

AGENDA
TRANSPORTATION AGENCY FOR MONTEREY COUNTY
SERVICE AUTHORITY FOR FREEWAYS EMERGENCIES
AND
MONTEREY COUNTY REGIONAL DEVELOPMENT IMPACT FEE
JOINT POWERS AGENCY

Meeting of Wednesday, February 27, 2013

**Agricultural Center Conference Room
1428 Abbott Street
Salinas, California
9:00 A.M.**

(Agendas are on display and are posted 72 hours prior to the scheduled meeting at the Transportation Agency office and at these public libraries: Carmel, Monterey, Salinas Steinbeck Branch, Seaside, Prunedale, King City, Hartnell College, Monterey Peninsula College, and Cal State University Monterey Bay. Any person who has a question concerning an item on this agenda may call the Transportation Agency office at 831-775-0903 to make inquiry concerning the nature of the item described on the agenda.) The agenda and all enclosures are available on the Transportation Agency website: www.tamcmonterey.org, by clicking on Transportation Agency Board, meetings & agendas, click on agenda item and open it, click on report attachments listed at end of report.

1. **QUORUM CHECK – CALL TO ORDER.** Transportation Agency by-laws require a quorum of a minimum of 9 voting members, including a minimum of 7 city representatives and 1 county representative.
If you are unable to attend, please contact your alternate. Your courtesy to the other Transportation Agency Board members to assure a quorum is appreciated.

PLEDGE OF ALLEGIANCE

2. **PUBLIC COMMENTS.** Any person may address the Transportation Agency Board at this time. Presentations should not exceed three minutes, should be directed to an item **NOT** on today's agenda, and should be within the jurisdiction of the Transportation Agency Board. *Though it is not required, the Transportation Agency Board appreciates your cooperation in completing a speaker request form available on the table at the entrance to the meeting room. Please give the completed form to the Transportation Agency Administrative Assistant.*

3. **CONSENT AGENDA**

APPROVE the staff recommendations for items 3.1.1 - 3.7.1 by majority vote with one motion. Any member may pull an item off the Consent Agenda to be considered for discussion and action after the Consent Agenda. **Pages 12 - 67**

4. **PRESENT** Transportation Agency Employee of the Quarter Award to Mike Zeller. – Hale **Pages 68 - 69**

Mike Zeller, Senior Transportation Planner, has been selected by the employees of the Transportation Agency for Monterey County as the Employee of the Quarter for October through December 2012.

5. **APPROVE** request from the City of Marina to extend its Transportation for Livable Communities grant by 14 months to April 2014. – Watson **Pages 70 - 79**

The Transportation Agency enacted the Transportation for Livable Communities program in 2003 to incentivize the creation of affordable housing in existing communities close to transit, which reduces the demand on regional road networks and increases transit ridership. The City of Marina was awarded a \$300,000 grant for the Marina Transit Village project. The City has requested a building permit deadline extension from February 27, 2013 to April 2014. The Executive Committee recommended the Board approve this request.

6. **Overall Work Program FY 13/14 and Three-Year Budget (FY 13/14 - 15/16) – Muck/Goel** **Pages 80 - 98**

1. **AUTHORIZE** the Executive Director to submit the draft fiscal year 13/14 budget and work program to federal and state funding agencies for initial review;
2. **PROVIDE** direction and guidance to staff on the three-year budget for fiscal years 13/14 through 15/16, and work program for fiscal year 13/14; and
3. **DIRECT** the Executive Director to bring the final three-year budget and one-year work program back to the Board on May 22, 2013 for approval.

The Executive Committee reviewed the budget and work program tasks on February 6, 2013 and recommends approval. This initial February Board approval of the draft three-year budget and one-year work program is required in order to meet federal and state review deadlines. Staff will respond to Board comments on the budget and incorporate any changes on the budget and work program suggested by federal and state funding agencies as part of their review process in time for final approval by the Board on May 22, 2013. The Agency continues to control expenditures to stay within its current year budget, and maintains a prudent cash reserve.

7. **REVIEW and ADOPT** Resolution 2013-02 approving the principles of agreement with the Capitol Corridor Joint Powers Authority for the purpose of extending Capitol Corridor passenger rail service between San Jose and Salinas. – Watson **Pages 99 - 113**

For Board consideration is Resolution 2013-02, approving Principles of Agreement for cooperative development and planning to establish passenger rail service between San Jose and Salinas. The intent of the Principles of Agreement is to establish the parties' responsibilities, both individual and jointly, to set the framework to advance the proposed Capitol Corridor train extension to Salinas.

