



Regional Transportation Planning Agency - Local Transportation Commission
Monterey County Service Authority for Freeways & Expressways - Email: info@tamcmotnerey.org

AGENDA
TRANSPORTATION AGENCY FOR MONTEREY COUNTY
SERVICE AUTHORITY FOR FREEWAYS EMERGENCIES
AND
MONTEREY COUNTY REGIONAL DEVELOPMENT IMPACT FEE
JOINT POWERS AGENCY

Wednesday, May 24, 2017
Agricultural Center Conference Room
1428 Abbott Street
Salinas, California
****9:00 AM****

(Agendas are on display and are posted 72 hours prior to the scheduled meeting at the Transportation Agency office and at these public libraries: Carmel, Monterey, Salinas Steinbeck Branch, Seaside, Prunedale, King City, Hartnell College, Monterey Peninsula College, and Cal State University Monterey Bay. Any person who has a question concerning an item on this agenda may call the Transportation Agency office at 831-775-0903 to make inquiry concerning the nature of the item described on the agenda.) The agenda and all enclosures are available on the Transportation Agency website: www.tamcmonterey.org, by clicking on Transportation Agency Board, meetings and agendas, click on agenda item and open it, click on report attachments listed at end of report.

1. QUORUM CHECK – CALL TO ORDER

Transportation Agency by-laws require a quorum of a minimum of 9 voting members, including a minimum of 7 city representatives and 1 county representative.

If you are unable to attend, please contact your alternate. Your courtesy to the other Transportation Agency Board members to assure a quorum is appreciated.

PLEDGE OF ALLEGIANCE

2. PUBLIC COMMENTS

*Any person may address the Transportation Agency Board at this time. Presentations should not exceed three minutes, should be directed to an item **NOT** on today's agenda, and should be within the jurisdiction of the Transportation Agency Board. *Though it is not required, the Transportation Agency Board appreciates your cooperation in completing a speaker request form available on the table at the entrance to the meeting room. Please give the completed form to the Transportation Agency Administrative Assistant. If you have handouts, please provide 30 copies for the entire Board before the meeting starts or email to Agency Administrative Assistant 24 hours in advance of the meeting.**

3. CONSENT AGENDA

Approve the staff recommendations for items listed below by majority vote with one motion. Any member may pull an item off the Consent Agenda to be moved to the end of the **CONSENT AGENDA** for discussion and action.

4. PUBLIC COMMENT on the Closed Session;

CLOSED SESSION:

REAL ESTATE NEGOTIATIONS.

Pursuant to Government Code section 54956(d)(1) the Board will confer with counsel on the following existing litigation:

1. TAMC v. Chisum Trail, et al., Court Number 17CV001191
2. TAMC v. Olga Chisum, et al., Court Number 17CV001194
3. TAMC v. Joseph Viera, Court Number 17CV001228
4. TAMC v. MWM Investments, Court Number 17CV001231
5. TAMC v. David Molinari, et al., Court Number 17CV001222
6. TAMC v. Mary Wangberg, et al., Court Number 17CV001193
7. TAMC v. Mary Wangberg, et al., Court Number 17CV001192

RECONVENE in open session and report any actions taken.

- Zeller

5. ADOPT resolution in recognition of National Public Works Week, May 21 - 27, 2017.

- Hale

National Public Works Week is an opportunity to pay tribute to our local, state and national public works professionals and their role in improving our health, safety, and quality of life. Transportation facilities - roads, bridges, highways, rail lines, sidewalks, bikeways and trails - are all part of the infrastructure that public works professionals are responsible for overseeing.

6. PRESENT the 2017 Golden Helmet Awards.

- Murillo

The purpose of the Golden Helmet Award is to recognize residents, youth, programs/events and organizations that advocate for and encourage bicycling in Monterey County. The awards provide an opportunity to kick-off 2017 May Bike Month activities.

7. Measure X Funding Agreement

1. **APPROVE** the Measure X Local Funding Agreement, pending legal counsel

approval; and

2. **DISTRIBUTE** to the cities and the County of Monterey for their adoption.

- Zeller

On December 6, 2016, the Monterey County Board of Elections certified that Measure X passed with 67.71% of the vote. The sales tax will start being collected on April 1, 2017 and revenues will be available to the jurisdictions by September 2017. Prior to that, the Transportation Agency will work with the jurisdictions to set up the local funding agreements, pavement management program, financial accounts, and other items required by Measure X's implementing ordinance.

8. **APPROVE** Resolution 2017-15 adopting the fiscal year 17/18 budget and overall work program and estimated budgets for fiscal years 18/19 and 19/20 as recommended by the Executive Committee.

-Goel/Muck

At its February adoption of the draft budget, the Board did not have any suggested changes for the final budget. This version makes changes to reflect the latest information on revenues and expenditures. The Executive Committee reviewed the budget on May 3, 2017 and recommends approval.

9. **RECEIVE** reports from Transportation Providers:
 - Caltran's Director's Report and Project Update - Gubbins
 - Monterey Peninsula Airport - Sabo
 - Monterey-Salinas Transit - Sedoryk
 - Monterey Bay Air Resources District - Stedman
10. Reports on meetings attended by Board Members at Transportation Agency expense, as required by state law.
11. Executive Director's Report.
12. Announcements and/or comments from Transportation Agency members on matters that they wish to put on future Transportation Agency agendas.
13. **ADJOURN**

BEGINNING OF CONSENT AGENDA: Approve the staff recommendations for items listed below by majority vote with one motion. Any member may pull an item off the Consent Agenda to be moved to the end of the **CONSENT AGENDA** for discussion and action.

ADMINISTRATION and BUDGET -

- 3. 1.1 APPROVE** minutes of the Transportation Agency for Monterey County (TAMC) The Service Authority for Freeways and Expressways, and the Monterey County Regional Development Impact Fee Joint Powers Agency for April 26, 2017.

-Rodriguez

- 3. 1.2 ACCEPT** the list of checks written for the month of April 2017 and credit card statements for the month of March 2017.

- Delfino

The list of checks and copies of credit card statements are submitted to the Transportation Agency Board each month in accordance with the recommendation from the Transportation Agency's independent Certified Public Accountant to keep the Board informed about the Transportation Agency's financial transactions.

- 3. 1.3 AUTHORIZE** the Executive Director to sign a lease extension with Plaza Circle Ltd. for five years under newly-negotiated lease terms for office space at 55B Plaza Circle, Salinas.

- Delfino

Staff approached Plaza Circle Ltd. about an extension at the present location under new terms and also conducted research on other comparable office locations. Based on this research and a negotiated lease savings of \$5,695.68 per year, staff is recommending extending the present lease under the proposed new terms.

- 3. 1.4 AUTHORIZE** the Executive Director to execute a five-year lease of 11.17 acres of Monterey Branch Line Right-of-Way with Eagle Creek Pacific LLC for agricultural use under newly-negotiated lease terms.

- Delfino

Board approval is necessary to execute this lease, so that the Transportation Agency can continue collecting rent from this property owner for the agricultural use of the Monterey Branch Line Right-of-Way.

- 3. 1.5 APPROVE** a new job classification of Principal Engineer to the Engineering series of job titles effective July 1, 2017.

-Goel

The Engineer series of job classification includes 4 job classifications: Assistant, Junior, Associate and Senior. The Principal Engineer will add a 5th level, similar to the five Transportation Planner levels.

3. 1.6 **RECEIVE** report on conferences or trainings attended by agency staff.

-Muck

Staff occasionally attends conferences or trainings at Agency expense that are pertinent to their roles in pursuing the Agency's mission. These events allow the staff to stay current and participate in the development of transportation practices and policies related to their roles.

BICYCLE, PEDESTRIAN, TRANSIT, and SOCIAL SERVICES

3. 2.1 **ADOPT** Resolution 2017-16 allocating State Transit Assistance funds to Monterey-Salinas Transit for Fiscal Year 2017-18.

- Murillo

The Transportation Agency is responsible for allocating State Transit Assistance funding, generated through the state sales tax on diesel fuel, to transit operators pursuant to the Transportation Development Act.

3. 2.2
1. **APPROVE** the Federal Transit Administration Section 5311 Program of Projects in the amount of \$1,189,155 for Monterey-Salinas Transit service on rural transit routes;
 2. **ADOPT** Resolution 2017-18 authorizing federal funding under the Federal Transit Administration Section 5311 program; and
 3. **AUTHORIZE** the Executive Director to sign Regional Agency Certifications and Assurances as part of the project application.

- Murillo

The Federal Transit Administration provides operating support for rural transit services through the Section 5311 non-urbanized funding program. This action is necessary for Monterey-Salinas Transit to receive Section 5311 funding to operate rural transit service in South County.

3. 2.3 Monterey-Salinas Transit Intercity Bus Grant Application

1. **ADOPT** Resolution 2017-19 authorizing federal funding for Monterey-Salinas Transit under the Federal Transit Administration Section 5311(f) Intercity Bus Program through the California Department of Transportation; and
2. **AUTHORIZE** the Executive Director to sign and submit regional agency certifications and assurances.

- Murillo

The Federal Transit Administration Section 5311(f) Intercity Bus Transportation program provides capital and operating assistance for public transit services with rural to urban connections on the state's intercity bus routes. TAMC is required to authorize Monterey-Salinas Transit's grant application, which will provide operating funding to continue service connecting Fort Hunter Liggett with Salinas, Soledad with Paso Robles, Fort Hunter Liggett to Templeton, and continued service between King City and San Jose.

PLANNING

3. 3.1 **ADOPT** positions on bills of interest to the Agency.

- Watson

The bill list has been updated with bills that have changed since the last report to the Board.

PROJECT DELIVERY and PROGRAMMING

3. 4.1 **Measure X Financial Advisory Services:**

1. **AUTHORIZE** the Executive Director to execute contract with KNN Public Finance in an amount not to exceed \$90,000 to provide Measure X financial advisory services for the period ending June 30, 2020;
2. **APPROVE** the use of \$90,000 for the term of the agreement in funds budgeted for this purpose; and
3. **AUTHORIZE** the Executive Director to make administrative changes to the contract if such changes do not increase the Agency's net cost, pending approval by Agency counsel.

- Zeller

With the passage of Measure X, the Agency requires the services of a certified financial advisor to review and provide guidance on issues including, but not limited to, goal setting, bonding strategies, investments, and cash flow projections.

3. 4.2 **AUTHORIZE** the Executive Director to execute an agreement between the Agency and Casey Printing to print, prepare and deliver the Transportation Agency for Monterey County 2017 Annual Report to the US Postal Service for an amount not to exceed \$28,000.

- Wright

The Annual Report is a public outreach tool that the Agency produces each year to highlight the Agency's accomplishments and its goals for the following year. The report is distributed to Monterey County residents and posted on the Agency's website.

- 3. 4.3 APPROVE** contract amendment with Kimley-Horn and Associates, for the State Route 156 Level 2 Traffic and Revenue Study, to extend the contract deadline by six months, from June 30, 2017 to December 31, 2017, with no additional funding, subject to approval by Agency counsel.

- Muck

The State Route 156 Level 2 Traffic and Revenue Study is nearing completion. TAMC hired Kimley-Horn and Associates, in September 2015, following a competitive Request for Proposals process. The study has been delayed by data collection and travel demand modeling complications. With the current contract scheduled to expire June 30, 2017, a six-month contract extension with no additional funding is required.

RAIL PROGRAM

- 3. 5.1 APPROVE** contract amendment with HDR Engineering, Inc., for the final design of the Salinas Rail Extension Kick Start Project, to extend the contract deadline by two years, from June 30, 2017 to June 30, 2019, with no additional funding, subject to approval by Agency counsel.

- Watson

The Salinas Rail Extension Project is in the final design phase. TAMC hired HDR Engineering, Inc., in 2014, following a competitive Request for Proposals process, for the final design of the Salinas Rail Extension Kick-Start Project. The project has been delayed by longer partner agency design review times beyond what had been anticipated in the original contract schedule, and the current schedule shows final design concluding in Spring 2019, so staff recommends Board approval of a two-year contract extension with no additional funding.

- 3. 5.2 AUTHORIZE** the Executive Director to enter into a short-term lease agreement for the Agency-purchased property at 26 West Market Street with Bright Land, LLC.

- Zeller

The Transportation Agency has completed the acquisition of the property at 26 West Market Street, Salinas. This short-term lease agreement with Bright Land, LLC would allow the Agency's real estate agents to finalize relocation efforts up to June 30, 2017.

REGIONAL DEVELOPMENT IMPACT FEE - No items this month

COMMITTEE MINUTES - CORRESPONDENCE

- 3. 7.1 ACCEPT** draft minutes from Transportation Agency Committees:
- Executive Committee - May 3, 2017

- Bicycle and Pedestrian Facilities Advisory Committee - May 3, 2017
- Rail Policy Committee - May 1, 2017
- Technical Advisory Committee - May 4, 2017

-Rodriguez

3. 7.2 RECEIVE selected correspondence sent and received by the Transportation Agency for May 2017.

-Rodriguez

END OF CONSENT AGENDA

ANNOUNCEMENTS

Next Transportation Agency for Monterey County meeting will be on
Wednesday, June 28, 2017

**Agricultural Center Conference Room
1428 Abbott Street
Salinas, California
9:00 A.M.**

Documents relating to an item on the open session that are distributed to the Board less than 72 hours prior to the meeting shall be available for public inspection at the Office of the Transportation Agency for Monterey County, 55-B Plaza Circle, Salinas, CA.

Documents distributed to the Agency Board at the meeting by staff will be available at the meeting; documents distributed to the Board by members of the public shall be made available after the meeting.

The Transportation Agency web site contains information from the Transportation Agency Resource Guide, including Transportation Agency Board members, Transportation Agency committee members, grant programs, etc. Visit us at: <http://www.tamcmonterey.org>.

**Transportation Agency for Monterey County
55-B Plaza Circle, Salinas, CA 93901-2902
Monday thru Friday 8:00 a.m. - 5:00 p.m.
TEL: 831-775-0903
FAX: 831-775-0897**

If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 USC, Sec. 12132), and the federal rules and regulations adopted in implementation thereof. Individuals requesting a disability-related modification or accommodation, including auxiliary aids or services, may contact Transportation Agency at 831-775-0903. Auxiliary aids or services include wheelchair accessible facilities, sign language interpreters, Spanish Language interpreters and printed materials, and printed materials in large print, Braille or on disk. These requests may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting, and should be made at least 72 hours before the meeting. All reasonable efforts will be made to accommodate the request.



TRANSPORTATION AGENCY FOR MONTEREY COUNTY

Memorandum

To: Board of Directors
From: Debra L. Hale, Executive Director
Meeting Date: May 24, 2017
Subject: **National Public Works Week Recognition**

RECOMMENDED ACTION:

ADOPT resolution in recognition of National Public Works Week, May 21 - 27, 2017.

SUMMARY:

National Public Works Week is an opportunity to pay tribute to our local, state and national public works professionals and their role in improving our health, safety, and quality of life. Transportation facilities - roads, bridges, highways, rail lines, sidewalks, bikeways and trails - are all part of the infrastructure that public works professionals are responsible for overseeing.

FINANCIAL IMPACT:

None.

DISCUSSION:

Several members of the Transportation Agency staff belong to the American Public Works Association and are actively engaged in the bi-monthly Monterey Bay Chapter meetings. This association provides an opportunity for public works professionals to coordinate activities among agencies and learn about the latest technologies, designs and regulations that affect transportation and other public works projects. In addition, the Executive Director currently serves on the APWA national Government Affairs Committee to promote investment in public works infrastructure by the federal government; she also participates in monthly California Advocacy Committee meetings to monitor state legislation and budget issues related to public works infrastructure.

ATTACHMENTS:

- National Public Works Week Resolution

**RESOLUTION NO. 2017-17 OF THE
TRANSPORTATION AGENCY FOR MONTEREY COUNTY**

***RECOGNIZING MAY 21 – 27, 2017
AS NATIONAL PUBLIC WORKS WEEK***

WHEREAS, public works infrastructure, including transportation facilities and services, are of vital importance to sustainable communities and to the health, safety and well-being of the people of this community; and,

WHEREAS, such facilities and services could not be provided without the dedicated efforts of public works professionals from state, regional and local units of government and the private sector, who are responsible for planning, funding, delivering, operating and maintaining the transportation systems that are so essential to our community; and,

WHEREAS, the health, safety and comfort of the traveling public depends on our public works partners in our cities, the County of Monterey, the State Department of Transportation (Caltrans), Monterey-Salinas Transit, the Monterey Bay Air Resources District, the Association of Monterey Bay Area Governments, the Monterey Peninsula Airport District and the private consulting firms who serve them; and,

WHEREAS, it is in the public interest for the residents, civic leaders and children in Monterey County to gain a better understanding of the importance of public works activities in their communities; and,

WHEREAS, the year 2017 marks the 57th annual National Public Works Week, sponsored by the American Public Works Association;

NOW THEREFORE BE IT HEREBY RESOLVED THAT,
The Transportation Agency for Monterey County does hereby:

1. Recognize the week May 21-27, 2017 as National Public Works Week; and
2. Urge our representatives and member agencies to join the American Public Works Association in paying tribute to the public works profession; and,
3. Give our sincere appreciation to our public works employees for helping to improve our health, safety, and quality of life.

PASSED AND ADOPTED by the Transportation Agency for Monterey County, State of California this 24th day of May, 2017 by the following vote:

AYES:

NOES:

ABSENT:

ALEJANDRO CHAVEZ, CHAIR
TRANSPORTATION AGENCY FOR MONTEREY COUNTY

ATTEST:

DEBRA L. HALE, EXECUTIVE DIRECTOR
TRANSPORTATION AGENCY FOR MONTEREY COUNTY



Memorandum

To: Board of Directors
From: Virginia Murillo, Transportation Planner
Meeting Date: May 24, 2017
Subject: **Golden Helmet Award**

RECOMMENDED ACTION:

PRESENT the 2017 Golden Helmet Awards.

SUMMARY:

The purpose of the Golden Helmet Award is to recognize residents, youth, programs/events and organizations that advocate for and encourage bicycling in Monterey County. The awards provide an opportunity to kick-off 2017 May Bike Month activities.

FINANCIAL IMPACT:

The winners will be presented with a \$100 gift certificate to a local bike shop of his/her choice. Funding for the prize comes from the annual Bike Month/Bike & Pedestrian Education budget that has a total of \$27,500 budgeted for fiscal year 2016/17.

DISCUSSION:

The Golden Helmet Awards provide an opportunity for the Transportation Agency to show its appreciation to the local community for its outstanding efforts to improve transportation in Monterey County. The Transportation Agency awarded Golden Helmet Awards in past years, the latest being in 2012. The Bicycle and Pedestrian Advisory Committee requested the awards be reinstated as part of this year's May Bike Month activities.

Staff received a total of twenty nominations in the award categories of Adult Individual, Youth, Program/Event, and Organization. The Bicycle and Pedestrian Facilities Advisory Committee at their April 6 meeting recommended awards to the following:

Youth: Salinas High School Mountain Bike Team

Individual: Mike Baroni

Group or Organization: Families of Color Monterey County

Program or Event: HER Helmet Thursday - Bicycling Monterey ; Take a Kid Mountain Biking Day

These nominees will be honored for their contributions to improving bicycling in Monterey County during the Agency's Board Meeting on April 26, 2017. Honoring these nominees at the April Board meeting will also bring awareness to the upcoming May Bike Month activities.

Attached to this report is the program for the Golden Helmet Award.

ATTACHMENTS:

- Golden Helmet Award Program



Golden Helmet Awards

April 26, 2017. Agricultural Center Conference Room

Welcome: Virginia Murillo, Transportation Planner, TAMC

Presentation of Awards: Alejandro Chavez, Board Chair, Debbie Hale, Executive Director, TAMC

Youth:

- ◆ **Salinas High School Mountain Bike Team**

Individual:

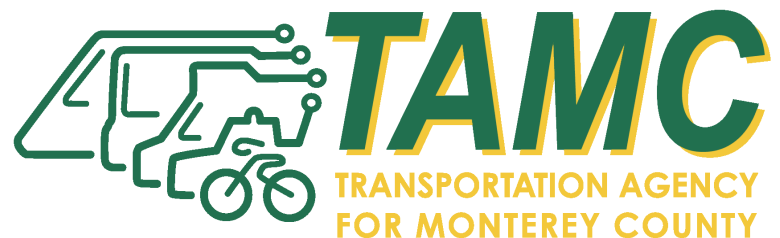
- ◆ **Michael Baroni**, Green Pedal Couriers

Program or Event:

- ◆ **Take a Kid Mountain Biking Day**, Monterey Off Road Cycling Association
- ◆ **HER Helmet Thursdays**, Bicycling Monterey

Organization or Group:

- ◆ **Families of Color Monterey County**





TRANSPORTATION AGENCY FOR MONTEREY COUNTY

Memorandum

To: Board of Directors
From: Michael Zeller, Principal Transportation Planner
Meeting Date: May 24, 2017
Subject: Measure X Local Funding Agreement

RECOMMENDED ACTION:

Measure X Funding Agreement

1. **APPROVE** the Measure X Local Funding Agreement, pending legal counsel approval; and
2. **DISTRIBUTE** to the cities and the County of Monterey for their adoption.

SUMMARY:

On December 6, 2016, the Monterey County Board of Elections certified that Measure X passed with 67.71% of the vote. The sales tax will start being collected on April 1, 2017 and revenues will be available to the jurisdictions by September 2017. Prior to that, the Transportation Agency will work with the jurisdictions to set up the local funding agreements, pavement management program, financial accounts, and other items required by Measure X's implementing ordinance.

FINANCIAL IMPACT:

Measure X is estimated to generate \$600 million over 30 years for transportation improvements in Monterey County. Of that amount, \$360 (60%) will be distributed to the cities and the County for local projects, while the remaining \$240 (40%) is programmed to regional safety and mobility projects.

DISCUSSION:

With the passage of Measure X by the voters of Monterey County, Transportation Agency staff has been working to develop the organizational frameworks and agreements necessary to implement the measure in advance of revenues being available by September 2017. As required by the implementing ordinance, each city and the County of Monterey must enter into a funding agreement with the Transportation Agency. That agreement is to include enforcement procedures, designed to reassure the public that tax revenues are spent in accordance with the ballot language. The draft agreement is included as a **Web Attachment**.

For example, the expenditure of Measure X revenues by the cities or the County will be subject to verification and an annual independent audit reviewed by the Transportation Agency for Monterey

County. Failure by a jurisdiction to meet any of the conditions will result in the suspension of the distribution of funds to the deficient city/county. Resumption of funding distribution to the deficient city/county will resume only after full repayment for any misuse, and confirmation of compliance with the funding agreement by the Transportation Agency for Monterey County.

In order to confirm compliance with the tax sharing agreement, each jurisdiction will submit a package of documents by December 31st of each year, starting December 31, 2018. The documents will then be reviewed by Transportation Agency staff and the Citizens Oversight Committee, as well as be presented to the Transportation Agency Board. That package of documents include:

- Annual Independent Audit: The local jurisdiction shall complete an independent audit of the jurisdiction's financial statements for the prior fiscal year ended June 30th of Measure X funds received and expended.
- Annual Program Compliance Report: The Annual Program Compliance Report describes the efforts taken by the jurisdiction to comply with the requirements for the receipt and use of Measure X funds by detailing the expenditures and transportation improvements that occurred the prior fiscal year.
- Maintenance of Effort Report: A report to be adopted by each jurisdiction verifying that Measure X funds received by the reporting jurisdiction have been used to augment, and not supplant, local resources spent in the fiscal year. The first report will be due by August 31, 2017.
- Measure X Five Year CIP: A Capital Improvement Program looking forward for the next five (5) years that specifically references projects anticipated to be funded by Measure X. The first report will be due by August 31, 2017.
- Pavement Management Report: A report on the pavement conditions of the local jurisdiction, using the standardized Pavement Condition Index.

The draft funding agreement was circulated to the cities and the County for review and comment, and was also presented to the Executive Committee. The comments and feedback received have been incorporated into the agreement as appropriate and reviewed by Agency counsel. However, there are a few issues raised by the jurisdictions that staff will present to the Board for policy direction:

- Financing of Local Shares: In order to ensure the highest possible rating for any potential future bonding of both local and regional projects with Measure X funds, the Agency will need to demonstrate sufficient coverage of funds with the entirety of Measure X revenues. Agency staff recommends that any jurisdiction seeking to finance their local share should receive Transportation Agency approval to ensure coordination between the cities and County while maintaining overall coverage compliance.
- Indirect Costs: Agency staff is proposing that indirect costs be eligible for funding provided that the jurisdiction has a Caltrans-approved Indirect Cost Allocation Plan (or equivalent) established.
- Dispute Resolution Process: To address any disagreements over the use of the local share of Measure X funds and the enforcement policies in the draft agreement, staff is recommending a dispute resolution process whereby the jurisdiction notifies the Transportation Agency in writing of the disputed policy. If there is no resolution of the matter at the staff-level, the issue would be

brought to the Measure X Citizens Oversight Committee for review and recommendation to the Transportation Agency Board of Directors for final resolution.

WEB ATTACHMENTS:

[Measure X Funding Agreement](#)



Memorandum

To: Board of Directors
From: Rita Goel, Director of Finance & Administration
Meeting Date: May 24, 2017
Subject: **Three-Year Budget & FY 17/18 Overall Work Program**

RECOMMENDED ACTION:

APPROVE Resolution 2017-15 adopting the fiscal year 17/18 budget and overall work program and estimated budgets for fiscal years 18/19 and 19/20 as recommended by the Executive Committee.

SUMMARY:

At its February adoption of the draft budget, the Board did not have any suggested changes for the final budget. This version makes changes to reflect the latest information on revenues and expenditures. The Executive Committee reviewed the budget on May 3, 2017 and recommends approval.

FINANCIAL IMPACT:

The Agency budget separates expenditures into two types: operating and direct program. Operating expenditures include staff salaries and benefits, materials and supplies, and equipment purchases. Direct program expenditures include outside consultants, contracts, expenditures that apply to specific overall work program tasks such as rail program, highway projects, bicycle and pedestrian program etc.

The Transportation Agency for Monterey County gets majority of its funding from state or federal sources. The funding is usually specific to the project or program for which it is granted and cannot be used to cover expenditures of a different project or program, e.g. the funding received for the call box program can only be used for motorist aid programs.

The proposed fiscal year operating expenditure budget is \$2,913,914, a net increase over fiscal year 2016/17 of \$297,176.

The proposed fiscal year direct program expenditure budget is \$21,487,765, a net increase over fiscal year 2016/17 of \$6,661,970.

DISCUSSION:

Three Year Budget: Changes since the Board reviewed the draft budget on February 22, 2017 are:

Operating Budget	February Draft	May Final	Difference
Revenue & Expenditures	\$2,842,024	\$2,913,914	+ \$71,890

Revenues changed due to:

1. Measure X Projects/Program funds increased by \$145,000.
2. Pajaro to Prunedale Corridor Study funds increased by \$38,336.
3. SR 218 Corridor Improvement Plan funds increased by \$30,500.
4. Reserve usage decreased by \$141,946.

Expenditures changed due to:

1. Change from a Junior Planner to an Engineer staff position increase by \$105,389.
2. Materials & Services increased by \$1,500 for GASB 68 actuarial valuation.
3. Materials & Services decreased by \$35,000 due to cost being shifted to Direct Programs.

Direct Programs	February Draft	May Final	Difference
Revenue & Expenditures	\$21,145,861	\$21,487,765	+ \$341,904

Revenues changed due to:

1. Measure X –Other Direct Costs increased by \$123,500.
2. Regional Surface Transportation Program funds increased by \$2,040.
3. Freeway Service Patrol fund increased by \$18,000.
4. Regional Surface Transportation Program funds decreased by \$10,000.
5. SAFE funding increased by \$20,000.
6. Pajaro to Prunedale funds increased by \$121,464.
7. SR 218 Corridor Improvement Plan funds increased by \$66,900.

Expenditures changed due to:

1. Measure X –Other Direct Costs added by \$123,500.
2. Traffic Counts contract cost increased by \$2,040.
3. Freeway Service Patrol contract cost increased by \$18,000.
4. 511/Rideshare marketing & branding increased by \$10,000.
5. Pajaro to Prunedale expenditures increased by \$121,464.
6. SR 218 Corridor Improvement Plan expenditures increased by \$66,900.

Due to the passage of Measure X in November 2016, expenditures for administration and Program and Project Management activities have also been budgeted. It is possible that expenses for the administration of the sales tax measure will exceed the 1% allowed for salaries and benefits in the first year, so non-Measure X funds are also budgeted. Also, since overhead costs are not permitted to be recovered from Measure X, it is proposed that the Agency's undesignated reserve be used to cover overages and unallowable expenses. Additionally, there will be other direct (non-salary /benefits) expenditures, such as consultant and legal costs, which the Agency proposes to utilize the sales tax revenues to cover off the top, prior to distributing to the other Measure X subaccounts.

As a result of good fiscal management, the agency has added to its undesignated reserve in the past

years. As designated in its GASB 54 fund balance policy, the agency will continue to maintain a minimum of a six-month operating budget balance in its undesignated reserve. Also, as requested by the Executive Committee, any excess over the six-month level is designated as a “contingency” fund to cover short-term revenue shortfalls or unanticipated expenses. A portion of the undesignated contingency fund is forecast to be used in FY 17/18, 18/19 & 19/20 for Operating and Direct Program activities.

Potential risks to the agency continue to include a reduction in federal, state or planning funds and minimal new development and therefore reduced funds for the Regional Development Impact Fee Agency. No state funding has been cut or proposed for cuts due to transportation funding safeguards, but staff will keep the Board advised. Should major revenue reductions occur, the agency will need to reevaluate its revenues, costs and mission to determine essential vs. discretionary activities. Billing specific projects for staff time, when possible will continue to be priority.

Benefit and salary changes are set forth in the resolution. Also, the authority for out-of state travel trips is outlined in the resolution.

Annual Work Program:

The Transportation Agency received notice in April that it is being awarded two new grants to conduct corridor planning studies in Seaside and Sand City along Highway 218 and between Pajaro and Prunedale on the G12 corridor. Two new work elements are added to the final version of the overall work program reflecting these grant awards. The remainder of the final overall work program contains minor changes made in response to comments by Caltrans. These edits effectively have very little change to the 2017/18 work program the Executive Committee and Board reviewed in February.

Highlights of the 2017/18 overall work program include:

- Initiate two newly-funded corridor planning studies to develop a set of proposed improvements:
a) Pajaro to Prunedale (G12) corridor and b) the Highway 218 Canyon Del Rey Boulevard corridor.
- Conduct Measure X administration and project /program delivery activities.
- Continue to pursue federal, state, and local capital and operating funding.
- Assist Caltrans and member agencies in securing funding and delivering transportation improvements.
- Continue public outreach and education activities.
- Implement 511 traveler information program.
- Adopt the 2018 Regional Transportation Plan update.
- Next steps based on the results of the Level 2 Traffic & Revenue study evaluating funding and diversion impacts of tolling the Hwy 156 Corridor Improvement Project.
- Support local utilization of the Complete Street guidelines and implementing other components of the region’s Sustainable Communities Strategies.
- Fund bicycle racks and related hardware as part of the Bicycle Secure Program.
- Install signs for initial routes identified in the Regional Bicycle Wayfinding Plan.
- Complete the Monterey to Salinas State Route 68 Corridor Plan to identify financially feasible operational improvements and wildlife connectivity enhancements.

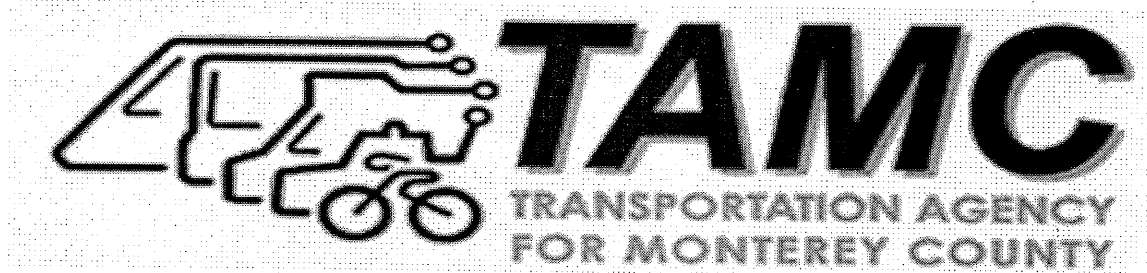
- Continue the right-of-way phase and final design phase for the Salinas Rail Extension Project.
- Continue to work with MST and Caltrans to evaluate the feasibility of operating buses on the shoulder of Highway 1 or construct a busway within the Monterey Peninsula Branch Line right-of-way.
- Evaluate and add additional Freeway Service Patrol service in coordination with California Highway Patrol and Caltrans.

