will work with grant awardees to execute grant agreements (**web attachment**).

**ATTACHMENTS:**

- 1 - Summary of Applications
- 2 - Resolution 2018-01 Measure X: Senior & Disabled Transportation Program Resolution

**WEB ATTACHMENTS:**

**[Measure X-Senior & Disabled Mobility Grant Program: Guidelines, Score Criteria & Sample Agreement](#)**



**MEASURE X SENIOR & DISABLED PROGRAM: GRANT APPLICATION SUMMARY**

Applicant	Project Title	Summary	Total Request	Total Project Budget	Rank	Average Score	Average Rank
The Veterans Transition Center of California	Mobility Opportunities for Veterans	Transportation for elderly and disabled veterans in Monterey County	\$258,689	\$321,659	1	80.17	2.50
Blind and Visually Impaired Center	Orientation & Mobility Training	Provide orientation & mobility training, which is used to help people with vision loss maintain travel independence.	\$178,550	\$247,050	2	75.17	2.67
Josephine Kernes Memorial Pool	Kernes Pool Transportation Voucher Program	Transportation voucher assistance for senior and disabled residents of Monterey County to participate in therapeutic adaptive aquatic sessions at Kernes Pool.	\$147,000	\$196,425	3	74.50	3.00
Alliance on Aging	Senior Transportation Specialist Project	Transportation information, training and support for seniors	\$170,000	\$201,208	4	72.67	3.33
ITN Monterey County	Dignified Transportation of Seniors and Visually Impaired Adults	Provide individualized transportation for seniors and visually impaired adults on a daily basis.	\$945,750	\$1,611,768	5	70.83	3.50

**RESOLUTION NO. 2018-01**

**ADOPTION OF THE MEASURE X: SENIOR AND DISABLED MOBILITY PROGRAM  
OF PROJECTS FOR FISCAL YEARS 2017/18, 2018/19 TO 2019/20**

**WHEREAS**, the Transportation Agency for Monterey County is designated as the Regional Transportation Planning Agency responsible for programming regional transportation funding; and

**WHEREAS**, on November 8, 2016, the voters of Monterey County approved Measure X (TAMC Ordinance No. 2016-01) on the Monterey County Ballot, thereby authorizing TAMC to impose and administer the proceeds from a three-eighths cent transaction and use tax (“Measure X”); and

**WHEREAS**, the Senior and Disabled Transportation Services Program is part of the Regional Safety, Mobility and Walkability Measure X Program; and

**WHEREAS**, the purpose of this program is to increase transportation services for seniors and persons with disabilities to support their ability to live independently in their homes and communities; and

**WHEREAS**, this program is intended to fund non-profit transportation services to support seniors and persons with disabilities, per Measure X policies; and

**WHEREAS**, on October 25, 2016 the Transportation Agency Board of Directors adopted Measure X Senior and Disabled Transportation Program Grant Guidelines, which included eligibility guidelines and policies, the establishment of a Competitive Grants program and Call for Projects; and

**WHEREAS**, the Measure X Citizens Oversight Committee and the Monterey-Salinas Transit Mobility Advisory Committee nominated committee members to serve on the Measure X Senior and Disabled Transportation Program Grants Review Committee, which evaluated and scored each of the Grants applications received from the jurisdictions; and

**WHEREAS**, the Measure X Citizens Oversight Committee have recommended approval of the Measure X Senior and Disabled Transportation Program of Projects, which is attached hereto as Attachment 1 and incorporated fully by this reference; and

**WHEREAS**, the projects in Attachment 1 that are recommended to receive Measure X funds are in compliance with the Transportation Safety and Investment Plan Ordinance.

**NOW, THEREFORE, BE IT RESOLVED THAT:**

1. The Board of Directors of the Transportation Agency for Monterey County hereby adopts, authorizes and approves the 2017 Measure X Senior and Disabled Transportation Program of Projects for Fiscal Years 2017/18 through 2019/20 as identified in Attachment 1 in accordance with this Resolution; and
2. That no claims for 2017 Measure X Senior and Disabled Transportation Program funds shall be paid until each claimant executes a Grant Agreement with the Transportation Agency for Monterey County and complies with all the requirements listed on the Measure X Senior and Disabled Transportation Program Grant Guidelines approved by the Transportation Agency for Monterey County on October 24, 2017.

**PASSED AND ADOPTED** by the Transportation Agency for Monterey County, State of California, on January 24, 2018, by the following vote:

**AYES:**

**NOES:**

**ABSENT:**

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**ALEJANDRO CHAVEZ, CHAIR**  
**TRANSPORTATION AGENCY FOR MONTEREY COUNTY**

**ATTEST:**

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**DEBRA L. HALE, EXECUTIVE DIRECTOR**  
**TRANSPORTATION AGENCY FOR MONTEREY COUNTY**

**2017 Measure X Senior and Disabled Transportation Program of Projects**

Applicant	Project	Project Summary	Total Project Cost	Total Grant Funding
The Veterans Transition Center of California	Mobility Opportunities for Veterans	Transportation for elderly and disabled veterans in Monterey County	\$321,659	<b>\$258,689</b>
Blind and Visually Impaired Center	Orientation and Mobility Training	Provide orientation and mobility training, which is used to help people with vision loss maintain travel independence.	\$247,050	<b>\$178,550</b>
Josephine Kernes Memorial Pool	Kernes Pool Transportation Voucher Program	Transportation voucher assistance for senior and disabled residents of Monterey County to participate in therapeutic adaptive aquatic sessions at Kernes Pool.	\$196,425	<b>\$147,000</b>
Alliance on Aging	Senior Transportation Specialist Project	Transportation information, training and support for seniors	\$201,208	<b>\$170,000</b>
ITN Monterey County	Dignified Transportation of Seniors and Visually Impaired Adults	Provide individualized transportation for seniors and visually impaired adults on a daily basis.	\$1,611,768	<b>\$745,761</b>



TRANSPORTATION AGENCY FOR MONTEREY COUNTY

## *Memorandum*

**To:** Board of Directors  
**From:** Virginia Murillo, Transportation Planner  
**Meeting Date:** January 24, 2018  
**Subject:** MST State of Good Repair Bus Funding

### **RECOMMENDED ACTION:**

#### **Monterey-Salinas Transit State of Good Repair Program:**

1. **ADOPT** Resolution 2018-02 programming \$772,263 of Fiscal Year 2017-18 State of Good Repair Program funds to Monterey-Salinas Transit to fund a bus procurement; and
2. **AUTHORIZE** the Executive Director to sign and submit regional agency certifications and assurances.

### **SUMMARY:**

Funded by Senate Bill 1, the State of Good Repair Program provides money for transit maintenance, rehabilitation and capital projects. Monterey-Salinas Transit will be using these funds to support a future bus procurement that will replace old diesel buses that have met their useful life.

### **FINANCIAL IMPACT:**

There is no financial impact to the TAMC budget associated with this action because TAMC does not own or operate transit facilities and services. This action will allow Monterey-Salinas Transit to secure \$772,263 in State of Good Repair funds available for Monterey County for Fiscal Year 2017-2018.

### **DISCUSSION:**

Senate Bill 1 is a landmark transportation bill adopted in 2017 that will provide over \$50 billion in new transportation funding over the next decade to repair highways, bridges and local roads, to make strategic investments in congested commute and freight corridors, and to improve transit service. The State of Good Repair Program provides approximately \$105 million annually to transit operators in California for capital projects. The Program is funded under a portion of the new Transportation Improvement fee on vehicle registrations due on or after January 1, 2018. The Program investments will benefit the public by providing transportation agencies with a consistent and dependable revenue source to invest in the upgrade, repair and improvement of transit infrastructure, and in turn improvement of transit service.



