

***** REVISED AGENDA *****

Added Item: 3.4.2

AGENDA
TRANSPORTATION AGENCY FOR MONTEREY COUNTY
SERVICE AUTHORITY FOR FREEWAYS EMERGENCIES
AND
MONTEREY COUNTY REGIONAL DEVELOPMENT IMPACT FEE
JOINT POWERS AGENCY

Meeting of Wednesday, August 28, 2013

Agricultural Center Conference Room
1428 Abbott Street
Salinas, California
9:00 A.M.

(Agendas are on display and are posted 72 hours prior to the scheduled meeting at the Transportation Agency office and at these public libraries: Carmel, Monterey, Salinas Steinbeck Branch, Seaside, Prunedale, King City, Hartnell College, Monterey Peninsula College, and Cal State University Monterey Bay. Any person who has a question concerning an item on this agenda may call the Transportation Agency office at 831-775-0903 to make inquiry concerning the nature of the item described on the agenda.) The agenda and all enclosures are available on the Transportation Agency website: www.tamcmonterey.org, by clicking on Transportation Agency Board, meetings & agendas, click on agenda item and open it, click on report attachments listed at end of report.

1. **QUORUM CHECK – CALL TO ORDER.** Transportation Agency by-laws require a quorum of a minimum of 9 voting members, including a minimum of 7 city representatives and 1 county representative.
If you are unable to attend, please contact your alternate. Your courtesy to the other Transportation Agency Board members to assure a quorum is appreciated.

PLEDGE OF ALLEGIANCE

2. **PUBLIC COMMENTS.** Any person may address the Transportation Agency Board at this time. Presentations should not exceed three minutes, should be directed to an item **NOT** on today's agenda, and should be within the jurisdiction of the Transportation Agency Board. *Though it is not required, the Transportation Agency Board appreciates your cooperation in completing a speaker request form available on the table at the entrance to the meeting room. Please give the completed form to the Transportation Agency Administrative Assistant.*

3. **CONSENT AGENDA**

APPROVE the staff recommendations for items 3.1.1 - 3.7.1 by majority vote with one motion. Any member may pull an item off the Consent Agenda to be considered for discussion and action after the Consent Agenda. **Pages 15 - 104**

4. **PRESENTATION** of Transportation Agency Employee of the Quarter Award to Christina Watson. – Hale **Pages 105 - 106**

Christina Watson, Principal Transportation Planner, has been selected by the employees of the Transportation Agency for Monterey County as the Employee of the Quarter for April through June 2013.

5. **AUTHORIZE** use of up to \$560,000 of Regional Surface Transportation Program funds to cover current Salinas Road Interchange cost over-runs; and
AUTHORIZE staff to request the California Transportation Commission Program up to \$1,205,555 from State Transportation Improvement Program funds to the Salinas Road Interchange Project covering the current \$560,000 in cost over-runs and if necessary up to \$645,555 of pending contractor claims. – Gubbins/Rosales **Pages 107 - 111**

Due to project cost over-runs and anticipated additional expenses the Salinas Road Interchange Project construction costs are now expected to exceed the current contingency balance. The construction contract has experienced several construction field changes and disagreements in contract language & documents. The additional costs include contract change orders, contract item overruns, extra work items, and notices of potential claims were not previously included in earlier adjustments to overall project costs.

6. **Monterey Bay Sustainable Communities Strategy**– Cook/Adamson
Pages 112 - 116

1. **RECEIVE** report on hybrid planning scenarios considered for the Monterey Bay Sustainable Communities Strategy; and
2. **RECOMMEND** a preferred scenario for adoption by the Association of Monterey Bay Area Governments.

The Transportation Agency must adopt a Regional Transportation Plan by June 2014, which will meet Senate Bill 375 requirements for addressing greenhouse gas impacts associated with implementation of transportation plans. The Agency is coordinating with AMBAG to identify a preferred scenario for a Sustainable Communities Strategy that achieves greenhouse gas targets for the region.