ATTACHMENTS:

- Budget Att 1
- Budget & OWP Resolution Att 2
- OWP Program Summary Att 3

WEB ATTACHMENTS:

[FY 2017/18 TAMC Overall Work Program](#)



3 YEAR BUDGET

FISCAL YEARS

2017 - 2018

to

2019 - 2020

TAMC-3 YEAR BUDGET JULY 1, 2017 - JUNE 30, 2020

TOTAL REVENUE & EXPENDITURES - SUMMARY

SOURCE OF REVENUE/EXPENDITURE	FY PLAN	FUTURE 3 YR BUDGET			% CHANGE
	FY 16/17 Approved	FY 17/18 Estimated	FY 18/19 Estimated	FY 19/20 Estimated	FY 17/18 BUDGET vs FY 16-17 APPROVED
Operating Revenue	\$2,616,738	\$2,913,914	\$2,932,385	\$2,950,179	11.4%
Direct Program Revenue	\$14,825,795	\$21,487,765	\$16,802,446	\$10,907,933	44.9%
TOTAL REVENUE	\$17,442,533	\$24,401,679	\$19,734,831	\$13,858,112	39.9%
Operating Expenditures	\$2,616,738	\$2,913,914	\$2,932,385	\$2,950,179	11.4%
Direct Program Expenditures	\$14,825,795	\$21,487,765	\$16,802,446	\$10,907,933	44.9%
TOTAL EXPENDITURES	\$17,442,533	\$24,401,679	\$19,734,831	\$13,858,112	39.9%
REVENUE MINUS EXPENDITURES	\$0	\$0	\$0	\$0	

TAMC-3 YEAR BUDGET JULY 1, 2017 - JUNE 30, 2020

TOTAL REVENUE BY SOURCE

SOURCE OF REVENUE	FY PLAN	FUTURE 3 YR BUDGET			4 Years Cumulative Impact	% CHANGE FY 17/18 BUDGET vs FY 16-17 APPROVED
	FY 16/17 Approved	FY 17/18 Estimated	FY 18/19 Estimated	FY 19/20 Estimated		
Federal Grants-Operating	\$250,000	\$117,836	\$68,835	\$0		-52.9%
Federal Grants-Direct	\$275,000	\$202,364	\$202,365	\$0		-26.4%
State Grants-Operating	\$1,628,685	\$1,623,685	\$1,653,685	\$1,656,685		-0.3%
State Grants-Direct	\$13,293,127	\$19,368,469	\$16,471,505	\$10,424,607		45.7%
Local Funds-Operating	\$310,210	\$836,076	\$878,076	\$653,076		169.5%
Local Funds-Direct	\$368,172	\$1,316,500	\$366,500	\$666,500		257.6%
RSTP- Direct-Cfwd &New Approval	\$640,000	\$57,040	\$57,040	\$57,040		-91.1%
Total Revenue from Outside Sources	\$16,765,194	\$23,521,970	\$19,698,006	\$13,457,908		40.3%
FSP Reserve Surplus/(Usage)	\$68,759	\$50,759	\$50,759	\$50,759	\$221,036	-26.2%
SAFE Reserve Surplus/(Usage)	(\$74,069)	(\$116,609)	(\$31,609)	(\$51,359)	(\$273,646)	57.4%
Rail-Leases ROW-Reserve Surplus/(Usage)	\$53,000	(\$42,000)	\$118,000	\$118,000	\$247,000	-179.2%
Undesig. Contingency Surplus/(Usage)-Oper.	(\$102,843)	\$8,683	\$13,211	(\$295,418)	(\$376,367)	-108.4%
Undesig. Contingency Surplus/(Usage)-Direct	(\$622,186)	(\$780,542)	(\$187,186)	(\$222,186)	(\$1,812,100)	25.5%
Total Contingency Fund Surplus/ (Usage)	(\$677,339)	(\$879,709)	(\$36,825)	(\$400,204)	(\$1,994,077)	29.9%
TOTAL REVENUE	\$17,442,533	\$24,401,679	\$19,734,831	\$13,858,112		39.9%

TAMC-3 YEAR BUDGET JULY 1, 2017 - JUNE 30, 2020

OPERATING REVENUE

SOURCE OF REVENUE/EXPENDITURE	FY PLAN	FUTURE 3 YR BUDGET			% CHANGE FY 17/18 BUDGET vs FY 16-17 APPROVED	\$ CHANGE FY 17/18 BUDGET vs FY 16-17 APPROVED
	FY 16/17 Approved	FY 17/18 Estimated	FY 18/19 Estimated	FY 19/20 Estimated		
<u>OPERATING REVENUE</u>						
<u>FEDERAL PLANNING GRANTS</u>						
Federal Planning (AMBAG-FHWA PL)	\$0	\$0	\$0	\$0		\$0
SR156 West Proj. Mgmt. -EARMARK	\$225,000	\$42,000	\$0	\$0	-81.3%	-\$183,000
HWY 68 Corridor Study-Monterey to Salinas	\$25,000	\$7,000	\$0	\$0	-72.0%	-\$18,000
Pajaro to Prunedale Corridor Study	\$0	\$38,336	\$38,335	\$0		\$38,336
SR 218 Corridor Improvement Plan	\$0	\$30,500	\$30,500	\$0		\$30,500
SUB TOTAL FEDERAL GRANTS	\$250,000	\$117,836	\$68,835	\$0	-52.9%	-\$132,164
<u>STATE PLANNING GRANTS</u>						
Local Transportation Fund (Current)- LTF	\$908,485	\$908,485	\$908,485	\$908,485	0.0%	\$0
Planning & Programming -PPM	\$231,000	\$231,000	\$231,000	\$234,000	0.0%	\$0
Rural Planning Assistance-RPA	\$397,000	\$392,000	\$422,000	\$422,000	-1.3%	-\$5,000
Complete Streets Project Implementation-RSTP	\$92,200	\$92,200	\$92,200	\$92,200	0.0%	\$0
SUB TOTAL STATE GRANTS	\$1,628,685	\$1,623,685	\$1,653,685	\$1,656,685	-0.3%	-\$5,000
<u>LOCAL PLANNING CONTRIBUTIONS</u>						
Regional Transportation Planning Assessment	\$243,076	\$243,076	\$243,076	\$243,076	0.0%	\$0
Impact Fee - Program Administration	\$10,000	\$10,000	\$10,000	\$10,000	0.0%	\$0
SR156 West Proj. Mgmt. -RDIF	\$0	\$183,000	\$225,000	\$0		\$183,000
Roundabout Outreach Construction (City MRY-RSTP)	\$42,134	\$0	\$0	\$0	-100.0%	-\$42,134
FORA Fee Update	\$15,000	\$0	\$0	\$0	-100.0%	-\$15,000
Sales Tax Authority Administration Fees	\$0	\$200,000	\$200,000	\$200,000		\$200,000
Measure X Projects/Programs	\$0	\$200,000	\$200,000	\$200,000		\$200,000
SUB TOTAL LOCAL FUNDS	\$310,210	\$836,076	\$878,076	\$653,076	169.5%	\$525,866
<u>OTHER CONTRIBUTIONS</u>						
FSP- Staff Support	\$25,000	\$25,000	\$25,000	\$25,000	0.0%	\$0
SAFE- Staff Support	\$25,000	\$25,000	\$25,000	\$25,000	0.0%	\$0
SAFE- 511/ Ride Share Staff Support	\$100,000	\$100,000	\$100,000	\$100,000	0.0%	\$0
Rail-Rail Extension to Salinas-Staff Support	\$125,000	\$125,000	\$125,000	\$125,000	0.0%	\$0
Rail-Monterey Branch Line /Leases Staff Support	\$50,000	\$70,000	\$70,000	\$70,000	40.0%	\$20,000
SUB TOTAL STAFF SUPPORT	\$325,000	\$345,000	\$345,000	\$345,000	6.2%	\$20,000
Sub Total Operating Revenue	\$2,513,895	\$2,922,597	\$2,945,596	\$2,654,761	16.3%	\$408,702
Undesig. Contingency Res. Surplus/ (Usage)-Oper.	(\$102,843)	\$8,683	\$13,211	(\$295,418)	-108.4%	\$111,526
TOTAL OPERATING REVENUE	\$2,616,738	\$2,913,914	\$2,932,385	\$2,950,179	11.4%	\$297,176

TAMC- OPERATING REVENUE CHANGES FY 2017-2018
FROM FY 2016-2017 APPROVED BUDGET

<u>Operating Revenue</u>	FY 16-17 APPROVED BUDGET	FY 17-18 PROPOSED BUDGET	FY 17/18 BUDGET vs FY 16-17	
			\$ CHANGE	% CHNG
1 <u>FEDERAL PLANNING GRANTS</u>	\$250,000	\$117,836	-\$132,164	-52.9%
SR156 West Proj. Mgmt. -EARMARK	\$225,000	\$42,000	-\$183,000	-81.3%
HWY 68 Corridor Study-Monterey to Salinas	\$25,000	\$7,000	-\$18,000	-72.0%
Pajaro to Prunedale Corridor Study	\$0	\$38,336	\$38,336	
SR 218 Corridor Improvement Plan	\$0	\$30,500	\$30,500	
2 <u>STATE PLANNING GRANTS</u>	\$1,628,685	\$1,623,685	-\$5,000	-0.3%
Rural Planning Assistance-RPA	\$397,000	\$392,000	-\$5,000	-1.3%
3 <u>LOCAL PLANNING FUNDS</u>	\$310,210	\$836,076	\$525,866	169.5%
SR156 West Proj. Mgmt. -RDIF	\$0	\$183,000	\$183,000	
Sales Tax Authority Administration Fees	\$0	\$200,000	\$200,000	
Roundabout Outreach Construction (City MRY-RSTP)	\$42,134	\$0	-\$42,134	-100.0%
FORA Fee Update	\$15,000	\$0	-\$15,000	-100.0%
Measure X Projects/Programs	\$0	\$200,000	\$200,000	
4 <u>OTHER CONTRIBUTIONS</u>	\$325,000	\$345,000	\$20,000	6.2%
Rail-Monterey Branch Line /Leases Staff Support	\$50,000	\$70,000	\$20,000	40.0%
5 <u>UNDESIGNATED CONTINGENCY SURPLUS/ (USAGE)</u>	-\$102,843	\$8,683	\$111,526	-108.4%
OPERATING REVENUE TOTAL	\$2,616,738	\$2,913,914	\$297,176	11.4%

TAMC-3 YEAR BUDGET JULY 1, 2017 - JUNE 30, 2020

OPERATING EXPENSES

SOURCE OF REVENUE/EXPENDITURE	FY PLAN	FUTURE 3 YR BUDGET			% CHANGE	\$ CHANGE
	FY 16/17 Approved	FY 17/18 Estimated	FY 18/19 Estimated	FY 19/20 Estimated	FY 17/18 BUDGET vs FY 16-17 APPROVED	FY 17/18 BUDGET vs FY 16-17 APPROVED
<u>OPERATING EXPENSES</u>						
Salaries	\$1,478,644	\$1,627,144	\$1,642,553	\$1,646,444	10.0%	\$148,500
Fringe Benefits	\$633,052	\$757,301	\$767,260	\$767,965	19.6%	\$124,249
Material and Services	\$495,042	\$519,469	\$512,573	\$525,770	4.9%	\$24,427
Depreciation/ Amortization	\$10,000	\$10,000	\$10,000	\$10,000	0.0%	\$0
TOTAL OPERATING EXPENSES	\$2,616,738	\$2,913,914	\$2,932,385	\$2,950,179	11.4%	\$297,176

**TAMC- OPERATING EXPENSE CHANGES
FY 17-18 BUDGET vs FY 16-17 APPROVED**

<u>Operating Expenses</u>	FY 16-17 APPROVED BUDGET	FY 17-18 PROPOSED BUDGET	FY 17/18 BUDGET vs FY 16-17	
			\$ CHANGE	% CHNG
1 Salaries Changes	\$1,478,644	\$1,627,144	\$148,500	10.0%
Cost of Living Adjustments @ 3.00%			\$41,431	
Merit step increases for employees			\$22,069	
Replaced Jr. Planner with an Engineer			\$85,000	
2 Fringe Benefit Changes	\$633,052	\$757,301	\$124,249	19.6%
PERS retirement contribution			-\$12,078	
PERS retirement contribution (Unfunded Liability)			\$110,168	
GASB 45 (OPEB) contributions			\$1,677	
Replaced Jr. Planner with an Engineer			\$20,390	
Other misc.			\$4,092	
3 Materials and Services Changes	\$495,042	\$519,469	\$24,427	4.9%
Accounting Service OPEB & Others			\$10,000	
Accounting Service GASB 68			\$1,500	
Legal Services-HR-125 Plan Revision			\$10,000	
Rent			\$2,927	
4 Depreciation/Amortization Changes	\$ 10,000	\$10,000	\$0	0.0%
OPERATING EXPENSE TOTAL	\$ 2,616,738	\$ 2,913,914	\$ 297,176	11.4%

TAMC-3 YEAR BUDGET JULY 1, 2017 - JUNE 30, 2020

CAPITAL OUTLAY

<u>CAPITAL OUTLAY</u>	FY PLAN	FUTURE 3 YR BUDGET				% CHANGE	\$ CHANGE
	FY 16/17 Approved	FY 17/18 Estimated	FY 18/19 Estimated	FY 19/20 Estimated	FY 17/18 BUDGET vs FY 16-17 APPROVED	FY 17/18 BUDGET vs FY 16-17 APPROVED	
Equipment Replacements	\$10,000	\$10,000	\$10,000	\$10,000	0.0%	\$0	
Vehicle Replacement	\$12,500	\$30,000	\$0	\$0	140.0%	\$17,500	
TOTAL CAPITAL OUTLAY	\$22,500	\$40,000	\$10,000	\$10,000	77.8%	\$17,500	

CURRENT CAPITAL EQUIPMENT \$ 114,586
RESERVE BALANCE 6/30/2016

TAMC-3 YEAR BUDGET JULY 1, 2017 - JUNE 30, 2020

Direct Program Revenue- Summary

WE	Direct Program Description	Revenue Source	FY PLAN FY 16/17 Approved	FUTURE 3 YR BUDGET				FY 17/18 BUDGET vs FY 16-17	
				FY 17/18 Estimated	FY 18/19 Estimated	FY 19/20 Estimated	\$ CHANGE	% CHNG	
0000	Caltrans audit repayment (fy 15-16 thru fy 24-25)	Local	Oper Resv	\$82,186	\$82,186	\$82,186	\$82,186	\$0	0%
1020	Triennial Audit	Local	Oper Resv	\$35,000	\$0	\$0	\$35,000	-\$35,000	-100%
1122	Legislative Advocates	Local	Oper Resv	\$35,000	\$35,000	\$35,000	\$35,000	\$0	0%
1130	Public Outreach Program	Local	Oper Resv	\$450,000	\$70,000	\$70,000	\$70,000	-\$380,000	-84%
1770	Freeway Service Patrol	State	FSP	\$228,607	\$228,607	\$228,607	\$228,607	\$0	0%
1770	FSP-SAFE Match (25% FSP Grant)	State	FSP	\$57,152	\$57,152	\$57,152	\$57,152	\$0	0%
1770	FSP- Staff Support	State	FSP	(\$25,000)	(\$25,000)	(\$25,000)	(\$25,000)	\$0	0%
1770	FSP-Reserve Surplus/(Usage)	State	FSP	\$68,759	\$50,759	\$50,759	\$50,759	-\$18,000	-26%
1780	SAFE - FSP Match	State	SAFE	(\$57,152)	(\$57,152)	(\$57,152)	(\$57,152)	\$0	0%
1780	SAFE	State	SAFE	\$340,000	\$340,000	\$340,000	\$340,000	\$0	0%
1780	SAFE- Staff Support	State	SAFE	(\$25,000)	(\$25,000)	(\$25,000)	(\$25,000)	\$0	0%
1790	SAFE- 511/Ride Share Staff Support	State	SAFE	(\$100,000)	(\$100,000)	(\$100,000)	(\$100,000)	\$0	0%
1780	SAFE- Reserve Surplus/(Usage)	reserve	SAFE	(\$74,069)	(\$116,609)	(\$31,609)	(\$51,359)	-\$42,540	57%
2310	Traffic Counts	RSTP	RSTP	\$25,000	\$27,040	\$27,040	\$27,040	\$2,040	8%
6148	Tri County Bike Week Campaign	Local	TDA	\$27,500	\$27,500	\$27,500	\$27,500	\$0	0%
6149	Bike Facility Map/App	RSTP	RSTP	\$0	\$0	\$0	\$0	\$0	
6220	RTP/EIR update shared	State	RPA	\$25,000	\$30,000	\$0	\$0	\$5,000	20%
6262	RDIF Study (Reg.Imp.Fees)	Local	Oper Resv	\$10,000	\$110,000	\$0	\$0	\$100,000	1000%
6500	Project Development Ortho Imagery-AMBAG	Local	Oper Resv	\$10,000	\$0	\$0	\$0	-\$10,000	-100%
6501	Roundabout Outreach Construction (City of MRY)	Local	City-MRY	\$1,500	\$0	\$0	\$0	-\$1,500	-100%
6501	Roundabout Outreach Construction (AB2766)	Local	AB2766	\$4,672	\$0	\$0	\$0	-\$4,672	-100%
6502	SR156 West Proj. Mgmt. -EARMARK	Federal	Federal	\$175,000	\$0	\$0	\$0	-\$175,000	-100%
6502	SR156 West Proj. Mgmt. -RDIF	Local	RDIF	\$119,000	\$400,000	\$0	\$0	\$281,000	236%
6550	Complete Streets Project Implementation	RSTP	RSTP	\$505,000	\$30,000	\$30,000	\$30,000	-\$475,000	-94%
6550	Complete Streets Project Implementation-Way Finding	Local	Oper Resv	\$0	\$483,356	\$0	\$0	\$483,356	
6725	HWY 68 Corridor Study-Monterey to Salinas	Federal	Federal	\$100,000	\$14,000	\$14,000	\$0	-\$86,000	-86%
6726	Pajaro to Prunedale Corridor Study	Federal	Federal	\$0	\$121,464	\$121,465	\$0	\$121,464	
6727	SR 218 Corridor Improvement Plan	Federal	Federal	\$0	\$66,900	\$66,900	\$0	\$66,900	
6803	Rail-Rail Extension to Salinas- (STIP)	State	State	\$0	\$0	\$9,000,000	\$9,856,000	\$0	
6803	Rail-Rail Extension to Salinas- (TCRP 14)	State	State	\$5,000,000	\$4,171,736	\$4,033,405	\$0	-\$828,264	-17%
6803	Rail-Rail Ext. to Salinas- (Prop. 116 Rail Bonds)	State	State	\$1,660,000	\$2,048,836	\$2,869,493	\$0	\$388,836	23%
6803	Rail-Rail Extension to Salinas-(RSTP)	State	RSTP	\$0	\$0	\$0	\$0	\$0	
6803	Rail-Rail Extension to Salinas-TCRP 7.3	State	State	\$6,000,000	\$12,549,290	\$0	\$0	\$6,549,290	109%
6803	Rail-Rail Extension to Salinas-Staff Support	State	State	(\$125,000)	(\$125,000)	(\$125,000)	(\$125,000)	\$0	0%
6804	Rail-Leases ROW	Local	Leases	\$210,000	\$210,000	\$210,000	\$210,000	\$0	0%
6804	Rail-Leases ROW-Staff Support	Local	Leases	(\$50,000)	(\$70,000)	(\$70,000)	(\$70,000)	-\$20,000	40%
6804	Rail-Leases ROW-Reserve Surplus/(Usage)	Local	Leases	\$118,000	(\$42,000)	\$118,000	\$118,000	-\$160,000	-136%
6806	Rail-Monterey Branch Line (MBL Reserves)(Usage)	Reserves	Reserves	-\$65,000	\$0	\$0	\$0	\$65,000	-100%
6807	Rail Leases-Salinas	Local	Leases	\$5,500	\$5,500	\$5,500	\$5,500	\$0	0%
6808	Coast Daylight (STIP)	State	State	\$39,520	\$0	\$0	\$0	-\$39,520	-100%
6808	Coast Daylight (RSTP)	RSTP	RSTP	\$110,000	\$0	\$0	\$0	-\$110,000	-100%
7000	Measure X Projects/Programs	Local	Local	\$0	\$550,000	\$0	\$300,000	\$550,000	
8010	Measure X - Other Direct Costs		Local	\$0	\$123,500	\$123,500	\$123,500	\$123,500	
	Total Direct Program Revenue			\$14,825,795	\$21,487,765	\$16,802,446	\$10,907,933	\$6,661,970	45%

TAMC-3 YEAR BUDGET JULY 1, 2017 - JUNE 30, 2020

Direct Program Expenses-Summary

WE	Direct Program Description	FY PLAN	FUTURE 3 YR BUDGET			FY 17/18 BUDGET	
		FY 16/17 Approved	FY 17/18 Estimated	FY 18/19 Estimated	FY 19/20 Estimated	vs FY 16-17	
						\$ CHANGE	% CHNG
0000	Caltrans audit repayment (fy 15-16 thru fy 24-25)	\$82,186	\$82,186	\$82,186	\$82,186	\$0	0%
1020	Triennial Audit	\$35,000	\$0	\$0	\$35,000	-\$35,000	-100%
1122	Legislative Advocates	\$35,000	\$35,000	\$35,000	\$35,000	\$0	0%
1130	Public Outreach Program	\$450,000	\$70,000	\$70,000	\$70,000	-\$380,000	-84%
1770	Freeway Service Patrol- Towing Contracts	\$192,000	\$210,000	\$210,000	\$210,000	\$18,000	9%
1780	SAFE - Call Box contract costs	\$102,710	\$140,250	\$105,250	\$125,000	\$37,540	37%
1780	SAFE - ADA Compliance	\$42,207	\$42,207	\$42,207	\$42,207	\$0	0%
1790	SAFE - 511 TIPS Marketing & Branding	\$60,000	\$50,000	\$0	\$0	-\$10,000	-17%
1790	SAFE-Ride Share-Mrktg & Printing Material	\$20,000	\$10,000	\$10,000	\$10,000	-\$10,000	-50%
1790	SAFE- Ride Share -Emergency Ride Home	\$2,000	\$2,000	\$2,000	\$2,000	\$0	0%
1790	SAFE- Software/App.	\$5,000	\$30,000	\$30,000	\$30,000	\$25,000	500%
2310	Traffic Counts	\$25,000	\$27,040	\$27,040	\$27,040	\$2,040	8%
6148	Tri County Bike Week Campaign	\$27,500	\$27,500	\$27,500	\$27,500	\$0	0%
6149	Bike Facility Map/App	\$0	\$0	\$0	\$0	\$0	
6220	RTP/EIR update shared	\$25,000	\$30,000	\$0	\$0	\$5,000	20%
6262	RDIF Validation & Nexus Study	\$10,000	\$110,000	\$0	\$0	\$100,000	1000%
6500	Project Development Ortho Imagery-AMBAG	\$10,000	\$0	\$0	\$0	-\$10,000	-100%
6501	Roundabout Outreach Construction	\$6,172	\$0	\$0	\$0	-\$6,172	-100%
6502	SR156 West Proj. Mgmt.	\$294,000	\$400,000	\$0	\$0	\$106,000	36%
6550	Complete Streets Project Implementation	\$505,000	\$513,356	\$30,000	\$30,000	\$8,356	2%
6725	HWY 68 Corridor Study-Monterey to Salinas	\$100,000	\$14,000	\$14,000	\$0	-\$86,000	-86%
6726	Pajaro to Prunedale Corridor Study	\$0	\$121,464	\$121,465	\$0	\$121,464	
6727	SR 218 Corridor Improvement Plan	\$0	\$66,900	\$66,900	\$0	\$66,900	
6803	Rail-Rail Extension to Salinas	\$12,535,000	\$18,644,862	\$15,777,898	\$9,731,000	\$6,109,862	49%
6804	Rail-Leases ROW-MBL Property Maint.	\$5,000	\$5,000	\$5,000	\$5,000	\$0	0%
6804	Rail-Leases ROW-MBL Rail Consultant	\$20,000	\$0	\$0	\$0	-\$20,000	-100%
6805	Rail-Leases ROW- FORA Annual Dues	\$7,000	\$7,000	\$7,000	\$7,000	\$0	0%
6805	Rail-Leases ROW- FORA Property Maint.	\$10,000	\$10,000	\$10,000	\$10,000	\$0	0%
6805	Rail-Leases ROW- Haz Mat & Structural Engg	\$0	\$160,000	\$0	\$0	\$160,000	
6806	Rail-Mtry Branch line (Bus Way)	\$65,000	\$0	\$0	\$0	-\$65,000	-100%
6807	Rail Leases-Salinas	\$5,500	\$5,500	\$5,500	\$5,500	\$0	0%
6808	Coast Daylight	\$149,520	\$0	\$0	\$0	-\$149,520	-100%
7000	Measure X Projects/Programs	\$0	\$550,000	\$0	\$300,000	\$550,000	
8010	Measure X - Other Direct Costs	\$0	\$123,500	\$123,500	\$123,500	\$123,500	
	TOTAL Direct Program Expenses	\$14,825,795	\$21,487,765	\$16,802,446	\$10,907,933	\$6,661,970	44.9%

**TAMC- DIRECT PROGRAM EXPENSE CHANGES
FY 17-18 BUDGET vs FY 16-17 APPROVED**

<u>Direct Program Expense Changes</u>				FY 17/18 BUDGET vs FY 16-17	
WE		Project	Reason for Change	\$ CHANGE	% CHNG
1020	Other	Triennial Audit	Audit done every 3 years	-\$35,000	-100%
1130	Other	Public Outreach Program	Measure X Activity completed	-\$380,000	-84%
1770	FSP	Freeway Service Patrol- Towing Contracts	Revised contract amount	\$18,000	9%
1780	SAFE	SAFE - Call Box contract costs	New contract & removal /addition	\$37,540	37%
1790	SAFE	SAFE - 511 TIPS Marketing & Branding	On going programs with small variations	-\$10,000	-17%
1790	SAFE	SAFE-Ride Share-Mrktg & Printing Material	On going programs with small variations	-\$10,000	-50%
1790	SAFE	SAFE- Software/App.	New Activity	\$25,000	500%
2310	Other	Traffic Counts	Revised contract amount	\$2,040	8%
6220	Other	RTP/EIR update shared	Cost sharing with AMBAG	\$5,000	20%
6262	Other	RDIF Validation & Nexus Study	Activity done every 5 years	\$100,000	1000%
6500	Other	Project Development Ortho Imagery-AMBAG	Project completed	-\$10,000	-100%
6501	Other	Roundabout Outreach Construction	Project completed	-\$6,172	-100%
6502	Other	SR156 West Proj. Mgmt.	Activity spread into future years	\$106,000	36%
6550	Other	Complete Streets Project Implementation	On Call Engineering activity	\$8,356	2%
6725	Other	HWY 68 Corridor Study-Monterey to Salinas	Project nearing completion	-\$86,000	-86%
6726	Other	Pajaro to Prunedale Corridor Study	New Activity	\$121,464	
6727	Other	SR 218 Corridor Improvement Plan	New Activity	\$66,900	
6803	Rail	Rail-Rail Extension to Salinas	Revised project schedule	\$6,109,862	49%
6804	Rail	Rail-Leases ROW-MBL Rail Consultant	Activity not needed	-\$20,000	-100%
6805	Rail	Rail-Leases ROW- Haz Mat & Structural Eng.	New activity	\$160,000	
6806	Rail	Rail-Mtry Branch line (Bus Way)	Activity funded by AMBAG	-\$65,000	-100%
6808	Rail	Coast Daylight	Project oversight by another agency	-\$149,520	-100%
7000	Other	Measure X Projects/Programs	New Activity	\$550,000	
8010	Other	Measure X - Other Direct Costs	New Activity	\$123,500	
TOTAL DIRECT PROGRAM EXPENSE CHANGES				\$6,661,970	44.9%

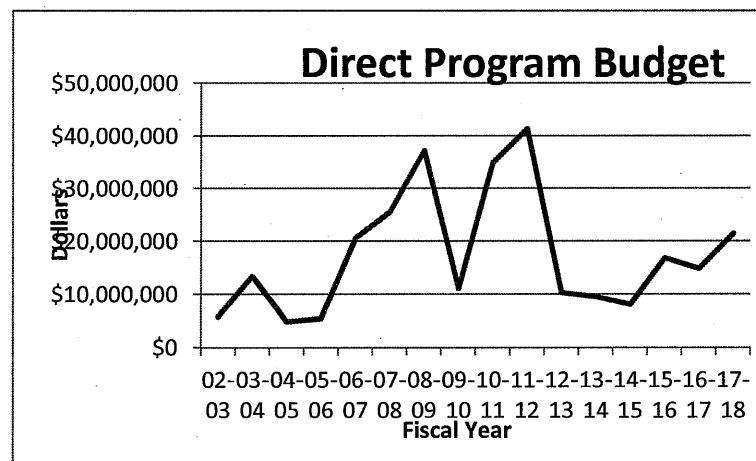
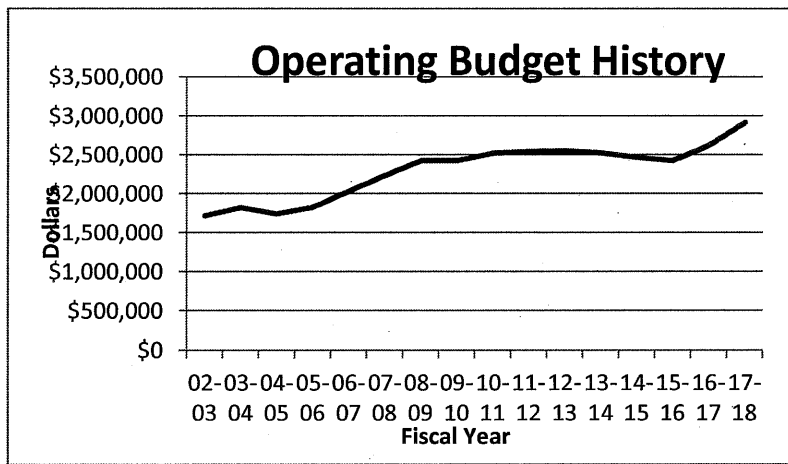
**TAMC- STAFF POSITION LIST
FISCAL YEAR 2017-2018**

	FY 2016-2017 AUTHORIZED	FY 2017-2018 PROPOSED	CHANGE
<u>Management</u>			
Executive Director	1	1	0.0
Deputy Executive Director	1	1	0.0
Director of Finance & Administration	1	1	0.0
<u>Planning</u>			
Transportation Planners	7	6	-1.0
<u>Engineering</u>			
Transportation Engineers	1	2	1.0
<u>Support</u>			
Finance Officer/Analyst	1	1	0.0
Sr.Administrative Assistant	1	1	0.0
Administrative Assistant	1.5	1.5	0.0
Sub-total Regular Full-Time	14.5	14.5	0.0
<u>Support</u>			
Student Intern (Full Time Equivalent)	0.5	0.5	0.0
Sub-total Part-Time	0.5	0.5	0.0
TAMC TOTAL	15	15	0

Note:

TAMC Budget History

FY	Operating	% change	Direct Program	% change	
00-01	\$1,128,661		\$1,552,615		
01-02	\$1,604,976	42.2%	\$2,167,242	39.6%	
02-03	\$1,711,912	6.7%	\$5,730,731	164.4%	
03-04	\$1,818,560	6.2%	\$13,340,753	132.8%	
04-05	\$1,735,588	-4.6%	\$4,807,402	-64.0%	
05-06	\$1,821,875	5.0%	\$5,411,430	12.6%	
06-07	\$2,029,593	11.4%	\$20,651,110	281.6%	
07-08	\$2,230,559	9.9%	\$25,556,663	23.8%	
08-09	\$2,424,193	8.7%	\$37,201,017	45.6%	
09-10	\$2,423,291	0.0%	\$11,035,241	-70.3%	
10-11	\$2,516,892	3.9%	\$34,908,425	216.3%	
11-12	\$2,537,818	0.8%	\$41,367,625	18.5%	
12-13	\$2,548,682	0.4%	\$10,249,213	-75.2%	
13-14	\$2,520,707	-1.1%	\$9,463,524	-7.7%	
14-15	\$2,463,284	-2.3%	\$7,997,300	-15.5%	
15-16	\$2,422,299	-1.7%	\$16,809,235	110.2%	
16-17	\$2,616,738	8.0%	\$14,825,795	-11.8%	
Estimate FY 17-18	17-18	\$2,913,914	11.4%	\$21,487,765	44.9%



**RESOLUTION NO. 2017-15 OF THE
TRANSPORTATION AGENCY FOR MONTEREY COUNTY (TAMC)
FISCAL YEAR BUDGET AND OVERALL WORK PROGRAM**

TO APPROVE THE 2017-2018 FISCAL YEAR BUDGET AND OVERALL WORK PROGRAM; TO APPROVE THE ESTIMATED 2018-2019 AND 2019-2020 FISCAL YEAR FUTURE BUDGETS SUBJECT TO FINAL APPROVAL IN SUBSEQUENT YEARS; TO APPROVE ADJUSTMENTS TO JOB CLASSIFICATIONS, SALARIES AND BENEFITS; TO APPROVE OUT-OF-STATE TRAVEL; AND TO DIRECT AND AUTHORIZE THE EXECUTIVE DIRECTOR OR HIS/HER DESIGNEE TO TAKE ACTION WITH RESPECT TO FEDERAL, STATE AND LOCAL FUNDING, GRANTS AND CERTIFICATIONS

WHEREAS, Chapter 3, Title 21, Section 6646 of the California Code of Regulations permits the Regional Transportation Planning Agency to allocate funds for implementation of the annual work program of the transportation planning process; and

WHEREAS, Transportation Agency for Monterey County Bylaws state that the Agency has direct control over the budget for congestion management and traffic monitoring planning, the work program, the Service Authority for Freeways and Expressways program, the Freeway Service Patrol program, and administration; and

WHEREAS, the annual California State Budget Act, which appropriates State Highway funds under local assistance for the State Transportation Improvement Program Planning, Programming and Monitoring Program, estimates \$231,000 available for the Transportation Agency for Monterey County in fiscal year 2017-2018; and

WHEREAS, the Agency adopted the 2014 Regional Transportation Plan in June, 2014; and

WHEREAS, the Agency's 2017-2018 fiscal year work program and budget describes the work tasks to be completed; and

WHEREAS, the Agency has initiated the Freeway Service Patrol in Monterey County to alleviate congestion on major state routes during peak travel time, and the Agency has signed an administration agreement with the California Department of Transportation (Caltrans) and the California Highway Patrol to administer the program and the Agency must identify an official authorized to execute the Annual Freeway Service Patrol Fund transfer agreement; and

WHEREAS, the Agency Bylaws require the adoption of an annual budget by May and the Board of Directors reviewed and commented on fiscal year 2017-18 budget on February 22, 2017; and,

WHEREAS, the Agency is in compliance with:

- The Clean Air Act as amended, with Title VI of the Civil Rights Act of 1964 and the Title VI Assurance executed by California under 23 U.S.C. 324 and 29 U.S.C. 794;
- Section 1101(b) of Moving Ahead for Progress in the 21st Century regarding the involvement of disadvantaged business enterprises for federally funded projects; and
- The Americans with Disabilities Act of 1990;

WHEREAS, the Agency is eligible to exchange federal Regional Surface Transportation Program funds for State Highway Account funds; and

WHEREAS, the County of Monterey voters passed Measure X in November 2016 which is a retail transactions and use tax to be administered by the Agency;

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the Transportation Agency for Monterey County hereby:

- (a) Approves the overall work program and budget for fiscal year 2017-18 of **\$2,913,914** for operating and **\$21,487,765** for direct program costs; and,
- (b) Approves the estimated budget for fiscal year 2018-19 of **\$2,932,385** for operating and **\$16,802,446** for direct program costs, pending final approval no later than May 2018; and,
- (c) Approves the estimated budget for fiscal year 2019-20 of **\$2,950,179** for operating and **\$10,907,933** for direct program costs, pending final approval no later than May 2019; and,
- (d) Authorizes the Agency's Regional Transportation Planning Agency Fund 683 to contain undesignated funds to provide cash flow of six months of operating expenditures while awaiting the receipt of late arriving federal, state, and local revenue grants; and,
- (e) Adjusts the Agency's job classification system to authorize staffing level of 15.0 full time equivalent staff positions; and,
- (f) Approves the following salary and benefit adjustments:
 1. A cost of living adjustment of 3.0 % for all regular employees effective July 1, 2017; and,
 2. An increase in the monthly mandatory CalPERS employer health contribution per employee and retiree/annuitant from \$128.00 to \$133.00 (amount set annually by the PERS board to reflect any change to the medical care component of the Consumer

Price Index, in compliance with Section 22892 of the Public Employees' Medical and Hospital Care Act) effective January 1, 2018;

(g) Approves the following out-of-state trips in fiscal year 2017-18:

1. Up to three separate trips to Washington, D.C., by selected Board members and staff for the purpose of increasing legislator awareness of Agency priority rail and highway projects, programs and funding needs and to attend the Annual Transportation Research Board conference;
2. Up to three out-of-state trips associated with staff's participation in American Public Works Association, American Planning Association, American Public Transit Association Rail or Transportation Research Board committees and conferences; and,

(h) Instructs the Executive Director or his/her designee to claim:

1. Local Transportation Funds, for transportation planning agency purposes according to state law, Public Utilities Code § 99233.1, as needed, not to exceed \$908,485 to support the Local Transportation Fund Administration and Regional Transportation Planning Process, and to provide funds to cash flow agency expenditures until approved federal, state, and local grant funds are received; and,
2. Congestion Management Agency funds/ Regional Transportation Planning Assessment as needed, not to exceed \$243,076 to support the Congestion Management Program and related activities, including data collection and level of service monitoring, regional transportation modeling, review of environmental documents, and regional impact fees development; and,
3. Regional Surface Transportation Program/ State Highway Account exchange project funds and interest to fund projects approved by the Board of Directors and as needed to maintain a fund balance equal to three-months of expenditures; and,
4. Regional Development Impact Fee Agency funds, not to exceed \$10,000, to support the administration of the Regional Development Impact Fee Agency; and,
5. An amount not to exceed 1% for Salaries and Benefits related to the administration of Measure X from the Transportation Safety and Investment account; and,
6. Other Measure X costs as identified in the budget; and,
7. Funds from the Agency's Undesignated Reserve for expenditures in excess of the 1% administrative costs permitted under Measure X.

(i) Designates and authorizes the Executive Director or his/her designee to:

1. Sign agreements with the State of California to receive state funds for Rural Planning Assistance, the State Transportation Improvement Program, Planning, Programming & Monitoring Program and State Planning Grants;
2. Submit to the State all required planning and reporting documents and claims and

- invoices to requisition funds;
3. Execute the Fund Transfer Agreement with Caltrans for the Freeway Service Patrol;
 4. Execute documents as needed to implement the receipt of state grants for the Service Authority for Freeways and Expressways program and related state documents for implementing the program;
 5. Sign the Regional Transportation Planning Process Certification;
 6. Execute agreements and documents as needed to implement the receipt of federal, state and local funding and grants related to the implementation of any and all approved Agency programs and projects including the Master Fund Transfer Agreement;
 7. Sign Regional Surface Transportation Program/State Highway Account exchange fund agreements with the State of California; and
 8. Sign the Continuing Cooperative Agreement with AMBAG, if consistent with the adopted Overall Work Program & Budget.