As a transportation planning agency, the Transportation Agency is an eligible recipient of Program funds for Monterey County, and can act as a lead agency on eligible projects or as a “contributing agency” that can pass funds to MST to support an eligible project. Program funds are allocated to regional transportation planning agencies and to transit operators using the State Transit Assistance distribution formula, which allocates funding to transportation planning agencies based on population and to transit operators based on transit operator revenues. The Transportation Agency’s allocation of Program funds is \$587,602 and MST’s allocation is \$184,661 for a Monterey County total of \$772,263.

Staff recommends that the Transportation Agency act as a "contributing sponsor" and release its FY 2017/18 State of Good Repair allocation to MST to support a future bus procurement that will replace old diesel buses that have met their useful life (**Attachment 1**). This action also authorizes the Executive Director to sign and submit required documentation to Caltrans (**Attachment 2**).

**ATTACHMENTS:**

- ▣ 1 - Resolution 2018-02 State of Good Repair
- ▣ 2 - Authorized Agent Form, Certifications and Assurances

**RESOLUTION NO. 2018-02**

**AUTHORIZATION FOR THE EXECUTION OF THE  
CERTIFICATIONS AND ASSURANCES  
FOR THE CALIFORNIA STATE OF GOOD REPAIR PROGRAM**

**WHEREAS**, the Transportation Agency for Monterey County is an eligible project sponsor and may receive State Transit Assistance funding from the State of Good Repair Account (SGR) now or sometime in the future for transit projects; and

**WHEREAS**, the statutes related to state-funded transit projects require a local or regional implementing agency to abide by various regulations; and

**WHEREAS**, Senate Bill 1 (2017) named the Department of Transportation (Department) as the administrative agency for the SGR; and

**WHEREAS**, the Department has developed guidelines for the purpose of administering and distributing SGR funds to eligible project sponsors (local agencies); and

**WHEREAS**, the Transportation Agency for Monterey County wishes to delegate authorization to execute these documents and any amendments thereto to the Executive Director; and

**WHEREAS**, the Transportation Agency's allocation of Fiscal Year 2017-18 State of Good Repair Program funds is \$587,602 and MST's allocation is \$184,661 for a Monterey County total of \$772,263; and

**WHEREAS**, the Transportation Agency wishes to act as a contributing agency and allocate its PUC 99313 allocation of \$587,602 to support Monterey-Salinas Transit's future bus procurement that will replace old diesel buses that have met their useful life.

**NOW, THEREFORE, BE IT RESOLVED THAT:**

1. The Transportation Agency for Monterey County Board of Directors agrees to comply with all conditions and requirements set forth in the Certification and Assurances document and applicable statutes, regulations and guidelines for all SGR funded transit projects.
2. Debra L. Hale be authorized to execute all required documents of the SGR program and any Amendments thereto with the California Department of Transportation.

**PASSED AND ADOPTED** by the Transportation Agency for Monterey County, State of California, on January 24, 2018, by the following vote:

**AYES:**

**NOES:**

**ABSENT:**

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**ALEJANDRO CHAVEZ, CHAIR**  
**TRANSPORTATION AGENCY FOR MONTEREY COUNTY**

**ATTEST:**

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**DEBRA L. HALE, EXECUTIVE DIRECTOR**  
**TRANSPORTATION AGENCY FOR MONTEREY COUNTY**



### Authorized Agent

The following individual(s) are hereby authorized to execute for and on behalf of the named Regional Entity/Transit Operator, and to take any actions necessary for the purpose of obtaining State Transit Assistance State of Good Repair funds provided by the California Department of Transportation, Division of Rail and Mass Transportation. This form is valid at the beginning of Fiscal Year 2017-2018 until the end of the State of Good Repair Program. If there is a change in the authorized agent, the project sponsor must submit a new form. This form is required even when the authorized agent is the executive authority himself.

\_\_\_\_\_ *OR*  
(Name and Title of Authorized Agent)

\_\_\_\_\_ *OR*  
(Name and Title of Authorized Agent)

\_\_\_\_\_ .  
(Name and Title of Authorized Agent)

*AS THE* \_\_\_\_\_  
(Chief Executive Officer / Director / President / Secretary)

*OF THE* \_\_\_\_\_  
(Name of County/City Organization)

\_\_\_\_\_ (Print Name) \_\_\_\_\_ (Title)

\_\_\_\_\_  
(Signature)

Approved this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_

## State Transit Assistance State of Good Repair Program

### Recipient Certifications and Assurances

Recipient: Name\_\_\_\_\_.

Effective Date: Date Month, 20xx\_\_\_\_\_.

In order to receive State of Good Repair Program (SGR) funds from the California Department of Transportation (Department), recipients must agree to following terms and conditions:

#### A. General

- (1) The recipient agrees to abide by the State of Good Repair Guidelines as may be updated from time to time.
- (2) The potential recipient must submit to the Department a State of Good Repair Program Project List annually, listing all projects proposed to be funded by the SGR program. The project list should include the estimated SGR share assigned to each project along with the total estimated cost of each project
- (3) The recipient must submit a signed Authorized Agent form designating the representative who can submit documents on behalf of the recipient and a copy of the board resolution authorizing the agent.

#### B. Project Administration

- (1) The recipient certifies that required environmental documentation will be completed prior to expending SGR funds. The recipient assures that each project approved for SGR funding comply with Public Resources Code § 21100 and § 21150.
- (2) The recipient certifies that SGR funds will be used for transit purposes and SGR funded projects will be completed and remain in operation for the estimated useful lives of the assets or improvements.
- (3) The recipient certifies that it has the legal, financial, and technical capacity to deliver the projects, including the safety and security aspects of each project.

- (4) The recipient certifies that there is no pending litigation, dispute, or negative audit findings related to any SGR project at the time an SGR project is submitted in the annual list.
- (5) Recipient agrees to notify the Department immediately if litigation is filed or disputes arise after submission of the annual project list and to notify the Department of any negative audit findings related to any project using SGR funds.
- (6) The recipient must maintain satisfactory continuing control over the use of project equipment and/or facilities and will adequately maintain project equipment and/or facilities for the estimated useful life of each project.
- (7) Any and all interest the recipient earns on SGR funds must be reported to the Department and may only be used on approved SGR projects or returned to the Department.
- (8) The recipient must notify the Department of any proposed changes to an approved project list by submitting an amended project list.
- (9) Funds will be expended in a timely manner.

### **C. Reporting**

- (1) Per Public Utilities Code § 99312.1 (e) and (f), the recipient must submit the following SGR reports:
  - a. Annual Expenditure Reports within six months of the close of the fiscal year (by December 31<sup>st</sup>) of each year.
  - b. The annual audit required under the Transportation Development Act (TDA), to verify receipt and appropriate expenditure of SGR funds. A copy of the audit report must be submitted to the Department within six months of the close of each fiscal year in which SGR funds have been received or expended.

### **D. Cost Principles**

- (1) The recipient agrees to comply with Title 2 of the Code of Federal Regulations Part 200, Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments.
- (2) The recipient agrees, and will assure that its contractors and subcontractors will be obligated to agree, that (a) Contract Cost Principles and Procedures, 48 CFR, Federal Acquisition Regulations System, Chapter 1, Part 31, et seq., shall be used to determine the allowability of individual project cost items and (b) those parties shall

comply with Federal administrative procedures in accordance with 2 CFR, Part 200, Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments.

- (3) Any project cost for which the recipient has received payment that are determined by subsequent audit to be unallowable under 2 CFR, Part 200, are subject to repayment by the recipient to the State of California (State). Should the recipient fail to reimburse moneys due to the State within thirty (30) days of demand, or within such other period as may be agreed in writing between the Parties hereto, the State is authorized to intercept and withhold future payments due the recipient from the State or any third-party source, including but not limited to, the State Treasurer and the State Controller.