7. **ADOPT** the Monterey Bay Area Complete Streets Guidebook. – Green
Pages 117 - 129

The Monterey Bay Area Complete Streets Guidebook is a resource for developing complete streets in Monterey County and contains sample policies, street cross-sections and a project review checklist amongst other tools. The Transportation Agency worked with other regional transportation planning agencies, jurisdictions, committees and interested members of the public to develop the Guidebook.

8. **ADOPT** the Environmental Impact Report Addendum for the Capitol Corridor Extension to Monterey County Project. – Watson
Pages 130 - 135

The Board adopted the Final Environmental Impact Report for the Rail Extension to Monterey County project in August 2006. This Addendum covers minor changes to the project since 2006, including longer platforms and an interim layover facility in Salinas.

9. Reports on meetings attended by Board Members at Transportation Agency expense, as required by state law.
No Enclosure

10. Reports from transportation providers: **Pages 136 - 138**
 - Caltrans Director's Report – Project Update –Gubbins
 - Monterey Peninsula Airport District– Nelson
 - Monterey-Salinas Transit– Sedoryk
11. Executive Director's Report **No Enclosure**
12. Announcements and/or comments from Transportation Agency members on matters that they wish to put on future Transportation Agency agendas.
13. **ADJOURN**

Please send any items for the September 25, 2013 Transportation Agency agenda to Senior Administrative Assistant Elouise Rodriguez by 12 noon, Thursday, September 12, 2013.

The Transportation Agency Agenda will be prepared by Transportation Agency staff and will close at noon Thursday, September 12, 2013, nine (9) working days before the regular meeting. Any member may request in writing an item to appear on the agenda. The request shall be made by the agenda deadline and any supporting papers must be furnished by that time or be readily available.

If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 USC Sec. 12132), and the federal rules and regulations adopted in implementation thereof. Individuals requesting a disability-related modification or accommodation, including auxiliary aids or services, may contact Transportation Agency at 831-775-0903. Auxiliary aids or services include wheelchair accessible facilities, sign language interpreters, Spanish Language interpreters and printed materials, and printed materials in large print, Braille or on disk. These requests may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting, and should be made at least 72 hours before the meeting. All reasonable efforts will be made to accommodate the request.

ANNOUNCEMENTS

Next Transportation Agency for Monterey County meeting will be on
Wednesday, September 25, 2013

Agricultural Center Conference Room

1428 Abbott Street

Salinas, California

9:00 A.M.

Transportation Agency Board members will receive automatic mileage reimbursement payments not to exceed current IRS rates, (or reimbursed for the cost of transit). Payments will be made quarterly based on attendance records. Board members must submit a mileage declaration form with their declared mileage to and from the transportation agency meetings. Please call Transportation Agency office at 831-775-0903 if you need a mileage declaration form.

For Transportation Agency related travel reimbursement other than the monthly Transportation Agency meetings, please call Transportation Agency office at 831-775-0903 to request a travel reimbursement form.

The Transportation Agency web site contains information from the Transportation Agency Resource Guide, including Transportation Agency Board members, Transportation Agency committee members, grant programs, etc.

Visit us at:

<http://www.tamcmonterey.org>

Documents relating to an item on the open session that are distributed to the Board less than 72 hours prior to the meeting shall be available for public inspection at the Office of the Transportation Agency for Monterey County, 55-B Plaza Circle, Salinas, CA. Documents distributed to the Agency Board at the meeting by staff will be available at the meeting; documents distributed to the Board by members of the public shall be made available after the meeting.

Transportation Agency for Monterey County
55-B PLAZA CIRCLE, SALINAS, CA 93901-2902

Monday thru Friday

8:00 a.m. – 5:00 p.m.

TEL: 831-775-0903

FAX: 831-775-0897

BEGINNING OF CONSENT AGENDA: Approve the staff recommendations for items 3.1.1 - 3.7.1 below by majority vote with one motion. Any member may pull an item off the Consent Agenda to be moved to the end of the **CONSENT AGENDA** for discussion and action.