PASSED AND ADOPTED by the Transportation Agency for Monterey County, State of California this 24th day of May 2017, by the following vote:

AYES:

NOES:

ABSENT:

ALEJANDRO CHAVEZ, CHAIR
TRANSPORTATION AGENCY FOR MONTEREY COUNTY

ATTEST:

DEBRA L. HALE, EXECUTIVE DIRECTOR
TRANSPORTATION AGENCY FOR MONTEREY COUNTY

**Transportation Agency for Monterey County
FY 2017-2018 Overall Work Program Summary - Funding & Activities**

CODE	Work Element	Operating Expenditures	Direct Expenditures	Total Expenditures	Activities
1010	Budget, Work Program	\$ 54,893	\$ -	\$ 54,893	Prepare billing and quarterly reports, develop and monitor Work Program and budget, oversee agency funding and activities
1020	Local Transportation Fund (LTF) Administration	\$ 54,838	\$ -	\$ 54,838	Conduct unmet needs process, allocate and manage Local Transportation Funds, conduct tri-annual audit
1120	Plans Coordination & Interagency Liaison	\$ 176,503	\$ -	\$ 176,503	Coordinate with partner and member agencies on short- and long-range transportation plans; conduct legislative monitoring
1122	Legislative Advocacy	\$ 73,396	\$ 35,000	\$ 108,396	Prepare legislative program; propose law changes as appropriate; support or oppose legislation or policies
1130	Public Involvement/ Education	\$ 182,360	\$ 70,000	\$ 252,360	Issue news releases, conduct public meetings, update website, annual report and awards program.
1770	Freeway Service Patrol (FSP)	\$ 32,894	\$ 210,000	\$ 242,894	Emergency tow truck services
1780	Service Authority for Freeway Emergencies (SAFE) Monterey County	\$ 31,745	\$ 182,457	\$ 214,202	Call-box and motorist aid program
1790	Traveler Information Programs	\$ 275,590	\$ 92,000	\$ 367,590	Traveler information programs such as ridesharing services, notices for construction related closures, and other activities that educate and improve mobility for Monterey County travelers
2310	Data Collect, Uniformity	\$ 17,701	\$ 27,040	\$ 44,741	Collect traffic data for regional model and planning uses
2510	Regional Transportation Model	\$ 8,458	\$ -	\$ 8,458	Participate in regional model task force, coordinate information retrieval with member agencies, review and provide input on model usage and updates
4110	Environmental Document Review	\$ 20,064	\$ -	\$ 20,064	Review development proposals for transportation impacts, propose mitigation measures such as Complete Street features
6140	Bicycle/Pedestrian Planning	\$ 57,849	\$ -	\$ 57,849	Hold bike committee meetings, review projects for consistency with the Regional Transportation Plan
6145	Active Transportation Plan	\$ 16,549	\$ -	\$ 16,549	Update the 2011 Bicycle & Pedestrian Plan to incorporate new bike lane design options, identify high-priority projects, and meet state Active Transportation grant funding requirements
6148	Bike Week Campaign	\$ 20,706	\$ 27,500	\$ 48,206	Conduct public outreach and education for Bike Week

**Transportation Agency for Monterey County
FY 2017-2018 Overall Work Program Summary - Funding & Activities**

CODE	Work Element	Operating Expenditures	Direct Expenditures	Total Expenditures	Activities
6220	Regional Transportation Plan	\$ 98,539	\$ 30,000	\$ 128,539	Develop goals and objectives, funding, project lists, and project estimates for the 2018 Regional Transportation Plan (long-range transportation plan). Engage with cities and the County when they are developing circulation elements and other transportation related planning efforts.
6262	Regional Impact Fee - project programming, admin	\$ 62,350	\$ 110,000	\$ 172,350	Collect fees and allocate funds to fee program projects. Produce the 2018 Regional Development Impact Fee Nexus Study Update integrating FORA zone as appropriate.
6410	Regional Transportation Improvement Program (RTIP) - Programming	\$ 72,419	\$ -	\$ 72,419	Prepare the 2018 Regional Transportation Improvement Program (short-range transportation program). Coordinate with Caltrans and other regional agencies on project programming.
6500	Project Development and Grant Implementation	\$ 164,178	\$ -	\$ 164,178	Participate in environmental review, right-of-way acquisition, engineering; apply for fund allocations, amendments or extensions, apply for grant funds, monitor fund sources and assist implementing agencies in utilizing funds
6502	SR 156 Corridor Project Development	\$ 226,031	\$ 400,000	\$ 626,031	Work with state and local agencies to continue project development and secure full funding for the SR 156 Corridor. Direct expenditures include reserve for legal and financial advisors, if needed.
6550	Complete Streets Implementation	\$ 92,499	\$ 513,356	\$ 605,855	Conduct activities related to implementing "Complete Streets" projects. Activities include: purchasing bicycle racks and other security devices as part of the Bicycle Secure Program; design, manufacture and installation of bicycling wayfinding signs, assist local agencies in incorporating Complete Street features in local road projects, and preliminary engineering for high priority bicycle and pedestrian projects identified in Active Transportation Plan. (WE 6145)
6710	Corridor Studies & Regional Roadway Planning	\$ 35,509	\$ -	\$ 35,509	Participate in pre-environmental review corridor planning, such as: Caltrans Route Concept Reports, MST transit studies, and FORA design guidelines
6725	Monterey to Salinas SR 68 Corridor Study	\$ 28,020	\$ 14,000	\$ 42,020	Identify financially feasible operational improvements in the SR 68 corridor between Monterey and Salinas; evaluate opportunities to improve wildlife connectivity along the corridor.

**Transportation Agency for Monterey County
FY 2017-2018 Overall Work Program Summary - Funding & Activities**

CODE	Work Element	Operating Expenditures	Direct Expenditures	Total Expenditures	Activities
6726	Pajaro to Prunedale (G12) Corridor Study	\$ 57,549	\$ 121,464	\$ 179,013	Evaluate how to improve operations, safety and maintenance along San Miguel Canyon Road-Hall Road-Elkhorn Road-Salinas Road-Porter Drive between US 101 and State Route 1 in N. Monterey Co.
6727	Canyon Del Rey Blvd (SR 218) Corridor Improvement Plan	\$ 53,521	\$ 66,900	\$ 120,421	Identify a set of improvements for the corridor that connects SR 1 to SR 68 through the cities of Seaside, Del Rey Oaks, and Monterey.
6800	Rail Planning/Corridor Studies	\$ 73,754	\$ -	\$ 73,754	Staff TAMC Rail Policy Committee, Participate in Coast Rail Coordinating Council meetings, and freight facility planning
6803	Passenger Rail Extension to Monterey County	\$ 201,367	\$ 18,644,862	\$ 18,846,229	Prepare engineering for stations, layover facility, track improve.; acquire rights-of-way for stations, platforms and layover facility
6804	Monterey Branch Line Railroad Leases	\$ 51,548	\$ 5,000	\$ 56,548	Conduct maintenance and operational activities related to real property owned by TAMC; including negotiating new leases or easements for compatible uses
6805	Railroad Fort Ord property planning	\$ 37,503	\$ 177,000	\$ 214,503	Plan for mixed use facility on TAMC land on former Fort Ord base
6807	Salinas Rail Leases	\$ 5,703	\$ 5,500	\$ 11,203	Conduct activities related to real property owned by TAMC at the Salinas station and future train layover facility.
6808	Coast Rail Service	\$ 25,942	\$ -	\$ 25,942	Participate in the development of the Coast Daylight rail service in association with WE 6800; separate Work Element to isolate charges to restricted funds.
7000	Measure X Projects and Programs	\$ 367,253	\$ 550,000	\$ 917,253	Implementation of projects and programs in Measure X
8000	Measure X Administration	\$ 236,683	\$ 123,500	\$ 360,183	Administer Measure X implementation and operation
0000	Caltrans Repayment		\$ 82,186	\$ 82,186	Caltrans audit repayment (fy 15-16 thru fy 24-25)
Totals:		\$ 2,913,915	\$ 21,487,765	\$ 24,401,680	



Memorandum

To: Board of Directors
From: Elouise Rodriguez, Senior Administrative Assistant
Meeting Date: May 24, 2017
Subject: **Transportation Providers' Report**

RECOMMENDED ACTION:

RECEIVE reports from Transportation Providers:

- Caltrans's Director's Report and Project Update - Gubbins
- Monterey Peninsula Airport - Sabo
- Monterey-Salinas Transit - Sedoryk
- Monterey Bay Air Resources District - Stedman

ATTACHMENTS:

- ▣ Caltrans Directors Report
- ▣ Caltrans Project Update



Highway 1 at Anderson Canyon in Monterey County

SPRING 2017

Caltrans District 5



District Director
Timothy Gubbins

Provide a safe, sustainable, integrated and efficient transportation system to enhance California's economy and livability.

District Director's Report

A quarterly publication for our transportation partners



Highway 9 in Santa Cruz County

Major Storm Damage

Caltrans is working day and night in some locations to address extensive damages resulting from recent heavy rains and winds. Numerous roadways have sustained mudslides and closures, including Highways 1, 17, 35, 9 and 41 in Monterey, Santa Cruz and San Obispo counties.

So far, an estimated \$730 million in storm damages have occurred statewide at more than 300 locations.

Many emergency contracts are under way to open and restore the roadways to the traveling public.



Zero Emission Vehicle Charging Stations

The Governor's 2016 ZEV Action Plan calls for 1.5 million zero emission vehicles on California's roadways by 2025. This supports the state's goal of reducing greenhouse gas emissions 20 percent to 2010 levels by 2020, and 40 percent below 1990 levels by 2030. This includes reducing petroleum use by up to 50 percent in the latter timeframe.

District 5 has identified locations for possible charging stations for zero emission electric vehicles on US 101 at Safety Roadside Rest Areas at Camp Roberts in Monterey County and on SR 46 at Shandon in San Luis Obispo County. Additional stations are needed to accommodate long distance travel in ZEVs, fill service gaps along major state highways and increase workplace charging opportunities statewide.

The action plan's top priorities include the following regarding ZEVs:

- Raising consumer awareness and education.
- Ensuring accessibility to a broad range of Californians.
- Making technologies commercially viable for both medium and heavy-duty vehicles and freight.
- Aiding market growth beyond the state's boundary.

So far, California has an estimated 14,000 electric vehicle charging stations. The state supports providing a network of hydrogen fueling stations statewide. More information: https://www.gov.ca.gov/docs/2016_ZEV_Action_Plan.pdf.



QuickMap Phone App

Smart phone users can now download the free QuickMap app. Special features include real-time information on traffic speed, road closures, California Highway Patrol incidents, chain controls, fire locations, electronic highway sign messages and live traffic cameras. As a reminder, please do not use QuickMap while driving. More information: <http://dot.ca.gov/ca511/trafficMapFaq.html>.



Access Management Plan

Caltrans recently completed the *Highway 17 Access Management Plan*, a long-range plan addressing existing and future access along the seven-mile corridor from the Granite Creek Road interchange to the Santa Cruz-Santa Clara county line.

The plan focuses on preserving both the function and operation of the highway corridor and local road network, reducing conflict points and coordinating land use and transportation planning.

Suggested improvements include median barrier management, more efficient entrances and exits, and grade-separated interchanges to fully eliminate left turns across the highway.

Caltrans' partners on this major planning effort included Santa Cruz County Supervisor John Leopold, District 1; Santa Cruz County

Supervisor Bruce McPherson, District 5; Santa Cruz County; Santa Cruz County Regional Transportation Commission; California Highway Patrol; and the City of Scotts Valley. More information at:

http://www.cahwy17amp.org/files/managed/Document/302/Hwy17_Access_Management_Plan.pdf.



Critical Urban/Rural Freight Corridors

Caltrans and its local partners are working to designate US 101 and Highways 46 and 156 as critical urban/rural freight corridors providing critical connectivity to the National

Highway Freight Network. This designation, which must meet specific criteria, is important in securing federal funding for improving system performance and freight mobility efficiency. Currently, Caltrans is facilitating a technical work group for this major planning effort. More information: <https://ops.fhwa.dot.gov/FREIGHT/infrastructure/nfn/index.htm>.

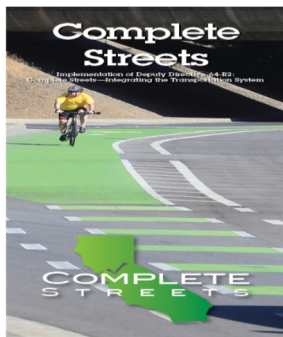


Final Bicycle Plan Coming Soon

The draft Caltrans 2017 *Toward an Active California State Bicycle and Pedestrian Plan* is out for public review and comment through March 10, 2017.

The plan features policies and actions for Caltrans and its partners to achieve the state's goals to double walking and triple bicycling statewide by 2020. Its main objectives include safety, mobility, preservation and social equity.

It also highlights the best practices around the world where active bicycling networks are thriving. The final plan is scheduled for completion in April 2017. More information: <http://www.cabikepedplan.org/>



Sustainable Grants Produce Capital Projects

Since 2000, Caltrans has awarded multiple sustainable transportation planning grants statewide to numerous regional and local agencies. In District 5, two conceptual planning proposals recently became capital projects funded through Caltrans' Active Transportation Program (ATP).



Monterey Multimodal Mobility Plan

This Community-Based Transportation Planning grant created a multimodal plan for Monterey. Based on the city's *Bicycle Transportation Plan*, the \$36,000 project featured a pedestrian component connecting mixed-use and residential, and visitor-serving areas to popular destinations such as parks, open spaces, visitor attractions, commercial services and schools. It also identified needs for bicycle racks, complete changing stations and safe storage facilities. The city later received a \$495,000 ATP grant (Cycle 2) for its transportation demand management system.



Santa Cruz Complete Streets Plan

This Community-Based Transportation Planning grant project developed the *Santa Cruz City Schools Complete Streets Master Plan*. The \$178,000 project identified barriers to safe, sustainable transportation at 10 city schools. Parents, administrators and students all participated in bicycling and walking audits at each school with staff from Public Works and the non-profit Ecology Action. The plan also included extensive community outreach at each educational facility. The city later received a \$1.4 million ATP grant (Cycle 2) for its *Santa Cruz Citywide Safe Routes to School Crossing Improvement Program*.

More information: <http://www.dot.ca.gov/hq/tp/grants.html> .



PROJECT UPDATE – MONTEREY COUNTY

PREPARED FOR THE MAY 24, 2017 TRANSPORTATION AGENCY FOR MONTEREY COUNTY’S MEETING (TAMC)

CONSTRUCTION PROJECTS									
	Project	Location & Post Mile (PM)	Description	Construction Timeline	Construction Cost	Funding Source	Project Manager/ (Resident Engineer)	Contractor	Comments
1.	Highway 68 Salinas River Bridge Widening (0F7004)	Near Salinas, east of Reservation Road undercrossing to Spreckels Boulevard undercrossing (PM R17.4/R18.0)	Bridge widening	April 2016/ Summer 2018	\$9.8 million	SHOPP	David Rasmussen (BR)	Viking Construction Company, Rancho Cordova, CA	Ongoing construction activities
2.	US 101 CURE Safety Improvements near King City (0T990)	From Central Avenue to south of Teague Avenue (PM 45.8/49.8)	Eucalyptus tree and metal beam guardrail removal	Fall 2017	\$2.5 million	SHOPP	David Rasmussen (PM)	The Professional Tree Care Company, Berkeley, CA	Started construction in March 2017
3.	US 101 Soledad CAPM (1F69U4)	North of Greenfield overcrossing to north of Gonzales overcrossing (PM 55.2/73.8)	Pavement preservation	Spring 2016/ Winter 2017	\$22.9 million	SHOPP	Aaron Henkel (RH)	Graniterock, Watsonville, CA	Construction to be complete in June 2017; Contract acceptance targeted for June 2017



PROJECT UPDATE – MONTEREY COUNTY

PREPARED FOR THE MAY 24, 2017 TRANSPORTATION AGENCY FOR MONTEREY COUNTY'S MEETING (TAMC)

PROJECTS IN DEVELOPMENT

	Project	Location & PM	Description	Construction Timeline	Construction Cost	Funding Source	Project Manager	Comments
4.	Highway 1 Paul's Slide Repair (0T850)	Near the community of Lucia, north of Limekiln Creek Bridge to south of Lucia (PM 21.6/22.1)	Install catchment, improve drainage	Fall 2019	\$16.1 million	SHOPP	Ken Dostalek	The original contract has been cancelled and replaced with an Emergency Storm Damage Repair contract due to recent storm damage and significant changes to the scope of work
5.	Highway 1 Safety Upgrades: Hurricane Point to Rocky Creek Viaduct (1A000)	North of Big Sur, south of Bixby Creek Bridge to south of Rocky Creek Bridge (PM 58.3/59.8)	Shoulder widening, guardrail upgrades, potential retaining wall	Summer 2020	\$5.3 million	SHOPP	Ken Dostalek	Project is in PS&E which is anticipated to be complete in November of 2018
6.	Highway 1 Big Sur CAPM (1F680)	Near Big Sur from Torre Canyon Bridge to Carpenter Street (PM 39.8/74.6)	Pavement rehabilitation	Fall 2021	\$24 million	SHOPP	David Rasmussen	Environmental studies continue
7.	Highway 68 Pacific Grove Shoulder Widening (1C250)	Pacific Grove to Scenic Drive (PM 1.6/L4.0)	Shoulder widening, rumble strips, guardrail	Spring 2021	\$2.5 million	SHOPP	David Rasmussen	Project is in Design
8.	Highway 68 Pacific Grove Centerline Rumble Strip (1G450)	East of Piedmont Avenue to slightly west of the 1/68 Junction (PM 1.6/L4.1)	Centerline rumble strip & open grade asphalt concrete	Summer 2018	\$1.7 million	SHOPP	David Rasmussen	Project is in Design
9.	US 101 San Antonio River Bridge-Seismic Retrofit (1F820)	Near King City at the San Antonio River Bridge (PM R6.7)	Seismic retrofit 2 bridges	Winter 2021	\$7 million	SHOPP	David Rasmussen	Environmental studies continue



PROJECT UPDATE – MONTEREY COUNTY

PREPARED FOR THE MAY 24, 2017 TRANSPORTATION AGENCY FOR MONTEREY COUNTY'S MEETING (TAMC)

PROJECTS IN DEVELOPMENT (<i>Continued</i>)							
Project	Location & PM	Description	Construction Timeline	Construction Cost	Funding Source	Project Manager	Comments
10. US 101 Paris Valley 2R Rehab (1F740)	Near King City south of Paris Valley Road overcrossing to Rancho undercrossing (PM R28.0/R30.6)	Pavement rehabilitation	Summer 2019	\$26.9 million	SHOPP	Aaron Henkel	Project is in Design and anticipated to be advertised for construction in December 2018
11. US 101 Salinas River Bridge Seismic Retrofit (1C960)	Near King City at the Salinas River Bridge (PM R41/R41.8)	Seismic retrofit	Winter 2021	\$1.4 million	SHOPP	Aaron Henkel	Project is in PA&ED; The environmental document is currently being finished and is expected to be in Design by May 2017; Expected to advertise for construction in June 2018
12. US 101 North King City Barrier (1H620)	At Salinas River Bridge to crossover at Teague Avenue (R41.6/R47.7)	Median barrier	Begin Winter 2018/2019	\$6.5 million	SHOPP	Aaron Henkel	Anticipated to advertise for construction in June 2018; Construction expected to begin in February 2019
13. US 101 King City Rehabilitation (1F750)	Near King City from just south of wild Horse Road to just north of Jolon Road (PM R36.9/43.2)	Pavement rehabilitation	Fall 2018	\$57.6 million	SHOPP	Aaron Henkel	Project is currently in Design and is expected to advertise for construction in June 2018
14. US 101 North Greenfield Median Barrier (1G380)	North of Walnut Avenue (PM 53.9/57.1)	Median barrier and inside shoulder rumble strip with shoulder widening	Fall 2017/Fall 2018	\$4.1 million	SHOPP	Aaron Henkel	Advertised for construction in March 2017 Bids to open May 17
15. US 101 North Soledad OH Deck Replacement (0F970)	North Soledad Bridge (PM 62.1/63.2)	Bridge replacement	Summer 2021	\$6.6 million	SHOPP	Ken Dostalek	Project is in PS&E which is scheduled to be completed in May 2020



PROJECT UPDATE – MONTEREY COUNTY

PREPARED FOR THE MAY 24, 2017 TRANSPORTATION AGENCY FOR MONTEREY COUNTY’S MEETING (TAMC)

PROJECTS IN DEVELOPMENT (*Continued*)

	Project	Location & PM	Description	Construction Timeline	Construction Cost	Funding Source	Project Manager	Comments
16.	US 101 Salinas CAPM (1F700)	North of Gonzales to East Market Street (PM 73.8/87.3)	Pavement preservation	Summer 2019	\$19 million	SHOPP	David Silberberger	The project team is currently working on the design of the project
17.	US 101 Salinas Rehabilitation (1C890)	East Market Street overcrossing to just south of Russell/Espinosa Road (PM 87.31/R91.5)	Roadway rehabilitation	Winter 2018	\$34 million	SHOPP	Aaron Henkel	Anticipated to advertise for construction in April 2018
18.	Highway 156 West Corridor (31600)	Between Castroville and Prunedale (PM R1.6/T5.2)	Construct new 4-lane divided freeway and new interchanges	Fall 2019/Fall 2023	\$264 million	STIP/Federal Demo	David Silberberger	The project team continues to focus their attention on delivering a Supplemental EIR; Caltrans and TAMC are partnering to produce the final document; The Supplemental EIR process which will provide important information regarding the feasibility of moving ahead with tolling as a source of revenue for this project
19.	Highway 183 Blackie Road Rumble Strip Project (1G390)	Davis Road to Blackie Road (PM 1.8/R8.6)	Centerline/shoulder rumble strip and resurfacing	Fall 2017	\$1.4 million	SHOPP	Aaron Henkel	Anticipated to advertise for construction in May 2017 (due to no response in February’s advertisement); Pending award and approval Bids open May 23.
20.	Highway 198 North Fork Widening (1C660)	East of San Lucas (PM 22.4/22.8)	Widen shoulders and correct super elevation	Fall 2017	\$1.8 million	SHOPP	Aaron Henkel	Ready to advertise for construction Bids open May 16



PROJECT UPDATE – MONTEREY COUNTY

PREPARED FOR THE MAY 24, 2017 TRANSPORTATION AGENCY FOR MONTEREY COUNTY'S MEETING (TAMC)

ACRONYMS USED IN THIS REPORT:

EIR	Environmental Impact Report
PA&ED	Project Approval and Environmental Document
PS&E	Plans Specification & Estimate
SHOPP	Statewide Highway Operation and Protection Program
STIP	Statewide Transportation Improvement Program



TRANSPORTATION AGENCY FOR MONTEREY COUNTY

Memorandum

To: Board of Directors
From: Elouise Rodriguez, Senior Administrative Assistant
Meeting Date: May 24, 2017
Subject: TAMC Minutes

RECOMMENDED ACTION:

APPROVE minutes of the Transportation Agency for Monterey County (TAMC) The Service Authority for Freeways and Expressways, and the Monterey County Regional Development Impact Fee Joint Powers Agency for April 26, 2017.

ATTACHMENTS:

- ▣ TAMC Draft minutes

**TRANSPORTATION AGENCY FOR MONTEREY COUNTY (TAMC)
SERVICE AUTHORITY FOR FREEWAYS AND EXPRESSWAYS
MONTEREY COUNTY REGIONAL DEVELOPMENT IMPACT FEE
JOINT POWERS AGENCY**

Draft Minutes of April 26, 2017 TAMC Board Meeting

Held at the
Agricultural Center Conference Room
1428 Abbott Street, Salinas

TAMC BOARD MEMBERS	APR 16	MAY 16	JUN 16	AUG 16	SEP 16	OCT 16	DEC 16	JAN 17	FEB 17	MAR 17	APR 17
L. Alejo, Supr. Dist. 1- (L. Gonzales)	P	P	P(A)	P	P	P	P	P*	P*	P*	P*
J. Phillips, Supr. Dist. 2, 1st Vice Chair (J. Stratton)	P	P(A)	P(A)	P	P(A)	P	P	P(A)	P	P	P
S. Salinas, Supr. Dist. 3 (C. Lopez, P. Barba)	P	P	P	P	P	P(A)	P	P(A)	P	P	P(A)
J. Parker, Supr. Dist. 4 (W. Askew)	P	P	P(A)	E	P	P	P	E	P	P	P(A)
M. Adams, Supr. Dist 5 - (Y. Anderson)	P(A)	P(A)	P	P(A)	P	P(A)	P	P*	P*	P(A*)	P*
C. Hardy, Carmel-by-the-Sea (S. Dallas)	E	P	P	P	P	P	P	P	P	E	P
J. Edelen, Del Rey Oaks (K. Clark)	P	P	P	P	P	P	P	P	P	P	P
M. Orozco, Gonzales (J. Lopez)	P	E	P	P	P	P	P	P	P	P	P
L. Santibanez, Greenfield	P	E	-	P	P	P	-	-	-	P	E
M. LeBarre, King City (C. Victoria)	P	P	P	P	P	P	P	P	P	P	P
B. Delgado, Marina (F. O'Connell)	P(A)	P	P	P	-	P	-	P(A)	P	P(A)	P
E. Smith, Monterey (R. Deal)	E	P	P	P	P(A)	P	P	P	P	P	P
R. Huit, Pacific Grove - 2nd Vice Chair (C. Garfield)	P	P	P	P	P	P	P	P	P	P	P
K. Craig, Salinas - immediate Past Chair (J. Gunter)	P	P(A)	P(A)	P	P	P	P	P(A)	P	P	P
T. Bodem, Sand City (L. Gomez)	P	E	P	P	-	P	P	E	P	P	P
R. Rubio, Seaside (D. Pacheco)	P	P	P	P	E	P	P	P	P	P(A)	P(A)
A. Chavez, Soledad - Chair (F. Ledesma)	P	P	P	P	P	P	P	P	P	P	P
M. Twomey, AMBAG (H. Adamson, B. Patel)	P	P	P	P	P	P(A)	P(A)	P(A)	P(A)	P	P(A)
T. Gubbins, Caltrans, Dist. 5 (A. Loe , O. Monroy Ochoa, J. Olejnik)	P	P(A)	P(A)	P(A)	P(A)	P	P(A)	P	P	P(A)	P(A)
R. Stedman, Monterey Bay Air Resources District (A. Romero)	-	-	-	-	-	-	-	P	-	-	P
B. Sabo, Monterey Regional Airport	P	P	P	P	P	-	P	P	P	P	P
C. Sedoryk, MST (M. Hernandez , H. Harvath, L. Rheinheimer)	P	P(A)	P(A)	P(A)	P(A)	P	P	P	P	P	P
O. Rios, Watsonville (F. Hernandez)	-	-	-	-	-	-	-	P(A)	P	P	P

*New member/alternate

TAMC STAFF	APR 16	MAY 16	JUN 16	AUG 16	SEP 16	OCT 16	DEC 16	JAN 17	FEB 17	MAR 17	APR 17
D. Delfino, Finance Officer/Analyst	P	P	P	P	P	P	P	P	E	P	P
R. Goel, Dir. Finance & Administration	P	P	P	P	E	E	P	P	P	P	P
A. Green, Transportation Planner	P	E	P	E	E	E	E	E	E	P	P
D. Hale, Executive Director	P	P	P	P	E	P	P	P	P	P	P
G. Leonard, Transportation Planner	P	E	P	P	P	P	P	P	P	P	P
M. Montiel, Administrative Assistant	P	P	P	P	P	P	P	P	P	P	P
T. Muck, Deputy Executive Director	P	P	P	P	P	P	P	P	P	P	P
V. Murillo, Assistant Trans. Planner	P	P	P	P	P	P	P	P	P	P	P
H. Myers, Sr. Trans. Planning Engineer	P	E	E	P	P	P	P	P	P	P	P
K. Reimann, Legal Counsel	P	P	P	P	P	P	P	P	P	P	P
E. Rodriguez, Senior Admin. Assistant	P	P	P	P	P	P	P	P	P	P	P
L. Terry, Accountant Assistant	P	E	E	P	E	E	P	E	E	E	E
C. Watson, Principal Trans. Planner	P	P	E	P	P	P	P	P	P	P	P
T. Wright, Community Outreach	P	P	P	P	P	P	P	P	P	P	P
M. Zeller, Senior Trans. Planner	P	P	P	E	P	P	P	P	P	P	P

OTHERS PRESENT

Michael Martinez	Access Monterey Peninsula	Eric Petersen	Salinas resident
Alex Vasquez	Access Monterey Peninsula	Larry Bussard	First Mayor House
Mario Romo	Access Monterey Peninsula	Patrick Redo	First Mayor House
Ken Steen	Salinas City Center Improvement Association	Jeff Taylor	Community Advocate
Joe Gunter	City of Salinas	Becky Johnson	Salinas resident
Jeffrey Lehner	CSUMB	Maria Alejo	Representing homeless
Joan Sassman	Salinas resident	Chris Minoc	The Warming Shelter
Cynthia Suverkrop	Oak Hills resident	Marisol Vasquez	Salinas resident
Doug Dunn	Salinas resident	Estela Cardenas	Salinas resident
Bennie Easley	Salinas resident	Connie Dobbs	Salinas resident
Frank Saunders	SCCIA	Amit Pandjh	Salinas resident
Jill Allen	Dorothy's Place	Cindy Storrs	Salinas First
Katherine Thorni	Coalition of Homeless Services	Marvin Landemann	Salinas resident
Joan Sassman	Salinas resident	Paul Farmer	Salinas Chamber of Commerce

1. **CALL TO ORDER**
Chair Chavez called the meeting to order at 9:01 a.m., and Board alternate Stratton led the pledge of allegiance.
- 1.1 **ADDITIONS OR CORRECTIONS TO THE AGENDA:**
None.
2. **PUBLIC COMMENTS**
Cynthia Suverkrop, Oak Hills resident, requested that staff provide data readings regarding the radar speed machines installed last year on Highway 156.

3. CONSENT AGENDA

M/S/C Salinas/Phillips/unanimous (Board member Bodem arrived after the consent agenda was voted on.)

The Board approved the consent agenda as follows:

Director Hale pulled item 3.4.1 for update.

ADMINISTRATION and BUDGET

3.1.1 Approved minutes of the Transportation Agency for Monterey County and the Joint Powers Agency for Monterey County meetings of March 22, 2017.

3.1.2 Accepted the list of checks written for the month of March 2017 and credit card statements for the month of February 2017.

3.1.3 Received report on conferences or trainings attended by agency staff.

BICYCLE, PEDESTRIAN, TRANSIT and SOCIAL SERVICES

3.2.1 Federal Transit Grant Section 5310 for Monterey-Salinas Transit:

1. Accepted Monterey-Salinas Transits Federal transit grant application for 14 bus replacements for its RIDES paratransit service for the elderly and persons with disabilities; and
2. Adopted Resolution 2017-14 approving a regional priority project list for submission to the Federal Transit Administration Section 5310 program; and
3. Authorized the Executive Director to sign certifications and assurance and submit applications, regional priority list and required documentation to Caltrans.

3.2.2 Adopted Resolution 2017-13 authorizing the Executive Director to apply for funding and execute agreements with the Federal Highway Administration for Federal Lands Access Program grant funds.

PLANNING

3.3.1 Received Federal Legislative Update.

3.3.2 Regarding 2018 Regional Transportation Plan Final Project List:

1. Received update on development of the 2018 Regional Transportation Plan; and,
2. Approved a Final Project List to be studied as part of the 2018 Regional Transportation Plan.

PROJECT DELIVERY and PROGRAMMING

3.4.1 Approved proposed Bylaws for the eXcellent Transportation Oversight Committee; and Approved additional nominees for the eXcellent Transportation Oversight Committee.

Director Hale pulled this item to highlight the following new Committee nominees: Sarah Hardgrave, alternate, representing the Big Sur Land Trust; Carol Kenyon, alternate for Southern Monterey County Rural Community Coalition; representatives for North County, Ron Rader and Scott Freeman; Youth/College representative, Anthony Toma Rocha; and, construction representatives Sean Hebard, Carpenters Union Local 505/605, and Keith Severson, GraniteRock.

RAIL PROGRAM

- 3.5.1** Authorized the Executive Director to execute a contract amendment with HDR to extend the time to complete the federal environmental review of the Salinas-San Jose Coast Rail Line to June 30, 2018, at no additional cost.

REGIONAL DEVELOPMENT IMPACT FEE

- 3.6.1** Approved release of Request for Proposals for the 2018 Regional Development Impact Fee Nexus Study Update.

COMMITTEE MINUTES

- 3.7.1** Accepted minutes from Transportation Agency committees:
- Executive Committee – Draft April 5, 2017.
 - Bicycle & Pedestrian Facilities Advisory Committee – Draft April 5, 2017.
 - Rail Policy Committee – No meeting this month.
 - Technical Advisory Committee – No meeting this month.
- 3.7.2** Received selected correspondence sent and received by the Transportation Agency for April 2017.

4. EMPLOYEE OF THE QUARTER

The Board recognized Hank Meyers, Senior Transportation Planning, as the Employee of the Quarter for January 1st – March 31, 2017.

The Agency employees recognized Hank for his positive attitude, professionalism, diligence, hard work on upcoming construction projects, his wife Cindy's baked goods, most notably for his ability to make engineering concepts accessible to non-engineering staff.

5. SR 68 SCENIC HIGHWAY PLAN UPDATE

The Board Received update on SR 68 Scenic Highway Plan; and provided comments on the draft corridor improvement concepts.

Grant Leonard, Transportation Planner, reported that the SR 68 Scenic Highway Plan will evaluate current and future travel patterns between Salinas and the Monterey Peninsula, the feasibility of affordable mid-term operational and capacity improvements in the SR 68 corridor in context to other planned regional improvements, and the potential for wildlife connectivity enhancements. In spring of 2016, the Agency conducted a public outreach to determine what the public viewed as the most critical needs for the corridor. The outreach included a public workshop, meetings with local jurisdictions and stakeholder groups, and an interactive online forum for people to provide comments.

After this public outreach, the project team produced three corridor alternatives (roundabouts; roundabouts with widening; and adaptive signals with limited widening) and a list of recommended improvements for wildlife connectivity which will be included in the final corridor alternative.

Going forward, the project team will begin a second phase of public outreach to review the corridor alternatives and proposed wildlife connectivity improvements. This second round of public outreach will include a workshop on May 4th, meeting with community groups and stakeholders individually, and promotion of the interactive project website. This public feedback will be used to help draft final recommendations for the Scenic Highway Plan.

6. 2017 FORT ORD REUSE AUTHORITY FEE STUDY TECHNICAL REPORT

M/S/C Delgado/ Smith/unanimous

The Board approved the technical report recommending updated project information and presenting two fee allocation scenarios to be sent to the Fort Ord Reuse Authority for incorporation into the 2017 FORA Fee Reallocation Study Update.

Michael Zeller, Principal Transportation Planner, reported that the Fort Ord Reuse Authority contracted with the Transportation Agency to review, analyze, and adjust the transportation obligations defined in the Base Reuse Plan to be integrated into the 2017 Fee Reallocation Study Update. He reviewed the proposal for updating the fee amounts and the allocation of fee revenues to Capital Improvement Program projects under two scenarios: Option A, with funding of regional, offsite and onsite projects based on relative costs and impacts, and Option B, focused on fully-funding onsite projects first. He noted that FORA staff and the Administrative Committee are recommending approval of Option B.

7. 20 WEST MARKET STREET – LEASE EXTENSION

M/S/C LeBarre/Hardy

Yes votes: Stratton, Hardy, Edelen, Orozco, LeBarre, Smith, Craig, Chavez

No votes: Alejo, Lopez, Askew, Adams, Delgado, Bodem, Pacheco

On a vote of 8 to 7, the Board approved an amendment to the agreement with the County of Monterey to extend the rental term of the Agency-owned 20 West Market Street, Salinas, California for 30 days, with no option to extend on a month to month basis.

M/S Alejo/Askew

Yes votes: Alejo, Lopez, Askew, Delgado, Bodem, Pacheco

No votes: Stratton, Adams, Hardy, Edelen, Orozco, LeBarre, Smith, Craig, Chavez

A substitute motion made by Board member Alejo and seconded by Board alternate Askew, to amend the agreement with the County of Monterey to extend the rental term of the Agency-owned 20 West Market Street, Salinas, California until June 30, 2017 with the option to extend on a month to month basis until December 31, 2017, pending legal counsel approval, failed on a vote of 6 to 9.

Mike Zeller, Principal Transportation Planner, reported that Agency is currently leasing the building at 20 West Market Street, Salinas to the County of Monterey for use as a temporary homeless warming shelter. The lease with the County expires on April 30, 2017. The County has requested to extend the term of the lease agreement.

A crowd of supporters and opponents spoke under public testimony for nearly two hours. After a lengthy discussion, the TAMC Board of Directors voted 8-7 to extend the lease for 30 days in order to allow the County time finalize one of two potential locations they have identified that could offer a long-term location for the homeless warming shelter.

Public Comment Speakers:

Maria Alejo, Jill Allen, Larry Bussard, Estela Cardenas, Connie Dobbs, Douglas Dunn, Bennie Easley, Paul Farmer, Joe Gunter, Becky Johnson, Marvin Landemann, Jeffrey Lehner, Chris Minoc, Amit Pandjh, Eric Petersen, Patrick Reno, Joan Sassman, Frank Saunders, Ken Steen, Cindy Storrs, Jeff Taylor, Katherine Thorni, and Marisol Vasquez.

8. STATE LEGISLATIVE UPDATE

M/S/C Craig/Orozco/unanimous

The Board received the state legislative update and ratified and adopted positions on bills of interest to the Agency.

9. REPORTS FROM TRANSPORTATION PROVIDERS

Caltrans – Orchid Monroy congratulated the Sustainable Grant awardees: TAMC and the County of Monterey for the Pajaro to Prunedale Corridor, TAMC and the cities of Seaside, Monterey and Del Rey Oaks for the Highway 218 study, and Monterey-Salinas Transit. She noted that the Caltrans Mile Marker is a quarterly publication that provides a transparent, plain language accounting of Caltrans’ Performance and is available at: <http://www.dot.ca.gov/milemarker/>.

Monterey Regional Airport District – Bill Sabo reported that the Airport is doing well, keeping flights and carriers. The Airport is still in negotiations with American Airlines to add service to Dallas. In conclusion, he reminded the Board to “Fly Monterey”.

Monterey-Salinas Transit District – Carl Sedoryk, General Manager, announced that it is the 15th Anniversary of Line 23, the route from King City to Salinas and thanked Board member Orozco and community representative Alma Almanza for their roles in establishing the service. He reported that the MST ridership continues to increase. More information is available at www.mst.org.

Monterey Bay Unified Air Pollution Control District – Richard Stedman reported the District is continuing its rebates for clean air electric vehicles, at a rate of \$2,000 per vehicle this year.

10. REPORTS ON MEETINGS ATTENDED BY BOARD MEMBERS AT TRANSPORTATION AGENCY EXPENSE, AS REQUIRED BY STATE LAW

Past Chair Craig reported that she and Christina Watson attended the Senate Transportation & Housing hearing on SB 477 (Cannella) on April 25 and also had a series of meetings with state representatives, thanking them for SB 1 as well as asking Assembly Members Caballero and Stone and Senator Monning to co-author SB 477. They also met with Chad Edison of CalSTA, along with Andy Cook & Bruce Roberts of Caltrans, to discuss the State Rail Plan and the Salinas Rail Extension project.

Board member Edelen reported that he and Director Hale attended the CalCOG Regional Issues Forum in Monterey on March 29th -31st. He found the meeting to be informative, particularly discussions on the road charge fee and climate change.

11. EXECUTIVE DIRECTOR’S REPORT

No report this month.

12. ANNOUNCEMENTS AND/OR COMMENTS FROM TRANSPORTATION AGENCY MEMBERS

No reports this month.