#### **E. Record Retention**

- (1) The recipient agrees, and will assure that its contractors and subcontractors shall establish and maintain an accounting system and records that properly accumulate and segregate incurred project costs and matching funds by line item for the project. The accounting system of the recipient, its contractors and all subcontractors shall conform to Generally Accepted Accounting Principles (GAAP), enable the determination of incurred costs at interim points of completion, and provide support for reimbursement payment vouchers or invoices. All accounting records and other supporting papers of the recipient, its contractors and subcontractors connected with SGR funding shall be maintained for a minimum of three (3) years from the date of final payment and shall be held open to inspection, copying, and audit by representatives of the State and the California State Auditor. Copies thereof will be furnished by the recipient, its contractors, and subcontractors upon receipt of any request made by the State or its agents. In conducting an audit of the costs claimed, the State will rely to the maximum extent possible on any prior audit of the recipient pursuant to the provisions of federal and State law. In the absence of such an audit, any acceptable audit work performed by the recipient's external and internal auditors may be relied upon and used by the State when planning and conducting additional audits.
- (2) For the purpose of determining compliance with Title 21, California Code of Regulations, Section 2500 et seq., when applicable, and other matters connected with the performance of the recipient's contracts with third parties pursuant to Government Code § 8546.7, the recipient, its contractors and subcontractors and the Department shall each maintain and make available for inspection all books, documents, papers, accounting records, and other evidence pertaining to the performance of such contracts, including, but not limited to, the costs of administering those various contracts. All of the above referenced parties shall make such materials available at their respective offices at all reasonable times during the entire project period and for three (3) years from the date of final payment. The State, the California State Auditor, or any duly authorized representative of the State, shall each have access to any books, records, and documents that are pertinent to a

project for audits, examinations, excerpts, and transactions, and the recipient shall furnish copies thereof if requested.

- (3) The recipient, its contractors and subcontractors will permit access to all records of employment, employment advertisements, employment application forms, and other pertinent data and records by the State Fair Employment Practices and Housing Commission, or any other agency of the State of California designated by the State, for the purpose of any investigation to ascertain compliance with this document.

**F. Special Situations**

- (1) Recipient acknowledges that if a project list is not submitted timely, the recipient forfeits its apportionment for that fiscal year.
- (2) Recipients with delinquent expenditure reports may risk future eligibility for future SGR funding.
- (3) Recipient acknowledges that the Department shall have the right to perform an audit and/or request detailed project information of the recipient's SGR funded projects at the Department's discretion from SGR award through 3 years after the completion and final billing of any SGR funded project.. Recipient agrees to provide any requested project information.

I certify all of these conditions will be met.

**AGENCY NAME**

**BY:** \_\_\_\_\_  
AUTHORIZING OFFICER, Title  
Unit/Department





## *Memorandum*

**To:** Board of Directors  
**From:** Christina Watson, Principal Transportation Planner  
**Meeting Date:** January 24, 2018  
**Subject:** Adoption of 2018 Legislative Program

### **RECOMMENDED ACTION:**

**ADOPT** final 2018 Legislative Program.

### **SUMMARY:**

The purpose of the legislative program is to set general principles to guide staff and Board responses to proposed legislative or budgetary issues. The program also notifies state representatives of the Transportation Agency's position on issues of key importance to the agency.

### **FINANCIAL IMPACT:**

The 2018 TAMC Legislative Program is focused on maintaining and applying for transportation funding for priority projects.

### **DISCUSSION:**

Attached are the final 2018 legislative program (**Attachment 1**) and a version showing changes as compared to the adopted 2017 program (**Web Attachment**). Staff received comments on the draft program from the Bicycle and Pedestrian Advisory Committee on November 1, from the Rail Policy Committee on November 6, from the Executive Committee on January 3, and from the Technical Advisory Committee on January 4. Staff also took input from partner agencies locally and statewide.

Key changes to the 2018 program as compared to the 2017 program are as follows:

- 1S: Adjust focus onto preservation of transportation funding.
- 2S: Adjust focus onto pursuit of transportation funding.
- 3S: Previous item regarding Prunedale Bypass properties deleted. Moved up item to support efforts to reauthorize Public Private Partnerships, even if TAMC is not the lead on the effort.
- 4S: The bill enabling rail corridors to extend beyond their statutory boundaries may be brought back in 2018, pending discussions with relevant stakeholders.
- 8S: Revised to support a consistent definition of "disadvantaged communities" among grant

programs. This is due to varying definitions between different grant programs such as the Cap and Trade grant programs and the Active Transportation Program.

- 12S: the old 12S related to stormwater runoff was deleted due to new funding options for these projects.
- 16S: The old 16S related to lump sum payments of state funds was deleted as it is no longer an issue for TAMC.
- 1F: edited for clarity and to add support for Transportation Infrastructure Finance and Innovation Act (TIFIA) loans, which TAMC may choose to apply for with Measure X funding stream as the security.

No other changes to the program are proposed.

**ATTACHMENTS:**

- Final 2018 TAMC Legislative Program

**WEB ATTACHMENTS:**

- [Final 2018 TAMC Legislative Program, showing changes](#)



## FINAL 2018 Legislative Program: State Issues

- 1S. Preserve funding for transportation projects, support the constitutional protection of all transportation funding resources, maximize formula funding to regions, and preserve regional discretion and priority-setting.
- 2S. Pursue competitive grant funding for traffic congestion relief, trade corridors, passenger rail, and public transportation for Monterey County projects.
- 3S. Support efforts to reauthorize Public Private Partnership authority, public tolling authority, and design-build authority, expand mode eligibility, and allow for regional control of such projects.
- 4S. Support legislation to expand the Capitol Corridor Joint Powers Authority to Salinas, and to expand the Los Angeles-San Diego Rail Corridor Agency (LOSSAN) to San Francisco.
- 5S. Support legislation that promotes transit-oriented development, complete streets, alternative commutes, and active transportation projects.
- 6S. Work with partner agencies to reach agreement on proposals for California Environmental Quality Act (CEQA) reform, while retaining environmental protections.
- 7S. Support efforts to develop alternative funding sources to offset the reduction in gas tax revenues and ensure that any pay-by-the-mile funding is equitably assessed and distributed.
- 8S. Support a consistent definition of “disadvantaged communities” among all grant programs to reflect economic and rural area considerations.
- 9S. Support measures to allow the California Department of Fish and Wildlife to allow Caltrans to adopt appropriate avoidance and mitigation measures to protect the Santa Cruz Long-Toed Salamander from potential impacts of the Highway 156 project.
- 10S. Support legislation that promotes transparency and access to information on rail transport of hazardous materials.
- 11S. Support efforts to remove the Transportation Development Act’s Unmet Transit Needs hearing requirement if 100% of the TDA funds are already allocated to transit.
- 12S. Support member agencies’ requests for state funding of regionally significant transportation projects and support partner agency legislative efforts as they interface with regional transportation priorities, when they are consistent with Transportation Agency for Monterey County priorities.



## FINAL 2018 Legislative Program: Federal Issues

- 1F. Support stabilizing and increasing transportation infrastructure funding sources to avoid the bankruptcy of the federal highway and transit trust funds:
  1. Increase and index the gas tax to inflation.
  2. Explore innovative funding mechanisms, such as a pay-by-the-mile user fee and public private partnerships.
  3. Expand access to Transportation Infrastructure Finance and Innovation Act (TIFIA) loans.
  4. Remove procedural obstacles that impede expenditure of authorized federal funding.
- 2F. Allow the California Environmental Quality Act (CEQA) to substitute for the National Environmental Policy Act (NEPA), without restrictions, and expand the definition of Categorical Exclusions, while retaining environmental protections.
- 3F. Support streamlining of federal rail funding and removal of funding barriers between commuter and intercity rail programs, with the goal of increasing passenger rail service for the traveling public.
- 4F. Support an adequate level of funding for Amtrak and support a fair share allocation to California for capital improvements and vehicle acquisition.
- 5F. Support efforts to change the update timeline for the Regional Transportation Plan from the current four years to eight years.
- 6F. Support member agencies' requests for federal funding of regionally significant transportation projects and support partner agency legislative efforts as they interface with regional transportation priorities, when they are consistent with Transportation Agency for Monterey County priorities.