ADMINISTRATION and BUDGET

3.1.1 **APPROVE** minutes of the Transportation Agency For Monterey County (TAMC) Service Authority for Freeways and Expressways and Monterey County Regional Development Impact Fee Joint Powers Agency of June 26, 2013. – Rodriguez **Pages 15 - 23**

3.1.2 **ACCEPT** the list of checks written for June and July 2013 and credit card statements for the month of May and June 2013. – Delfino **Pages 24 - 37**

The list of checks and copies of credit card statements are submitted to the Transportation Agency Board each month in accordance with the recommendation from the Transportation Agency's independent Certified Public Accountant to keep the Board informed about the Transportation Agency's financial transactions.

3.1.3 **RECEIVE** report on conferences or trainings attended by agency staff. – Muck **No items this month**

Agency staff occasionally attends conferences or trainings at Agency expense that are pertinent to their roles in pursuing the Agency's mission. These events allow the staff to stay current and participate in the development of transportation practices and policies related to their roles.

3.1.4 **APPROVE** closure of Transportation Agency for Monterey County offices on December 23, 26, and 27, 2013. – Goel **Page 38**

Transportation Agency for Monterey County generally has minimal staff in the office during the period between Christmas and New Year's. Many of the agencies that staff works with are also either closed or operate with minimal staff during the holiday period noted above. Closing the office will benefit the Agency financially.

- 3.1.5 **RATIFY** Continuing Cooperative Agreement exhibits A and B with the Association of Monterey Bay Area Governments to authorize the Transportation Agency's use of federal planning funds in fiscal year 2013/14.– Muck **Pages 39 - 40**

The Continuing Cooperative Agreement exhibits A (planning tasks) and B (budget) update the work products and budget for the Transportation Agency's use of federal "PL" planning funds in fiscal year 2013/14. The Federal Highway Administration's approval process required a very short window to sign the documents before the end of June 2013 precluded getting Board authorization prior to signing the documents.

- 3.1.6 **Standard Agreement for Professional Services**
– Goel **Pages 41 - 52**

1. **APPROVE** revisions to the Transportation Agency for Monterey County's standard agreement for professional services;
2. **DIRECT** staff, when seeking Board approval of a Professional Services Agreement, to present just the payment amount, scope of work, work schedule, payment provisions, funding source, deliverables and material changes (if any) to standard terms and conditions of all future agreements for professional services, without the need to attach the entire agreement; and
3. **AUTHORIZE** the Executive Director to sign the standard agreements or sign the standard agreements with minor changes if such changes do not increase the Agency's net cost, subject to approval by Agency Counsel.

The language of the standard agreement is boiler plate and the same for all Agency agreements for professional services. Approval of this action will continue existing practice that for board actions regarding professional services, the Board will only continue to review and approve what is unique to each agreement, and authorize the Executive Director to sign the standard agreements with those unique provisions.

- 3.1.7 **APPROVE** Resolution 2013-12 declaring as surplus selected furniture, equipment, and computers; and **AUTHORIZE** the Executive Director to dispose of the surplus property in accordance with the Disposition of Surplus Property Policy, Paragraph 4. – Leonard **Pages 53 - 56**

Administrative Policy for the Disposition of Surplus Property Bylaws, requires the declaration of identified items as surplus property by resolution prior to disposition.

BICYCLE, PEDESTRIAN, TRANSIT, and SOCIAL SERVICES

- 3.2.1 **ADOPT** amended Resolution 2013-10 allocating Local Transportation Funds to Monterey-Salinas Transit (MST) for Fiscal Year 2013-14. – Cook **Pages 57 - 61**

Pursuant to the Transportation Development Act, the Transportation Agency allocates Local Transportation Funds to Monterey-Salinas Transit (MST) for each fiscal year. The Resolution 2013-10 approved by the Board on June 26th had the incorrect dollar amount. The amended Resolution 2013-10 has the correct dollar amount.

PLANNING

- 3.3.1 **RECEIVE** update on state legislative activities. – Gavin

Pages 62 - 63

The Executive Committee recommended positions on state legislation at its April 3, 2013 meeting, and staff has submitted letter of support. The legislative bill track has been updated since the May 22, 2013 Board meeting and is included as a web attachment.

- 3.3.2 **RECEIVE** update on federal legislative activities. – Watson

Pages 64 - 65

The focus of recent federal transportation legislative activities has been on a draft transportation appropriations bill and a new Secretary of Transportation.