13. ADJOURNMENT

Chair Chavez adjourned the meeting at 12:50 p.m.



TRANSPORTATION AGENCY FOR MONTEREY COUNTY

Memorandum

To: Board of Directors
From: Dave Delfino, Finance Officer / Analyst
Meeting Date: May 24, 2017
Subject: Checks and Credit Card Statements

RECOMMENDED ACTION:

ACCEPT the list of checks written for the month of April 2017 and credit card statements for the month of March 2017.

SUMMARY:

The list of checks and copies of credit card statements are submitted to the Transportation Agency Board each month in accordance with the recommendation from the Transportation Agency's independent Certified Public Accountant to keep the Board informed about the Transportation Agency's financial transactions.

FINANCIAL IMPACT:

The checks processed this period total \$ 3,525,961.06 which, included checks written for April 2017 and payments of the March 2016 Platinum Plus for Business Credit Card statement.

DISCUSSION:

During the month of April 2017 normal operating checks were written, as well as six checks totaling \$3,235,000.00 to the State of California Condemnation Fund for the purchase of nine separate properties for the Salinas Rail Extension Kick-Start Project, two checks totaling \$7,093.97 to HDR Engineering Inc. for engineering services for the Salinas Rail Extension Kick-Start Project, a check for \$8,568.00 to Meyers, Nave, Riback, Silver and Wilson for right of way services regarding the purchase of real property for the Salinas Rail Extension Kick-Start Project, a check to Gary L. Feenstra for \$12,600.00 and a check to Pedro Saldana for \$12,569.00 for relocation costs for the Salinas Rail Extension Kick-Start Project, a check for \$10,000.00 to California Water Service for utility relocation costs for the Salinas Rail Extension Kick-Start Project, a check for \$2,816.52 to HDR Engineering Inc. for work on the Salinas/San Jose Coast Daylight Environmental Impact Report, a check for \$27,215.34 to Kimley-Horn & Associates, Inc. for services for a Level 2 traffic and revenue study of Highway 156 and for the FORA fee update, a check for \$9,397.50 to Michael Baker International Inc. for work performed on the Triennial Audit and a check for \$25,000.00 to the U.S.

Postal Service S.J. for postage for the Annual Report mailing.

ATTACHMENTS:

- ▣ Checks April 2017
- ▣ Credit Card Statements March 2017

Transportation Agency for Monterey County (TAMC)
 Union Bank Operating Account
 April 30, 2017

DATE	ITEM NAME	CHECK	DEPOSIT	DESCRIPTION
04/03/2017	EFT Mike Zeller	307.93		Staff Travel RTPA and CTC Meetings
04/03/2017	EFT Hank Myers	273.82		Staff Travel for Pavement Management Training
04/03/2017	EFT Debbie Hale	162.95		Staff Travel for AB 696 Testimony
04/03/2017	EFT Virginia Murillo	71.34		Staff Travel for Pavement Management Training
04/04/2017	17329 State of California Condemnation Fund	651,000.00		Rail Real Estate Purchase for Kick-Start Project
04/04/2017	17330 State of California Condemnation Fund	273,000.00		Rail Real Estate Purchase for Kick-Start Project
04/04/2017	17331 State of California Condemnation Fund	205,000.00		Rail Real Estate Purchase for Kick-Start Project
04/04/2017	17332 State of California Condemnation Fund	939,000.00		Rail Real Estate Purchase for Kick-Start Project
04/04/2017	17333 State of California Condemnation Fund	722,000.00		Rail Real Estate Purchase for Kick-Start Project
04/04/2017	17334 State of California Condemnation Fund	295,000.00		Rail Real Estate Purchase for Kick-Start Project
04/04/2017	17335 State of California Condemnation Fund	150,000.00		Rail Real Estate Purchase for Kick-Start Project
04/04/2017	17336 Department of Transportation	492.00		Encroachment Permit for Rail Kick-Start Project
04/04/2017	EFT TAMC Monterey County Acct. 691		3,235,000.00	Funds Transfer from TAMC County Acct. 691 for Rail Property Purchase
04/06/2017	DEP Lithia, County of Monterey, Marina Concrete and Haedrich		2,953.41	Railroad Right of Way Rent
04/06/2017	DEP State of California		9,968.48	FHWA - HWY 68 - Sal/Mty - Planning Grant
04/06/2017	DEP Special District Risk Management Authority		533.49	Reimbursement of Business Expenses
04/07/2017	17337 AT & T (Carol Stream, Il.)	383.09		Telecommunications, Call Box - Phone Service and Rideshare
04/07/2017	17338 Belinda Jasmine	97.50		Design Work for Measure X Signage
04/07/2017	17339 Enterprise Rent-a-Car	125.52		Auto Rental
04/07/2017	17340 Gary L. Feenstra	12,600.00		Relocation Costs for Rail Kick-Start Project
04/07/2017	17341 HDR Engineering Inc.	4,494.02		Services for Coast Daylight EIR and for Salinas Rail Extension Kick-Start Project
04/07/2017	17342 Meyers, Nave, Riback, Silver & Wilson	8,568.00		Right of Way Legal Services for Salinas Rail Extension Kick-Start Project
04/07/2017	17343 Pedro Saldana	12,569.00		Relocation Costs for Rail Kick-Start Project
04/07/2017	17344 United States Postal Service	200.00		Postage FSP Program
04/07/2017	17345 United Way of Monterey County	65.00		Employee Deduction - Charitable
04/07/2017	EFT CalPers Health Benefits	8,395.35		Employee Benefit
04/07/2017	EFT Payroll	35,904.09		Payroll
04/07/2017	EFT Form 941	9,616.42		Payroll Taxes & Withholding
04/07/2017	EFT EDD	3,287.71		Payroll Taxes & Withholding
04/07/2017	EFT EDD	28.98		Payroll Taxes & Withholding
04/07/2017	EFT Pers Retirement	6,624.60		Employee Benefits
04/07/2017	EFT Pers Retirement PEPRA	969.82		Employee Benefits
04/07/2017	EFT CalPERS	6,347.22		Employee Benefits
04/07/2017	EFT Christina Watson.	98.00		Section 125 Reimbursement
04/07/2017	EFT Debbie Hale	14.00		Travel CALCOG - Parking
04/14/2017	17346 Alvarez Technology Group, Inc.	1,606.37		Computer Support and Telecommunication
04/14/2017	17347 Business Card	3,283.47		Office & Meeting Supplies, Staff Travel & Professional Development
04/14/2017	17348 Comcast	141.18		Telecommunications
04/14/2017	17349 Costco Wholesale	87.20		Meeting Supplies
04/14/2017	17350 Delta Dental	741.64		Employee Benefits
04/14/2017	17351 FedEx (Printing)	591.25		Agenda Printing
04/14/2017	17352 JEA & Associates/John E. Arriaga	2,083.33		Legislative Consultants
04/14/2017	17353 Monterey Peninsula Chamber of Commerce	386.00		Annual Membership Dues
04/14/2017	17354 Office of the County Counsel	4,991.44		Legal Services
04/14/2017	17355 Oppidea, LLC	2,335.00		Accounting Services
04/14/2017	17356 Pure Water	60.45		Water
04/14/2017	17357 Salinas Valley Chamber of Commerce	296.25		Annual Membership Dues
04/14/2017	17358 The Salinas Californian	472.84		Advertising of RFP for Legislative and Measure X Services
04/21/2017	17359 United Way of Monterey County	65.00		Employee Deduction - Charitable
04/21/2017	17360 Void	0.00		Void
04/21/2017	17361 California Highway Patrol	395.06		SAFE Call Boxes
04/21/2017	17362 Case Systems Inc.	6,878.00		SAFE Call Boxes- Maintenance
04/21/2017	17363 CDS Net, LLC	210.80		SAFE Call Boxes
04/21/2017	17364 De Lage Landen Financial Services	278.26		Office Copier Lease
04/21/2017	17365 Lincoln National Life Insurance Co.	610.07		Employee Benefits
04/21/2017	17366 Michael Baker International Inc.	9,397.50		Costs for Triennial Audit
04/21/2017	17367 Office Depot	470.62		Office Supplies

Transportation Agency for Monterey County (TAMC)
 Union Bank Operating Account
 April 30, 2017

DATE	ITEM NAME	CHECK	DEPOSIT	DESCRIPTION
04/21/2017 17368	Peninsula Messenger LLC	250.00		Courier Service
04/21/2017 17369	Void	0.00		Void
04/21/2017 EFT	Payroll	35,728.38		Payroll
04/21/2017 EFT	Form 941	9,511.12		Payroll Taxes & Withholding
04/21/2017 EFT	EDD	3,250.85		Payroll Taxes & Withholding
04/21/2017 EFT	EDD	11.86		Payroll Taxes & Withholding
04/21/2017 EFT	Pers Retirement	6,624.60		Employee Benefits
04/21/2017 EFT	Pers Retirement PEPRA	969.82		Employee Benefits
04/21/2017 EFT	CalPERS	6,347.22		Employee Benefits
04/24/2017 17370	U.S. Postal Service S.J.	25,000.00		Postage for Annual Report Mailing
04/25/2017 EFT	Union Bank	47.36		Bank Service Charges
04/25/2017 EFT	Graniterock		7,356.36	Railroad Right of Way Rent
04/27/2017 17380	Elaine Molinari, Trustee	3,200.00		Right of Way Costs for Salinas Rail Extension Kick-Start Project
04/27/2017 DEP	P & S Real Estate, Portola , Cardinale, Olivia's Café and Jaguar		9,910.64	Railroad Right of Way Rent
04/27/2017 DEP	AT&T		57.66	Refund
04/27/2017 DEP	City of Greenfield		5,705.00	Local Agency's Contribution FY 17/18
04/27/2017 DEP	State of California		30,069.26	SAFE Revenue February
04/28/2017 17371	APWA	640.00		Annual Membership Dues
04/28/2017 17372	California Water Service	10,000.00		Utilities Relocation Costs for Salinas Rail Extension Kick-Start Project
04/28/2017 17373	CALPELRA	1,020.00		Annual Membership Dues
04/28/2017 17374	HDR Engineering Inc.	5,416.47		Engineering Services Salinas Rail Extension Kick-Start Project
04/28/2017 17375	Kimley-Horn & Associates, Inc.	27,215.34		Services for Level 2 Traffic and Revenue Study for HWY 156 & FOR A Fee Update
04/28/2017 17376	MP Express	153.74		Printing Bike Month Posters
04/28/2017 17377	Plaza Circle, Ltd	8,268.44		Office Rent
04/28/2017 17378	Shell	78.64		Auto Expense - Gasoline
04/28/2017 17379	VSP	149.13		Employee Benefits
TOTAL		3,525,961.06	3,301,554.30	



ELOUISE RODRIGUEZ

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March 05, 2017 - April 04, 2017

Cardholder Statement

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Customer Service:
1.800.673.1044, 24 Hours

TTY Hearing Impaired:
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Outside the U.S.:
1.509.353.6656, 24 Hours

For Lost or Stolen Card:
1.800.673.1044, 24 Hours

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Payment Information	
New Balance Total	\$1,564.25
Minimum Payment Due	\$15.64
Payment Due Date	05/01/17
Late Payment Warning: If we do not receive your minimum payment by the date listed above. You may have to pay a fee based on the outstanding balance on the fee assessment date: \$19.00 for balance less than \$100.01 \$29.00 for balance less than \$1,000.01 \$39.00 for balance less than \$5,000.01 \$49.00 for balance equal to or greater than \$5,000.01	
Minimum Payment Warning: If you make only the minimum payment each period, you will pay more in interest and it will take you longer to pay off your balance.	

Account Summary	
Previous Balance	\$1,911.71
Payments and Other Credits	-\$1,911.71
Balance Transfer Activity	\$0.00
Cash Advance Activity	\$0.00
Purchases and Other Charges	\$1,564.25
Fees Charged	\$0.00
Finance Charge	\$0.00
New Balance Total	\$1,564.25
Credit Limit	\$5,000
Credit Available	\$3,435.75
Statement Closing Date	04/04/17
Days in Billing Cycle	31

Transactions

Posting Date	Transaction Date	Description	Reference Number	Amount
03/20	03/18	Payments and Other Credits PAYMENT - THANK YOU TOTAL PAYMENTS AND OTHER CREDITS FOR THIS PERIOD		- 1,911.71 -\$1,911.71
03/08	03/06	Purchases and Other Charges DEVICE MAGIC INC RALEIGH NC		30.00
03/09	03/07	SOUTHWES. 5262493050362 800-435-9792 TX ZELLER/MICHAEL EDWARD 5262493050362		349.88

Account Number:
March 05, 2017 - April 04, 2017

New Balance Total \$1,564.25
Minimum Payment Due **\$15.64**
Payment Due Date 05/01/17

BUSINESS CARD
PO BOX 15796
WILMINGTON, DE 19886-5796

ELOUISE RODRIGUEZ
TAMC
ATTN DAVE DELFINO
55 PLAZA CIR STE B
SALINAS, CA 93901-295274

Enter payment amount

\$

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Transactions				
Posting Date	Transaction Date	Description	Reference Number	Amount
		Departure Date: 03/15/17 Airport Code: SJC WN W LAX		
		Departure Date: 03/16/17 Airport Code: LAX WN W SJC		
03/20	03/16	BEST WESTERN RANCHO CO RANCHO CORDOVCA Arr: 03/14/17 Dep: 03/16/17 Inv: 335		193.38
03/22	03/20	COPYMAT SALINAS CA		369.09
03/23	03/21	STARBUCKS STORE 06629 SALINAS CA		31.90
03/31	03/29	ALLIANCE CAREER TRAINI 831-7558200 CA		590.00
TOTAL PURCHASES AND OTHER CHARGES FOR THIS PERIOD				\$1,564.25

Finance Charge Calculation

Your Annual Percentage Rate (APR) is the annual interest rate on your account.

	Annual Percentage Rate	Balance Subject to Interest Rate	Finance Charges by Transaction Type
PURCHASES	17.99%	\$0.00	\$0.00
CASH	24.99% V	\$0.00	\$0.00

V = Variable Rate (rate may vary), Promotional Balance = APR for limited time on specified transactions.

Important Messages

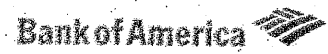
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DEBRA L HALE

Platinum Plus® for Business

March 05, 2017 - April 04, 2017

Cardholder Statement

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BANK OF AMERICA
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EL PASO, TX 79998-2238

Mail Payments to:
BUSINESS CARD
PO BOX 15796
WILMINGTON, DE 19886-5796

Customer Service:
1.800.673.1044, 24 Hours

TTY Hearing Impaired:
1.888.500.6267, 24 Hours

Outside the U.S.:
1.509.353.6656, 24 Hours

For Lost or Stolen Card:
1.800.673.1044, 24 Hours

Business Offers:
www.bankofamerica.com/mybusinesscenter

Payment Information	
New Balance Total	\$1,719.22
Minimum Payment Due	\$17.19
Payment Due Date	05/01/17
Late Payment Warning: If we do not receive your minimum payment by the date listed above, You may have to pay a fee based on the outstanding balance on the fee assessment date: \$19.00 for balance less than \$100.01 \$29.00 for balance less than \$1,000.01 \$39.00 for balance less than \$5,000.01 \$49.00 for balance equal to or greater than \$5,000.01	
Minimum Payment Warning: If you make only the minimum payment each period, you will pay more in interest and it will take you longer to pay off your balance.	

Account Summary	
Previous Balance	\$50.00
Payments and Other Credits	-\$50.00
Balance Transfer Activity	\$0.00
Cash Advance Activity	\$0.00
Purchases and Other Charges	\$1,719.22
Fees Charged	\$0.00
Finance Charge	\$0.00
New Balance Total	\$1,719.22
Credit Limit	\$5,000
Credit Available	\$3,280.78
Statement Closing Date	04/04/17
Days in Billing Cycle	31

Transactions				
Posting Date	Transaction Date	Description	Reference Number	Amount
Payments and Other Credits				
03/20	03/18	PAYMENT - THANK YOU		- 50.00
TOTAL PAYMENTS AND OTHER CREDITS FOR THIS PERIOD				-\$50.00
Purchases and Other Charges				
03/07	03/06	STAR MARKET SALINAS CA		20.29
03/08	03/06	COPYMAT SALINAS CA		143.93
03/27	03/23	CALIFORNIA ASSOCIATION SACRAMENTO CA		1,425.00
03/27	03/24	CALIFORNIA SOCIETY OF 916-2312137 CA		40.00

Account Number:
March 05, 2017 - April 04, 2017

New Balance Total \$1,719.22
Minimum Payment Due **\$17.19**
Payment Due Date **05/01/17**

Enter payment amount

\$

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DEBRA L HALE
 TAMC
 ATTN DAVE DELFINO
 55 PLAZA CIR STE B
 SALINAS, CA 93901-295274

DEBRA L HALE

March 05, 2017 - April 04, 2017
Page 3 of 4

Transactions				
Posting Date	Transaction Date	Description	Reference Number	Amount
03/27	03/24	CALIFORNIA SOCIETY OF	916-2312137 CA	40.00
03/28	03/27	MAILCHIMP	MAILCHIMP.COMGA	50.00
TOTAL PURCHASES AND OTHER CHARGES FOR THIS PERIOD				\$1,719.22

Finance Charge Calculation
Your Annual Percentage Rate (APR) is the annual interest rate on your account.

	Annual Percentage Rate	Balance Subject to Interest Rate	Finance Charges by Transaction Type
PURCHASES	17.99%	\$0.00	\$0.00
CASH	24.99% V	\$0.00	\$0.00

V = Variable Rate (rate may vary), Promotional Balance = APR for limited time on specified transactions.

Important Messages
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TRANSPORTATION AGENCY FOR MONTEREY COUNTY

Memorandum

To: Board of Directors
From: Dave Delfino, Finance Officer / Analyst
Meeting Date: May 24, 2017
Subject: Lease Extension with Plaza Circle Ltd. for 55B Plaza Circle

RECOMMENDED ACTION:

AUTHORIZE the Executive Director to sign a lease extension with Plaza Circle Ltd. for five years under newly-negotiated lease terms for office space at 55B Plaza Circle, Salinas.

SUMMARY:

Staff approached Plaza Circle Ltd. about an extension at the present location under new terms and also conducted research on other comparable office locations. Based on this research and a negotiated lease savings of \$5,695.68 per year, staff is recommending extending the present lease under the proposed new terms.

FINANCIAL IMPACT:

Staff has negotiated and the landlord has agreed to terms that would result in \$5,695.68 annual savings, when compared to the present lease. If extended on June 1, 2017, prior to the current lease expiration date of January 30, 2018, the landlord has also agreed to make the lease reduction effective June 1, 2017, resulting an additional savings of \$3,797.12 in the current fiscal year.

DISCUSSION:

With the present lease at 55B Plaza Circle set to terminate January 30, 2018, staff researched the Salinas area for new office space. The Salinas office has served the Agency and its members well, being centrally-located and allowing for good access for its member agencies to attend scheduled Agency meetings.

With the help of a real estate agent, staff examined other potential office spaces that would accommodate the Agency's requirements, and contacted our present landlord to negotiate more favorable terms at the current location. Staff reviewed several available comparable office space offerings. The present landlord's offer is comparable to some and less than other available office spaces. Lastly, the Plaza Circle landlord has agreed to make some much-needed minor capital improvements to the existing space.

The Agency has functioned efficiently at the present location of 55B Plaza Circle. Given the reduced rent, which would begin June 1, 2017, the lack of moving costs and the proposed facility improvements, staff strongly recommends staying at the present location under the new terms.

Staff asks that the Board of Directors authorize the Executive Director to sign a five-year lease extension with Plaza Circle Ltd., under newly negotiated lease terms, at the present office space, 55B Plaza Circle, Salinas.

ATTACHMENTS:

- 55 B Plaza Circle Lease Addendum #4

LEASE ADDENDUM #4

This is a 4th addendum to the original lease dated December 1, 2000 between PLAZA CIRCLE, LTD., a California Limited Partnership, (Lessor) and the TRANSPORTATION AGENCY FOR MONTEREY COUNTY ("TAMC" or "Lessee") and subsequently amended on March 29th, 2007, June 6th, 2012 and December 31, 2012. This addendum, dated April 27, 2017 for reference purposes only, is effective upon signature below by both parties.

ARTICLE 2 – TERM & RENEWAL

Term is hereby extended an additional five years from the previous expiration date of January 31, 2018. Expiration date shall be January 31, 2023. Lessee shall have one option to extend the lease for one additional term of five years as described in Article 2 by giving 180 days written notification prior to the new expiration date of January 31, 2023. Option Rent will continue with 2.5% fixed annual increases.

ARTICLE 3 – RENT SCHEDULE

June 1, 2017 – January 31, 2019	\$7,793.80
February 1, 2019 – January 31, 2020	\$7,988.65
February 1, 2020 – January 31, 2021	\$8,188.36
February 1, 2021 – January 31, 2022	\$8,393.07
February 1, 2022 – January 31, 2023	\$8,602.90

LESSOR PROVIDED WORK

1. At Lessor’s sole cost, paint the building exterior within 120 days of execution of this document.
2. At Lessor’s sole cost, install non-skid tape on any stairs that do not currently have it within 60 days.
3. At Lessor’s sole cost, install new GFI outlets in kitchen and restrooms within 60 days.
4. Lessor agrees to cooperate with Lessee in efforts to better building security.

CAR CHARGING STATIONS

Lessor hereby authorizes installation of a 2nd and 3rd electric car charging stations in mutually agreeable locations under the same terms as Lease Addendum #3.

ALL OTHER TERMS & CONDITIONS OF THE ORIGINAL LEASE & SUBSEQUENT ADDENDUMS REMAIN IN EFFECT.

By Lessor:
PLAZA CIRCLE, LTD.
DeSerpa Management Company, LLC

_____ Date _____
Richard J. DeSerpa Jr.
Manager

By Lessee:
TRANSPORTATION AGENCY FOR MONTEREY COUNTY

_____ Date _____
Debra L. Hale
Executive Director



TRANSPORTATION AGENCY FOR MONTEREY COUNTY

Memorandum

To: Board of Directors
From: Dave Delfino, Finance Officer / Analyst
Meeting Date: May 24, 2017
Subject: **Agricultural Lease with Eagle Creek Pacific LLC**

RECOMMENDED ACTION:

AUTHORIZE the Executive Director to execute a five-year lease of 11.17 acres of Monterey Branch Line Right-of-Way with Eagle Creek Pacific LLC for agricultural use under newly-negotiated lease terms.

SUMMARY:

Board approval is necessary to execute this lease, so that the Transportation Agency can continue collecting rent from this property owner for the agricultural use of the Monterey Branch Line Right-of-Way.

FINANCIAL IMPACT:

The proposed lease rate is \$1,907.43 per acre per year for a term of five years. This new lease rate is a \$100 per acre per year increase over the prior lease rate. This lease will generate revenue of \$21,306 per year.

DISCUSSION:

The Transportation Agency first leased 11.17 acres of Branch Line Right of Way property to Dole Fresh Vegetables. In April 1, 2004 Dole Fresh Vegetables their property adjacent to the Monterey Branch Line to Eagle Creek Pacific LLC. After the sale, the Transportation Agency leased the Branch Line property to Eagle Creek Pacific LLC. This subsequent lease has expired and Eagle Creek Pacific LLC desires a renewal.

Staff recommends that the Board approve the Monterey Branch Line agricultural lease to Eagle Creek Pacific LLC and authorize Executive Director to execute this lease.

ATTACHMENTS:

- ▢ Eagle Creek Pacific LLC Lease

**PARTIAL LEASE OF MONTEREY BRANCH RAIL LINE
SALINAS, CALIFORNIA**

**LANDLORD
TRANSPORTATION LANDLORD FOR MONTEREY COUNTY
55-B PLAZA CIRCLE
SALINAS, CALIFORNIA 93901**

**TENANT
EAGLE CREEK PACIFIC LLC
1920 Tienda Drive, Suite 204
Lodi, CA 95242**

May 1, 2017 through April 30, 2022

LEASE

THIS LEASE AGREEMENT ("Lease") is made and entered into by and between the Transportation Agency for Monterey County ("Landlord") and Eagle Creek Pacific LLC ("Tenant"). Landlord and Tenant are collectively referred to hereinafter as the "Parties."

1. **LEASED PROPERTY.** Landlord hereby leases to Tenant, and Tenant hereby leases from Landlord, on the provisions, conditions, and covenants hereinafter set forth, that certain property described as Monterey Branch Rail Line Leased Property that is adjacent to property Tenant owns as of May 1, 2017, and further identified by red in Exhibit A of this Lease.

2. **RENT.** Tenant shall pay \$21,306.00 per year in rent as set forth in Exhibit B of this Lease, without deduction, set off, prior notice or demand. Tenant shall pay the rent in two payments of \$10,653.00 semiannually, commencing May 1, 2017. Tenant shall pay the rent to Landlord at 55 B Plaza Circle, Salinas, CA 93901, or at such other place as may be designated in writing by Landlord to Tenant.

3. **REIMBURSEMENT.** If Tenant fails to make any payment or take any action required of Tenant in this Lease, Tenant agrees to reimburse Landlord upon demand for all expenditures made by Landlord for the account of or benefit of Tenant, together with interest thereon at the maximum rate allowed by law, from the date of such expenditure until repaid.

4. **UTILITIES.** Tenant shall pay before delinquency all charges made for gas, electricity, sewer, telephone, garbage and any other utilities supplied to the leased property. Tenant shall arrange for frequent garbage and trash pick up and disposal to avoid any unsightly accumulations and as required by state and local laws. In addition to Tenant's independent obligation to keep the property free from trash and debris, Tenant shall make arrangements to clean up the property within five (5) business days' notice from Landlord.

5. **TERM.** The term of this Lease shall be five (5) years commencing on May 1, 2017, and ending on April 30, 2022, unless terminated earlier pursuant to Section 6.

6. **OPTION TO TERMINATE.**

6.1 Tenant understands and agrees that the landlord has future plans for the property. Namely, Landlord anticipates use of the railroad Right of Way to facilitate the restoration of rail/transit service to the Monterey Peninsula, and possibly as a bicycle trail or other transportation uses. Thus, Tenant agrees to vacate the property during the term of the Lease, without liability to the Landlord, upon receipt of twelve (12) months written notice.

6.2 Landlord may also terminate this Lease for cause if there is a default by Tenant as provided in Section 21 after giving Tenant notice of default and failure by Tenant to cure the default within thirty (30) days.

6.3 In the event any unharvested crops remain on the property upon the termination of the Lease, Tenant shall have the right to harvest any crop remaining on the property upon the crops' maturity, provided Tenant pays on a month by month basis in advance the prorated rent of \$1,775.50 per month for the entire leased property for the time estimated as necessary to fully harvest any remaining crops. No new crops will be planted during the notice period provided for in Section 6.1, except for those that may be harvested prior to termination without the express written consent of Landlord. Tenant will also be liable for the prorated share of any taxes that might be due during this period. When Tenant actually vacates the property, the rent will be further prorated between Landlord and Tenant to cover the actual period of

occupancy under this hold over provision, which in no event will exceed the time necessary for Tenant to harvest crops in the ground prior to the Lease termination.

7. **CONDITION OF THE LEASED PROPERTY.** Tenant accepts the leased property in its present condition, as is, and Tenant acknowledges that Landlord shall have no obligation or liability whatsoever to make any improvements, alterations or repairs or to pay or reimburse Tenant for any part of the cost thereof, except as otherwise expressly provided in this Lease. Tenant further acknowledges that Landlord makes no warranties of any kind concerning the physical condition or soil of the leased property. Tenant agrees to keep the leased property in a neat and tidy condition and to remove any trash and debris that might accumulate on the property as required by state and local laws, and as provided in Section 4.

8. **ENCUMBRANCES, AGREEMENTS, RESERVATIONS, EXCEPTIONS AND EASEMENTS.** This Lease is subject and subordinate to the following items, effective without any further act of Tenant. Tenant shall from time to time, on request from Landlord, execute and deliver any documents or instruments that may be required to effectuate any subordination:

8.1 Any encumbrances now of record or recorded after the date of this Lease affecting the property.

8.2 The rights of the Union Pacific Railroad Company of the mineral estate underlying the leased property.

8.3 The rights of any Tenant under existing or future oil, gas and mineral leases affecting any part, or all, of the leased property.

8.4 All existing reservations, exceptions, easements, servitudes, licenses and rights of way, of record or in use, or as to which notice is given by possession, use or occupancy. Landlord reserves the right to install, lay, construct, maintain, repair and operate such sanitary sewers, drains, storm water sewers, pipelines, manholes, and connections; water, oil and gas pipelines; telephone and telegraph power lines; and the appliances and appurtenances necessary or convenient in connection therewith, in, over, upon, through, across, and along the property or any part thereof, and to enter the property for any and all such purposes. Landlord also reserves the right to grant franchises, easements, rights of way, and permits in, over, upon, through, across, and along any and all portions of the property. No right reserved by Landlord in this paragraph shall be so exercised as to interfere unreasonably with Tenant's operations hereunder. Landlord agrees that rights granted to third parties by reason of this paragraph shall contain provisions that the surface of the land shall be restored as nearly as practicable to its original condition upon the completion of any construction. Landlord further agrees that should the exercise of these rights temporarily interfere with the use of any or all of the property by Tenant, the rent shall be reduced in proportion to the interference with Tenant's use of the property.

9. **OIL, GAS AND MINERAL RIGHTS RESERVATION.** There is reserved to Landlord (and to Union Pacific Railroad Company of the mineral estate underlying the leased property only) the right to conduct seismic and other geophysical surveys and exploratory operations and otherwise to prospect for, drill, extract, mine, produce, remove, inject and/or store oil, gas or other hydrocarbon substances and minerals upon, from and through the leased property or any portion thereof. Said reservation shall include the right to construct, install, operate, maintain and remove whatever facilities, machinery, equipment, tanks, structures, buildings and appurtenances as may be reasonably necessary or convenient to the use and enjoyment of the aforesaid reservation, together with the reasonable right of ingress and egress to, from and upon said property for such purposes without interruption to Tenant's operations and providing for

10. **PURPOSE OF LEASE.** The express purpose of this Lease is for the growing of various row crops (hereinafter called "Crops") on the leased property. Tenant shall not grow any other crops nor use any

portion of the leased property for any other purpose whatsoever without Landlord's prior written consent.

11. **USE AND CARE OF PROPERTY.** Tenant agrees to use the leased property for the purpose of farming according to the highest standards of farm husbandry practices in the vicinity and for no other purpose without first obtaining Landlord's written consent. Tenant shall care for the soil in a first-class farmer-like manner, replenishing the nutrients and minerals as required. Tenant shall keep the soil free from noxious weeds and shrubs of all types, and shall take reasonable precautions to exterminate ground squirrels and rodents.

12. **WELLS AND PUMPS.** The leased property does not have any irrigation wells or pumping plants.

13. **IMPROVEMENTS AND INSTALLATION.** Tenant shall maintain and repair any roads or other improvements subject to this Lease in good order and condition. Landlord will have no responsibility for repair, maintenance or replacement of any such improvements.

14. **ENTRY BY LANDLORD.** Landlord and its authorized employees or agents shall have the right, at all reasonable times, to enter upon the leased property or any part thereof for any lawful purpose including to conduct studies or testing related to transportation projects and uses. The Tenant shall provide to the employees and agents of the Landlord, and on the request of the Landlord, to the occupants of adjacent lands, reasonable opportunities for ingress to and egress from the said adjacent lands

15. **TRANSFERABILITY OF LEASE.** Tenant shall not be entitled to assign or sublet the leased property without the written consent of Landlord. This Lease shall become null and void without any further action required by any party upon any transfer or attempted transfer of this Lease by Tenant. Tenant shall pay all of Landlord's costs and fees (legal or otherwise) in connection with any transfer or attempted transfer of this Lease.

16. **COMPLIANCE WITH LAW.** The Tenant, at its own risk and expense, shall observe and comply with all laws of the United States and the State of California, and with all rules and regulations of any department, commission, bureau, board or officers thereof, and with all ordinances of the County of Monterey, and with all rules and regulations of any department, commission, bureau, board or officer of the County of Monterey, relating to the use and occupation of the said farming land during the term of this Lease.

17. **INSURANCE COVERAGE REQUIREMENTS.**

17.1 Insurance. Insurance Coverage Requirements, without limiting Tenant's duty to indemnify, Tenant (at his cost) shall maintain in effect throughout the term of this Lease a policy or policies of insurance with the following minimum limits of liability:

Commercial general liability insurance including but not limited to premises, personal injuries, products, operations and completed operations, to protect against loss from liability imposed by law for damages occurring on account of bodily injury, including death therefrom, suffered or alleged to be suffered by any person or persons whomsoever, resulting directly or indirectly from any act or activities of Landlord or Tenant, its subTenants or any person acting for Landlord or Tenant or under its control or direction, and also to protect against loss from liability imposed by law for damages to any property of any person caused directly or indirectly by or from acts or activities of Landlord or Tenant, or its subTenants, or any person acting for Landlord or Tenant, or under its control or direction. Such insurance shall also provide for and protect Landlord against incurring any legal cost in defending claims for alleged loss. Such public liability and property damage insurance shall be maintained in full force and effect during the entire term of this Lease in the amount of not less than \$1,000,000 combined single limit per occurrence and \$2,000,000 in the

aggregate. Coverage shall be at least as broad as ISO Commercial General Liability Occurrence Form CG0001.

Workers' Compensation Insurance. If Tenant employs others in the performance of this contract, Tenant shall procure and maintain during the entire term of this Lease a Workers' Compensation Insurance Policy in accordance with California Labor Code section 3700 and with a minimum of \$1,000,000 per occurrence for employer's liability.

Other Insurance Requirements. All insurance required by this Lease must be written by an insurance company admitted to do business in California or an insurance company authorized to transact insurance business in California and which holds a current A.M. Best's rating of no less than A: VI. Exception may be made for the State Compensation Insurance Fund when not specifically rated.

All insurance required by this Lease shall be written on an occurrence basis, or, if the policy cannot be written on an occurrence basis, such policy shall continue in effect for a period of five years following termination of Tenant's tenancy under this Lease.

Each insurance policy required by this Lease shall be endorsed to state that Landlord shall be given notice in writing at least thirty days in advance of any change, cancellation or non-renewal thereof.

Tenant's commercial general liability, automobile liability and All Risk property policies shall provide an endorsement naming the Landlord, its officers, agents, and employees as Additional Insureds with respect to liability arising out of ownership, possession, maintenance or use of the premises covered by this Lease; and shall further provide that such insurance is primary insurance to any insurance or self-insurance maintained by the Landlord and that the insurance of the Additional Insureds. Any insurance or self-insurance maintained by Landlord, its officers, officials, employees or volunteers shall be excess of Tenant's insurance and shall not be called upon to contribute to a loss covered by Tenant's insurance.

The workers' compensation policy shall be endorsed with a waiver of subrogation in favor of the Landlord for liability arising out of ownership, possession, maintenance or use of the premises covered by this Lease.

Prior to the effective date of this Lease, Tenant shall submit certificates of insurance and amendatory endorsements affecting coverage required by this clause to Landlord evidencing that Tenant has in effect the full insurance coverage required by this Lease. Within ninety (90) days of execution of this Lease, Tenant shall provide Landlord with a full and correct copy of all policies required by this Lease. Tenant shall file a new or amended certificate of insurance promptly after any change is made in any insurance policy which would alter the information on the certificate(s) then on file. Acceptance or approval of insurance shall in no way modify or change the indemnification clause in this Lease, which shall continue in full force and effect.

Tenant agrees that if the operation under this Lease results in an increased or decreased risk in the reasonable opinion of Landlord, then the minimum limits hereinabove designated shall be changed accordingly by Tenant upon request by Landlord. Tenant agrees to increase the limits of liability when, in the opinion of the Landlord, the value of the improvements covered is increased, subject to the availability of such insurance at the increased limits. Tenant agrees, at its sole expense, to comply and secure compliance with all insurance requirements necessary for the maintenance of reasonable fire and public liability insurance covering said premises, buildings and appurtenances. Any disagreement concerning the amount and nature of the coverage required shall be determined by Landlord.

Tenant agrees that the provisions of this section as to insurance shall not be construed as limiting in any way the extent to which the Tenant may be held responsible for the payment of damages to persons or property resulting from Tenant's activities, the activities of its subTenants or the activities of any person or persons for which Tenant is otherwise responsible.

Deductibles and Self-Insured Retentions: Any deductibles or self-insured retentions must be declared to and approved by Landlord. At the option of the Landlord either the insurer shall reduce or eliminate such deductibles or self-insured retentions as respects the Landlord, its officers, officials, employees and volunteers; or Tenant shall provide a financial guarantee satisfactory to Landlord guaranteeing payment of losses and related investigations, claim administration and defense expenses.

18. **INDEMNIFICATION.** In consideration for use of the property, Tenant agrees to indemnify, defend, and save harmless Landlord and its directors, officers, agents, and employees, from and against any and all claims, liabilities or losses whatsoever arising out of or in any way related to Tenant's use of the property under this Lease, including but not limited to claims for property damage, personal injury, death, injuries to reputation, economic losses, and emotional distress, and any legal expenses (such as attorney's fees, court costs, investigation costs, and expert fees) incurred by the Landlord in connection with such claims. "Tenant's use" includes Tenant's action or inaction and the action or inaction of its officers, employees, and agents, including but not limited to Tenant's customers. The obligation of Tenant to indemnify does not extend to claims or losses arising out of the sole negligence or willful misconduct of the Landlord or Landlord's directors, officers, agents, or employees.