## *Memorandum*

**To:** Board of Directors  
**From:** Christina Watson, Principal Transportation Planner  
**Meeting Date:** January 24, 2018  
**Subject:** **Federal Legislative Update**

### **RECOMMENDED ACTION:**

**RECEIVE** federal legislative update.

### **SUMMARY:**

The new federal tax law has several implications for transportation funding, and a new infrastructure spending bill has not yet been announced.

### **FINANCIAL IMPACT:**

Sequestration, if implemented after the passage of the tax bill, is likely to have significant impacts on transportation funding.

### **DISCUSSION:**

The federal tax reform law signed by President Trump on December 22, 2017, has several implications for transportation funding, most critically the question of sequestration, which may be taken up when the Government considers appropriations or another continuing resolution (the current continuing resolution expires on January 19, 2018). The uncertainty of transportation funding affects any entity that receives federal funding, and Monterey Salinas Transit will experience direct hits to their ability to cash flow projects.

While the final tax law retains the exclusion from gross income on private activity bonds, a tool that local governments use to finance infrastructure projects, it repeals the exclusion on the advance refunding of bonds. The tax law also eliminates the tax deductibility of transportation fringe benefits provided to employees to encourage transit use and bicycling.

Meanwhile, the Administration is planning to present an infrastructure plan to Congress this month. Little is known about what the Administration will propose, save for the assumption that it will rely largely on public private partnerships and rewards to local and state governments for raising new funds for infrastructure. This is likely to be a controversial plan and much remains to be seen in how much

support they can muster for a plan that is purported to invest \$200 billion in federal funds over 10 years.

Finally, there has yet to be action to permanently shore up the federal Highway Trust Fund or the Transit Trust Fund, both of which face near-term bankruptcy under current levels of spending.

**WEB ATTACHMENTS:**

- [January 7, 2018 article in the Washington Post, "Mixed signals on infrastructure plan emerge from Trump retreat"](#)



## *Memorandum*

**To:** Board of Directors  
**From:** Christina Watson, Principal Transportation Planner  
**Meeting Date:** January 24, 2018  
**Subject:** State Legislative Update

### **RECOMMENDED ACTION:**

**RECEIVE** state legislative update.

### **SUMMARY:**

The main state legislative activities during the winter recess relate to the implementation of Senate Bill 1 (SB 1) and two efforts to repeal that bill. The Legislature reconvenes on January 3, and the Governor is slated to publish his draft budget on January 10.

### **FINANCIAL IMPACT:**

SB 1 represents approximately \$30 million per year for Monterey County local streets and roads, approximately \$2.25 million for Monterey Salinas Transit, stability for the State Transportation Improvement Program, and grant funding opportunities for various transportation projects.

### **DISCUSSION:**

Senate Bill (SB) 1, known as the "Road Repair and Accountability Act of 2017", is a transportation investment plan to rebuild California by fixing neighborhood streets, highways and bridges and targeting funds toward transit and congested trade and commute corridor improvements. New funding for each community in Monterey County from the gas tax will enable TAMC and its member jurisdictions to address significant maintenance, rehabilitation and safety needs on the local street and road system. Funds from the gas tax will give TAMC the ability to accelerate the construction of Measure X projects with matching funds from new SB1 programs. [Attachment 1](#) is a flyer that summarizes what SB1 funding means for Monterey County.

One SB 1 repeal effort is now gathering signatures (with a May 21 deadline) to put a [ballot measure](#) on the November 2018 ballot. Another repeal effort, led by Assembly Member Allen, is held up in the courts regarding the [ballot language](#). Online as **web attachments** are a few news articles analyzing the repeal effort. The [Fix Our Roads Coalition](#) is working to keep SB 1 by publicizing the projects underway with the new funds.

Meanwhile, the Governor signed Assembly Constitutional Amendment (ACA) 5, known as the California Transportation Taxes and Fees Lockbox Amendment, which puts a [ballot measure](#) before voters in June 2018 to enact constitutional protections of the funding to keep it from being diverted to uses other than transportation purposes.

In other news, the California State Transportation Agency released the Final Report for the Road Charge Pilot Program (the [full report](#), [summary](#) and [highlights](#) are online). This report demonstrates California's commitment to investigate a long-term, sustainable transportation funding mechanism. This was the largest road charge research effort to date, with over 5,000 participating statewide vehicles, reporting in excess of 37 million miles driven over the nine-month pilot program. The next step is that Caltrans and the Federal Highway Administration are researching a pay-at-the-pump road charge method allowing drivers the ability to pay a road charge, pay-as-you-go, at the gas pump instead of paying an invoice via an account manager, which was simulated during the road charge pilot.

**ATTACHMENTS:**

- SB 1 flyer - Monterey County

**WEB ATTACHMENTS:**

1. [December 25, 2017 article in the Orange County Register, "One gas-tax repeal effort gains steam, another is fading"](#)
2. [November 27, 2017 article in the San Diego Union Tribune, "Petition kicks off to repeal increase in California gasoline tax"](#)



# What You Should Know About the SB1 Gas Tax



## What is SB1?

SB1—the Road Repair and Accountability Act of 2017—is a transportation investment plan to rebuild California by fixing neighborhood streets, highways and bridges and targeting funds toward transit and congested trade and commute corridor improvements. This new funding for each community in Monterey County from the gas tax will enable us to address significant maintenance, rehabilitation and safety needs on our local street and road system.

## What does SB1 Mean for Monterey County?



A **doubling of maintenance and safety funding** for local street and roads in each city and the county with an infusion of \$30 million annually from SB1 “fix it first” maintenance funding. This money will be used to fill potholes, repair and improve for local streets and roads which are some of the worst in the state.



**Stability in the State Transportation Improvement Program**, which could allow TAMC to construct projects previously delayed; such as the Marina-Salinas Multimodal Corridor, U.S. 101 South County improvements, and the Highway 68 Monterey to Salinas Scenic Corridor improvements.



The ability to **accelerate the construction** of Measure X projects with matching funds from new SB1 programs. The Transportation Agency can compete for these funds to help relieve congestion on Highways 1, 68, 156 and 101.



Based upon funding estimates provided by the Department of Finance, Monterey-Salinas Transit will **receive an estimated \$2.25 million** in new transit funding annually.



**The average Californian will pay less** in SB1 taxes annually than they pay in unanticipated car maintenance and repair costs associated with bad roads.



# What You Should Know About the SB1 Gas Tax



## Funding Program and Purpose

Projected 10-Year Funding



Local Street and Roads (fix-it-first)	\$15 billion
State Highway Maintenance and Rehabilitation (fix-it-first)	\$15 billion
State Highway Bridges and Culverts	\$4 billion
Public Transit Capital and Operations	\$7.5 billion
Trade Corridor Enhancement Program	\$3 billion
Solutions for Congested Corridor Program	\$2.5 billion
State Transportation Improvement Program (STIP) (regional)	\$825 million
STIP (State)	\$275 million
Local Partnership Program	\$2 billion
Active Transportation Program	\$1 billion
Local Planning Grants	\$250 million
Freeway Service Patrol	\$250 million
Parks Funding for Agriculture, Off-Highway Vehicles & Boating	\$800 million
Public University Research	\$70 million
Workforce Development	\$20 million
<b>TOTAL</b>	<b>\$52.49 billion</b>

## SB1 Annual Revenue Projections for Monterey County

By Local Cities/County



Carmel-By-The-Sea	\$160,000
Del Rey Oaks	\$73,000
Gonzales	\$347,000
Greenfield	\$710,000
King City	\$579,000
Marina	\$854,000
Monterey	\$1,160,000
Pacific Grove	\$626,000
Salinas	\$6,486,000
Sand City	\$21,000
Seaside	\$1,380,000
Soledad	\$1,045,000
County	\$16,965,000
<b>GRAND TOTAL</b>	<b>\$30,406,000</b>





TRANSPORTATION AGENCY FOR MONTEREY COUNTY

## *Memorandum*

**To:** Board of Directors  
**From:** Michael Zeller, Principal Transportation Planner  
**Meeting Date:** January 24, 2018  
**Subject:** Sales Tax Estimating and Revenue Capture Request for Proposals

### **RECOMMENDED ACTION:**

**APPROVE** the release of a request for proposals for Sales Tax Estimating and Revenue Capture.

### **SUMMARY:**

The proposed scope of work includes reviewing historical sales tax revenue generation, auditing sales tax collection, estimating future sales tax revenues and preparing revenue information necessary for any potential bond issuance for Measure X funds.