8. Reports on meetings attended by Board Members at Transportation Agency expense, as required by state law. **No Enclosure**

9. Reports from transportation providers: **Pages 114 - 117**
 - Caltrans Director's Report – Project Update –Gubbins
 - Monterey Peninsula Airport District– Nelson
 - Monterey-Salinas Transit– Sedoryk
10. Executive Director's Report **No Enclosure**
11. Announcements and/or comments from Transportation Agency members on matters that they wish to put on future Transportation Agency agendas.
12. **ADJOURN**

Please send any items for the March 27, 2013 Transportation Agency agenda to Senior Administrative Assistant Elouise Rodriguez by 12 noon, Thursday, March 14, 2013.

The Transportation Agency Agenda will be prepared by Transportation Agency staff and will close at noon Thursday, March 14, 2013, nine (9) working days before the regular meeting. Any member may request in writing an item to appear on the agenda. The request shall be made by the agenda deadline and any supporting papers must be furnished by that time or be readily available.

If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 USC Sec. 12132), and the federal rules and regulations adopted in implementation thereof. Individuals requesting a disability-related modification or accommodation, including auxiliary aids or services, may contact Transportation Agency at 831-775-0903. Auxiliary aids or services include wheelchair accessible facilities, sign language interpreters, Spanish Language interpreters and printed materials, and printed materials in large print, Braille or on disk. These requests may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting, and should be made at least 72 hours before the meeting. All reasonable efforts will be made to accommodate the request.

ANNOUNCEMENTS

Next Transportation Agency for Monterey County meeting will be on
Wednesday, March 27, 2013

**Agricultural Center Conference Room
1428 Abbott Street
Salinas, California
9:00 A.M.**

Transportation Agency Board members will receive automatic mileage reimbursement payments not to exceed current IRS rates, (or reimbursed for the cost of transit). Payments will be made quarterly based on attendance records. Board members must submit a mileage declaration form with their declared mileage to and from the transportation agency meetings. Please call Transportation Agency office at 831-775-0903 if you need a mileage declaration form.

For Transportation Agency related travel reimbursement other than the monthly Transportation Agency meetings, please call Transportation Agency office at 831-775-0903 to request a travel reimbursement form.

The Transportation Agency web site contains information from the Transportation Agency Resource Guide, including Transportation Agency Board members, Transportation Agency committee members, grant programs, etc.

Visit us at:

<http://www.tamcmonterey.org>

Documents relating to an item on the open session that are distributed to the Board less than 72 hours prior to the meeting shall be available for public inspection at the Office of the Transportation Agency for Monterey County, 55-B Plaza Circle, Salinas, CA. Documents distributed to the Agency Board at the meeting by staff will be available at the meeting; documents distributed to the Board by members of the public shall be made available after the meeting.

**Transportation Agency for Monterey County
55-B PLAZA CIRCLE, SALINAS, CA 93901-2902
Monday thru Friday
8:00 a.m. – 5:00 p.m.
TEL: 831-775-0903
FAX: 831-775-0897**

BEGINNING OF CONSENT AGENDA: Approve the staff recommendations for items 3.1.1 - 3.7.1 below by majority vote with one motion. Any member may pull an item off the Consent Agenda to be moved to the end of the **CONSENT AGENDA** for discussion and action.

ADMINISTRATION and BUDGET

3.1.1 **APPROVE** minutes of the Transportation Agency For Monterey County (TAMC) Service Authority for Freeways and Expressways and Monterey County Regional Development Impact Fee Joint Powers Agency of January 23, 2013. – Rodriguez **Pages 12 - 20**

3.1.2 **ACCEPT** the list of checks written for January 2013 and credit card statements for the month of December 2012. – Delfino **Pages 21 - 26**

The list of checks and copies of credit card statements are submitted to the Transportation Agency Board each month in accordance with the recommendation from the Transportation Agency's independent Certified Public Accountant to keep the Board informed about the Transportation Agency's financial transactions.

3.1.3 **RECEIVE** report on conferences or trainings attended by agency staff. – Muck **Pages 27 - 31**

Agency staff occasionally attends conferences or trainings at Agency expense that are pertinent to their roles in pursuing the Agency's mission. These events allow the staff to stay current and participate in the development of transportation practices and policies related to their roles. In January staff attended a tax seminar in Salinas and the California Transportation Foundation's transportation forum in Sacramento.

- 3.1.4 **APPROVE** Resolution No. 2013-01, to add new Board Chair Jerry Edelen, Executive Director Debra Hale, Deputy Executive Director Todd Muck and Director of Finance & Administration Rita Goel, to list of authorized signatures for banking services in support of agency financial operations. – Goel **Pages 32 - 34**

This action is necessary to update the names of persons authorized to sign the Transportation Agency for Monterey County checks, due to election of new officers in January 2013. The local bank used by the Agency is Santa Barbara Bank & Trust (Union Bank).