19. **SURRENDER; CLEAN-UP; REMOVAL OF PROPERTY.**

19.1 Tenant agrees, on the last day of the term or sooner termination of this Lease, to surrender the leased property and all appurtenances thereto to Landlord in the same or better condition as when received, except for reasonable use, wear, act of God and the elements, and shall leave the leased property, including the banks of the ditches and pipes and other conduits, on or in the said property, clean and free from weeds and other growths, and otherwise in good order and condition. Tenant agrees to remove all of Tenant's personal property and trade fixtures from the property upon any termination of this Lease; provided, however, any underground pipelines, drain lines, pump motors or well improvements shall belong to Landlord upon termination of the Lease.

19.2 If Tenant fails to remove its property and restore the leased property under the conditions and within the time limits set, Landlord may: (a) do such removal and restoration at risk of Tenant and all costs and expenses thereof, together with interest thereon, shall be paid to Landlord by Tenant upon demand, or (b) claim all of such property, other than movable equipment, as its own, and Tenant shall execute and deliver to Landlord, within fifteen (15) days after written demand therefore, a bill of sale conveying all of Tenant's interest therein to Landlord, or (c) claim all movable equipment as its own, if Tenant fails to remove such equipment within fifteen (15) days of the delivery to Tenant of Landlord's written demand to do so, and Tenant shall execute and deliver to Landlord, within fifteen (15) days of the delivery of Landlord's written demand therefore, a bill of sale conveying all of Tenant's interest therein to Landlord, or (d) do any or all of the above.

19.3 Upon the expiration or earlier termination of this Lease, and if so requested by Landlord, Tenant shall execute, acknowledge and deliver to Landlord, a recordable quitclaim deed in form satisfactory to Landlord, conveying to Landlord or its nominee all rights of Tenant in the leased property.

20. **WAIVER.** Any failure or neglect of the Landlord to take advantage of any cause for the termination of this Lease, or for the forfeiture of the estate hereby created, shall not be a waiver of any other cause for such termination or forfeiture then existing, or a waiver of any cause for such termination or forfeiture subsequently arising, and the receipt by the Landlord of any of said rent shall not be deemed to be a

waiver of any cause otherwise then existing for the termination of this Lease, or for the forfeiture of the estate hereby created.

21. **DEFAULT.** Tenant shall be in default for any breach of this Lease, including but not limited to (i) Tenant's failure to pay Landlord any rental installment; (ii) Tenant's failure to pay Landlord any other sum in the amounts, manner, and at the time required; (iii) Tenant's breach of any nonmonetary obligation under this Lease; (iv) Tenant's making of an assignment for the benefit of creditors; (v) appointment of a receiver for Tenant's property; or (vi) appointment of a trustee for Tenant under the Bankruptcy Act (except a debtor in possession) or any trustee, assignee or receiver for creditors. Upon the termination of this Lease for any cause, Landlord may at once enter the leased property without notice or demand to Tenant and remove all persons and all of Tenant's property therefrom.

22. **POSSESSORY INTEREST AND PROPERTY TAXES.** Pursuant to California Revenue and Taxation Code Section 107.6, notice is hereby given that Tenant is responsible for any possessory interest, utility or personal property taxes that may be imposed as a result of, or related to, this Lease.

23. **NOTICES.** Any notice, demand or request required or permitted to be given to or made upon the Tenant by the Landlord under the provisions of this Lease, or otherwise by the law may be given to or made upon the Tenant, and either personally delivered to the Tenant or mailed by certified mail with the postage and fees thereon fully prepaid, to the Tenant at

Eagle Creek Pacific LLC
1920 Tienda Drive Suite 204
Lodi, CA 95242

and such notice, demand or request, when so mailed, shall have the same force and effect as if the same had been given or made upon the Tenant personally, and shall be deemed given three days after such deposit in the United States mail. Any notice, demand or request required or permitted to be given or made upon the Landlord by the Tenant may be given to or made upon the Landlord by letter addressed to it and either personally delivered to it or mailed by Certified mail, with the postage and fees thereon fully prepaid to the Landlord at its address set forth in Section 2, with a copy to:

Transportation Agency for Monterey County
55-B Plaza Circle
Salinas, California 93901
Attn: DAVID DELFINO dave@tamcmonterey.org (831) 775-0903

and such notice, demand or request, when so mailed, shall have the same force and effect as if the same had been given to or made upon it personally, and shall be deemed given three days after such deposit in the United States mail.

24. **CONDEMNATION.**

24.1 **Take.** If the whole of the leased property shall be taken for any public or quasi-public use under any statute or by right of eminent domain, then this Lease shall automatically terminate as of the date the title shall be taken. If any part of the leased property shall be so taken as to render the leased property unusable for the purposes for which the same was leased by Tenant, then either Landlord or Tenant may terminate this Lease on thirty (30) days written notice to the other party. In the event that this Lease shall terminate or be terminated pursuant to this paragraph 24.1, any prepaid rental shall be prorated to the terminated date.

24.2 **Rental Adjustment.** If any part of the leased property shall be taken for any public or quasi public use under any statute or by right of eminent domain, and this Lease shall not terminate under the provisions of Section 6, then the rental paid by Tenant shall be equitably adjusted according to the part so taken or rendered unusable.

24.3 **Award.** Any and all awards made for the taking of all or part of the leased property shall be the property of the Landlord, provided that any award made for the taking of any item of Tenant's crops or personal property, or on account of relocation or moving expenses of Tenant, or on account of prepaid rent, shall be the property of Tenant.

25. **TENANT'S LIENS AND ENCUMBRANCES.** Tenant shall not suffer or permit any lien or encumbrance of whatever kind or nature to be placed upon, levied upon or assessed against the leased property, or the real property of which the same are a part, by reason or as a result of any act of omission or commission of the Tenant.

26. **ABANDONMENT.** Tenant shall not vacate or abandon the property at any time during the term. If Tenant does abandon, vacate or surrender the property, or is dispossessed by process of law, or otherwise, this Lease shall terminate and any personal property belonging to Tenant shall be removed by Tenant if Landlord shall so request.

27. **HOLDING OVER.** Any holding over after expiration of the term of this Lease or any extension hereof, shall with Landlord's consent be treated as a tenancy from month to month, at a monthly rental of One Hundred Twenty-Five percent (125%) times the base rent per acre per month. Landlord may, by thirty (30) days written notice, change the rental and terms of such month-to-month tenancy.

28. **MISCELLANEOUS.**

28.1 **Covenants.** All covenants of Tenant contained in this Lease are expressly made conditions precedent to Landlord's continued duty to perform hereunder.

28.2 **Time.** Time is of the essence hereof.

28.3 **Entire Agreement.** The terms of this Lease are intended by Landlord and Tenant as a final expression of their agreement with respect to such terms as are included in this Lease and may not be contradicted by evidence of any prior or contemporaneous agreement. The Parties intend that this Lease constitutes the complete and exclusive statement of its terms and that no extrinsic evidence whatsoever may be introduced in any judicial proceeding, if any, involving this Lease.

28.4 **Interpretation.** This lease shall be interpreted according to the laws of the State of California.

28.5 **Good Faith.** The covenant of good faith and fair dealing implied in all contracts is made express herein.

28.6 **Gender and Tense.** Nouns and pronouns used herein shall include the masculine, feminine and neuter genders; words used in the singular shall include the plural; and tenses shall include the past, present and future; all to be construed as the context requires.

28.7 **Binding on Successors.** The covenants and conditions herein contained shall, subject to the provisions concerning assignment, apply to and bind the heirs, successors, personal representatives and assigns of all the parties hereto.

28.8 **Captions.** The captions and any table of contents to this Lease shall have no effect concerning its interpretation.

28.9 **Estoppel Certificate.** Each party, within fifteen (15) days after notice from the other party, shall execute and deliver to the other party, in recordable form, a certificate indicating that this Lease is unmodified and in full force and effect, or in full force and effect as modified and stating the modifications. The certificate shall also state the amount of rent, the date to which the rent has been paid in advance, if applicable, and the amount of any security deposit.

IN WITNESS WHEREOF, Landlord and Tenant have executed this Lease the day and year written below.

LANDLORD:

TRANSPORTATION LANDLORD FOR MONTEREY COUNTY

BY: _____ DATE: _____
Debra L. Hale, Executive Director

TENANT:

EAGLE CREEK PACIFIC LLC

BY: _____ DATE: _____

Approved as to form:

TAMC Counsel

DATE: _____

EXHIBIT B

RENT

Tenant shall pay to Landlord rent for a period Five (5) years commencing May 1, 2017, and ending April 30, 2022 as follows:

A. Semiannual Installments:

<u>RATE</u>	<u>TOTAL</u>	<u>DUE</u>
\$1,907.43 per acre (X) 11.17 acres	\$21,306. (\$10,653.00 Semi-Annually)	5/1/17, 11/1/17, 5/1/18, 11/1/18, 5/1/19, 11/1/19, 5/1/20, 11/1/20 and 5/1/21, 11/1/21.

B. Tenant agrees to pay each installment of rent to the Landlord pursuant to Section 2 of the Lease.



TRANSPORTATION AGENCY FOR MONTEREY COUNTY

Memorandum

To: Board of Directors
From: Rita Goel, Director of Finance & Administration
Meeting Date: May 24, 2017
Subject: **Principal Engineer Job Classification**

RECOMMENDED ACTION:

APPROVE a new job classification of Principal Engineer to the Engineering series of job titles effective July 1, 2017.

SUMMARY:

The Engineer series of job classification includes 4 job classifications: Assistant, Junior, Associate and Senior. The Principal Engineer will add a 5th level, similar to the five Transportation Planner levels.

FINANCIAL IMPACT:

As of July 1, 2017, the salary level of this job classification, as proposed, ranges from \$109,596 to \$146,886, depending on experience. Staff has conservatively budgeted the position at the highest step in series (Step 7), for a total annual cost of \$196,827, including salary and fringe benefits.

DISCUSSION:

A new job classification of Principal Engineer is being recommended to be added to the Engineer series of job titles. Currently the Engineer series of job classification includes a Junior Transportation Engineer, Assistant Transportation Engineer, Associate Transportation Engineer and Senior Transportation Engineer. Adding this new position will bring it in line with the Transportation Planner series, which already has a Principal Planner level. The Principal Engineer would be the next higher step after the Senior Transportation Engineer. Adding this new level would allow employees to either advance one additional step within this series of job titles or allow the Agency to hire a more experienced and qualified individual to manage the delivery of complex transportation projects related to the Measure X program, as well as the delivery of other priority regional projects.

The fiscal year 2017-2018 proposed budget has sufficient funds to hire one Principal Engineer.

ATTACHMENTS:

▣ Principal Engineer Job Description



PRINCIPAL TRANSPORTATION ENGINEER

DEFINITION

Under minimal direction, prepares, manages, and conducts the most complex and professional transportation engineering work in the field and office; acts as the lead engineering staff responsible for project management and delivery; performs complex transportation engineering analyses, studies, and other related work as is required. The highest level in the Transportation Engineer series.

DISTINGUISHING CHARACTERISTICS

The Principal Transportation Engineer is assigned the most complex studies and projects. This advanced journey level/lead worker serves as subject matter specialist and resource for other professional staff in the Agency. This position performs the most difficult and complex engineering assignments under limited supervision. The Principal Transportation Engineer serves as a team leader who assists management in developing and mentoring more junior staff, as well as ensuring the quality and timeliness of the team's work product.

This position is distinguished from the next lower class of Senior Transportation Engineer in that it requires more independent performance of work duties, handles the most complex project management assignments, and assists in mentoring other staff. This position is distinguished from the next higher position of Deputy Executive Director in that the latter has full supervisory responsibility for the technical staff of the Transportation Agency for Monterey County (TAMC).

EXAMPLES OF DUTIES

- Serves as project manager for the most complex regional priority projects that the Agency is responsible for delivering under Measure X, State Transportation Improvement Program, and other funding sources, in coordination with partner agencies.
- Leads consultant selection and contract management efforts on assigned projects including: requests for proposals, advertisements for bids, instructions to bidders, detailed specifications or scopes of work, contract budgets, invoice review and task management;
- Mentors and provides technical engineering assistance to professional staff; serves in a supervisory role on an as-needed basis;
- Contributes policy recommendations relating to strategic agency priorities;
- Prepares or oversees consultant preparation of preliminary studies, reports, designs, calculations, cost estimates, maps, and plans;
- Performs professional transportation engineering work in the field and office on a variety of complex projects; may act as resident engineer on construction projects.
- Makes presentations before public, private or government decision-making bodies, providing technical information, data, and expert advice; and,
- Serves as committee staff or back up staff to a TAMC committee and mentor junior employees with committee activities; and,

- Prepare staff reports, memos, correspondence, consultant or contractor procurement documents, and other written materials.

QUALIFICATIONS

A combination of experience, education, and/or training which substantially demonstrate the following knowledge and skills:

Thorough knowledge of:

- Principles and practices of transportation engineering, project delivery and project management;
- Federal, state, and local laws, regulations, and policies relating to environmental review, design and construction standards, procurement and contract management;
- Current standards and policies for design of complete streets, roads and highways, bikeways, sidewalks and trails, and safe crossings;
- Trends and innovations in transportation engineering design, construction; materials, modeling and travel forecasting, traffic simulation tools, data collection and analysis;
- Interrelationships between federal, state, regional, and local agencies involved in or affected by transportation engineering projects and programs;
- Effective team leadership skills, and project development team and/or construction team management skills; and,
- Transportation funding sources and reporting requirements.

Working knowledge of:

- Basic supervisory and personnel management principles and practices; and,
- Structural engineering principles.

Ability to:

- Plan, fund and deliver complex transportation engineering projects on time, within budget and minimizing disruption to the traveling public.
- Review engineering plans and specifications prepared by private contractors and/or consultants.
- Perform complex transportation engineering analyses and studies, utilizing software applications for data analysis.
- Coordinate work of consultants, government agencies, utilities, project partners and Agency staff to assure timely, cost-effective project and program delivery.
- Oversee all phases of engineering work in progress, and enforce common safety practices and procedures in the field.
- Mentor, train, and provide input on performance appraisals of technical staff.
- Make presentations that convey complex engineering information and transportation data to a variety of audiences in a manner that is persuasive and easy to understand.

- Communicate clearly and effectively in writing, utilizing technical and statistical information.
- Develop effective working relationships with Agency Board members, member agencies, business and public groups, to successfully gain cooperation and consensus.

EXAMPLES OF EXPERIENCE AND TRAINING

The knowledge, skills, and abilities listed above may be acquired through various types of training, education, and experience. A typical way to acquire the required knowledge and skills would be:

Education: Registration as a Civil or Traffic Engineer and graduate degree in Transportation Engineering desired,

AND

Experience: Minimum of ten and one half years of experience at a level equivalent to Senior Transportation Engineer with TAMC;

Participation in a statewide or national engineering committee, task force or project is a plus.



TRANSPORTATION AGENCY FOR MONTEREY COUNTY

Memorandum

To: Board of Directors
From: Todd Muck, Deputy Executive Director
Meeting Date: May 24, 2017
Subject: **Conferences and Training**

RECOMMENDED ACTION:

RECEIVE report on conferences or trainings attended by agency staff.

SUMMARY:

Staff occasionally attends conferences or trainings at Agency expense that are pertinent to their roles in pursuing the Agency's mission. These events allow the staff to stay current and participate in the development of transportation practices and policies related to their roles.

FINANCIAL IMPACT:

Expenses related to staff training are included in the Travel and Training item in the adopted Agency budget.

DISCUSSION:

On April 3-6, Community Outreach Coordinator Theresa Wright attended the California Association of Public Information Officials (CAPIO) annual conference held in San Diego. This annual conference is designed for government communicators to help them gain insight, skills and knowledge on a range of topics needed for their job. A summary of the conference sessions Theresa attended is attached.

On April 18-19, Principal Transportation Planner Christina Watson (along with past Board Chair Kimbley Craig) attended the 2017 California Passenger Rail Summit in Sacramento. The purpose of the summit was to meet with leaders in the rail industry for discussions regarding the modernization and integration of passenger rail service in California. Speakers discussed strategic approaches to the growth of passenger rail in the state. Christina had the opportunity to meet with state and federal representatives, passenger rail agencies, and leaders working together to shape the future of passenger rail. Christina's summary for the rail summit is attached.

On April 19 & 20 Transportation Planner Virginia Murillo participated in the California Trails &

Greenways 2017 conference. The conference provided two days of high-quality education and networking and opportunities for urban, rural, and backcountry trail professionals. On April 19, Virginia partnered with the California State Coastal Conservancy to host the Monterey Coastal Trail Hiking and Biking Tour as part of the conference. A summary of the sessions Virginia attended is attached.

On May 3 through 5, Principal Transportation Planner Mike Zeller attended California Transportation Planning Conference in Walnut Creek. This conference is produced by the California Department of Transportation (Caltrans), in partnership with the Institute of Transportation Studies at University of California, Berkeley.

The conference attracted representatives from transportation agencies throughout the state, including Caltrans, the California Transportation Commission, other regional transportation and transit agencies, local jurisdictions, and transportation-focused non-profits and think tanks. Attached is a summary of the sessions that Mike attended while at the conference.

ATTACHMENTS:

- ▣ Summary for CA Assn of Public Information Officers Conference
- ▣ Summary for California Passenger Rail Summit
- ▣ Summary for California Trails and Greenway's Conference
- ▣ Summary for California Transportation Planning Conference



TRANSPORTATION AGENCY FOR MONTEREY COUNTY

Memorandum

To: Todd Muck, Deputy Executive Director

From: Theresa Wright, Community Outreach Coordinator

Date: May 9, 2017

Subject: **CAPIO Conference, San Diego**

On April 3-6, I attended the California Association of Public Information Officials (CAPIO) annual conference held at the DoubleTree Mission Valley Hotel in San Diego. This annual conference is designed for government communicators to help them gain insight, skills and knowledge on a range of topics needed for their job.

This year's conference offered sessions ranging from infographics, bilingual outreach, ethics, crisis communications, podcasting, social media analytics and more. In addition, to the educational opportunity to gain new skills and information, I had the opportunity to network with more than 300 fellow government communicators from across the state. During the conference I attended each of the keynote addresses, the registered breakout sessions I had signed up for and the awards gala.

Below is a summary of the breakout sessions I attended:

DIVING INTO INFOGRAPHICS: FREE, EASY TOOLS TO USE TO MAKE YOUR DATA POP

This half-day workshop offered in-depth information on the topic of Infographics. The session shared great ideas on how to use easy, free (and nearly-free) resources to transform complicated or even drab information into simple, beautiful and impactful infographics. We learned when to use them and why infographics are such a critical tool for grabbing attention in the oversaturated social media world.

MEET YOUR CHAPTER:

Northern California session

This session offered me the chance to meet the regional director for Northern California, meet other chapter members and discuss programs that we would like to see in the coming year.

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MOVING THE MASSES WITH YOUR MESSAGE

Today's highly visual world requires brand building to generate awareness, establish and promote your institution. In this session, we learned how the LA County Registrar-Recorder's office used a successful advertising campaign and promotional strategies that included outdoor media, digital ads, radio PSAs, events and TV marketing to reach the largest jurisdiction in the country - 5.2 million registered voters for this year's election cycle. Branding is a crucial aspect because it is your visual voice. This session taught their best practices, offered insight and ideas for your next big campaign.

PIRATES, POETRY...AND PUPPIES: MAKING YOUR GOVERNMENT SOCIAL

How do you interact with your social media followers in a way that's fun and engaging while still being professional? This workshop gave examples of how to use pop culture, humor and everyday events to make your government social media accounts interesting to generate new followers and keep them engaged. From Talk Like a Pirate Day to National Poetry Day (with a Get out the vote message!) to the more traditional animal photos, participants found out how to latch on to trends and generate appropriate content for their social media channels.

PODCASTING: TELLING GREAT STORIES IN DIGITAL'S HOTTEST MEDIUM

Once relegated to the digital dustbin, podcasts are back - big time. But is this resurgent storytelling medium right for you? Placer County's Scott Sandow and Chris Gray-Garcia discussed Placer's recent venture into podcasting with their new series, The Placer Life, sharing lessons learned from the results so far, recommendations for when podcasting works best and the tools and tips you'll need to develop a show.

HOW A DATA-DRIVEN STRATEGY CAN BOOST ONLINE ENGAGEMENT

The City of San Marcos saw a 370 percent increase in page views after dramatically reducing their website content and focusing on resident priorities. How did they do it? By using a data-driven approach to understand their visitors' needs and tailoring content to serve them better. Presenters explained how San Marcos used analytics to gain a deeper understanding of what residents sought most on their website. They walked through the process of crafting a content strategy based on those learnings. They also demonstrated how this approach reaped positive results in terms of resident engagement and organizational goals.

DEVELOPING AND REFRESHING BRAND WITH LIMITED RESOURCES,

Whether you are doing a full rebrand or simply refreshing your brand, leveraging your resources is imperative. This roundtable addressed the research, surveys, brand exploration and brand development associated with refreshing a brand and developing a new brand when your agency is both understaffed and strapped for time.

WHAT'S NEW IN COMMUNICATIONS

Do you know what 741-741 means for Gen Zs in a crisis? How about First Net? Or Tactical EMS? These are the first three in a list of concepts that were new to Crisis Communications in 2016...Some of the topics were painful, such as the war on cops and the misery of immigrants trying to find their place in our communities. This session showed how PIOs can improve all of these situations with positive and empathic communications.

VIDEOS ON THE GO: USING YOUR IPHONE TO TELL YOUR STORY

A 15-year TV News veteran showed how she is now bringing her video skills to school PR. She taught the basics of creating amazing videos just using your iPhone; and shared shooting tips and tricks and how inexpensive gear can drastically improve your video quality. This session covered

apps like iMovie or Videolicious as well as the best platforms to share your videos to reach your audience.

CREATING AND USING A COMPREHENSIVE COMMUNICATION PLAN

Rather than focusing on one tactic after another, strategic communication planning helps organizations focus more consistently on key messaging that strengthens a city or county's brand. This session tackled the biggest beast in a communicator's toolbox: the comprehensive communication plan. It will help communicators know how to create or update communication plans for their public-sector organizations, focusing on building better internal, external and crisis communication with many stakeholders.

I POSTED MY SOCIAL MEDIA, NOW WHAT? SOCIAL MEDIA ANALYTICS

Everyone is doing social media. But for most of communications officials, it's just a part of their job description. They have to deliver results with little or no budget because social media is "free." This session showed participants how to use free analytic tools and as little time as possible to see if what they are doing is working and how to maximize their efforts. It also showed how to tailor their content and showcase their results and effectiveness - whether it's increased web traffic, awareness of programs or attendance at events - and tell that story to their boss.

RAZZLE DAZZLE 'EM: THE ROLE OF HUMOR/EMOTION IN EFFECTIVE COMMUNICATIONS OUTREACH

How does a public agency, long accustomed to being a monopoly in their area of service, compete for the same, finite attention span and engagement in today's environment, which is dominated by edgy advertising and marketing from world-class brands? The panel for this session included government communication and marketing professionals who are creating and developing effective and unique communication outreach strategies to engage their audiences with content. From video games to sassy brand ambassadors, explore the creative process and the role of social media in getting the message out in a way that delivers results.

EXCELLENCE IN COMMUNICATIONS AWARDS GALA AND PIO GRADUATION

An evening celebrating Awards of Excellence winners, our annual Paul B. Clark and Communicator of the Year recipients and the J. Lindsey Wolf PIO Institute graduates.

BEYOND THE BOOST: DEMYSTIFYING DIGITAL ADVERTISING

Adwords? Smart Pixels? PPC? Oh my. This workshop taught the basics of online advertising, from how to choose your channels, set up campaigns, create effective ads, determine a budget and measure results. No money? No problem. With digital advertising, for as little as a few dollars a day participants learned you can still reach more of your target audience than many traditional tools. The session covered all the basics for creating ad campaigns on Facebook, Instagram and YouTube, as well as how to set up pay-per click, banner ads and website retargeting. Whether a one person operation or part of a larger communication department, participants walked away with a new understanding the world of online advertising and practical tips to get started.



Memorandum

To: Board of Directors
From: Christina Watson, Principal Transportation Planner
Meeting Date: May 24, 2017
Subject: California Passenger Rail Summit

On April 18-19, I attended the 2017 California Passenger Rail Summit in Sacramento. The purpose of the summit was to meet with leaders in the rail industry for discussions regarding the modernization and integration of passenger rail service in California. Speakers discussed strategic approaches to the growth of passenger rail in the state. I had the opportunity to meet with state and federal representatives, passenger rail agencies, and leaders working together to shape the future of passenger rail.

The Summit included sessions on the following topics:

- CEO Round Table
- Sustainability Programs
- High-Speed Rail
- New Passenger Rail Vehicles
- Tourism

Speakers included Brian Kelly, Secretary of Transportation; Joe McHugh, Amtrak Vice-President; Jeff Morales, California High Speed Rail CEO; the CEOs of California passenger rail systems; and experts on sustainability, rail vehicles, tourism.

One item learned of relevance to the Salinas Rail Extension project is that Caltrain is still proceeding with the corridor electrification, aiming at 2021 for start of electrified service, even though the federal funds are in question (\$647 million in federal funds of a total \$2 billion project cost).

While in Sacramento, I also met with Chad Edison of CalSTA and Andy Cook of Caltrans to discuss operations scenarios for the Salinas Rail Extension project. The summit is a great opportunity for networking, especially for discussing Central Coast and Monterey Bay rail projects.

More information, including photos and notes from the photographer, can be found here: <http://trainweb.org/carl/2017CaliforniaPassengerRailSummit/>.



Memorandum

To: Board of Directors
From: Virginia Murillo, Transportation Planner
Meeting Date: May 24, 2017
Subject: California Trails & Greenways Conference

On April 19 & 20 I participated in the California Trails & Greenways 2017 conference. The conference provided two days of high-quality education and networking and opportunities for urban, rural, and backcountry trail professionals. On April 19, I partnered with the California State Coastal Conservancy to host the Monterey Coastal Trail Hiking and Biking Tour as part of the conference. On April 20, I participated in educational sessions. I am planning on applying the lessons I learned and contacting the professionals I met at the conference as we begin implementation of the Fort Ord Regional Trail & Greenway, which is included in the list of regional project for Measure X.

On April 19, Tim Duff & Trish Chapman from the State Coastal Conservancy along with Executive Director Debra L. Hale and I hosted a bike tour of the Monterey Bay Sanctuary Scenic Trail from the Fort Ord Dunes State Park to the Asilomar State Beach, and a walking tour of the Pacific Grove section of the trail. More than 25 attendees from the Coastal Conservancy, the Coastal Commission, National Park Service, Rails to Trails, and other local agencies, non-profits and consulting groups joined us on the tour. Attendees learned about planning, funding and partnerships to construct the multi-jurisdictional trail. This tour was a good networking and learning opportunity for all involved.

On April 20, I attended various sessions to learn about best practices in community trail planning and partnerships. These will be of specific interest to the work TAMC will be doing to implement Measure X. In particular:

- **Public-Private Partnerships: The Napa Valley Vine Trail** – focused on the work of the Napa Valley Vine Trail Coalition, which is a non-profit organization that fundraises and supports the development of the 47-mile trail. The Coalition is made up of representatives from the tourism industry, agriculture, Napa Valley Vintners, Napa Valley Transportation Authority, health and arts industries. The Coalition has been successful in leveraging private funds to serve as matching funding for state and federal grants, and is raising \$7.5 million for trail maintenance. The Coalition has also been successful in alleviating agricultural industry concerns and delineating maintenance responsibilities for the trail. The

Vine Trail is an excellent model for partnerships that TAMC can begin to form for the Fort Ord Regional Trail & Greenway project.

- **Key Planning Questions to address for Complex Projects** – Suzanne Wilson from East Bay Regional Parks District and Marcy Kamerath from NCE shared lessons learned from the development of a high-profile segment of the San Francisco Bay Trail in Richmond. Their main advice was that landowners, key project stakeholders and agency regulators should all be involved early on in the project development process in order to avoid unexpected delays and costs.
- **Master Plans & Strategic Plan: Outreach leads to Results** – Yves Zsutty, trail manager for the City of San Jose, discussed key activities for implementing a city-wide trail network. Having a trail count and survey program to document use and needs has helped the City of San Jose attract grant funding and move trail segments from project development to construction. Additionally, having graphic renderings of what a trail will look like has been useful in project outreach.
- **The Trail to Successful Community Trail Planning** - Robin Rierdan from Lakeside's River Park Conservancy, and Maryanne Vancio from the California Trails Conference Foundation used the San Diego County Community Trails Master Plan as a case study for trail development. They emphasized the importance of community advocates and political support for getting trails in communities that might initially oppose trails. Vancio discussed San Diego County's indemnification ordinance for property owners along a trail segment, which was developed in response to liability concerns of property owners along trails. They also discussed the importance of engaging volunteers in trail maintenance.

This conference was well attended by trail planners, advocates and consultants from around the state. I was able to meet professionals from other communities that are implementing major trail projects who may be useful contacts in the future. More importantly, this training was timely because TAMC is coordinating with jurisdictions and local partners on the development and implementation of the Fort Ord Regional Trail & Greenway.



Memorandum

To: Board of Directors
From: Michael Zeller, Principal Transportation Planner
Meeting Date: May 24, 2017
Subject: 2017 California Transportation Planning Conference

On May 3 through 5, the California Department of Transportation (Caltrans), in partnership with the Institute of Transportation Studies at University of California, Berkeley held its annual California Transportation Planning Conference in Walnut Creek, California.

The forum attracted representatives from transportation agencies throughout the state, including Caltrans, the California Transportation Commission, other regional transportation and transit agencies, local jurisdictions, and transportation-focused non-profits and think tanks. Below is a summary of the sessions that I attended while at the conference.

Welcome Session. **Janette Sadik-Khan** was Commissioner of the New York City Department of Transportation from 2007–2013 under Mayor Michael Bloomberg. During her tenure, New York City added nearly 400 miles of bike lanes and the first parking-protected bike paths in North America. The department she led set in motion more than 60 plazas across the city, including the historic plazas that shut Broadway through Times Square, sparking economic recovery throughout the area. She worked with the Metropolitan Transportation Authority to launch the city’s first six rapid bus lines and oversaw hundreds of intersection and street redesigns that contributed to the city’s record-low traffic fatalities. Sadik-Khan oversaw the 2013 launch of Citi Bike, the nation’s largest bike share system, which to date has been used more than 22 million times and is doubling in size to 12,000 bikes. During her presentation, Ms. Sadik-Khan highlighted these successes and discussed these examples to show how we can re-imagine our streets to help create public spaces.

Investing in Transportation. A growing state needs a transportation system that meets the needs of its citizens. This transportation system should provide choices for different users and address the needs of businesses, super-commuters, issues in rural parts of the state versus unique challenges in urban regions. The panel provided their views and perspectives on both current and future trends for funding transportation. **Susan Bransen**, Executive Director of the California Transportation Commission, discussed the funding programs in Senate Bill 1 and the role of the CTC in implementing the bill. **Carrie Hamill**, Bay Area Rapid Transit, presented on how BART has embraced the concept of self-help to fund their system, and the use of new technology (such as Facebook town halls) to engage with the public. Finally, **Nadine Lee**, Los Angeles METRO, discussed the benefits of public-private partnerships to expedite project delivery in a cost-effective manner.

Transportation and a Vibrant Economy. There is a concerted effort to expand economic analysis into transportation infrastructure planning, design and programming processes. Newly adopted legislation, regulations, executive orders and policies that are requiring the State and local transportation agencies to incorporate economic analysis, including benefit-cost analysis, life-cycle cost analysis and economic impact assessment into long-term planning development, project prioritization and selection. **Jim Miller**, San Diego Association of Governments, presented on his agency's efforts to develop an economic analysis of their regional transportation plan. SANDAG wanted to highlight the regional plan as an economic development program. To do this, they conducted a benefit cost analysis, economic impact analysis (using REMI Transight), and an economic competitiveness analysis. They developed their own benefit cost model and fully integrated it with their activity-based travel demand model. Since it's integrated with the model, they are able to do more detailed analysis, such as looking at social equity. Using REMI Transight, SANDAG translated the benefit cost results into job creation impact attributable to the proposed transportation improvements. For the economic competitiveness analysis, a qualitative review was done through focus groups with business industry groups.

Drivers of Change. California's transportation system is rapidly changing through innovative technology, shifting demographic trends, new public policy, and increased economic development. This panel provided their views and perspectives on both current and future trends in transportation. **Stuart Cohen**, TransForm, discussed his research into using high occupancy toll (HOT) lanes to move more traffic rather than road widening, specifically in the US 101 corridor in the Bay Area. **Tilly Chang**, San Francisco County Transportation Authority, highlighted the top 10 trends that she sees: Rapid growth and demand for walkable and transit development; Chronic congestion; High demand for public transit; Prioritizing transit and high occupancy vehicle modes; Complete streets and place making; State of good repair / modernization; Active transportation and vision zero; Transportation funding and innovative finance; Transportation equity; and Clean transportation. **Maura Twomey**, Association of Monterey Bay Area Governments, discussed the region's efforts to tackle climate resiliency through the Elkhorn Slough project, which identifies sea level rise along Highway 1 and will present potential adaptation solutions.

Rural Transportation. The rural areas of California are critical to the economic and social health of the state. As the state struggles with issues of drought, groundwater management, climate change, and fire prevention, its diverse rural regions provide opportunities to improve California's sustainability. In order to realize statewide environmental, health and economic benefits for all of California, the state needs to invest in rural communities around transportation infrastructure and systems that support mobility, access and active living. During this panel, both presenters (**Jamie Dean** with the 11th Hour Project and **Caroline Rodier** with UC Davis) highlighted the benefits of looking for grants to perform shared mobility pilot projects in rural areas that can be easily replicated and scaled. In particular, they discussed the use of ride sharing applications and micro transit.

California Demographic Trends. Demographic, technological and economic trends in the State of California are changing rapidly and will influence transportation and community planning needs. Where people choose to live and work and how they will make choices about transportation will change the future landscape of our urban, suburban and rural areas. This panel explored the dynamic between economic, demographic (diversity, age, income factors) and population distribution and their effect on the future of California.

Planning for Extremes. This panel discussion provided the audience with first-hand experiences and lessons learned in preparing for climate change from the perspectives of the state, local, regional, and private organizations. Presenters highlighted the plans, actions, partnerships, and policies developed to protect the traveling public and the transportation system. In particular, **Liz O'Donoghue** from the Nature Conservancy presented on their efforts working with Caltrans, AMBAG, and the Transportation Agency to develop adaptation strategies for Highway 1 through Moss Landing and the threats to the roadway and eco-system from climate-change related flooding.

Transit / Rail Connectivity and Accessibility. As California works to deliver quality, cost-effective mobility choices that help meet our climate goals, the need to support a seamless network for rail, transit, walking, and biking will continue to grow. We can physically link these “allied modes”, but the devil is in the details. “Network Integration” is the term that is often used to describe how these modes will work together, but what does it mean, exactly? The panel discussed three aspects of Network Integration – physical connections, service coordination, and first/last mile access – by describing current investments, plans, and policy efforts. First, **Jennifer Donlon Wyant**, City of Sacramento, discussed the city’s efforts to provide safe and comfortable access to their downtown rail station without needing to drive. They have focused their efforts on developing a network of bicycle facilities, including buffered bike lanes, as well as safe bicycle storage at the station to encourage the public to use active transportation to get to the station. Next, **Ulrich Leister**, SMA, described how network integration works in Switzerland. With consistent schedules and integrated routes for long trips, intercity, regional, and local, the Swiss system is able to accomplish headways of 30 to 60 minutes with buses and trains all arriving and leaving the station at the same time. This allows for quick transfers, and the knowledge that another train will be scheduled shortly if a transfer is missed. Finally, **Arielle Fleisher**, SPUR, discussed the effects that fare policy can have on transit adoption. She highlighted the multiple transit operators in the Bay Area and how that can lead to a negative experience for transit riders trying to figure out transfers and the fares between them. She discussed the efforts in other areas, such as Portland and Seattle, to create a single transit card that works with multiple operators, how they coordinated their fares, and how they offer specials to encourage ridership.



TRANSPORTATION AGENCY FOR MONTEREY COUNTY

Memorandum

To: Board of Directors
From: Virginia Murillo, Transportation Planner
Meeting Date: May 24, 2017
Subject: State Transit Assistance Fund Allocation

RECOMMENDED ACTION:

ADOPT Resolution 2017-16 allocating State Transit Assistance funds to Monterey-Salinas Transit for Fiscal Year 2017-18.

SUMMARY:

The Transportation Agency is responsible for allocating State Transit Assistance funding, generated through the state sales tax on diesel fuel, to transit operators pursuant to the Transportation Development Act.

FINANCIAL IMPACT:

The requested action will allocate up to \$1,900,389 in State Transit Assistance to Monterey-Salinas Transit for RIDES paratransit and fixed route operations, based on the State Controller's fund estimate and apportionments for Fiscal Year 2017-18.

DISCUSSION:

The State Transit Assistance program is one of two dedicated fund sources for public transit created by the State Transportation Development Act (the Local Transportation Fund being the other). The program is currently funded through the state sales tax on diesel fuel and is apportioned annually by the California State Controller based on population and farebox revenues. State Transit Assistance funds must be used solely for public transit. Transit operations and capital projects are equally eligible for this funding.