### **FINANCIAL IMPACT:**

Measure X is estimated to generate \$20 million annually from a three-eighths percent sales tax in Monterey County. One-percent of the revenues collected are eligible to be used for administrative expenses. The not-to-exceed amount for this contract is thirty thousand dollars (\$30,000) over three years.

### **DISCUSSION:**

Transportation Agency staff is seeking to release a request for proposals to receive bids from consultants for Sales Tax Estimating and Revenue Capture. The proposed contract will provide the Transportation Agency with the following services:

1. The consultant will establish a database containing all applicable Board of Equalization (BOE) registration data for each business within the sales tax district boundaries holding a seller's permit account. Said database will also identify the quarterly sales, use and transactions tax allocations under each account for the most current and previous quarters where available.
2. The consultant will provide updated reports each quarter identifying changes in allocation totals by individual businesses, business groups and by categories. Quarterly aberrations due to State audits, fund transfers, and receivables, along with late or double payments, will also be identified. Quarterly reconciliation worksheets to Transportation Agency staff with budget

forecasting will also be included.

3. The consultant will advise and work with Transportation Agency staff on planning and economic questions related to maximizing revenues, preparation of revenue projections and general information on sales, use and transactions tax questions.

These services will allow the Transportation Agency to better track the revenues collected by the Board of Equalization and ensure the Agency is receiving the accurate amount of remittances. In addition, the consultant will be able to provide revenue projections that will be necessary if the Agency decides to utilize debt financing in order to advance Measure X projects.

The following timeline is proposed for the Request for Proposals:

<b>Date/ Timeframe</b>	<b>Task</b>
January 25, 2018	Distribute RFP
February 1, 2018	Deadline for requests for clarification or exceptions
February 22, 2018	<b>Proposals due</b>
March 1, 2018	Review and rank proposals
March 8, 2018	Select top ranked consultant, negotiate contract
March 28, 2018	Present consultant contract to TAMC Board for approval

The draft Scope of Work is included as **Attachment 1** for Board review.

**ATTACHMENTS:**

- Measure X Sales Tax Auditing - RFP Scope of Work

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## **ATTACHMENT A SCOPE OF WORK**

The selected consultant will review historical sales tax revenue generation, audit sales tax collection, and prepare information necessary for any potential bond issuance for Measure X funds. These services will allow the Transportation Agency of Monterey County (the “Agency” or “TAMC”) to better track the revenues collected by the Board of Equalization and ensure the Agency is receiving the accurate amount of remittances. In addition, the selected consultant will be able to provide revenue projections that will be necessary if the Agency decides to utilize debt financing in order to advance Measure X projects.

Agency staff is seeking qualified consultants for Sales Tax Estimating and Revenue Capture. The selected consultant would provide the Agency with the following services:

1. The consultant will establish a database containing all applicable Board of Equalization (BOE) registration data for each business within the sales tax district boundaries holding a seller’s permit account. Said database will also identify the quarterly sales, use and transactions tax allocations under each account for the most current and previous quarters where available.
2. The consultant will provide updated reports each quarter identifying changes in allocation totals by individual businesses, business groups and by categories. Quarterly aberrations due to State audits, fund transfers, and receivables, along with late or double payments, will also be identified. Quarterly reconciliation worksheets to Agency staff with budget forecasting will also be included.
3. The consultant will advise and work with Agency staff on planning and economic questions related to maximizing revenues, preparation of revenue projections and general information on sales, use and transactions tax questions.



TRANSPORTATION AGENCY FOR MONTEREY COUNTY

## *Memorandum*

**To:** Board of Directors  
**From:** Christina Watson, Principal Transportation Planner  
**Meeting Date:** January 24, 2018  
**Subject:** **Appoint Representative to Coast Rail Coordinating Council**

### **RECOMMENDED ACTION:**

**APPOINT** Dave Potter to represent TAMC on the Policy Committee of the Coast Rail Coordinating Council and appoint Mike LeBarre as his alternate.

### **SUMMARY:**

On January 8, 2018, the Rail Policy Committee recommended that the TAMC Board appoint Dave Potter as the 2018 TAMC representative to the Policy Committee of the Coast Rail Coordinating Council and appoint Mike LeBarre as his alternate.

### **FINANCIAL IMPACT:**

Appointing representatives to the CRCC entails covering the cost of travel to those meetings (up to the limits approved by Caltrans), which generally occur thrice yearly, and to Sacramento on behalf of the CRCC.

### **DISCUSSION:**

The [Coast Rail Coordinating Council](#) (CRCC) is a coalition of coastal county transportation and planning agencies organized to improve passenger rail services. The primary focus of the CRCC is to improve the frequency, speed, reliability and ease of use of passenger trains on the coast route between San Francisco and Los Angeles.

In December 2016, the TAMC Board appointed Dave Potter to represent TAMC on the CRCC Policy Committee, of which Mr. Potter has been Chair for many years. The Board approved this appointment in recognition that Mr. Potter's long and respected experience in this role would benefit TAMC and the Coast Rail service project.

On January 8, 2018, the Rail Policy Committee (RPC) recommended that the Board reappoint Mr. Potter to this position, which involves three Policy Committee meetings per year and semiannual trips to Sacramento to meet with state representatives. The RPC also recommended that the Board appoint Mike LeBarre, City of King Mayor and frequent attendee of CRCC Policy Committee meetings, as the

alternate to represent TAMC when Mr. Potter is not available.

Mr. Potter has expressed a willingness to continue his efforts on behalf of TAMC and the CRCC, and the CRCC Policy Committee has expressed support for Mr. Potter to continue as CRCC Policy Committee Chair. Mr. LeBarre also expressed willingness to serve as Mr. Potter's alternate and noted he planned to attend the Policy Committee meetings as he is able, to support increasing and improving rail service to the Central Coast, especially in support of a new passenger station in the City of King.

In 2017, Mr. Potter attended two CRCC Policy meetings in person and called in to a third meeting. Mr. Potter also attended legislative meetings in Sacramento in January and the annual Rail Summit in Sacramento in April. The total cost to TAMC for those 4 trips in 2017 was \$816.09. These costs would be incurred regardless of whomever were to represent TAMC on the CRCC. **Attached** is the draft schedule of meetings for the CRCC Policy and Technical Advisory committees.

Staff recommends this post be appointed annually, as our partner agencies the San Luis Obispo Council of Governments (SLOCOG) and Santa Barbara County Association of Governments (SBCAG) make annual appointments to the Policy Committee.