BICYCLE, PEDESTRIAN, TRANSIT, and SOCIAL SERVICES

- 3.2.1 **APPROVE** Resolution 2013-03 apportioning Local Transportation Funds (LTF) for Fiscal Year 2013-14 in the amount of \$13, 300,000. – Cook **Pages 35 - 38**

The Transportation Agency is responsible for allocating Local Transportation Funds to eligible jurisdictions in Monterey County pursuant to the Transportation Development Act. The Local Transportation Fund is generated through a quarter percent of the retail sales tax. Each February, the Agency adopts an estimate of the funds that can be allocated in the next fiscal year for eligible uses, which include public transit, reasonable unmet transit needs identified by the Agency, and other various transportation improvements.

3.2.2 Monterey County Bike Week – Cook **Pages 39 - 41**

1. **RECEIVE** information on the Monterey County Bike Week campaign;
2. **APPROVE** contract, pending approval by Counsel, with Ecology Action in an amount not to exceed \$7,500, to hold bicycle safety rodeos at schools through December 31, 2013; and
3. **AUTHORIZE** the Executive Director to execute the contract and any changes to the contract if such changes do not increase the Agency's net cost, subject to approval by Counsel.

The Transportation Agency has undertaken a Bike Week campaign in Monterey County since 1996, which is a national campaign held annually in May to promote bicycling. The recommended action would fund school-based bicycle safety training in lieu of the events and promotional activities that the Agency has organized on its own in the past.

3.2.3 Federal Transit Administration Section 5311 Program of Projects – Cook **Pages 42 - 46**

1. **APPROVE** the Section 5311 Program of Projects in the amount of \$715,993 for Monterey-Salinas Transit service on rural transit routes;
2. **ADOPT** Resolution 2013-04 authorizing federal funding under the Federal Transit Administration Section 5311 program; and
3. **AUTHORIZE** the Executive Director to sign Regional Agency Certifications and Assurances as part of the project application.

The Federal Transit Administration provides operating support for rural transit services through the Section 5311 non-urbanized formula funding program. This action is necessary to fund Monterey-Salinas Transit Line 23 operations.

PLANNING

- 3.3.1 **ADOPT** a “support” position on Assembly Bill 60 (Alejo) re: “Drivers' licenses: eligibility: required documentation”. – Cheung

Pages 47 - 54

Assembly Bill (AB) 60 (Alejo) will allow anyone with a taxpayer identification number to apply for a driver license. The goal of this bill is to improve traffic safety as it will ensure that drivers are properly trained, pass the driving test, and are insured.

- 3.3.2 **APPROVE** the list of regionally significant transportation improvement projects for submission to the Association of Monterey Bay Area Governments for their update to the regional travel demand forecast model. – Zeller

Pages 55 - 56

The Transportation Agency is updating the Regional Transportation Plan as well as the regional fee program, which is a funding source for the Regional Transportation Plan. With input from jurisdictions, staff is developing a list of transportation projects for the updates; AMBAG has requested a subset of regionally significant projects to include in the travel demand model.

**3.3.3 Metropolitan Transportation Plan/Sustainable Communities Strategy
Priorities and Preferences Survey Request for Qualifications – Hale
Pages 57 - 60**

1. **APPROVE** the draft survey consultant request for qualifications description of services requested; and
2. **AUTHORIZE** staff to release the request for qualifications, evaluate the received statements of qualifications, conduct interviews as necessary and return to the Board of Directors with a recommendation for approval of a consultant contract, including the final scope of work.

The survey will be developed in concert with the regional transportation planning agencies and the Association of Monterey Bay Area Governments as a tool for engaging the public in developing scenarios for long-range transportation investments that support the regional Sustainable Communities Strategy.

PROJECT DELIVERY and PROGRAMMING

3.4.1 *None this month.*

RAIL PROGRAM

3.5.1 *None this month.*

REGIONAL DEVELOPMENT IMPACT FEE

3.6.1 *None this month.*

3.7.1 **ACCEPT** minutes from Transportation Agency committees:

Pages 61 - 67

- Executive Committee – Draft February 6, 2013
- Bicycle & Pedestrian Facilities Advisory Committee – Draft February 6, 2013 (online at www.tamcmonterey.org)
- Rail Policy Committee – Draft February 4, 2013
- Technical Advisory Committee – Draft February 7, 2013 (online at www.tamcmonterey.org)

END OF CONSENT AGENDA

CORRESPONDENCE, REPORTS, MEDIA CLIPPINGS

Online at www.tamcmonterey.org

- C1 January 24, 2013, Letter from Debra L. Hale, Executive Director to the Honorable Ellen Corbett RE: Support for SCA 8 (Corbett): Transportation Projects: Special Taxes: Voter Approval
- C2 January 24, 2013, Letter from Debra L. Hale, Executive Director to the Honorable Carol Liu RE: Support for SCA 4 (Liu): Local Government Transportation Projects: Special Taxes: Voter Approval