In the past, Monterey-Salinas Transit used State Transit Assistance funds for the operating costs related to Americans with Disabilities Act compliant paratransit service, which is an unfunded federal mandate. By relying on the State Transit Assistance program to fund its RIDES paratransit operating costs, MST was able to preserve available Local Transportation Funds for operating countywide fixed route public transit service. Now that Measure Q funds are available, MST no longer needs to use State Transit Assistance funds solely for the RIDES paratransit service. MST now plans to utilize

State Transit Assistant funds to support the RIDES and/or its fixed route bus service.

The State Controller will begin distributing State Transit Assistance funding in November 2017.

ATTACHMENTS:

- Resolution 2017-16: State Transit Assistance Allocation

**RESOLUTION NO. 2017-16 OF THE
TRANSPORTATION AGENCY FOR MONTEREY COUNTY**

***STATE TRANSIT ASSISTANCE FUND ALLOCATION
FOR FISCAL YEAR 2017-18***

WHEREAS, the State of California pursuant to the Public Utilities Code, Chapter 4, Transportation Development Section 99313 and 99314 has made State Transit Assistance Funds available to transportation planning agencies to be allocated for public transportation purposes;

WHEREAS, Fiscal Year 2017-18 State Transit Assistance estimates have been prepared by the California State Controller describing the funding expected to be available for allocation by the Transportation Agency for Monterey County to public transit operators in Monterey County;

WHEREAS, proposed fiscal year 2017-18 expenditures of Monterey-Salinas Transit are in conformity with the Regional Transportation Plan;

WHEREAS, the level of passenger fares and charges is sufficient to enable Monterey-Salinas Transit to meet the fare revenue requirements of Public Utilities Code sections 99268.2, 99268.3, 99268.4, and 99268.9;

WHEREAS, Monterey-Salinas Transit is making full use of federal funds available under the Urban Mass Transportation Act of 1964, as amended;

WHEREAS, the sum of allocations from the State Transit Assistance Fund does not exceed the amount that Monterey-Salinas Transit is eligible to receive during the fiscal year;

WHEREAS, priority consideration has been given to claims to offset reductions in federal and state operating assistance and the unanticipated increase in the cost of fuel, to enhance existing public transportation services, and to meet high priority regional, countywide, or public transportation needs;

WHEREAS, Monterey-Salinas Transit has made a reasonable effort to implement the productivity improvements recommended in the Triennial Performance audit completed for the three year period ending June 30, 2013;

WHEREAS, Monterey-Salinas Transit is not precluded by any contract entered into on or after June 28, 1979, from employing part-time drivers or from contracting with common carriers of persons operating under a franchise or license; and

WHEREAS, Monterey-Salinas Transit has submitted certifications, completed within the last 13 months by the Department of the California Highway Patrol, verifying that they are in compliance with section 1808.1 of the Vehicle Code, as required in Public Utilities Code section 99251;

NOW, THEREFORE, BE IT RESOLVED THAT: the Transportation Agency for Monterey County does allocate State Transit Assistance Funds for fiscal year 2017-18, up to the amounts indicated below, not to exceed the funds available in the State Transit Assistance account at the time claims are submitted.

Jurisdiction	Type of Service	Operating and/or Capital	Total	State Controller's Report Code
Monterey-Salinas Transit	Monterey-Salinas Transit RIDES Program and/or Monterey-Salinas fixed route service	\$1,900,389	\$1,900,389	Art. 6.5 PUC 99313.3
Total		\$1,900,389	\$1,900,389	

PASSED AND ADOPTED by the Transportation Agency for Monterey County, State of California this 24th day of January 2017, by the following votes:

AYES:

NOES:

ABSENT:

ALEJANDRO CHAVEZ, CHAIR
TRANSPORTATION AGENCY FOR MONTEREY COUNTY

ATTEST:

DEBRA L. HALE, EXECUTIVE DIRECTOR
TRANSPORTATION AGENCY FOR MONTEREY COUNTY



TRANSPORTATION AGENCY FOR MONTEREY COUNTY

Memorandum

To: Board of Directors
From: Virginia Murillo, Transportation Planner
Meeting Date: May 24, 2017
Subject: **Federal Funds for Rural Transit**

RECOMMENDED ACTION:

1. **APPROVE** the Federal Transit Administration Section 5311 Program of Projects in the amount of \$1,189,155 for Monterey-Salinas Transit service on rural transit routes;
2. **ADOPT** Resolution 2017-18 authorizing federal funding under the Federal Transit Administration Section 5311 program; and
3. **AUTHORIZE** the Executive Director to sign Regional Agency Certifications and Assurances as part of the project application.

SUMMARY:

The Federal Transit Administration provides operating support for rural transit services through the Section 5311 non-urbanized funding program. This action is necessary for Monterey-Salinas Transit to receive Section 5311 funding to operate rural transit service in South County.

FINANCIAL IMPACT:

Caltrans' estimated two-year apportionment of Federal Transit Administration Section 5311 program funds is \$587,864 for federal fiscal year 2017 and \$601,291 for federal fiscal year 2018 for a total two-year apportionment of \$1,189,155. Transit operators in rural areas are eligible to claim up to 55.3% of their operating costs after subtracting passenger fares and any other local funding support. MST will use state Local Transportation Funds to provide the required local match.

DISCUSSION:

The Federal Transit Administration's Section 5311 grant provides federal funding for public transportation projects serving areas with a population of 50,000 or less. The grant is intended to provide access to employment, education, health care, shopping and recreation in small towns and rural areas. Monterey-Salinas Transit applies for these funds to operate rural transit in South Monterey County such as Line 23.

TAMC annually adopts a Program of Projects (**Attachment 1**) and certifications and assurances by

resolution (**Attachment 2**) to ensure that transit projects meet Federal Transit Administration requirements for this funding program. Caltrans apportions and distributes these federal funds on a population formula basis and provides TAMC with a fund estimate for purposes of preparing the Program of Projects.

This action is necessary to claim federal transit funding apportioned to Monterey County and for Monterey-Salinas Transit to apply for federal operating support for rural transit service in South County.

ATTACHMENTS:

- ▣ 1 - Program of Projects
- ▣ 2 - Resolution 2017-18 Federal Transit Section 5311 Authorization



**CALIFORNIA DEPARTMENT OF TRANSPORTATION
DIVISION OF RAIL & MASS TRANSPORTATION
Rural Transit and Intercity Bus Branch**

**FEDERAL TRANSIT ADMINISTRATION (FTA)
SECTION 5311 REGIONAL PROGRAM OF PROJECTS (POP)**

FEDERAL FISCAL YEAR 2017



All Section 5311, 5311(f), and Rural CMAQ Transit Applications and POPs are due May 24th, 2017.
However, if there are issues meeting the deadlines, please notify your HQ Liaison as soon as possible.

FEDERAL FISCAL YEAR 2017
Section 5311 Program of Projects (POP)

Regular 5311 JARC 5311 CMAQ

(A) Available Funding:

	Carryover:	(+)	<u>0</u>
<i>Estimated</i>	Apportionment [FFY 2017]:	(+)	<u>587,864</u>
<i>Estimated</i>	Apportionment [FFY 2018]:	(+)	<u>601,291</u>
(A) TOTAL FUNDS AVAILABLE:	=		<u>1,189,155</u>

(B) Programming (POP): Complete Parts I and II

			<i>Federal Share</i>
Part I.	Operating Assistance - Total:	(+)	<u>1,189,155</u>
	Part II. Capital - Total:	(+)	<u> </u>
(B) Total [Programmed]:	=		<u>1,189,155</u>

(C) Balance

			<i>Federal Share</i>
(A) Total Funds Available:	(+)		<u>1,189,155</u>
(B) Total [Programmed]:	(-)		<u> </u>
* Balance:	=		<u>1,189,155</u>

***BALANCE – Regional Apportionment Funds ONLY:**

- Please Note -
 - funds must be programmed in subsequent year
 - final approval to be determined by the Department
- Request/Letter to carryover funds should include -
 - justification for programming postponement
 - purpose and project plan
 - letter of support from local Transportation Planning Agency

(D) Flexible Funds (CMAQ, STP or Federalized STIP): Complete Part III (For reference only).

Request for transfer will be applied for directly through the District - Local Assistance District Engineer, and Headquarters' Division of Local Assistance. Division of Rail & Mass Transportation will receive a conformation once the transfer is completed.

			<i>Federal Share</i>
(D) Part III. Flex Fund - Total:			<u> </u>

FUNDING SUMMARY

			<i>Federal Share</i>
(B) Regional Apportioned - Total [Programmed]:	(+)		<u>1,189,155</u>
(D) Flex Fund - Total:	(+)		<u> </u>
GRAND TOTAL [Programmed]:	=		<u>1,189,155</u>

Contact Person/Title: Virginia Murillo

Date: May 10, 2017

Phone Number: (831)775-0903

Statewide Transportation Improvement Program (STIP) –

All federal funds to be used for transit projects must be included in a federally approved STIP. A Transportation Planning Agency (TPA) must ensure that Section 5311 projects are included in the Department of Transportation’s (Department) Statewide Transportation Federal Improvement Program (FSTIP), which is jointly approved by the Federal Highway Administration (FHWA) and FTA.

A copy of the federally approved STIP Page must be attached for all projects to be programmed through the Section 5311 program. The project description and associated dollar amounts must be consistent with the federally approved STIP information.

Metropolitan Planning Organizations (MPOs) are responsible for programming projects within their jurisdiction. Upon receiving the POPs from the Districts, Rural Transit & Procurement staff will submit **Non-MPO / Rural Transportation** organizations projects directly to the Department’s Division of Transportation Programming for inclusion into the FSTIP.

For further guidance see the Department’s Division of Transportation Programming website:

<http://www.dot.ca.gov/hq/transprog/fedpgm.htm>

PART I. Regional Apportionment - Operating Assistance

For all Operating Projects - a complete application MUST be submitted with this POP.

Subrecipient	Project Description	Federal Share (2016 Funds)	Carryover Funds Utilized	Local Share (Excluding Toll Credit)	Toll Credit Amount	Net Project Cost	PROGRAM OF PROJECTS DOC YR	PROGRAMMED DATE OR AMENDMENT #
Monterey-Salinas Transit	South County rural transit (FY 2017/18)	587,864		687,027		1,274,891	2016	Administrative Modification May 2017
Monterey-Salinas Transit	South County rural transit (FY 2018/19)	601,291		699,098		1,300,389	2016	Administrative Modification May 2017
	Operating Assistance Funds Total	1,189,155		1,386,125		2,575,280		

PART II. Regional Apportionment – Capital

For all Capital Projects - a complete application MUST be submitted with this POP.

Subrecipient	Project Description	Federal Share	Carryover Funds Utilized	Local Share (Excluding Toll Credit)	Toll Credit Amount	Net Project Cost	PROGRAM OF PROJECTS DOC YR	PROGRAMMED DATE OR AMENDMENT #
Capital Total								

PART III. FLEX FUNDS (i.e. CMAQ, STP, or Federalized STIP*) if applicable

For Flex Fund Projects - a complete application MUST be submitted with this POP. *Federalized STIP projects must complete CTC allocation process.

Subrecipient	Project Description	Fund Type	Federal Share	Carryover Funds Utilized	Local Share (Excluding Toll Credit)	Toll Credit Amount	Net Project Cost	PROGRAM OF PROJECTS DOC YR	PROGRAMMED DATE OR AMENDMENT #
Capital Total									

PART IV. Vehicle Replacement Information

State Contract Local Purchase Piggyback Other Explain: _____

Vehicle Description							
Type	Number of Passengers	Fuel Type	Length	VIN. #	In Service Date	Current/End Mileage	Disposition Date

INSTRUCTIONS

PART I – Operating Assistance

- Do not list previously approved projects (i.e. projects listed in a prior grant).
- Funding split: 44.67% Local Share and 55.33% Federal Share.
- Third Party Contract Requirement – all third party contracts must contain federal clauses required under FTA Circular 4220.1E and approved by the State prior to bid release. .
- Net project cost does not include ineligible cost (i.e. farebox, other revenues, etc.).

PART II – Capital (Vehicles, Construction, Preventive Maintenance and Planning)

- **All** vehicles procured with Section 5311 program funds must be ADA accessible regardless of service type (fixed route or demand-response service).
- Capital projects must contain a full description of project: A PRELIMINARY ENVIRONMENTAL SURVEY (PES) is required for Capital projects other than vehicle procurement.(i.e. facility or shelter - include specifics, planning studies, preventative maintenance). The PES does not satisfy the requirements for environmental review and approval. When the agency prepares the documentation for a categorical exclusion, the Environmental Justice Analysis must be included.
- Funding split: 11.47% Local Share and 88.53% Federal Share.

- Procurement Contract Requirement – all documents used for procuring capital projects must contain federal clauses required under FTA Circular 4220.1E and approved by DRMT prior to bid release.

PART III. Section 5311 FLEXIBLE FUNDS [i.e. CMAQ, STP, or Federalized STIP*] if applicable:

- Request for transfer will be applied for directly through the District - Local Assistance District Engineer, and Headquarters' Division of Local Assistance. Division of Rail & Mass Transportation (DRMT) will receive a confirmation once the transfer is completed.
- Funding split: 11.47% Local Share and 88.53% Federal Share. CMAQ may be funded up to 100% at the discretion of the Regional Planning Agency/MPO.

PART IV. Vehicle Replacement

- For each vehicle identified as replacement and/or expansion of fleet in sections II and/or III the following information is required: type (van, bus, trolley, type 1, 2, 3, 4, etc), vehicle identification number (VIN #), vehicle length (i.e. 35 ft.), passenger capacity, fuel type, in service date, current/end mileage, disposition date, and procurement type (i.e. State contract, local procurement, piggyback, etc).

FEDERAL FISCAL YEAR 2016: All Flexible (CMAQ) CAPITAL funded projects - a complete 5311 application is required at the time a POP is submitted. **POP and application should be submitted by April 15, 2016.** Part II of the application (Regional Certifications and Assurances) must be complete (i.e. signature, specific project programming information).

**RESOLUTION NO. 2017-18
OF THE
TRANSPORTATION AGENCY FOR MONTEREY COUNTY**

*AUTHORIZING FEDERAL FUNDING UNDER THE
FEDERAL TRANSIT ADMINISTRATION SECTION 5311 PROGRAM
(49 U.S.C. SECTION 5311) THROUGH THE
CALIFORNIA DEPARTMENT OF TRANSPORTATION*

WHEREAS, the U.S. Department of Transportation is authorized to make grants to states through the Federal Transit Administration to support capital and operating assistance projects for non-urbanized public transportation systems under 49 U.S.C. Section 5311, which is a part of the Federal Transit Act;

WHEREAS, the California Department of Transportation has been designated by the Governor of the State of California to administer Section 5311 grants for public transportation projects;

WHEREAS, Monterey-Salinas Transit desires to apply for said financial assistance to support operation of rural transit service in South Monterey County;

WHEREAS, Monterey-Salinas Transit has some combination of state, local, or private funding sources to be committed to provide the required local share;

WHEREAS, Monterey-Salinas Transit has, or will have by the time of delivery, sufficient funds to operate the vehicles, facility and equipment purchased under this project; and

WHEREAS, Monterey-Salinas Transit has coordinated with other transportation providers and users in the region, including social service agencies capable of purchasing service.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The Transportation Agency does hereby authorize Monterey-Salinas Transit to file and execute applications in the amount of \$1,189,155 for both federal fiscal years 2017 and 2018 with the California Department of Transportation for rural transit operating assistance pursuant to 49 U.S.C. Section 5311, which is a part Section 5311 of the Federal Transit Act of 1964, as amended;
2. That Debra L. Hale, Executive Director is authorized to execute and file Part II – Certifications and Assurances of the Regional Agency in the Federal Transit Administration Section 5311 Project Application; and,
3. That Debra L. Hale, Executive Director is authorized to provide additional information as the California Department of Transportation may require in connection with the Program of Projects for the Section 5311 program.

PASSED AND ADOPTED by the Transportation Agency for Monterey County, State of California this 24th of May 2017 by the following vote:

AYES:

NOES:

ABSENT:

**ALEJANDRO CHAVEZ, CHAIR
TRANSPORTATION AGENCY FOR MONTEREY COUNTY**

ATTEST:

**DEBRA L. HALE, EXECUTIVE DIRECTOR
TRANSPORTATION AGENCY FOR MONTEREY COUNTY**



TRANSPORTATION AGENCY FOR MONTEREY COUNTY

Memorandum

To: Board of Directors
From: Virginia Murillo, Transportation Planner
Meeting Date: May 24, 2017
Subject: **Monterey-Salinas Transit Intercity Bus Grant Application**

RECOMMENDED ACTION:

Monterey-Salinas Transit Intercity Bus Grant Application

1. **ADOPT** Resolution 2017-19 authorizing federal funding for Monterey-Salinas Transit under the Federal Transit Administration Section 5311(f) Intercity Bus Program through the California Department of Transportation; and
2. **AUTHORIZE** the Executive Director to sign and submit regional agency certifications and assurances.

SUMMARY:

The Federal Transit Administration Section 5311(f) Intercity Bus Transportation program provides capital and operating assistance for public transit services with rural to urban connections on the state's intercity bus routes. TAMC is required to authorize Monterey-Salinas Transit's grant application, which will provide operating funding to continue service connecting Fort Hunter Liggett with Salinas, Soledad with Paso Robles, Fort Hunter Liggett to Templeton, and continued service between King City and San Jose.

FINANCIAL IMPACT:

There is no financial impact to the TAMC budget associated with this action.

This action will allow Monterey-Salinas Transit to secure up to \$557,951 in federal intercity bus grant funding to continue service to South Monterey County in federal fiscal year 2018. The Association of Monterey Bay Area Governments will be including this project in the Metropolitan Transportation Improvement Program for the Monterey Bay Area, which will make the project eligible to receive federal funding.

DISCUSSION:

Caltrans administers the Federal Transit Administration Section 5311(f) Intercity Bus Transportation program, which provides capital and operating assistance for public transit services with rural to urban

connections on the state's intercity bus routes. Monterey-Salinas Transit is proposing to match the federal grant funding with \$760,848 of state Local Transportation Funds. Monterey-Salinas Transit is applying for \$557,971 Federal Transit Administration Section 5311(f) program funding to continue operation of these Monterey-Salinas Transit intercity bus routes:

- Line 82 (Fort Hunter Liggett to Salinas)
- Line 84 (Soledad to Paso Robles)
- Line 85 (Fort Hunter Liggett to Templeton)
- Line 86 (King City to San Jose Airport).

TAMC is required to authorize the grant applications. TAMC must also sign certifications that state Monterey-Salinas Transit is able to fund and implement the service. The authorizing resolution and certifications for the grant application are included as attachments.

ATTACHMENTS:

- Resolution 2017-19 Federal Intercity Grant Authorization

**RESOLUTION NO. 2017-19
OF THE
TRANSPORTATION AGENCY FOR MONTEREY COUNTY (TAMC)**

**AUTHORIZING FEDERAL FUNDING UNDER THE FEDERAL TRANSIT
ADMINISTRATION SECTION 5311 (f) PROGRAM (49 U.S.C. SECTION 5311 (f))
WITH THE CALIFORNIA DEPARTMENT OF TRANSPORTATION**

WHEREAS, the U.S. Department of Transportation is authorized to make grants to states through the Federal Transit Administration to support capital and operating assistance projects for non-urbanized public transportation systems under Section 5311 (f) Intercity Bus Program of the Federal Transit Act; and

WHEREAS, the California Department of Transportation (Department) has been designated by the Governor of the State of California to administer Section 5311 (f) Intercity Bus Program grants for public transportation projects; and

WHEREAS, Monterey-Salinas Transit (MST) desires to apply for said financial assistance, including operating and capital funding support for service between Fort Hunter Liggett and Salinas, Soledad and Paso Robles, King City and San Jose with stops in Gonzales, Soledad, Greenfield, King City and connections to the intercity bus network; and

WHEREAS, MST is the Consolidated Transportation Services Agency for Monterey County and has, to the maximum extent feasible, coordinated with other transportation providers and users in the region including social service agencies capable of purchasing service, and

WHEREAS, the Transportation Improvement Program has been amended to include continued funding for operation of MST Line 82, 84, 85 and 86 service to South Monterey County; and

WHEREAS, MST has committed to provide some combination of state, local, or private funding sources for the required local share.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The Transportation Agency for Monterey County does hereby authorize the programming of \$557,971 Federal Transit Administration Section 5311(f) Intercity Bus Program funds to Monterey-Salinas Transit for the following purpose:

Continued Operating Assistance Funding	
1.	MST Line 82: Salinas – Fort Hunter Liggett
2.	MST Line 84: Soledad – Paso Robles
3.	MST Line 85: Fort Hunter Liggett to Templeton
4.	MST Line 86: King City – San Jose Airport

2. That Debra L. Hale, Executive Director is authorized to execute and file Certifications and Assurances of the Regional Agency, and
3. That Debra L. Hale, Executive Director is authorized to provide additional information as the Department may require in connection with the Program of Projects for the Section 5311 (f) projects.

PASSED AND ADOPTED by the Transportation Agency for Monterey County, State of California this 24th day of May by the following vote:

AYES:

NOES:

ABSENT:

ALEJANDRO CHAVEZ, CHAIR
TRANSPORTATION AGENCY FOR MONTEREY COUNTY

ATTEST:

DEBRA L. HALE, EXECUTIVE DIRECTOR
TRANSPORTATION AGENCY FOR MONTEREY COUNTY



TRANSPORTATION AGENCY FOR MONTEREY COUNTY

Memorandum

To: Board of Directors
From: Christina Watson, Principal Transportation Planner
Meeting Date: May 24, 2017
Subject: State Legislative Update

RECOMMENDED ACTION:

ADOPT positions on bills of interest to the Agency.

SUMMARY:

The bill list has been updated with bills that have changed since the last report to the Board.

FINANCIAL IMPACT:

Several of the bills on this list could have positive or negative financial impacts to the Transportation Agency.

DISCUSSION:

Attachment 1 is the updated list of transportation legislation as of May 9. Changes to the list since the April 26 Board meeting are indicated with underline and cross-out.

New recommended positions:

- AB 1113 (Bloom): State Transit Assistance program: MST requests TAMC support this bill that clarifies provisions governing the State Transit Assistance funding.
- AB 1250 (Jones-Sawyer) Counties and cities: contracts for personal services. This bill requires city and county agencies to perform cost-benefit analysis and audits on contractors providing personal services. The League of California Cities, the California Chamber of Commerce, and the California State Association of Counties (CSAC) all oppose this bill. Staff recommends opposing this bill.
- AB 1523 (Obernalte): San Bernardino County Transportation Authority: design-build. This bill was formerly a statewide bill enabling local agencies to use design-build procurement method for construction projects, but is now a district bill. Staff recommends changing position from support to watch.
- ACA 4 (Aguiar-Curry): Local government financing: affordable housing and public infrastructure: voter approval. This bill would authorize a local government to impose, extend, or

increase a special tax for the purposes of funding public infrastructure or affordable housing, if the proposition is approved by 55% of its voters and the proposition includes specified accountability requirements. Staff recommends support.

Web Attachment 1 is the Agency's adopted 2017 legislative program.

ATTACHMENTS:

- TAMC Bill List, as of May 9, 2017

WEB ATTACHMENTS:

[FINAL TAMC 2017 Legislative Program](#)

TAMC Bill List
May 9, 2017

Assembly bills

AB 1 (Frazier) Transportation funding

Introduced: 12/5/2016

Status: 1/19/2017-Referred to Committees on Transportation and Natural Resources

Summary: Creates the Road Maintenance and Rehabilitation Program to address deferred maintenance on the state highway system and the local street and road system.

Priority: 1S

Position: SUPPORT

Action Taken: Letter sent 12/16/16

AB 17 (Holden) Transit Pass Program: free or reduced-fare transit passes

Introduced: 12/5/2016

Status: 4/25/2017-Re-referred to Committee on Appropriations

Summary: Creates a Transit Pass Program to be administered by Caltrans. Requires Controller to allocate moneys made available for the program, upon appropriation by Legislature, to support a transit pass programs that provides free or reduced-fare transit passes to specified pupils and students.

Priority: 15S

Position: Watch

AB 18 (Garcia, Eduardo) California Clean Water, Climate, Coastal Protection, and Outdoor Access for All Act of 2018

Introduced: 12/5/2016

Last Amended: 2/23/2017

Status: 3/20/2017- In Senate. Read first time. To Committee on Rules for assignment

Summary: Enacts California Clean Water, Climate, Coastal Protection, and Outdoor Access for All Act of 2018, which, if approved by voters, authorizes bonds in an amount of \$3.105 billion to finance a drought, water, parks, climate, coastal protection, and outdoor access for all program.

Priority: 5S

Position: Watch

AB 28 (Frazier) Department of Transportation: environmental review process: federal pilot program

Introduced: 12/5/2016

Last Amended: 3/2/2017

Status: 3/29/2017 - Approved by the Governor. Chaptered by Secretary of State.

Summary: Re-enacts, until January 1, 2020, Caltrans' authority to waive its 11th Amendment right to sovereign immunity from lawsuits brought in federal court thereby allowing Caltrans to continue assuming the role of the U.S. DOT for NEPA decision making.

Priority: 6S/2F

Position: SUPPORT

Action Taken: Letter sent 12/16/16

AB 65 (Patterson) Transportation bond debt service

Introduced: 12/13/2016

Status: 4/28/2017-Failed Deadline

Summary: Current law provides for transfer of certain vehicle weight fee revenues to the Transportation Debt Service Fund to reimburse the General Fund for payment of current year debt service on general obligation bonds issued for transportation purposes, including bonds issued for high-speed rail and associated purposes pursuant to the Safe, Reliable High-Speed Passenger Train Bond Act for the 21st Century (Proposition 1A of 2008). This bill would specifically exclude from payment under these provisions the debt service for Proposition 1A bonds.

Priority: 1S

Position: Watch

AB 278 (Steinorth) California Environmental Quality Act: exemption: existing transportation infrastructure

Introduced: 2/2/17

Status: 4/28/2017-Failed Deadline

Summary: Would exempt from CEQA a project, or the issuance of a permit for a project, that consists of the inspection, maintenance, repair, rehabilitation, replacement, or removal of, or the addition of an auxiliary lane or bikeway to, existing transportation infrastructure.

Priority: 6S

Position: Watch

AB 351 (Melendez) Transportation funding

Introduced: 2/8/2017

Status: 4/28/2017-Failed Deadline

Summary: This bill would retain the weight fee revenues in the State Highway Account and would delete the requirement to transfer these revenues to the Transportation Debt Service Fund, thereby providing for these revenues to be used for any transportation purpose authorized by statute, upon appropriation by the Legislature.

Priority: 1S

Position: SUPPORT

Action Taken: Letter sent 3/27/17

AB 496 (Fong) Transportation funding

Introduced: 2/13/2017

Last Amended: 2/28/2017

Status: 3/1/2017- Referred to Committee on Transportation

Summary: Would create the Traffic Relief and Road Improvement Program to address traffic congestion and deferred maintenance on the state highway system and the local street and road system. Would provide for the deposit of various existing sources of revenue in the Traffic Relief and Road Improvement Account, which the bill would create in the State Transportation Fund, including revenues attributable to the sales and use tax on motor vehicles, revenues attributable to automobile and motor vehicle insurance policies from the insurer gross premiums tax, revenues from certain diesel fuel sales and use taxes, revenues from certain vehicle registration fees, and certain miscellaneous State Highway Account revenues.

Priority: 1S

Position: Watch

AB 577 (Caballero) Disadvantaged communities**Introduced:** 2/14/2017**Last Amended:** 3/9/2017**Status:** 4/28/2017-Failed Deadline

Summary: Existing law defines a disadvantaged community as a community with an annual median household income that is less than 80% of the statewide annual median household income for various purposes, that include, but are not limited to, the Water Quality, Supply, and Infrastructure Improvement Act of 2014, eligibility for certain entities to apply for funds from the State Water Pollution Cleanup and Abatement Account, and authorization for a community revitalization and investment authority to carry out a community revitalization plan. This bill would expand the definition of a disadvantaged community ~~as~~ to include a community with an annual per capita income that is less than 80% of the statewide annual per capita income.

Priority: 9S**Position:** Watch**AB 694 (Ting) Bicycles****Introduced:** 2/15/17**Status:** 4/28/2017-Failed Deadline

Summary: Would require a person operating a bicycle to ride in the right-hand lane or bicycle lane, if one is present, and would additionally require a person operating a bicycle in a lane that is wide enough for a vehicle and bicycle to travel safely side by side within the lane to ride far enough to the right in order to allow vehicles to pass, except when it is reasonably necessary to avoid conditions that make it hazardous to continue along the right-hand edge of the lane, and when approaching a place where a right turn is authorized. This bill clarifies that bicyclists may take a lane under certain circumstances. "Taking the lane" is already legal, but there have been incidents when bicyclists were inappropriately cited by law enforcement personnel unfamiliar with the California Vehicle code in re: bicyclists.

Priority: 5S**Position:** SUPPORT**Action Taken:** Letter sent 5/2/17**AB 696 (Caballero) Department of Transportation: Prunedale Bypass: County of Monterey: disposition of excess properties****Introduced:** 2/15/2017**Status:** 4/5/2017-In Committee on Appropriations – referred to suspense file

Summary: Would require the net proceeds from the sale of any excess properties originally acquired for a replacement alignment for State Highway Route 101 in the County of Monterey, known as the former Prunedale Bypass, to be reserved in the State Highway Account for programming and allocation by the CTC, with the concurrence of TAMC, for other state highway projects in the State Highway Route 101 corridor in that county. Would exempt these funds from the distribution formulas otherwise applicable to transportation capital improvement funds.

Priority: 3S**Position:** SUPPORT (SPONSOR)**Action Taken:** Letter sent 3/13/17, Testified at 3/20 hearing

AB 778 (Caballero) Insurance: community development investments

Introduced: 2/15/2017

Status: 4/24/2017-Re-referred to Committees on Appropriations

Summary: Would define a community development investment as certain projects, developments, or activities that, among other things, benefit low- to moderate-income individuals or families. Would include investments in reservation-based communities and investments in rural areas in community development investments. Would define community development infrastructure as all California debt where all or a portion of the debt has as its primary purpose community development for, or that directly benefits, low- to moderate-income communities.

Priority: 9S

Position: Watch

AB 863 (Cervantes) Affordable Housing and Sustainable Communities Program

Introduced: 2/16/2017

Status: 4/27/2017-Re-referred to Committees on Appropriations

Summary: Current law continuously appropriates specified portions of the annual proceeds in the Greenhouse Gas Reduction Fund to various programs, including 20% for the Affordable Housing and Sustainable Communities Program administered by the Strategic Growth Council. This bill would require the Strategic Growth Council, in selecting projects for funding under the program, to seek methods for inclusion of local entrepreneurs in the implementation of the projects and workforce training and certification of workers hired to work on the projects.

Priority: 9S

Position: Watch

AB 1063 (Fong) Transportation funds

Introduced: 2/16/2017

Status: 2/17/2017-From printer. May be heard in committee March 19.

Summary: Current law requires funds in the State Highway Account to be programmed, budgeted, and expended to maximize the use of federal funds and according to a specified sequence of priorities. Current law requires Caltrans to provide certain information to the Legislature to substantiate Caltrans' proposed capital outlay support budget. Spot bill.

Priority: 1S

Position: Watch

AB 1103 (Obernolte) Bicycles: yielding

Introduced: 2/17/2017

Last Amended: 4/6/17

Status: 4/17/17: Re-referred to Committee on Transportation. In committee: Hearing postponed by committee.

Summary: Would authorize a person operating a bicycle approaching a stop sign, after slowing to a reasonable speed and yielding the right-of-way, to cautiously make a turn or proceed through the intersection without stopping, unless safety considerations require otherwise. This is the so-called "Idaho stop" law, which would allow bicyclists, when safe, to not come to a complete stop at stop signs. In the 35 years this has been law in Idaho, crash rates have gone down, primarily because bicyclists spend less time navigating intersections.

Priority: 5S

Position: SUPPORT

Action Taken: Letter sent 5/2/17

AB 1113 (Bloom) State Transit Assistance program

Introduced: 2/17/2017

Last Amended: 3/28/17

Status: 4/27/2017-Read second time. Ordered to Consent Calendar.

Summary: Would revise and recast the provisions governing the State Transit Assistance (STA) program. Would provide that only STA-eligible operators are eligible to receive an allocation from the portion of program funds based on transit operator revenues. Would provide for each STA-eligible operator within the jurisdiction of the allocating local transportation agency to receive a proportional share of the revenue-based program funds based on the qualifying revenues of that operator.

Priority: 2S

Position: ~~Watch~~ **SUPPORT (New Recommendation)**

AB 1180 (Holden) California tire fee: Stormwater Permit Compliance Fund

Introduced: 2/17/2017

Last Amended: 4/19/2017

Status: 4/26/2017 - Re-referred to Committee on Appropriations

Summary: Would increase the California tire fee by \$1.50 and deposit the additional moneys in the Stormwater Permit Compliance Fund, which would be established by the bill, and would make the moneys available to the State Water Resources Control Board Division of Financial Assistance. Would continuously appropriate moneys in the fund for competitive grants for projects and programs for municipal storm sewer system permit compliance requirements that would prevent or remediate zinc pollutants caused by tires in the state and for an annual audit of the fund.

Priority: 11S

Position: Watch

AB 1218 (Obernalte) California Environmental Quality Act: exemption: bicycle transportation plans

Introduced: 2/17/2017

Last Amended: 4/18/2017

Status: 4/27/2017-Read second time. Ordered to third reading.

Summary: CEQA, until January 1, 2018, exempts from its requirements bicycle transportation plans. CEQA, until January 1, 2018, also exempts from its requirements projects consisting of restriping of streets and highways for bicycle lanes in an urbanized area that are consistent with a bicycle transportation plan under certain conditions. This bill would extend ~~indefinitely~~ those 2 exemptions until January 1, 2021.

Priority: 6S

Position: **SUPPORT**

Action Taken: Letter sent 3/27/17

AB 1223 (Caballero) Construction contract payments: Internet Web site posting

Introduced: 2/17/2017

Last Amended: 5/3/2017

Status: 4/27/2017 Re-referred to Committee on Appropriations

Summary: Current law imposes specified requirements on state ~~and local~~ agencies regarding payment of construction contracts. This bill would require, within ~~40~~21 days of making a construction contract payment, a state ~~or local~~ agency to post to its Internet Web site the project for which the payment was made, the name of the construction contractor or company paid, the date the payment was made, the payment application number or other identifying information, and the amount of the payment. The bill would exempt construction contracts valued below \$25,000 from these provisions.

Priority: N/A

Position: Concern – undue burden on local agencies; issue already addressed with existing laws

Action taken: Met with author to discuss concerns; Author amended bill to limit it to state agencies (not local agencies), which removes TAMC's concerns.

AB 1233 (Cunningham) Transportation Inspector General

Introduced: 2/17/2017

Status: 4/28/2017-Failed Deadline

Summary: Would create the Office of the Transportation Inspector General, as an independent office, to ensure that Caltrans and the High-Speed Rail Authority are operating efficiently, effectively, and in compliance with federal and state laws.

Priority: N/A

Position: Watch

AB 1250 (Jones-Sawyer) Counties and cities: contracts for personal services

Introduced: 2/17/2017

Last Amended: 4/25/2017

Status: 04/27/17 Re-referred to Committee on Appropriations

Summary: Would allow a county or city agency to contract for personal services currently or customarily performed by county employees, would require the county or city to demonstrate that the proposed contract will result in overall costs savings and also to show that the contract does not cause the displacement of county or city workers. Would require that the county or city conduct a cost-benefit analysis prior to entering into the contract and would require the prospective contractors to reimburse the cost of the analysis. Would require the county or city to conduct an audit of the contract to determine whether cost savings have been realized and would require the contractor to reimburse the cost of the audit. Would impose additional disclosure requirements for contracts exceeding \$5,000,000 annually, and would require each county or city to maintain on its website a searchable database of all of its contracts exceeding \$5,000,000.

Priority: N/A

Position: OPPOSE (New Recommendation)

AB 1282 (Mullin) Transportation Permitting Taskforce

Introduced: 2/17/2017

Last Amended: 4/4/2017

Status: 3/13/2017-Referred to Committee on Transportation

Summary: Would require, by April 1, 2018, the Secretary of Transportation, in consultation with the Secretary of the Natural Resources Agency, to establish a Transportation Permitting Taskforce consisting of representatives from specified state entities to develop a process for early engagement for all parties in the development of transportation projects, establish reasonable deadlines for permit approvals, and provide for greater certainty of permit approval requirements.

Priority: 6S

Position: Watch

AB 1363 (Baker) Transportation revenues

Introduced: 2/17/2017

Status: 4/28/2017-Failed Deadline

Summary: Current law requires certain revenues in the State Highway Account to be transferred to the Transportation Debt Service Fund, and requires the Controller to transfer from the fund to the General Fund to offset the current year debt service on general obligation transportation bonds issued

pursuant to Proposition 116 of 1990. This bill would, on July 1, 2018, delete the transfer of these revenues to the Transportation Debt Service Fund, thereby eliminating the offsetting transfer to the General Fund for debt service Proposition 116 of 1990.