**ATTACHMENTS:**

- CRCC Meeting Schedule 2018





# CRCC

coast rail coordinating council

## Meeting Schedule

Updated 10/4/17 (subject to change)

TECHNICAL MEETING Friday, November 17, 2017	Conference Call	10:30-11:30
TECHNICAL MEETING Friday, December 15, 2017	Conference Call	10:30-11:30

<b>POLICY MEETING</b> <b>Friday, January 19, 2018</b>	<b>Santa Barbara/Ventura</b>	<b>1:00-3:00</b>
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TECHNICAL MEETING Friday, February 16, 2018	Conference Call	10:30-11:30
TECHNICAL MEETING Friday, March 16, 2018	Conference Call	10:30-11:30

<b>POLICY MEETING</b> <b>Friday, April 20, 2018</b>	<b>Monterey/Salinas</b>	<b>1:30-3:30</b>
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TECHNICAL MEETING Friday, May 18, 2018	Conference Call	10:30-11:30
TECHNICAL MEETING Friday, June 15, 2018	Conference Call	10:30-11:30

<b>POLICY MEETING</b> <b>Friday, August 17, 2018</b>	<b>Los Angeles</b>	<b>10:00-12:00</b>
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TECHNICAL MEETING Friday, September 21, 2018	Conference Call	10:30-11:30
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<b>POLICY MEETING</b> <b>Friday, October 18, 2018</b>	<b>San Luis Obispo</b>	<b>11:00-12:30</b>
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Additional meeting(s) may be added subject to need.

1. Most meetings are normally scheduled for the 3<sup>rd</sup> Friday of the month, if significant conflicts occur, it is rescheduled.
2. Policy meetings occur every 4-5 times per year, Technical Committee meeting are monthly conference calls on the 3<sup>rd</sup> Friday
3. Meetings will be canceled one month in advance as necessary

H:\2016-17 OWP\6000 Integration of Modes of Transportation 16-17\6200 Rail Service Coordination\CRCC\Policy meeting\Coast Rail Coordinating Council Mtg schedule 3-30-17.docx

Contact: Pete Rodgers 805-781-5712, [prodgers@slocog.org](mailto:prodgers@slocog.org)





TRANSPORTATION AGENCY FOR MONTEREY COUNTY

## *Memorandum*

**To:** Board of Directors  
**From:** Rita Goel, Director of Finance & Administration  
**Meeting Date:** January 24, 2018  
**Subject:** **Regional Impact Fee Annual Audit FY 16/17**

### **RECOMMENDED ACTION:**

**ACCEPT** the Regional Development Impact Fee Joint Powers Agency's audit report for fiscal year ending June 30, 2017.

### **SUMMARY:**

The auditors found no instances of noncompliance that are required to be reported under Government Auditing Standards, nor did they note any matters involving the internal control over financial reporting and its operation that they consider to be material weaknesses.

### **FINANCIAL IMPACT:**

The cost for the annual audit is \$2,500.

### **DISCUSSION:**

The purpose of the audit is to confirm that the Regional Development Impact Fee Joint Powers Agency's financial statements are free of material misstatement and assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

Moss, Levy & Hartzheim, Certified Public Accountants, completed the audit for fiscal year ending June 30, 2017. The auditors found no instances of noncompliance that are required to be reported under Government Auditing Standards, nor did they note any matters involving the internal control over financial reporting and its operation that they consider to be material weaknesses. Attached to this report are the summary tables from the audit; the full audit is available as a web attachment.

The fees and interest collected during the audit reporting period total \$861,575. Expenditures made during the audit period were \$792,514 for Holman Highway 68 Roundabout, and \$10,000 transferred to the Transportation Agency for Monterey County to partially cover the costs to administer the fee program. The Regional Development Impact Fee Joint Powers had a fund balance of \$2,772,546 as of

June 30, 2017.

The total fee program administration cost, including staff time, was \$25,372. The Regional Development Impact Fee Joint Powers Agency contracts with the Transportation Agency for Monterey County for administrative services. The Agency expects impact fee revenues to continue to grow as the pace of new development picks up. Regional fees collected will be expended on projects as prioritized in the Strategic Expenditure Plan. Near-term project expenditures identified in the plan include: State Route 156 Safety Improvements and the State Route 68 Safety and Traffic Flow.

**ATTACHMENTS:**

- Government Fund Balance Sheet
- Statement of Revenues, Expenditures and changes in fund balance
- Management Letters

**WEB ATTACHMENTS:**

[Regional Development Impact Fee Audit for the Period Ending June 30, 2017](#)

REGIONAL DEVELOPMENT IMPACT FEE JOINT POWERS AGENCY  
 GOVERNMENTAL FUND  
 BALANCE SHEET  
 June 30, 2017

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	General Fund
<b>ASSETS</b>	
Cash and investments	\$ 2,772,546
Total assets	<u>\$ 2,772,546</u>
<b>LIABILITIES AND FUND BALANCE</b>	
Liabilities:	
Accounts payable	\$ -
Total liabilities	<u>-</u>
Fund Balance:	
Restricted for transportation	<u>2,772,546</u>
Total fund balance	<u>2,772,546</u>
Total liabilities and fund balance	<u>\$ 2,772,546</u>

The notes to basic financial statements are an integral part of this statement.

**REGIONAL DEVELOPMENT IMPACT FEE JOINT POWERS AGENCY**  
**GOVERNMENTAL FUND**  
**STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE**  
**For the Fiscal Year Ended June 30, 2017**

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	<u>General Fund</u>
<b>Revenues:</b>	
Mitigation fees	\$ 828,841
Interest	<u>32,734</u>
Total revenues	<u>861,575</u>
<b>Expenditures:</b>	
Administration	10,000
Direct programs	<u>792,514</u>
Total expenditures	<u>802,514</u>
Excess of revenues over (under) expenditures	59,061
Fund balance - July 1, 2016	<u>2,713,485</u>
Fund balance - June 30, 2017	<u><u>\$ 2,772,546</u></u>

The notes to basic financial statements are an integral part of this statement.



Moss, Levy & Hartzheim LLP

Certified Public Accountants

November 2, 2017

To the Board of Directors  
Regional Development Impact Fee Joint Powers Agency

We have audited the financial statements of the governmental activities and the major fund of the Regional Development Impact Fee Joint Powers Agency as of and for the fiscal year ended June 30, 2017. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards and *Government Auditing Standards* as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our letter to you dated November 2, 2017. Professional standards also require that we communicate to you the following information related to our audit.

Significant Audit Findings

*Qualitative Aspects of Accounting Practices*

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by Regional Development Impact Fee Joint Powers Agency are described in Note 1 to the financial statements. We noted no transactions entered into by the governmental unit during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected.

Certain financial statement disclosures are particularly sensitive because of their significance to financial statement users. We did not note any particularly sensitive information.

The financial statement disclosures are neutral, consistent, and clear.

*Difficulties Encountered in Performing the Audit*

We encountered no significant difficulties in dealing with management in performing and completing our audit.

*Corrected and Uncorrected Misstatements*

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are clearly trivial, and communicate them to the appropriate level of management. Management has corrected all such misstatements. In addition, none of the misstatements detected as a result of audit procedures and corrected by management were material, either individually or in the aggregate, to each opinion unit's financial statements taken as a whole.

*Disagreements with Management*

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

*Management Representations*

We have requested certain representations from management that are included in the management representation letter dated November 2, 2017.

*Management Consultations with Other Independent Accountants*

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the governmental unit's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

*Other Audit Findings or Issues*

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the governmental unit's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

Other Matters

With respect to the supplementary information accompanying the financial statements, we made certain inquiries of management and evaluated the form, content, and methods of preparing the information to determine that the information complies with accounting principles generally accepted in the United States of America, the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the financial statements. We compared and reconciled the supplementary information to the underlying accounting records used to prepare the financial statements or to the financial statements themselves.

This information is intended solely for the use of the Board of Directors and management of Regional Development Impact Fee Joint Powers Agency and is not intended to be, and should not be, used by anyone other than these specified parties.

Very truly yours,

*Moss, Remy & Hartgrain, LLP*

Santa Maria, California



Moss, Levy & Hartzheim LLP

Certified Public Accountants

**INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER  
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER  
MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS  
PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS***

Board of Directors  
Regional Development Impact Fee Joint Powers Agency  
Salinas, California

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities and the major fund of the Regional Development Impact Fee Joint Powers Agency (the Agency), as of and for the fiscal year ended June 30, 2017, and the related notes to the financial statements, which collectively comprise the Agency's basic financial statements, and have issued our report thereon dated November 2, 2017.

**Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the Agency's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Agency's internal control. Accordingly, we do not express an opinion on the effectiveness of the Agency's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or, significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

**Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the Agency's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

**Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

*Moss, Renz & Hutzheim LLP*

Santa Maria, California  
November 2, 2017





TRANSPORTATION AGENCY FOR MONTEREY COUNTY

***Memorandum***

**To:** Board of Directors  
**From:** Elouise Rodriguez, Senior Administrative Assistant  
**Meeting Date:** January 24, 2018  
**Subject:** **Committee draft minutes**

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**RECOMMENDED ACTION:**

**ACCEPT** draft minutes from Transportation Agency Committees:

- Executive Committee - January 3, 2018
- Bicycle and Pedestrian Facilities Advisory Committee - No meeting this month
- Rail Policy Committee - January 8, 2018
- [Technical Advisory Committee](#) - January 4, 2018
- [eXcellent Transportation Oversight Committee](#) - January 16, 2018 (agenda)

**ATTACHMENTS:**

- Draft Executive Minutes January 3, 2018
- Draft RPC Minutes January 8, 2018

**DRAFT MINUTES**

**TRANSPORTATION AGENCY FOR MONTEREY COUNTY SERVICE AUTHORITY  
FOR FREEWAYS EMERGENCIES AND MONTEREY COUNTY REGIONAL  
DEVELOPMENT IMPACT FEE JOINT POWERS AGENCY**

**EXECUTIVE COMMITTEE MEETING**

*Members are: Alejandro Chavez (Chair),  
John Phillips (1<sup>st</sup> Vice Chair), Robert Huitt (2<sup>nd</sup> Vice Chair),  
Kimbley Craig (Past Chair),  
Luis Alejo (County representative), Ed Smith (City representative)*

**Wednesday, January 3, 2018**

\*\*\* 9:00 a.m. \*\*\*

Transportation Agency Conference Room  
55-B Plaza Circle, Salinas

1. **CALL TO ORDER:** Chair Chavez called the meeting to order at 9:03 a.m. Committee members present: Chavez, Craig, Huitt, Stratton (alternate to Phillips) and Gonzales (alternate to Alejo). Staff present: Goel, Hale, Muck, Rodriguez, Watson, and Wright. Others present: Agency Counsel Blicht; and Jonathan De Anda Hernández, Office of Assemblymember Anna Caballero.

2. **PUBLIC COMMENTS:** None.

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3. **CONSENT AGENDA:**

On a motion by Committee member Huitt and seconded by Craig, the committee voted 5-0 to approve the consent agenda as follows:

3.1 Approved minutes from the Executive Committee meeting of November 1, 2017.

**END OF CONSENT**

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**4. 2018 LEGISLATIVE PROGRAM:**

On a motion by Committee member Huitt and seconded by Craig, the committee voted 5-0 to recommend that the Board adopt the final 2018 Legislative Program, with one minor edit.

Christina Watson, Principal Transportation Planner, provided a state legislative update, reporting that at this time signatures are being gathered for the SB 1 repeal effort proposed for the November 2018 ballot. She highlighted the final 2018 legislative program. She noted that we continue to support legislation to expand the Capital Corridor Joint Powers Authority to Salinas, and to expand the Los Angeles-San Diego Rail Corridor Agency to San Jose, which are two of our rail projects. The Board will also support a consistent definition of “disadvantaged communities” among all grant programs to reflect economic and rural area considerations.

Second Vice Chair Huitt requested a minor edit to program priority 8S, changing the word “coherent” to “consistent” for clarity.

**5. FEDERAL LEGISLATIVE UPDATE:**

The Committee received a federal legislative update.

Christina Watson, Principal Transportation Planner, reported that the biggest transportation impact of the tax reform bill is the potential for Sequestration cuts, these cuts could affect Monterey-Salinas Transit funding. Director Hale noted that the tax bill also affects the ability of public agencies to refinance bonds.

**6. TRANSPORTATION EXCELLENCE AWARDS:**

On a motion by Committee alternate Stratton and seconded by Craig, the committee voted 5-0 to receive the nominations for the seventeenth annual Transportation Agency Excellence awards to honor individuals, businesses, groups or projects for their efforts to improve the transportation system in Monterey County; and selected awards recipients for the seventeenth awards ceremony to be held during the January 2018 Transportation Agency Board meeting.

Theresa Wright, Community Outreach Coordinator, presented the nominations for the 2017 Excellence Awards. The Executive Committee approved the award recipients for the awards ceremony at the January 2018 TAMC Board meeting.

**7. TAMC DRAFT AGENDA FOR JANUARY 24, 2018**

Executive Director Hale reviewed the highlights of the draft regular and consent agenda for the TAMC Board meeting of January 24, 2018. She reported on some of the items on the agenda:

- Hold elections for the 2018 Board of Directors and Executive Committee
- Hold the 2017 Excellence Awards Ceremony
- Hold a hearing on the draft Regional Transportation Plan
- Notice the proposed addition of CSUMB as a non-voting ex-officio member

**8. ANNOUNCEMENTS**

Director Debbie Hale announced she will be in India from January 22<sup>nd</sup> through February 5<sup>th</sup> and then in Washington, DC, returning to TAMC on February 12<sup>th</sup>.

**9. ADJOURNMENT**

Chair Chavez adjourned the meeting at 10:11 a.m.

TRANSPORTATION AGENCY FOR MONTEREY COUNTY (TAMC)  
**RAIL POLICY COMMITTEE MEETING**  
*DRAFT Minutes of January 6, 2017*  
 Transportation Agency for Monterey County  
 55-B Plaza Circle, Salinas, CA

	FEB 17	MAR 17	APR 17	MAY 17	JUN 17	JUL 17	AUG 17	SEPT 17	OCT 17	NOV 17	DEC 17	JAN 18
L. Alejo, Dist. 1 (L. Gonzalez)	P(A)	P	<b>C</b>	P(A)	<b>C</b>	<b>N</b>	E	P(A)	<b>C</b>	P(A)	<b>N</b>	P
J. Phillips, Dist. 2 (J. Stratton, <del>C. Link</del> )	P(A)	P(A)	<b>A</b>	P(A)	<b>A</b>	<b>O</b>	P(A)	P(A)	<b>A</b>	P(A)	<b>O</b>	P(A)
J. Parker, Dist. 4 (W. Askew)	P(A)	P(A)	<b>N</b>	-	<b>N</b>		P(A)	P(A)	<b>N</b>	E		P(A)
M. Adams, Dist. 5, (Y. Anderson)	P(A)	E	<b>C</b>	P(A)	<b>C</b>	<b>M</b>	P(A)	P(A)	<b>C</b>	P(A)	<b>M</b>	P(A)
B. Delgado, Marina, Vice Chair (F. O'Connell )	P	P	<b>E</b>	P	<b>E</b>	<b>E</b>	P	P	<b>E</b>	P	<b>E</b>	-
E. Smith, Monterey (R. Deal)	P	E	<b>L</b>	P	<b>L</b>	<b>E</b>	E	P	<b>L</b>	E	<b>E</b>	P
K. Craig, Salinas, Chair (J. Gunter)	P	E	<b>L</b>	P	<b>L</b>	<b>T</b>	P	P	<b>L</b>	E	<b>T</b>	P
T. Bodem, Sand City (L. Gomez)	-	P	<b>E</b>	P	<b>E</b>	<b>I</b>	P	E	<b>E</b>	P	<b>I</b>	P
R. Rubio, Seaside (D. Pacheco)	P	P	<b>D</b>	P	<b>D</b>	<b>N</b>	P	P	<b>D</b>	P	<b>N</b>	-
A. Chavez, Soledad (F. Ledesma)	P	P		-		<b>G</b>	P	P		P	<b>G</b>	-
M. LeBarre, King City (C. Victoria)	P	P		P			P	P		P		P
M. Twomey, AMBAG (H. Adamson)	-	P(A)		P(A)			E	-		-		-
O. Monroy-Ochoa, Caltrans District 5	-	-		-			-	-		-		-
C. Sedoryk, MST (H. Harvath, <del>L. Rheinheimer</del> )	P(A)	P(A)		P(A)			P(A)	E		P(A)		P(A)
B. Sabo, Airport (R. Searle)	-	-		-			-	-		-		-
<b>STAFF</b>												
D. Hale, Exec. Director	E	P		E			P	P		P		P
T. Muck, Deputy Exec. Director	P	P		P			P	P		P		E
C. Watson, Principal Transp. Planner	P	P		P			P	P		P		P
M. Zeller, Principal Transp. Planner	P	P		P			P	P		P		P
V. Murillo, Transp. Planner	P	P		P			P	E		P		-
T. Wright Community Outreach Coordinator	-	P		P			-	E		P		-

**1. QUORUM CHECK AND CALL TO ORDER**

Chair Craig called the meeting to order at 3:03 p.m. A quorum was established and self-introductions were made.