Priority: 1S

Position: Watch

AB 1395 (Chu) State highways: uniform financial plan

Introduced: 2/17/17

Last Amended: 3/30/2017

Status: 4/28/2017-Failed Deadline

Summary: Would require Caltrans, on or before January 1, 2019, to develop a uniform financial plan to remediate debris to maintain and preserve the state highway and freeway systems.

Priority: N/A

Position: Watch

AB 1421 (Dababneh) Railroads: noise and vibration levels

Introduced: 2/17/2017

Last Amended: 3/22/2017

Status: 4/25/2017-Re-referred to Committee on Appropriations

Summary: Current law creates the State Department of Public Health with various powers and duties. This bill would require the department to conduct a study to determine the noise and vibration levels associated with all railroad lines in the vicinity of residential areas or schools.

Priority: N/A

Position: Watch

AB 1436 (Levine) County highways

Introduced: 2/17/2017

Last Amended: 3/28/2017

Status: 3/29/2017- Re-referred to Committee on Local Government

Summary: Current law authorizes the board of supervisors of a county, by resolution adopted by a 4/5 vote of its members, to spend county resources on streets. This bill would instead authorize the board of supervisors of a county to adopt this resolution by a 3/5 vote of its members.

Priority: N/A

Position: Watch

AB 1441 (Committee on Environmental Safety and Toxic Materials) Hazardous waste: transportation: electronic manifests

Introduced: 2/17/2017

Status: 5/1/2017 To Committee on Rules for assignment

Summary: Current law, which is part of the hazardous waste control law, imposes various manifest requirements for transporting hazardous waste. This bill would authorize specified manifest requirements, including requirements to give, provide, send, forward, or return to another person a copy of a manifest, to sign a manifest or manifest certification by hand, or to keep or retain a copy of a manifest, to be satisfied through the use of the US EPA electronic manifest (e-Manifest) system.

Priority: 12S

Position: Watch

AB 1523 (Oberholte) San Bernardino County Transportation Authority: design-build Local agencies: contracts: design-build projects

Introduced: 2/17/2017

Last Amended: 5/1/2017

Status: 5/1/2017 Read second time and amended.

Summary: Would authorize the San Bernardino County Transportation Authority to use the design-build contracting process for local agencies to award a contract for the construction of the Mt. Vernon Avenue Viaduct project. Would modify the design-build procurement authorization for entities responsible for the construction of transit projects to also apply to entities responsible for the construction of transportation projects. Would include local streets and roads among those projects eligible for the design-build procurement process.

Priority: 1S

Position: **SUPPORT Watch (New Recommendation based on 5/1 amendments)**

Action Taken: Letter sent 5/2/17 (for previous version of bill)

AB 1630 (Bloom) California Transportation Plan: wildlife movement and barriers to passage

Introduced: 2/17/2017

Last Amended: 4/17/2017

Status: 4/28/2017-Failed Deadline

Summary: Would authorize the Department of Fish and Wildlife or Caltrans to pursue a programmatic environmental review process for wildlife connectivity-related transportation infrastructure. Current law provides for Caltrans to prepare the California Transportation Plan as a long-range planning document. The plan is required to consider various subject areas for the movement of people and freight, including environmental protection. This bill would add safe wildlife movement across transportation infrastructure to reduce vehicle collisions that injure people, disrupt freight delivery, and increase the cost of insurance to the areas that the plan is required to consider.

Priority: 10S

Position: Watch

AB 1640 (Garcia, Eduardo) Transportation funding: low-income communities

Introduced: 2/17/2017

Status: 4/28/2017-Failed Deadline

Summary: Would require, beginning January 1, 2020, each regional transportation improvement program to allocate a minimum of 25% of available funds to projects or programs that provide direct, meaningful, and assured benefits to low-income individuals who live in certain identified communities or to riders of transit service that connects low-income residents to critical amenities and services.

Priority: 9S

Position: Watch

ACA 4 (Aguiar-Curry) Local government financing: affordable housing and public infrastructure: voter approval

Introduced: 2/17/2017

Status: 4/24/2017-Referred to Committees on Local Government and Appropriations

Summary: Would authorize a local government to impose, extend, or increase a special tax for the purposes of funding public infrastructure or affordable housing, if the proposition is approved by 55% of its voters and the proposition includes specified accountability requirements.

Priority: N/A

Position: **SUPPORT (New Recommendation)**

ACA 5 (Frazier) Motor vehicle fees and taxes: restriction on expenditures: appropriations limit

Introduced: 2/17/2017

Last Amended: 4/4/2017

Status: 4/6/2017-Chaptered by Secretary of State- Chapter 30, Statutes of 2017

Summary: Would require revenues derived from vehicle fees imposed under the Vehicle License Fee Law to be used solely for transportation purposes. Would prohibit these revenues from being used for the payment of principal and interest on state transportation general obligation bonds that were authorized by the voters on or before November 8, 2016. Would prohibit the revenues from being used for the payment of principal and interest on state transportation general obligation bonds issued after that date unless the bond act submitted to the voters expressly authorizes that use.

Priority: 1S

Position: SUPPORT

Action Taken: Letter sent 4/5/17

Senate Bills

SB 1 (Beall) Transportation funding

Introduced: 12/5/2016

Last Amended: 4/3/2017

Status: 4/28/2017-Approved by the Governor. Chaptered by Secretary of State.

Summary: Would create the Road Maintenance and Rehabilitation Program to address deferred maintenance on the state highway system and the local street and road system. Would require the CTC to adopt performance criteria, consistent with a specified asset management plan, to ensure efficient use of certain funds available for the program.

Priority: 1S

Position: SUPPORT

Action Taken: Letters sent 12/16/16 & 4/4/17

SB 2 (Atkins) Building Homes and Jobs Act

Introduced: 12/5/2016

Last Amended: 3/23/2017

Status: 4/3/2017-Placed on Appropriations Suspense File

Summary: Would enact the Building Homes and Jobs Act. Would make legislative findings and declarations relating to the need for establishing permanent, ongoing sources of funding dedicated to affordable housing development. Would impose a fee of \$75 to be paid at the time of the recording of every real estate instrument, per each transaction per single parcel of real property, not to exceed \$225. Coauthors added.

Priority: 5S

Position: Watch

SB 3 (Beall) Affordable Housing Bond Act of 2018

Introduced: 12/5/2016

Last Amended: 3/28/2017

Status: 4/3/2017-Placed on Appropriations Suspense File

Summary: Enacts the Affordable Housing Bond Act of 2018, which places a \$3 billion bond before voters in the November 2018 ballot to fund affordable housing purposes. More coauthors added.

Priority: 5S

Position: Watch

SB 4 (Mendoza) Goods Movement: allocation of federal funds: Goods Movement and Clean Trucks Bond Act

Introduced: 12/5/2016

Last Amended: 4/26/2017

Status: 5/1/2017-Set for hearing May 8. Senate Appropriations

Summary: Would, subject to voter approval at the June 5, 2018, statewide primary election, enact the Goods Movement and Clean Trucks Bond Act to authorize \$600 million of state general obligation bonds as follows: \$200 million to the CTC for the Trade Corridors Improvement Fund; \$200 million to the State Air Resources Board for the Goods Movement Emission Reduction Program; and \$200 million to the State Air Resources Board for the use of zero- and near-zero emission trucks in areas of the state that are severe or extreme nonattainment areas for ozone and particulate matter.

Priority: 1S

Position: SUPPORT

Action Taken: Letter sent 4/3/17

SB 5 (De León) California Drought, Water, Parks, Climate, Coastal Protection, and Outdoor Access for All Act of 2018

Introduced: 12/5/2016

Last Amended: 3/28/2017

Status: 4/20/2017-April 24 set for second hearing canceled at the request of author.

Summary: Enacts the California Drought, Water, Parks, Climate, Coastal Protection, and Outdoor Access for All Act, which, if approved by the voters, authorizes bonds in an amount of \$3 billion to finance a drought, water, parks, climate, coastal protection, and outdoor access for all program.

Priority: 5S

Position: Watch

SB 132 (Committee on Budget) Budget Act of 2016

Introduced: 1/11/17

Last Amended: 4/6/17

Status: 4/28/2017-Approved by the Governor. Chaptered by Secretary of State.

Summary: This bill would amend the Budget Act of 2016 by amending and adding items of appropriation. This is the budget trailer bill that provides \$400 million for the Altamont Corridor Express extension to Merced, \$100 million parkway extension to UC Merced, \$427 million to Riverside County, and \$50 million in funding to combat stationary source pollution in San Bernardino.

Priority: 1S

Position: Watch

SB 150 (Allen) Regional transportation plans

Introduced: 1/18/2017

Last Amended: 4/27/2017

Status: 4/27/2017- Re-referred to Committee on Appropriations

Summary: Existing law requires Metropolitan Planning Organizations (MPOs) to adopt a Sustainable Communities Strategy (SCS) or Alternative Planning Strategy (APS) as part of a Regional Transportation Plan (RTP), which is to be designed to achieve certain targets for 2020 and 2035 established by the ARB for the reduction of greenhouse gas emissions. This bill would require the ARB to update and revise the greenhouse gas emission reduction targets consistent with the scoping plan and an assessment of the portion of the state's overall climate targets that is anticipated to be met by reductions in vehicle miles traveled. ~~and require the SCS or APS to include an appendix that~~

~~outlines activities prioritized based on objectives relative to reductions in criteria air pollutants and VMT and maximization of cobenefits such as public health, social equity, and conservation. The bill, beginning on July January 1, 2018, would require the ARB to monitor each MPO's SCS or APS, and to submit a progress report every 4 years to the CTC, which would include provide an assessment of currently available and historical vehicle miles traveled (VMT) whether the MPO is on track to meet VMT and greenhouse gas emissions reduction targets. The bill, beginning on September 1, 2018, would require the state board to prepare a report that assesses progress made by each MPO on a set of data-supported metrics.~~

Priority: N/A

Position: **OPPOSE** unless amended

Action Taken: Pending review of proposed amendments

SB 158 (Monning) Commercial driver's license: education

Introduced: 1/19/2017

Last Amended: 4/17/2017

Status: 5/1/2017- In Assembly. Read first time. Held at Desk.

Summary: Would require the DMV, no later than February 7, 2020, to adopt regulations related to entry-level driver training requirements for drivers of commercial motor vehicles including minimum hours of behind-the-wheel training and in compliance with federal regulations. ~~Would also require, for issuance of an original commercial driver's license, a person to provide proof of successful completion of a course of instruction from a commercial motor vehicle driver training institution, or a program that is listed on the Training Provider Registry of the Federal Motor Carrier Safety Administration.~~

Priority: N/A

Position: **SUPPORT**

Action Taken: Letter sent 3/27/17

SB 224 (Jackson) California Environmental Quality Act: baseline conditions

Introduced: 2/2/2017

Last Amended: 4/5/17

Status: 5/1/2017- Placed on Appropriations. Suspense File.

Summary: Would require the Office of Planning and Research to propose changes to the secretary of the Natural Resources Agency related to baseline conditions.

Priority: 6S

Position: Watch

SB 231 (Hertzberg) Local government: fees and charges

Introduced: 2/2/2017

Last Amended: 4/19/2017

Status: 4/27/2017- Read first time. Held at Assembly Desk.

Summary: The California Constitution requires that assessments, fees, and charges be submitted to property owners for approval or rejection. Current law prescribes specific procedures and parameters for local jurisdictions to comply and defines terms for these purposes. This bill would define the term "sewer" using the existing Public Utilities Code definition, to include the collection or disposal of surface or storm waters. The author of this bill and the sponsor want to make it easier for local governments to levy fees to pay for storm water cleanup.

Priority: 11S

Position: Watch

SB 389 (Roth) Department of Transportation: programmatic testing and inspection services

Introduced: 2/14/2017

Last Amended: 3/21/2017

Status: 5/1/2017-May 1 set for first hearing canceled at the request of author. Senate Appropriations

Summary: Would authorize Caltrans to establish a special subaccount of the State Highway Account to accommodate deposits and expenditures of moneys relative to routine programmatic testing and inspection services requested by a local agency or other entity that are not directly related to a particular project, including aggregate qualifications, mix verifications, plant inspections, and laboratory certifications.

Priority: NA

Position: Watch

SB 423 (Cannella) Indemnity: design professionals

Introduced: 2/15/2017

Last Amended: 3/21/2017

Status: 3/21/2017- Re-referred to Committee on Judiciary

Summary: Current law provides, with respect to contracts with a public agency for design professional services, that all provisions, clauses, covenants, and agreements contained in, collateral to, or affecting these contracts or amendments to contracts that purport to require the design professional to defend the public agency under an indemnity agreement, including the duty and the cost to defend, are unenforceable, except for claims that arise out of, pertain to, or relate to the negligence, recklessness, or willful misconduct of the design professional. This bill would instead make these provisions applicable to all contracts for design professional services entered into by any person or public or private entity on or after January 1, 2018. *Same language as SB 496, approved by Governor 4/28.*

Priority: N/A

Position: Concern– undue burden on local agencies; issue already addressed with existing laws

Action Taken: Discussed with Senator's staff

SB 477 (Cannella) Intercity rail corridors: extensions

Introduced: 2/16/2017

Last Amended: 3/27/2017

Status: 5/4/2017-Set for hearing May 15. Senate Appropriations

Summary: Would authorize the extension of a rail corridor to provide intercity rail service beyond the defined boundaries of the corridor. Would require a proposed extension to be approved through the business plan adopted by the joint powers board and would require the joint powers board to make a determination that the extension will not jeopardize or come at the expense of existing services.

Priority: 2S

Position: SUPPORT

Action taken: Letter sent 4/6/17

SB 496 (Cannella) Indemnity: design professionals

Introduced: 2/16/17

Last Amended: 4/5/17

Status: 4/28/2017-Approved by the Governor. Chaptered by Secretary of State.

Summary: Existing law provides that all contracts and all solicitation documents between a public agency and a design professional are deemed to incorporate these provisions by reference. This bill would instead make these provisions applicable to all contracts for design professional services entered into on or after January 1, 2018. The bill would prohibit the cost to defend charged to the design professional from exceeding the design professional's proportionate percentage of fault, except

that in the event that one or more defendants is unable to pay its share of defense costs due to bankruptcy or dissolution of the business, the bill would require the design professional to meet and confer with other parties regarding unpaid defense costs. The bill would also provide for certain exemptions to these provisions.

Priority: N/A

Position: Concern – undue burden on local agencies; issue already addressed with existing laws

Action Taken: Discussed with Senator's staff

SB 589 (Hernandez) Municipal separate storm sewer systems: financial capability analysis: pilot project

Introduced: 2/17/2017

Last Amended: 4/26/2017

Status: 5/4/17 – set for hearing, Senate Appropriations, May 15

Summary: Would require the State Water Resources Control Board, in conjunction with an educational institution, to establish financial capability assessment guidelines for municipal separate storm sewer system permittees.

Priority: 11S

Position: Watch

SB 594 (Beall) Department of Transportation: contracts

Introduced: 2/17/2017

Last Amended: 4/5/2017

Status: 4/28/2017-Failed Deadline

Summary: Would require Caltrans to establish and meet specified goals relating to the participation rates by small businesses and disadvantaged business enterprises in both federally funded projects and state-funded projects, and to the participation rate by disabled veteran business enterprises in state-funded projects.

Priority: 1S

Position: Watch

SB 760 (Wiener) Transportation funding: active transportation: complete streets

Introduced: 2/17/2017

Status: 4/28/2017-Failed Deadline

Summary: Would establish a Division of Active Transportation within Caltrans and require that an undersecretary of the Transportation Agency be assigned to give attention to active transportation program matters to guide progress toward meeting Caltrans' active transportation program goals and objectives. Would require the CTC to give high priority to increasing safety for pedestrians and bicyclists and to the implementation of bicycle and pedestrian facilities.

Priority: 1S

Position: Watch

SB 768 (Allen) Transportation projects: comprehensive development lease agreements

Introduced: 2/17/2017

Last Amended: 3/27/2017

Status: 4/26/2017-Re-referred to Committee on Appropriations

Summary: Current law authorizes Caltrans and RTPAs to enter into comprehensive development lease agreements with public and private entities, or consortia of those entities, for certain transportation projects that may charge certain users of those projects tolls and user fees, subject to various terms and requirements. These arrangements are commonly known as public-private

partnerships. Current law provides that a lease agreement may not be entered into under these provisions on or after January 1, 2017.

Priority: 7S

Position: SUPPORT

Action Taken: Letter sent 5/2/17

SB 771 (De León) California Environmental Quality Act: continuing education: public employees

Introduced: 2/17/2017

Status: 4/18/2017-Read second time. Ordered to third reading.

Summary: Would establish a continuing education requirement for employees of public agencies who have responsibility for overseeing compliance with CEQA.

Priority: 6S

Position: Watch

SB 775 (Wieckowski) California Global Warming Solutions Act of 2006: market-based compliance mechanisms

Introduced: 2/17/2017

Last Amended: 5/1/2017

Status: 5/8/2017- May 10 hearing postponed by Senate Environmental Quality Committee

Summary: Would require the ARB to adopt a regulation establishing as a market-based compliance mechanism a market-based program of emissions limits. Would establish the Economic Competitive Assurance Program to ensure that importers that sell, supply, or offer for sale in the state a greenhouse gas emission intensive product have economically fair and competitive conditions and to maintain economic parity between producers that are subject to the market-based program of emissions limits and those who sell like goods in-state that are not subject to that program.

Priority: N/A

Position: Watch

SCA 2 (Newman) Motor vehicle fees and taxes: restriction on expenditures

Introduced: 1/18/2017

Last Amended: 3/30/2017

Status: 4/17/2017-Ordered to inactive file on request of Senator Newman.

Summary: Would amend the California Constitution to prohibit the Legislature from borrowing revenues from fees and taxes imposed on vehicles or their use or operation, and from using those revenues other than as specifically permitted in the Constitution.

Priority: 1S

Position: SUPPORT

Action Taken: Letter sent 4/5/17

SCA 6 (Wiener) Local transportation measures: special taxes: voter approval

Introduced: 2/13/2017

Last Amended: 5/1/2017

Status: 5/1/2017- Re-referred to Committee on Transportation and Housing

Summary: Lowers the vote threshold for cities, counties, or special districts to levy a special tax for transportation infrastructure projects from 2/3 to 55%.

Priority: N/A

Position: SUPPORT

Action Taken: Letter sent 3/27/17



TRANSPORTATION AGENCY FOR MONTEREY COUNTY

Memorandum

To: Board of Directors
From: Michael Zeller, Principal Transportation Planner
Meeting Date: May 24, 2017
Subject: **Measure X Financial Advisory Services**

RECOMMENDED ACTION:

Measure X Financial Advisory Services:

1. **AUTHORIZE** the Executive Director to execute contract with KNN Public Finance in an amount not to exceed \$90,000 to provide Measure X financial advisory services for the period ending June 30, 2020;
2. **APPROVE** the use of \$90,000 for the term of the agreement in funds budgeted for this purpose; and
3. **AUTHORIZE** the Executive Director to make administrative changes to the contract if such changes do not increase the Agency's net cost, pending approval by Agency counsel.

SUMMARY:

With the passage of Measure X, the Agency requires the services of a certified financial advisor to review and provide guidance on issues including, but not limited to, goal setting, bonding strategies, investments, and cash flow projections.

FINANCIAL IMPACT:

The annual not-to-exceed amount for this agreement is \$30,000, for a total not-to-exceed amount of \$90,000 for the proposed three-year term of the agreement. This amount would be funded out of Measure X revenues.

DISCUSSION:

Transportation Agency staff is seeking to retain the services of an on-call financial advisor to assist the Agency with setting financial goals and policies for the implementation of Measure X, maintaining overall program cash flow, and, if determined necessary, issuing bonds to expedite the delivery of measure projects. A financial advisor would serve as the Transportation Agency's agent for optimizing the Measure X financing strategy and are bound by a fiduciary duty to provide advice in the best interests of their clients, whereas other market participants are not. In short, a financial advisor will both help protect the Transportation Agency's interests and also assist in identifying ways

to potentially reduce costs and save money in an overall financing program.

Retaining the services of a financial advisor would provide the following benefits to the Transportation Agency:

1. Develop a Strategic Plan and Conform to the Plan's Goals and Objectives
2. Assist in Meeting Securities Law and IRS Requirements
3. Provide Knowledge and Expertise Regarding the Complexities of the Municipal Bond Market
4. Manage the Bond Offering Process
5. Secure the Highest Credit Rating and Lowest Cost of Funds

The Transportation Agency Board of Directors approved the release of a request for proposals at the March 22, 2017 meeting for Measure X financial services. After a competitive bidding process, the Agency received three submittals, from:

- Fieldman, Rolapp & Associates
- KNN Public Finance
- Public Financial Management (PFM)

The review team scored and ranked the proposals based on the following criteria:

- Qualifications of the consultant and any team members
- Ability of the firm to provide specified services
- Evaluation of references from past clients
- Understanding of the project and the proposed management approach
- Firm price quote for services
- Committed degree of participation for key personnel
- Familiarity with the local conditions in Monterey County

Based on their significant experience working with new self-help counties to provide the services listed in the proposed scope of work (**Attachment 1**), their knowledge of bond markets and setting debt financing strategies for public agencies, the fact that their proposed budget that was within the not-to-exceed amount, and they had favorable references from past clients, the review team is recommending the selection of KNN Public Finance for the contract. In particular, KNN Public Finance has worked with other transportation agencies, such as Los Angeles METRO, Madera County Transportation Authority, San Francisco Bay Area Rapid Transit, and the Santa Barbara County Association of Governments.

For this proposed scope of work, the selected financial advisor will provide on-call services including updating strategic plans, developing cash flow models, evaluating various financing scenarios under differing sales tax revenue assumptions, considering other local, state and federal funding sources, assisting with developing debt policies and practices, debt capacity studies, debt monitoring programs, credit rating strategies, investor outreach programs and managing underwriter relations.

If the Agency were to elect to move forward with a bonding strategy, the role of the advisor would be to coordinate the competitive sale of bonds, including advising the agency on market timing, marketing strategy, and issue structure, secure the best possible credit rating for our bond sales, and coordinate a bond sale team of a bond counsel, trustee, verification agent and financial printer.

Aside from assisting the agency on bond sales, the advisor could also develop for Board consideration a Measure X investment policy. Measure funds are invested in the County Treasury and the Agency receives the interest rate that is paid by the treasury. The financial advisor could explore options for Board consideration for maximizing the Agency's rate of return within the Treasury or investing funds in some other highly secured fashion, as allowed by state law.

ATTACHMENTS:

- Measure X Financial Advisory Services - Scope and Budget

EXHIBIT A

SCOPE OF WORK

I. INTRODUCTION

The Transportation Agency for Monterey County (TAMC) is the designated Regional Transportation Planning Agency (RTPA) for Monterey County. TAMC represents thirteen jurisdictions, including the cities of Carmel-By-The-Sea, Del Rey Oaks, Gonzales, Greenfield, King City, Marina, Monterey, Pacific Grove, Salinas, Sand City, Seaside, Soledad and the County of Monterey. In addition, TAMC has five ex-officio member agencies, including the Association of Monterey Bay Area Governments (AMBAG), the Monterey Peninsula Airport District (MPAD), Monterey-Salinas Transit (MST), the Monterey Bay Unified Air Pollution Control District (MBUAPCD), and Caltrans District 5.

Since May of 2015, the Transportation Agency has engaged in a public outreach effort to inform the public about our transportation needs, funding challenges and the self-help option. The Transportation Agency for Monterey County placed the Transportation Safety & Investment Plan (Measure X) on the November 8, 2016 ballot and the measure was approved with 67.7% approval from Monterey County voters. The measure is anticipated to generate an estimated \$20 million annually for a total of \$600 million over thirty years through a retail transactions and use tax of a three-eighths' of one-percent (3/8%). The revenue from the sales tax measure will be used to fund transportation safety and mobility projects in Monterey County.

II. PURPOSE OF THE AGREEMENT

The Transportation Agency for Monterey County is entering into an agreement for services with KNN Public Finance for Financial Services that covers the remainder of fiscal year 2016/17, and the three consecutive fiscal years for FYs 2017/18, 2018/19, and 2019/20.

III. SCOPE OF WORK

KNN Public Finance, LLC has been selected to provide experienced counsel in the financial operations of transportation-related public entities, to provide independent financial advice and to serve solely the interest of the Transportation Agency for an initial period of three years. These on-call financial adviser services will, at the direction of the TAMC Project Manager, include analysis, consultation and support for all financial, investment and other related matters affecting TAMC, including the issuance of sales tax revenue notes, bonds or other appropriate financing instruments. The scope of Consultant's services includes providing assistance to TAMC in preparing Strategic Plans and plan updates, management of sales tax and other revenue, and delivery of a financing plan for projects listed in the TAMC Measure X Expenditure Plan.

Specifically, as directed by TAMC through Task Orders, the scope of services includes the following:

Goal Setting

- Assist TAMC with the development of financial goals and objectives for the implementation of Measure X.

Strategic Plan

- Prepare a timetable setting forth the actions necessary to accomplish the financing objectives of TAMC;
- Review financial alternatives and scenarios available to TAMC and make recommendations on specific strategies to meet the Strategic Plan's financial and policy principles, goals and protocols including size and timing of recommended debt issuance and appropriate debt issuance instrument;
- Evaluate and assist in refining the Strategic Plan's financial and cash flow principles, goals and protocols; assist in the identification of financing alternatives and recommend adjustments where appropriate; and
- Assist in the development of the financial plan and cash flow for the Strategic Plan.

Debt Financing

- Prepare and structure debt issuance, including determination of size, development of financing schedule, recommendations with regard to competitive or negotiable sale and negotiation with underwriter, development of marketing plan, preparation and review of documents, oversight of note/bond sale, final deal summary of documentation, and other matters which may assist in obtaining the lowest practical interest cost and the widest competition for purchase of bonds;
- Coordinate and assist in the selection process for other members of a bond financing team, including Bond Counsel, Trustee, Financial Printer and Verification Agent, and any other team members as appropriate;
- Manage, in consultation with the TAMC Project Manager, the other members of the bond financing team throughout the bond process;
- Assist in the competitive or negotiated sale process. Arrange for advertising and pre-marketing of the issue. Represent TAMC at the bid opening for a public sale and analyze the bids, identify the most favorable bid, and make a recommendation as to award of the bid. After the bid is awarded, prepare an actual debt service table based on accepted coupon rates. In the event of a negotiated offering, assist TAMC in negotiating appropriate terms, reviewing spreads, comparing deals, analyzing market levels, and clarifying syndicate roles with the selected underwriter;
- Analyze the costs and benefits of different structuring and pricing options. This includes, but is not limited to, fixed-rate versus variable-rate bonds, insured versus uninsured bonds, callable versus non-callable bonds, par versus discounted bonds, and use of alternative financing structures;

- Evaluate the projected cash flow from any revenue sources that may constitute security for any obligation incurred;
- Assist in preparation and implementation of strategy and presentations to rating agencies, and credit enhancers to obtain the necessary bond ratings;
- Evaluate tax-exempt bond proceed reimbursement procedures to ensure optimal yields;
- Provide advice as to the effect of federal and state legislation on the TAMC Measure X program;
- Provide advice and expertise in the area of liability management (e.g., interest rate swaps) and ongoing developments in the bond industry that may affect TAMC;
- Monitor TAMC commercial paper and bond issues and advise on refunding opportunities; and
- Provide any and all other support needed to evaluate and secure long-term financing including but not limited to:
 - Assisting with the application for any Internal Revenue Service or Securities and Exchange Commission rulings related to the issuance of the debt;
 - Consulting with rating agencies, bond issuance providers and/or any other agencies or institutions involved with the issuance of debt;
 - Consulting with the TAMC's bond counsel, general counsel or other special counsel;
 - Reviewing all legal and financing documents as prepared by Bond Counsel, TAMC staff and any other relevant parties;
 - Assisting Bond Counsel with the mechanics of the closing;
 - Assisting TAMC with development of a long-term financial and debt capacity model based upon TAMC's long-term capital and operating requirements, the revenues available to meet those requirements and debt service schedule;
 - Developing a long-term debt strategy;
 - Preparing and distributing the preliminary official statement and official statement and any other disclosure documents and materials required to facilitate the bond sale;
 - Preparing a Closing Analysis of the completed transaction;
 - Preparing pre-sale and post-sale market analysis;
 - Making presentation(s) to the Board and its committees and to TAMC management to facilitate an understanding of public sector financing and its implications to governing boards, as required; and
 - Providing other ongoing services as needed.

Other Services

Assist in other financial studies, tasks and services as may be deemed desirable by TAMC Task Order, including:

- Assist in capital planning
- Develop revenue estimates for TAMC and local jurisdictions with sufficient detail to conduct a bonding analysis
- Develop expertise of TAMC personnel and Board Members
- Refine Measure X cash flow model and develop or refine plan of financing
- Analyze alternative financing structures and make recommendations
- Provide transaction services as needed
- Provide knowledge of markets and expertise on available resources

- Provide written and oral reports for TAMC staff and Board Members, as directed
- Provide Dissemination Agency and Continuing Disclosure Consulting Services
- Other related services as determined necessary

EXHIBIT B

BUDGET

For all services other than Debt Financing services, the annual not-to-exceed amount for approved Task Orders is Thirty Thousand Dollars (\$30,000), with a total not-to-exceed budget for the three-year contract of Ninety Thousand Dollars (\$90,000), based upon the following Rates of Compensation, and within the Fee Caps for the generalized tasks described below.

Rate Schedule

Title	Hourly Fee
Managing Director	\$325
Director	\$295
Vice President	\$275
Associate	\$245
Analyst	\$200

Fee Caps

Task	Description	Hours	Cost	Fee Cap
1	Goal Setting	5-10	\$1,500 - \$3,000	\$5,000
2	Strategic Plan	25-60	\$7,500 - \$18,000	\$20,000
3	Debt Financing	80-160	\$24,000 - \$48,000	
4	Other Services	31-52	\$9,000 - \$17,000	
TOTAL NOT TO EXCEED				\$90,000

The consultant shall not begin work on the items as described in Exhibit A: Scope of Work until receiving a Notice to Proceed from the Transportation Agency. Once work commences, monthly invoices shall be submitted by the consultant on a percent complete basis with a progress report detailing the work completed for the billing cycle. The consultant shall submit a final invoice to TAMC no later than thirty (30) days after the completion and approval by TAMC of the final work product for a given task, as described in Exhibit A: Scope of Work.

For Debt Financing Services, Consultant shall prepare a separate budget, based on the above hourly rates, which budget is exempt from annual caps, once plan of finance is finalized and shall be set forth in an amendment to this Agreement prior to “kick-off” of such financing.

Consultant also shall be paid reasonable out of pocket expenses actually incurred for services provided under the Agreement.



TRANSPORTATION AGENCY FOR MONTEREY COUNTY

Memorandum

To: Board of Directors
From: Theresa Wright, Community Outreach Coordinator
Meeting Date: May 24, 2017
Subject: Annual Report - Graphic Print and Mailing Assistance

RECOMMENDED ACTION:

AUTHORIZE the Executive Director to execute an agreement between the Agency and Casey Printing to print, prepare and deliver the Transportation Agency for Monterey County 2017 Annual Report to the US Postal Service for an amount not to exceed \$28,000.

SUMMARY:

The Annual Report is a public outreach tool that the Agency produces each year to highlight the Agency's accomplishments and its goals for the following year. The report is distributed to Monterey County residents and posted on the Agency's website.

FINANCIAL IMPACT:

Costs to design, print, translate and distribute the 2017 Annual Report are included in the Agency budget in the amount of \$56,000.

DISCUSSION:

The Annual Report is a public outreach tool that the Agency produces since 2005. Each year the report has a theme which summarizes the Agency's accomplishments and future planning activities. The dual English/Spanish language report is distributed by mail to Monterey County residents and used in other outreach efforts. The report is also posted on the Agency's website.

The overall objective of the 2017 Transportation Agency Annual Report is to increase awareness of the Transportation Agency's presence in Monterey County and build upon the Agency's reputation of trust and fiscal responsibility. The focus on this year's report is to thank the community for investing in transportation safety through their vote of support for Measure X. Some of the highlights in the report are the Transportation Safety & Investment Plan, the Measure X Citizens Oversight Committee, Measure X's Implementation Timeline and transportation projects that are putting Monterey County on the "Road to eXcellent Transportation."

Staff solicited bids from the seven businesses listed below to print, prepare and deliver the 2017 Annual Report. Each was asked to submit two quotes; one to print the annual report using 100# Matt Text paper for cover and text pages; the other using 100# Matte paper for the cover and newspaper print paper for text.

Bids Solicited From:

- Sir Speedy
- Gavilan Printers
- Printworx
- Community Printers
- V3 Printers
- Casey Printing
- MP Express

Sir Speedy, Gavilan Printers and Printworx said the job was beyond their capacity. Community Printers and V3 Printers submitted only one quote. Casey Printing and MP Express submitted both quotes as requested. Their bids are as follows:

Casey Printing:

100# Matte Text	\$38,900
100# Matte/newspaper text	\$25,162

MP Express:

100# Matte Text	\$41,542
100# Matte/newspaper text	\$34,992

Based upon the quotes provided, staff is recommending approval of a contract with Casey Printing to print, prepare and deliver the 2017 Transportation Agency Annual Report to the US Postal Service for mailing to Monterey County residents, based upon the quote for 100# Matte paper for the cover and newspaper print paper for text.

The production estimate and terms and conditions for sale for professional services with Casey Printing is attached to this report, and will be reviewed with legal counsel prior to execution.

ATTACHMENTS:

- Annual Report Print and Mailing Quote - Casey Printing



398 East San Antonio Drive King City, CA 93930
 Phone: 831-385-3222 Fax: 831-385-3226
 caseyprinting.com

Production Estimate

22511

Customer:

Transportation Agency for Monterey Co.
 55 B Plaza Circle
 Salinas, CA 93901-2952

Estimate Date: 04/27/2017

Casey Printing Contact: Vanessa Parra

ATTN: Maria Montiel
 Phone (831) 775-0903
 Fax (831) 775-0897

Thank you for your time and consideration in regard to this estimate. Included are the detailed product specifications and prices. This confidential information is intended solely for use by the addressee(s) named above.

Production Specifications

Description	TAMC 2016 Report - Combo Book
Pages	4 Page Cover + 16 text pages
Size	8 1/4 x 10 3/4"
Pre-Press	Customer upload of "Press Ready" PDF and on-line proof approval via Casey Printing's Internet based pre-press portal system. (http://proof.caseyprinting.com)Hard copy proofs are available at additional charge.
Paper	Cover: 100# Matte Text Text 16 Pgs: 60# Uncoated Offset
Ink	4-Color Process throughout
Bindery	Saddle Stitch on the 10 3/4" Edge
Mailing	ECRWSS for 131,602 copies (Postage not included)
Packaging	Carton Pack 198 for office copies
Delivery	FOB King City
Terms	Net 30 Days

Prices	<u>Quantity</u>	<u>Estimated Price</u>
	131,800	\$ 25,162.80

ECRWSS Mail (Enhanced Carrier Routes Walk Sequence Saturation) -
 All address on selected mail routes receive 1 copy.

Postage not included in above.
 Delivery to DDU Postal Locations is additional.

Accepted By: _____ **Sign:** _____ **Date:** _____

Thank You for giving us the opportunity to submit this quote.
 Estimates are subject to change based upon changes in materials and labor costs.
 Casey Printing's "Standard Terms and Conditions of Sale" are an integral part of the estimate.
 Prices are valid for 30 days unless otherwise specified. Sales tax, if applicable, will be added to the invoice.

This contract is entered into by and between Casey Printing, Inc., a California Corporation, here after referred to as CASEY, and Customer, pursuant to the Terms and Conditions of Sale listed below.

1. Quotation

A quotation not accepted within 30 days is subject to increase or decrease based upon any increase or decrease in the cost of labor and materials at the time of acceptance.

2. Accuracy of Specifications

Quotations are based on the accuracy of the specifications provided. CASEY can re-quote a job at the time of submission if files, copy, film, tapes, disks, or other input materials do not conform to the information on which the original quotation was based.

3. Orders

Acceptance of orders is subject to credit approval and contingencies such as fire, water, strikes, theft, vandalism, act of God, and other causes beyond CASEY'S control. Canceled orders require compensation for incurred costs and related obligations.

4. Experimental Work

Experimental or preliminary work performed at the customer's request will be charged at current rates and may not be used until CASEY has been reimbursed in full for the amount of the charges billed.

5. Creative Work

Creative work, such as programming, sketches, copy writing, dummies and all preparatory work, electronic or conventional, created or furnished by CASEY, shall remain its exclusive property and no use of same shall be made, nor any ideas obtained there from be used, except upon compensation based upon current rates charged for our various services.

6. Condition of Copy

Upon receipt of digital files, original copy, manuscript or customer furnished artwork, should it be evident that the condition of the copy differs from that which had been originally described and consequently quoted, the original quotation shall be rendered void and a new quotation issued.

7. Preparatory Materials

Electronic files, images, artwork, type, plates, negatives, positives and other items when supplied by CASEY shall remain the property of CASEY.

Color Separations, Dies and other Printing Aids are regarded as having been sold to the customer prior to physical use because of separate listing and pricing.

8. Electronic Manuscripts/Document Files/Images

It is the customer's responsibility to maintain a copy of the original file. CASEY is not responsible for accidental damage to media supplied by the customer or for the accuracy of furnished input or final input. Until digital input can be evaluated by CASEY, no claims or promises are made about CASEY'S ability to work with jobs submitted in digital format, and no liability is assumed for problems that may arise. Any additional translating, editing, or programming needed to utilize customer-supplied files will be charged at prevailing rates.