**OTHERS PRESENT**

Johnny Hernandez	Assm Caballero's office	Mark Westerfield	Progressive Rail
Don Reynolds	City of Salinas Public Works	Tyler Williamson	Monterey resident

**2. PUBLIC COMMENTS**

Mark Westerfield introduced himself, his work with Progressive Rail, and his proposal to work in Santa Cruz County to promote rail service.

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**3. CONSENT AGENDA**

**M/S/C** Smith/Bodem/unanimous

3.1 Approved minutes of the November 6, 2017 Rail Policy Committee meeting.

**END OF CONSENT AGENDA**

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**4. COAST CORRIDOR PROJECT UPDATE**

The Committee received an update on the planned increase in passenger rail service along the coast corridor between San Francisco and Los Angeles and recommended that the Agency Board appoint Dave Potter as 2018 representative to the Coast Rail Coordinating Council (CRCC) Policy Committee and Mike LeBarre as his alternate.

Christina Watson, Principal Transportation Planner, reported that progress since the last update on the coast rail project on November 6, 2017, includes meetings of the CRCC Technical and Policy Committees and meetings related to the legislation to enable rail corridors to extend. She noted that the CRCC Technical Committee met on November 17 and December 15, and the next Policy Committee will be in Santa Barbara on January 19. Ms. Watson reported that the CRCC discussed possible next steps on the bill that would enable rail corridors to extend beyond their statutorily designated boundaries. She reported that Pete Rodgers of SLOCOG, on behalf of the CRCC, submitted a funding request for \$300,000 in State Rail Assistance program funding, to fund a Coast Corridor Strategic Development Plan and a demonstration project for service on the corridor. Ms. Watson noted that she and Mr. Rodgers have also been helping King City with their Transit and Intercity Rail Capital Program (TIRCP) grant application for the King City train station. Finally, she reported that TAMC's current rep to the CRCC Policy Committee is Dave Potter, who is the long-standing Chair of that Committee. Staff recommends we follow the pattern set by our main partners in this effort, SLOCOG and Santa Barbara County Association of Governments, to make this appointment annually.

Committee Member LeBarre thanked Ms. Watson for assistance in preparing their TIRCP grant application for the King City train station.

**M/S/F** **Anderson/Bodem/failed**

Committee Alternate Anderson made a motion, seconded by Committee Member Bodem, to nominate Mike LeBarre as the representative for the Coast Rail Coordinating Council.

Committee Member Alejo asked when Dave Potter's term would be up and how well he represented the agency in 2017. Ms. Watson responded that the position is proposed for a one-year term, and that Mr. Potter attended all Policy Committee meetings in 2017 as well as two trips to Sacramento on behalf of the group.

Chair Craig stated that she appreciates the institutional knowledge from retaining Mr. Potter in the position and would support him continuing to represent the agency at the CRCC with Mr. LeBarre being introduced to the process and setting up a succession plan.

Committee Member LeBarre stated he would be willing to serve as nominated, but that Mr. Potter does have the knowledge and experience and would continue to represent TAMC well. He noted he would still attend the meetings and hearings in either case.

Committee Member Smith stated that he is impressed with Mr. LeBarre's work related to rail issues and that he would support appointing Mr. Potter for another year and supported appointing Mr. LeBarre as his alternate.

Committee Alternate Stratton noted that Supervisor Phillips supports keeping Mr. Potter on the CRCC.

On the call for the question, the motion failed:

- Ayes: Anderson, Bodem
- No: Alejo, Craig, Smith, Stratton
- Abstain: LeBarre

Committee Alternate Askew joined the meeting.

**M/S/C LeBarre/Alejo/carried**

Committee Member LeBarre made a motion, seconded by Committee Member Alejo to nominate Dave Potter as the TAMC representative to the CRCC.

On the call for the question, the motion passed:

- Ayes: Alejo, Bodem, Craig, LeBarre, Smith, Stratton
- No: Anderson
- Abstain: Askew

**M/S/C Smith/Anderson/carried**

Committee Member Smith made a motion, seconded by Committee Alternate Anderson, to nominate Mike LeBarre as the alternate TAMC representative to the CRCC.

On the call for the question, the motion passed:

- Ayes: Alejo, Anderson, Bodem, Craig, LeBarre, Smith, Stratton
- No: none
- Abstain: Askew

5. **SALINAS RAIL EXTENSION PROJECT UPDATE**

The Committee received an update on the Salinas Rail Extension project.

Christina Watson, Principal Transportation Planner, reported that progress on the Salinas Rail Extension project since the last update on November 6, 2017, includes meetings related to a state grant application, operations scenarios, and progress in the acquisition of properties in Salinas. Ms. Watson reported that staff is working on an application for TIRCP funding for the funding gap on the Kick Start project and for the full buildout of the project, for a total ask of \$65 million. Ms. Watson reported that staff has been meeting with various entities to discuss operations options, currently anticipated to begin with Caltrain service extending from Gilroy, leading to the eventual extension of Capitol Corridor from San Jose. She noted that utility relocations at the Salinas station was delaying the completion of designs for Package 1.

Committee Member LeBarre asked, related to the TIRCP grant application, if the State would characterize this as a SB 1 project. Debbie Hale, Executive Director, answered that the State likely would, as the five-year TIRCP program will have \$1 billion in cap and trade revenues and \$1.4 billion in SB 1 funding.

Chair Craig requested an explanation on the delay with PG&E. Don Reynolds, City of Salinas, responded that the City would get an update as to the status.

Committee Member Smith asked who would own the station area in the long-run? Ms. Watson responded that per an existing Memorandum of Understanding between TAMC and the City of Salinas, the City of Salinas will take ownership upon project completion.

Michael Zeller, Principal Transportation Planner, provided an update on the property acquisition process. Mr. Zeller reported that at the December TAMC Board meeting, settlement agreements for three additional properties had been approved and were moving forward, leaving three final properties that are still under active settlement negotiation. However, the agency has court-ordered possession of all the properties as of October 2017, allowing the agency to proceed with the project. Mr. Zeller also reported that the tenant relocations at 17 Station Place are continuing to progress positively.

6. **ANNOUNCEMENTS AND/OR COMMENTS FROM COMMITTEE MEMBERS**

None

7. **ADJOURN**

Chair Craig adjourned the meeting at 3:40 p.m.





***Memorandum***

**To:** Board of Directors  
**From:** Debra L. Hale, Executive Director  
**Meeting Date:** January 24, 2018  
**Subject:** Correspondence

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**RECOMMENDED ACTION:**

**RECEIVE** selected correspondence sent and received by the Transportation Agency for January 2018.

**WEB ATTACHMENTS:**

- [November 16, 2017 thank you note from Congressman Panetta for tour of SR 156 project.](#)
- [Highlights of the 2017 California Transportation Commission Annual Report to the California Legislature](#)
- [December 28, 2017 letter to Matthew Sundt from Caltrans regarding Highway 1](#)