9. Alterations

An alteration is work performed in addition to the original specifications. Such additional work shall be charged for at CASEY'S current rates for labor and materials.

10. Proof Approval Prior to Production

Hard Copy paper proofs shall be submitted to the customer for approval, unless the job is quoted for "InSite" on-line soft proofing approval, or unless the customer has instructed CASEY to proceed without proofs. Corrections are to be indicated by customer on one set and returned marked "O.K." or "O.K with corrections" and signed and dated by customer. CASEY shall not proceed with work until proofs are returned. If revised proofs are desired, request must be made when proofs are returned. CASEY regrets any errors that may occur undetected through production, but cannot be held responsible for errors if the work is printed per customer's O.K.; or if changes are communicated verbally. CASEY shall not be responsible for errors if the customer has refused to accept or return proofs, or has instructed CASEY to proceed without submission of proofs. Customer understands that on-line proof approval (InSite), as well as other forms of electronic proof review and approval (such as emailed PDF), are considered final OK's. CASEY regrets any errors that may occur undetected through production, but cannot be held responsible for errors if the work is printed per customer's electronically transmitted O.K.

11. Press Proofs

Unless specifically provided in writing in CASEY'S quotation, no press proofs will be provided. An inspection sheet of any form or signature can be submitted for customer review and approval, at no charge, provided customer is available at CASEY'S facilities during the time of press makeready. Any changes, corrections or lost press time due to customer's change of mind or delay will be charged for at CASEY'S current rates for labor and materials.

12. Color Proofing

Because of differences in equipment, paper, inks, and other conditions between color proofing and production pressroom operations, a reasonable variation in color between color proofs and the completed job is to be expected. When a variation of this kind occurs, it will be considered acceptable performance.

13. Overruns or Underruns

Overruns or underruns will not exceed 10 percent of the quantity ordered. CASEY will bill for the actual quantity delivered within this tolerance. If the customer requires a guaranteed quantity, the percentage of tolerance must be stated at the time of quotation.

14. Customer's Property

CASEY shall charge the customer at current rates, for handling and storing customer's stock, printed matter or other materials held more than 30 days. CASEY will maintain fire and extended coverage on all property belonging to the customer, while such property is in CASEY'S possession. CASEY'S liability for such property shall not exceed the amount recoverable from such insurance.

It is understood that the gratuitous storage of customer's property is solely for the benefit of the customer.

15. Delivery

Unless otherwise specified, the price quoted is for single shipment, without storage, F.O.B. CASEY'S loading dock. Proposals are based on continuous and uninterrupted delivery of complete order, unless specifications distinctly state otherwise, and shall be charged for at CASEY'S current rates. Charges related to delivery from customer to CASEY, or from customer's supplier to CASEY are not included in any quotations unless specified. Materials delivered from customers or their suppliers are verified with delivery tickets as to cartons, packages or items shown only. The accuracy of quantities indicated on such tickets cannot be verified and CASEY cannot accept liability for shortage based on supplier's tickets. Title for finished work shall pass to the customer upon delivery to carrier at shipping point or upon mailing of invoices for finished work or segment, whichever occurs last.

16. Production Schedules

Production schedules, if and when established, will be adhered to by the customer and CASEY, provided that CASEY shall not incur any liability or penalties for delay due to state of war, riot, civil disorder, fire, strikes, accidents, action of Government or civil authority and act of God or other causes beyond the control of CASEY. Any cost due to delay caused by customer shall be charged for at CASEY'S current rates. Delay caused by customer may result in the rescheduling of work to the available open production time frame.

17. Customer Furnished Materials

Camera copy, artwork, electronic/magnetic media, special dies, paper stock, color separations and other customer furnished materials shall be manufactured and delivered to CASEY'S specifications. Additional cost due to delays or impaired production caused by deficiencies in customer supplied materials shall be charged to the customer at CASEY'S current rates.

18. Taxes

All taxes and assessments levied by any governmental authority are the responsibility of the customer. All amounts due for taxes and assessments will be added to the customer's invoice. No tax exemption will be granted unless the customer's "Exemption Certificate" (or other official proof of exemption) accompanies the purchase order. If, after the customer has paid the invoice, it is determined that more tax is due, then the customer must promptly remit the required taxes to the taxing authority or immediately reimburse CASEY for any additional taxes paid.

19. Terms

Payment shall be cash one-half upon acceptance of quotation and one-half upon delivery of the printing job. Claims for defects, damages, shortages must be made by the customer in writing within 14 days after delivery. Failure to make such claim within the stated period shall constitute irrevocable acceptance and an admission that they fully comply with terms, conditions and specifications. CASEY'S sole liability shall be limited to the stated selling price of any defective goods, or replacement of defective goods at CASEY'S option. As security for payment of any sum due or to become due under terms of any Agreement, CASEY shall have the right, if necessary, to retain possession of and shall have a lien on all customer property in CASEY'S possession including work in process and finished work, whether related to this job or not. The extension of credit or the acceptance of notes, trade acceptances or guarantee of payment shall not affect such security interest and lien.

Customer agrees to pay interest on all accounts 30 days past due at the rate of 1.5% per month. If legal action is brought to enforce the terms of this contract, Customer agrees to pay all court cost and reasonable attorney's fees. Customer agrees to pay a reasonable returned check fee of not less than \$25, in accordance with section 1719 of the Civil Code of the State of California.

20. Liability

1. Disclaimer of Express Warranties

CASEY warrants that the goods are as described in this Contract, but no other express warranty is made with respect to the goods. If any sketches, copy, dummies, samples, and/or all preparatory work was shown to customer, such were used merely to illustrate the general type and quality of the goods and not to represent that the goods would necessarily conform to them.

2. Disclaimer of Implied Warranties

CASEY'S sole warranty is that the services will conform to the description contained in this contract, will be free of defects of materials and workmanship and conform to CASEY'S standard quality. There are no warranties which extend beyond the description or the face hereof.

[U.C.C. Section 2316(2).]

21. Indemnification

The customer shall save, indemnify, defend and hold harmless CASEY from any and all loss, cost, expense, and damages on account of any and all manner of claims, demands, actions and proceedings that may be instituted against CASEY on any and all grounds, regardless of responsibility for negligence and which might arise in connection with the agreed work, including but not limited to allegations or claims that the said printing violates any copyright or any proprietary right of any person, or that it contains any matter that is libelous or scandalous, or invades any person's right to privacy or other personal or economic rights. The customer agrees to defend promptly and continue the defense of any such claim, demand, action or proceeding that may be brought against CASEY, at the customer's sole expense, provided that CASEY shall promptly notify the customer with respect thereto, and provided further that CASEY shall give to the customer such reasonable time as the exigencies of the situation may permit in which to undertake and continue the defense thereof. CASEY reserves the right, in CASEY'S sole discretion, to refuse to print any matter which, in his judgment, he or she shall deem improper, libelous or scandalous.

22. Venue

The parties agree that this contract is entered into in Monterey County, California. If legal action is brought on behalf of either party to enforce its terms, proper venue shall be in the County of Monterey, California.



Memorandum

To: Board of Directors
From: Todd Muck, Deputy Executive Director
Meeting Date: May 24, 2017
Subject: SR 156 Level 2 Traffic & Revenue Study Contract

RECOMMENDED ACTION:

APPROVE contract amendment with Kimley-Horn and Associates, for the State Route 156 Level 2 Traffic and Revenue Study, to extend the contract deadline by six months, from June 30, 2017 to December 31, 2017, with no additional funding, subject to approval by Agency counsel.

SUMMARY:

The State Route 156 Level 2 Traffic and Revenue Study is nearing completion. TAMC hired Kimley-Horn and Associates, in September 2015, following a competitive Request for Proposals process. The study has been delayed by data collection and travel demand modeling complications. With the current contract scheduled to expire June 30, 2017, a six-month contract extension with no additional funding is required.

FINANCIAL IMPACT:

The cost of this contract is not to exceed \$413,941, funded through Federal Demo funds and local funds budgeted to this project and this phase of work. This contract amendment does not propose a budget increase.

DISCUSSION:

The State Route 156 Level 2 Traffic and Revenue Study will provide results about current and future traffic diversion, potential toll rates, toll discounts for local residents and business, and other questions and concerns brought up by the Board and the public, and adopted by the Board of Directors as “Guiding Principles” for evaluating tolling. In addition to evaluating the viability of tolling based on the Guiding Principles, the Level 2 Traffic and Revenue Study will provide the data and analysis needed for the Supplemental Environmental Impact Report required to be completed before the Transportation Agency and Caltrans could take action to approve implementing tolling on the SR 156 corridor.

The Study was originally scheduled to be finished by December 2016. One of the initial tasks for the study was to evaluate the vehicle traffic data already collected and available to the study and to collect additional data as needed. It was determined additional traffic volume counts and intersection turning movement counts were needed. There was an approximate four month delay in getting this data collected. Amendment #1 to the consultant's contract extended the agreement to expire June 30, 2017.

The Level 2 Traffic and Revenue Study technical work started with the Association of Monterey Bay Area Governments' four-county Regional Travel Demand Model. The Regional Travel Demand Model estimates travel patterns and volumes throughout the region during the typical Monday through Friday work week. In order to conduct the Level 2 Traffic and Revenue Study, a sub area of the Regional Travel Demand Model has been refined and validated to include weekend and peak period visitor trips. Validation is the process of fine tuning the travel model to produce results that closely reflect observed travel volumes. The validation process has taken longer than anticipated. The study is currently expected to be completed this summer. This amendment #2 (**attached**) is a six-month extension to December 31, 2017, with no additional budget.

ATTACHMENTS:

- ▢ KHA Contract Amendment #2

AMENDMENT # 2 TO AGREEMENT FOR PROFESSIONAL SERVICES
BETWEEN
THE TRANSPORTATION AGENCY FOR MONTEREY COUNTY
AND
KIMLEY-HORN AND ASSOCIATES

THIS AMENDMENT NO. 2 to the agreement dated September 28, 2015, between the Transportation Agency for Monterey County, hereinafter referred to as "TAMC," and Kimley-Horn and Associates, hereinafter referred to as "Consultant," is hereby entered into between TAMC and the Consultant.

RECITALS:

- A. **WHEREAS**, TAMC and Consultant entered into an agreement for professional services on September 28, 2015, hereinafter referred to as "Agreement;"
- B. **WHEREAS**, TAMC and Consultant approved Amendment #1 on December 12, 2016 to extend the project agreement to June 30, 2017;
- C. **WHEREAS**, the Project has been delayed by travel demand modeling tasks taking longer than what had been anticipated in the amended contract schedule, and the current schedule shows final design concluding in Summer 2017; and
- D. **WHEREAS**, TAMC and Consultant desire to extend the schedule as stated in the Consultant Agreement in order to allow sufficient time to complete the original scope of work;

NOW, THEREFORE, the parties agree to amend the Agreement as follows:

1. **TERM OF AGREEMENT**

The term of this agreement is extended to December 31, 2017.

2. **REMAINDER OF TERMS UNCHANGED**

All other terms of the Agreement, including the "not to exceed" amount of \$413,941.32 remain in full effect.

An executed copy of this Amendment No. 2 shall be attached to the Agreement and shall be incorporated as if fully set forth therein.

IN WITNESS WHEREOF, the parties hereto have executed this Amendment to the Agreement with Kimley-Horn and Associates.

TAMC:

CONSULTANT:

Debra L. Hale
Executive Director

(date)

(date)

Approved as to form:

TAMC Counsel

(date)



TRANSPORTATION AGENCY FOR MONTEREY COUNTY

Memorandum

To: Board of Directors
From: Christina Watson, Principal Transportation Planner
Meeting Date: May 24, 2017
Subject: Salinas Rail Project Design Contract Amendment

RECOMMENDED ACTION:

APPROVE contract amendment with HDR Engineering, Inc., for the final design of the Salinas Rail Extension Kick Start Project, to extend the contract deadline by two years, from June 30, 2017 to June 30, 2019, with no additional funding, subject to approval by Agency counsel.

SUMMARY:

The Salinas Rail Extension Project is in the final design phase. TAMC hired HDR Engineering, Inc., in 2014, following a competitive Request for Proposals process, for the final design of the Salinas Rail Extension Kick-Start Project. The project has been delayed by longer partner agency design review times beyond what had been anticipated in the original contract schedule, and the current schedule shows final design concluding in Spring 2019, so staff recommends Board approval of a two-year contract extension with no additional funding.

FINANCIAL IMPACT:

The cost of this contract is not to exceed \$2,511,997, funded through Traffic Congestion Relief Program (TCRP) funds budgeted to this project and this phase of work. This contract amendment does not propose a budget increase. For the original contract, TAMC commissioned an independent cost estimate from URS, Inc. URS estimated the final design work would cost \$2.5-3 million.

DISCUSSION:

The Salinas Rail Extension Kick-Start project includes improvements at the Salinas Station, a two-train layover facility, track improvements in Gilroy to allow for run-through service, and minor improvements to the Gilroy, Morgan Hill and San Jose Tamien stations. TAMC hired HDR Engineering, Inc., on June 25, 2014, following a competitive Request for Proposals process, for the final design of the Salinas Rail Extension Kick-Start Project. TAMC approved amendment #1 on April 27, 2016 to increase the maximum amount payable and expand the Scope of Services to add additional traffic analysis and other studies for the improvements to Highway 183 associated with the Project. This amendment #2 (**attached**) is a two-year extension to June 30, 2019, with no additional

budget.

HDR has made the following progress since starting work on this project:

- Held kick-off meeting and completed the peer review of existing designs and planning documents;
 - Recommended TAMC package Kick-Start project designs and bids:
 - Package 1: Lincoln Avenue extension, parking and circulation improvements at Salinas;
 - Package 2: Salinas layover facility;
 - Package 3: Santa Clara County station improvements;
 - Initiated topographic surveys (near complete);
 - Initiated utility coordination and developed utility drawings;
 - Completed geotechnical investigations;
 - Completed 75% plans, cost estimates and bid documents for all three packages and initiated 100% plans for Package 1;
 - Completed the hazardous materials reports for the Salinas station;
-
- Drafted an updated traffic analysis; and
 - Submitted geometric drawings and fact sheets to Caltrans.

After initiating the repackaging effort, there was difficulty reaching a consensus on the station design concept with the City of Salinas and Monterey-Salinas Transit (MST). Additional unanticipated work to finalize conceptual station design prior to initiating plan sheet production included additional meetings and multiple revisions to the designs, beyond what had been anticipated. Design for Packages 2 and 3 are currently on hold due to the uncertainties related to Union Pacific reviews (pending a track access agreement currently being negotiated by the State Transportation Agency) and operations scenarios (the service provider will have to weigh in on the track and layover facility designs). Work is still ongoing on Package 1: final design, utility coordination, cost estimates and bid documents.

The contract scope of work also includes optional tasks that have not yet been authorized, such as the Caltrans Project Report for State Route (SR) 183 (Market Street) that may not be required, pending approval by Caltrans of the encroachment permit application. By reevaluating the proposed improvements for SR 183/Market Street and gaining City of Salinas' concurrence, the design team was able to reduce the construction cost estimate to below \$1 million within the Caltrans Right of Way. Through continued coordination with Caltrans, it was agreed that the project would not need to prepare a Project Report provided the cost remained below \$1 million. The team is preparing the encroachment permit package now, pending the right-of-way certification.

ATTACHMENTS:

- HDR Contract Amendment #2

AMENDMENT # 2 TO AGREEMENT FOR PROFESSIONAL SERVICES
BETWEEN
THE TRANSPORTATION AGENCY FOR MONTEREY COUNTY
AND
HDR ENGINEERING, INC.

THIS AMENDMENT NO. 2 to the agreement dated June 25, 2014, between the Transportation Agency for Monterey County, hereinafter referred to as "TAMC," and HDR Engineering, Inc., hereinafter referred to as "Consultant," is hereby entered into between TAMC and Consultant.

RECITALS:

- A. **WHEREAS**, TAMC and Consultant entered into an agreement for professional services on June 25, 2014, hereinafter referred to as "Agreement;"
- B. **WHEREAS**, the Agreement relates to the Salinas Rail Extension Kick Start Project (the "Project"), which is currently in the final design phase;
- C. **WHEREAS**, TAMC and Consultant approved Amendment #1 on April 27, 2016 to increase the maximum amount payable and expand the Scope of Services to add additional traffic analysis and other studies for the improvements to Highway 183 associated with the Project; and
- D. **WHEREAS**, the Project has been delayed by longer partner agency design review times beyond what had been anticipated in the original contract schedule, and the current schedule shows final design concluding in Spring 2019; and
- E. **WHEREAS**, TAMC and Consultant desire to extend the time to complete the work in this contract;

NOW, THEREFORE, the parties agree to amend the Agreement as follows:

1. **TERM OF AGREEMENT**

The Paragraph 2 of the Agreement (Term of Agreement) shall be amended to replace the date "June 30, 2017" with the date "June 30, 2019".

2. **REMAINDER OF TERMS UNCHANGED**

All other terms of the Agreement, remain in full effect.

An executed copy of this Amendment No. 2 shall be attached to the Agreement and shall be incorporated as if fully set forth therein.

IN WITNESS WHEREOF, the parties hereto have executed this Amendment #2 to the Agreement with HDR Engineering, Inc.

TAMC:

HDR ENGINEERING INC.:

Debra L. Hale
Executive Director

(date)

(date)

Approved as to form:

TAMC Counsel

(date)



TRANSPORTATION AGENCY FOR MONTEREY COUNTY

Memorandum

To: Board of Directors
From: Michael Zeller, Principal Transportation Planner
Meeting Date: May 24, 2017
Subject: **26 West Market Street Short-Term Rental Agreement**

RECOMMENDED ACTION:

AUTHORIZE the Executive Director to enter into a short-term lease agreement for the Agency-purchased property at 26 West Market Street with Bright Land, LLC.

SUMMARY:

The Transportation Agency has completed the acquisition of the property at 26 West Market Street, Salinas. This short-term lease agreement with Bright Land, LLC would allow the Agency's real estate agents to finalize relocation efforts up to June 30, 2017.

FINANCIAL IMPACT:

The Agency entered into a Purchase and Sale Agreement with Susan McBride to purchase 26 West Market Street for \$756,000, with close of escrow effective May 4, 2017. This lease agreement with Bright Land, LLC would provide monthly rent to the Agency of \$2,142 for the term of the agreement.

DISCUSSION:

The Transportation Agency for Monterey County is proposing to extend passenger rail service from Santa Clara County south to Salinas. The service is scheduled to start with two round trips, expanding to up to six round trips as demand warrants. The property in question is located at 26 W Market Street in the City of Salinas, California, known as Monterey County Assessor's Parcel No. 002-172-002. The parcel will be needed for the parking lot planned for the area of the Salinas Rail Station.

The Transportation Agency Board previously approved a Purchase and Sale Agreement with Susan McBride to purchase 26 West Market Street, Salinas on March 22, 2017. Escrow on the property closed on May 4, 2017. Prior to the purchase of the property by the Agency, Ms. McBride had been renting the building to Bright Land, LLC for \$2,142 per month in rent. The proposed short-term lease agreement is a next step in the process that will allow Bright Land, LLC to remain on-site while efforts to complete the relocation process are completed.

For this agreement, the Agency is seeking to continue the current market-rate monthly payments of \$2,142 per month for the term of the lease agreement. Bright Land, LLC would also be responsible to payment of the utilities and maintaining insurance on the property. Given the short-term nature of the agreement, no modifications to the property or extensions of the agreement are contemplated. This lease agreement has been reviewed and approved by Agency counsel.

WEB ATTACHMENTS:

[Lease Agreement - Bright Land, LLC](#)



TRANSPORTATION AGENCY FOR MONTEREY COUNTY

Memorandum

To: Board of Directors
From: Elouise Rodriguez, Senior Administrative Assistant
Meeting Date: May 24, 2017
Subject: **Committee Minutes**

RECOMMENDED ACTION:

ACCEPT draft minutes from Transportation Agency Committees:

- Executive Committee - May 3, 2017
- Bicycle and Pedestrian Facilities Advisory Committee - May 3, 2017
- Rail Policy Committee - May 1, 2017
- Technical Advisory Committee - May 4, 2017

ATTACHMENTS:

- ▣ Executive Committee draft minutes
- ▣ RPC draft minutes May 1, 2017

DRAFT MINUTES

**TRANSPORTATION AGENCY FOR MONTEREY COUNTY
SERVICE AUTHORITY FOR FREEWAYS EMERGENCIES AND MONTEREY
COUNTY REGIONAL DEVELOPMENT IMPACT FEE
JOINT POWERS AGENCY**

EXECUTIVE COMMITTEE MEETING

*Members are: Alejandro Chavez (Chair),
John Phillips (1st Vice Chair), Robert Huitt (2nd Vice Chair),
Kimbley Craig (Past Chair),
Luis Alejo (County representative), Ed Smith (City representative)*

Wednesday, May 3, 2017

*** 9:00 a.m. ***

Transportation Agency Conference Room
55-B Plaza Circle, Salinas

1. **CALL TO ORDER:** Chair Chavez called the meeting to order at 9:00 a.m. Committee members present: Alejo, Chavez, Craig, Huitt, and alternate Stratton for Phillips. Staff present: Hale, Goel, Muck, Murillo, Rodriguez, Watson, and Wright. Others present: Agency Counsel Reimann; Linda Gonzalez, Supervisor Alejo's office; Reed Sanders, Senator Cannella's office; and MacGregor Eddy, The Californian "We Could Car Less" columnist.
2. **PUBLIC COMMENTS:** None.

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-
3. **CONSENT AGENDA:**
On a motion by Committee member Huitt and seconded by Craig, the committee voted 5-0 to approve the consent agenda as follows:

- 3.1 Approved minutes from the Executive Committee meeting of April 5, 2017.

END OF CONSENT

4. GOLDEN HELMET AWARD:

On a motion by Committee member Alejo and seconded by Craig, the committee voted 5 – 0 to recommend presentation of the Golden Helmet Awards to the TAMC Board of Directors.

Virginia Murillo, Transportation Planner, reported that the Golden Helmet Awards provide an opportunity for the Agency to show appreciation to the local community for its outstanding efforts to improve transportation in Monterey County. She noted that all the nominees are volunteers.

Committee member Huitt expressed he was encouraged by the number of nominees, and supports the Bicycle and Pedestrian Committees recommendations.

5. THREE-YEAR BUDGET AND FY17/18 OVERALL WORK PROGRAM:

On a motion by Committee member Huitt and seconded by Craig, the committee voted 5 – 0 to recommend that the Board approve Resolution 2017-15 adopting the fiscal year 17/18 budget and overall work program and estimated budgets for fiscal years 18/19 and 19/20.

Rita Goel, Director of Finance & Administration, reported that the Agency budget separates expenditures into two types: operating and direct programs. Operating expenditures include staff salaries and benefits, materials and supplies, and equipment purchases. Direct program expenditures include outside consultants, contracts, expenditures that apply to specific project delivery tasks such as rail program, highway projects, bicycle and pedestrian program.

She highlighted the changes to the budget since the draft was presented to the Committee and Board in February. Ms. Goel noted that there is a slight increase in planning revenues. Also changing in the updated budget are revenues and expenditures related to Measure X, the new Caltrans-funded Pajaro to Prunedale and SR 218 Corridor Improvement Plans, the shift of the vacant position from Planner to Engineer and GASB 68 actuarial. The Agency continues to maintain a six-month reserve on hand for cash flow.

Committee alternate Stratton asked if the budget anticipates exceeding the 1% administrative salaries and benefits costs for Measure X. Director Hale replied that being that it is the Agency's first year working on the Measure, there are set up costs that are expected to exceed the 1% limit. She also noted that the Agency received an invoice from the County's Election Office for Measure X, and that it was around \$700,000. The amount was slightly higher than she anticipated but twice the amount MST was billed for Measure Q. a special election. Committee member Craig suggested that Ms. Hale should call the Election Office to see if the bill can be lowered.

Deputy Director Muck highlighted the draft Overall Work Program. He reported that the work program goes hand-in-hand with the budget. The annual Agency Overall Work Program describes the activities to be accomplished during the fiscal year beginning July 1 and ending June 30. He reported the Agency is still developing Measure X, and the Agency will be receiving two grants to conduct corridor planning studies in Seaside and Sand City along Highway 218. The next step is that on May 24, 2017, the Board will be asked to approve the budget and overall work program.

6. BOARD MEMBER PLACEMENT OF ITEMS ON TAMC AGENDA

The Committee discussed and considered potential changes to the TAMC bylaws regarding placement of agenda items on the Board of Director's meeting by Board members.

Executive Director Hale reported that by tradition, the TAMC Executive Committee reviews and comments on the draft regular agenda at the meeting before the Board meeting. She noted that it is rarely is there for staff to receive a request from a Board member to place an item on the agenda after the Executive Committee meets.

Committee alternate Stratton indicated that Supervisor Phillips suggested that the placement of new items on the agenda be in consultation with the Agency chair. Committee member Craig expressed her frustration regarding the item that was placed on last month's agenda; she asked that there be communication with the parties involved. Committee member Alejo commented that there should be a policy in place that allows adding an item of urgency to the agenda. Committee member Huitt concurred with Alejo, noting there should be notification to all parties involved, and suggested that there be consultation with both the Chair and Vice Chair if an item is placed on the agenda after the Executive Committee review it.

Director Hale noted that staff would like to retain discretion to place late-breaking items on the Board agenda. She and Legal Counsel Reimann will take all information received today, and will bring back a proposed Bylaws revision next month for Committee discussion, and then a recommendation can be made to the Board in June.

7. ROLE OF BOARD MEMBER ALTERNATES:

The Committee discussed the role of Board member alternates on the Executive Committee and considered whether or not to make changes to that role.

Committee member Huitt reported that he believes that the Agency's bylaws do not specifically, make any provisions for alternates on the Executive Committee. He noted that there are some alternates that are not elected officials, and they are making leadership decisions on the Executive Committee, while City alternates who are elected may not reflect the views of the Committee appointee. Committee member Alejo commented that he favors allowing alternates continuing to have a vote on the committee. The discussion did not result in a request for a change in the role of alternate committee members at this time. Staff agreed to look into clarifying the language in the Bylaws regarding the participation of alternate members on the Executive Committee.

8. TAMC DRAFT AGENDA FOR MAY 24, 2017

Executive Director Hale reviewed the highlights of the draft agenda for May 24, 2017, she reported that the Board will hold a closed session regarding rail property acquisitions. There will also be a presentation of the Golden Helmet awards to recognize residents, youth, programs/events and organizations that advocate for and encourage bicycling in Monterey County. The awards provide an opportunity to kick-off 2017 May Bike Month activities. The Board will be asked to approve the Measure X local funding agreement and distribution to the cities and County of Monterey. In conclusion, Ms. Hale reported that the Board will also be asked to approve the Three Year Budget and Fiscal Year 17/18 Overall Work Program.

9. ANNOUNCEMENTS

Board member Alejo extended his thanks to Senator Canella for his leadership on transportation legislation, via Reed Sanders.

10. ADJOURNMENT

Chair Chavez adjourned the meeting at 10:55 a.m.

TRANSPORTATION AGENCY FOR MONTEREY COUNTY (TAMC)

RAIL POLICY COMMITTEE MEETING

DRAFT Minutes of May 1, 2017

Transportation Agency for Monterey County

55-B Plaza Circle, Salinas, CA

	APR 16	MAY 16	JUNE 16	AUG 16	OCT 16	NOV 16	FEB 17	MAR 17	APR 17	MAY
L. Alejo, Dist. 1 (L. Gonzalez)	C	C	E	-	E	P(A)	P(A)	P	C	P(A)
J. Phillips, Dist. 2 (J. Stratton, C. Link)	A	A	P(A)	P(A)	P(A)	P(A)	P(A)	P(A)	A	P(A)
J. Parker, Dist. 4 (W. Askew)	N	N	P(A)	P(A)	E	P(A)	P(A)	P(A)	N	-
M. Adams, Dist. 5, (Y. Anderson)	C	C	P(A)	P	P	P	P(A)	E	C	P(A)
B. Delgado, Marina, Vice Chair (F. O'Connell)	E	E	P	P	-	P(A)	P	P	E	P
E. Smith, Monterey (R. Deal)	L	L	P(A)	E	E	-	P	E	L	P
K. Craig, Salinas, Chair (J. Gunter)	L	L	P(A)	P	P(A)	P	P	E	L	P
T. Bodem, Sand City (L. Gomez)	E	E	P	P	P	P	-	P	E	P
R. Rubio, Seaside (D. Pacheco)	D	D	P(A)	P	P	P	P	P	D	P
A. Chavez, Soledad (F. Ledesma)			E	P	P	E	P	P		-
M. LeBarre, King City (C. Victoria)			-	-	P	P	P	P		P
M. Twomey, AMBAG (H. Adamson)			P(A)	-	P(A)	P(A)	-	P(A)		P(A)
O. Monroy-Ochoa, Caltrans District 5			-	-	P	E	-	-		-
C. Sedoryk, MST (H. Harvath, L. Rheinheimer)			P(A)	-	P(A)	P(A)	P(A)	P(A)		P(A)
B. Sabo, Airport (R. Searle)			-	-	P	-	-	-		-
STAFF										
D. Hale, Exec. Director			P	P	E	P	E	P		E
T. Muck, Deputy Exec. Director			P	P	P	P	P	P		P
C. Watson, Principal Transp. Planner			P	P	P	P	P	P		P
M. Zeller, Principal Transp. Planner			P	P	P	P	P	P		P
H. Myers, Sr. Transp. Engineer			P	-	-	-	-	-		-
V. Murillo, Transp. Planner			P	P	P	P	P	P		P
A. Green, Associate Trans. Planner			-	-	-	-	-	P		-
T. Wright Community Outreach Coordinator			-	-	-	-	-	P		P

1. **QUORUM CHECK AND CALL TO ORDER**

Chair Craig called the meeting to order at 3:03 p.m. A quorum was established and self-introductions were made.

OTHERS PRESENT

Andy Cook Caltrans Division of Rail and Mass Transportation
Cheryl Ku Monterey County Resource Management Agency
Don Reynolds City of Salinas

2. **PUBLIC COMMENTS**

None.

3. **CONSENT AGENDA**

M/S/C Delgado/LeBarre /unanimous

3.1 Approved minutes of the March 6, 2017 Rail Policy Committee meeting.

END OF CONSENT AGENDA

4. **2018 CALIFORNIA STATE RAIL PLAN**

The Committee received a presentation on the 2018 California State Rail Plan.

Andy Cook, Chief, Rail Planning Branch, Caltrans Division of Rail and Mass Transportation, reported that Caltrans will soon publish the draft 2018 California State Rail Plan for public review. He reported that the State Rail Plan serves as a guide for state investment in passenger rail service. He noted that the plan includes separate sections for passenger and freight rail, including a near-term four-year program of projects, a 10-year interim program, and long-term vision with a 2040 horizon year. The passenger component of the plan is based on a proposed integrated network to provide “Core Services” with coordinated schedules and efficient transfers providing access to and supporting convenient intercity rail travel.

Mr. Cook reported that the Salinas Rail Extension project is included in the 2022 near-term program of projects. He noted that the project will serve as a pilot project for a new model of service where the State will make access payments to Union Pacific for use of the rail line. Coast corridor station developments at Pajaro/Watsonville, Soledad and King City are also included in the near-term scenario. Additional trips to and from Salinas, and train service between Salinas and San Luis Obispo are included in the 2027 interim program of projects. Hourly service to Salinas and service to Pajaro/Watsonville and Castroville are included in the long-term 2040 scenario.

Committee member LeBarre said that train service should be both cost and time competitive. He asked when cities should start coordinating on station development plans. Mr. Cook said that now is a good time to begin coordinating with TAMC, and aim to complete stations by 2022.

Committee member Smith asked if the State Rail Plan identifies the location in Monterey where train service would stop. Mr. Cook said the State Rail Plan will be neutral about operators and equipment, and that the State would support the local plans for any future rail stations in Monterey.

Committee Member Delgado asked which timeframe service in Monterey is identified in the State

Rail Plan. Mr. Cook said rail service on the Monterey Branch line is included in the long-term scenario given funding constraints, but that the rail plan supports bus investments in the near term.

Don Reynolds, City of Salinas, asked if the operator for the Salinas Kick Start is identified in the plan. Mr. Cook said the State strategy in the near term is to work with Caltrain for weekday commute hour service, and with Capitol Corridor for weekend service.

Mr. Harvath said that when he was State Assembly Member, Simón Salinas sponsored AB 765, to allow MST to serve as an Amtrak thruway connector. He noted that MST is now also a Greyhound connector service. Mr. Harvath asked if the State Legislature has to approve the State Rail Plan. Mr. Cook said the State Legislature receives the Rail Plan but does not have to vote on it.

5. **SALINAS RAIL EXTENSION PROJECT UPDATE**

The Committee received an update on the Salinas Rail Extension project.

Christina Watson, Principal Transportation Planner, reported that the progress on the Salinas Rail Extension project since the last update on March 6, 2017, includes a meeting with Salinas staff, a presentation to the Salinas Chamber of Commerce on the project, the California Passenger Rail Summit, and progress in the acquisition of properties in Salinas.

Mike Zeller, Principal Transportation Planner, reported that escrow will close on the 26 West Market Street property soon. He reported that TAMC is in the process of acquiring the remaining 6 properties, and TAMC is currently planning to demolish existing buildings in the fall.

Committee alternate Stratton suggested demolition of the former credit union building in June to avoid more controversy, and asked that demolition be discussed during the next Executive Committee meeting. Committee member Smith agreed. Committee alternate Anderson abstained from that recommendation.

Committee member LeBarre suggested selling off pieces of the soon-to-be demolished buildings and donating the proceeds to homeless service providers.

Todd Muck, Deputy Executive Director, said staff is analyzing the procurement procedures for property demolition.

6. **COAST CORRIDOR PROJECT UPDATE**

The Committee received an update of the planned increase in passenger rail service along the coast corridor between San Francisco and Los Angeles.

Christina Watson, Principal Transportation Planner reported that the progress since the last update on the coast rail project to this Committee on March 6, 2017, includes a meeting of the Technical Advisory Committee on March 10 and a Policy Committee meeting on April 7, 2017, submittal of legislative language permitting the extension of rail services, and progress on the federal environmental document.

Chair Craig reported that both she and Ms. Watson were in Sacramento on April 25 to meet with legislators and advocate for the Salinas Rail Extension project. Chair Craig reported that they met with Chad Edison, Deputy Secretary of Rail, who was enthusiastic about the Salinas Rail Extension

project and offered creative service operator ideas to get rail service to Salinas. Ms. Watson noted that Mr. Edison encouraged TAMC to apply for State cap and trade funds as the next round will be a 5-year program of projects. Ms. Watson reported that the Coast Corridor planned stops in Pajaro, Soledad and King City are all eligible for State cap and trade funding, and under SB 1, the new State transportation funding bill.

Committee Member LeBarre requested TAMC's assistance in preparing for a cap and trade application for the King City station.

Ms. Watson reported that Senator Canella introduced SB 477 to extend rail services to the Central Coast. She noted that Assembly member Caballero agreed to coauthor the legislation. The Senate Committee on Housing and Transportation approved SB 477 on April 25.

Ms. Watson reported that the federal environmental document for the Salinas to San Jose corridor is anticipated to be ready for public review in August.

Ms. Watson notified the Committee that the Coast Rail Coordinating Council is planning for a tour of the Sonoma-Marín Area Rail Transit (SMART) on August 11.

7. **ANNOUNCEMENTS AND/OR COMMENTS FROM COMMITTEE MEMBERS**

Committee member LeBarre asked that staff notify Committee members once the State Rail Plan becomes available for public review.

8. **ADJOURN**

Chair Craig adjourned the meeting at 4:08 p.m.



TRANSPORTATION AGENCY FOR MONTEREY COUNTY

Memorandum

To: Board of Directors
From: Debra L. Hale, Executive Director
Meeting Date: May 24, 2017
Subject: **Correspondence**

RECOMMENDED ACTION:

RECEIVE selected correspondence sent and received by the Transportation Agency for May 2017.

DISCUSSION:

The following correspondence is online as a web attachment:

- May 2, 2017 letter to Senators Allen and Wiener, re: Support for SB 768 (Allen and Wiener): Transportation projects: comprehensive development lease agreements
- May 2, 2017 letter to Assembly Member Obernolte, re: Support for AB 1103 (Obernolte): Bicycles: Yielding
- May 2, 2017 letter to Assembly Member Ting, re: Support for AB 694 (Ting): Bicycles
- May 2, 2017 letter to Assembly Member Obernolte, re: Support for AB 1523 (Obernolte): Local agencies: contracts: design-build projects
- April 27, 2017 letter from LOSSAN re: SB 477 - Support in Concept
- April 25, 2017 letter from CCJPA re: Support for SB 477 (Cannella): Intercity rail corridors: extensions
- April 21, 2017 letter from SBCAG re: Support for SB 477 (Cannella): Intercity rail corridors: extensions
- April 21, 2017 letter from SCCRTC re: Support for SB 477 (Cannella): Intercity rail corridors: extensions
- March 14, 2017 news release from the California Air Resources Board: "New Report Details How Cap-and-Trade Proceeds Help Improve California"
- April 15, 2017 letter from King City to Congressman Panetta, re: Proposed cuts to transportation funding

WEB ATTACHMENTS:

[May TAMC Correspondence](#)