- 3.3.3 **Regional Transportation Plan Environmental Impact Report Agreement** – Zeller

Pages 66 - 67

1. **AUTHORIZE** the Executive Director to execute an agreement not to exceed \$57,500 with the Association of Monterey Bay Area Governments for the preparation of the 2014 Metropolitan Transportation Plan / Sustainable Communities Strategy / Regional Transportation Plan Environmental Impact Report;
2. **APPROVE** the use of \$57,500 in funds budgeted to this project; and
3. **AUTHORIZE** the Executive Director to make administrative changes to the contract if such changes do not increase the Agency's net cost, subject to approval by Agency counsel.

The Transportation Agency is seeking to enact a cost sharing agreement with the Association of Monterey Bay Area Governments and the other Regional Transportation Planning Agencies for Santa Cruz and San Benito counties for the mutual development of one environmental review covering each agency's 2014 Regional Transportation Plan in addition to AMBAG's Metropolitan Transportation Plan/Sustainable Communities Strategy.

3.3.4 Marina-Salinas Multimodal Corridor Conceptual Plan Consultant Contract – Green **Pages 68 - 73**

1. **APPROVE** contract with Kimley-Horn & Associates, Inc. and final scope of work to develop the Marina-Salinas Multimodal Corridor Conceptual Plan in the amount not to exceed \$168,475; and
2. **AUTHORIZE** the Executive Director to execute the contract and changes to the contracts if such changes do not increase the Agency's net cost, subject to approval by Agency Counsel.

The Board approved the release of the Request for Proposals for the development of the Marina-Salinas Multimodal Corridor Conceptual Plan in May 2013.

3.3.5 Regional Traffic Counts Program – Zeller **Pages 74 - 76**

1. **AUTHORIZE** the Executive Director to execute an agreement not to exceed \$30,000 with Quality Traffic Data, LLC for the Regional Traffic Counts Program;
2. **APPROVE** the use of \$30,000 in funds budgeted to this project; and
3. **AUTHORIZE** the Executive Director to make administrative changes to the contract if such changes do not increase the Agency's net cost, subject to approval by Agency counsel.

The Regional Traffic Counts Program monitors traffic volumes twice per year on Monterey County roadways. The collected data is used in planning, such as the regional fee program, provides information for the regional model, and helps to secure state funding.

3.3.6 **Complete Streets Assessment Agreement Amendment #2 – Green**
Pages 77 - 78

AUTHORIZE the Executive Director to enter into Amendment #2 and Restatement of Agreement with the Association of Monterey Bay Area Governments, to provide necessary data on and outreach relating to complete streets, active transportation and travel preferences for Monterey County.

The Transportation Agency and Association of Monterey Bay Area Governments wish to extend certain performance deadlines and add to the Transportation Agency's scope of work to include outreach and support to local jurisdictions who are interested in pursuing the planning or development of complete streets.

PROJECT DELIVERY and PROGRAMMING

3.4.1 **APPROVE** the request by the City of Salinas to reallocate \$808,400 in Regional Surface Transportation Program fair share funds from prior fiscal years to various city street projects. – Delfino **Pages 79 - 80**

The Agency has distributed \$1.2 million per year in Regional Surface Transportation Program fair share funding by population to the local jurisdictions for a wide range of eligible transportation projects and is available at the discretion of the local jurisdiction for their chosen projects upon approval by the Board.

3.4.2 **APPROVE** allocating \$35,000 of Regional Surface Transportation Program funds currently programmed to the Transportation Agency to develop a Project Study Report equivalent for the Imjin Road Widening project; and **AUTHORIZE** the Executive Director to execute agreements for to this Project Study Report equivalent, subject to Agency Counsel review.

A Project Study Report equivalent is required for any non-state highway system project proposed for State Transportation Improvement Program funding. The recommended action would contribute funds to assist the City of Marina to develop cost estimates to widen Imjin Road from two to four lanes between Imjin Parkway and Reservation Road.

RAIL PROGRAM

3.5.1 **Salinas Rail Extension Project Delivery Assistance contract**
– Watson **Pages 81 - 83**

1. **AUTHORIZE** the Executive Director to execute a contract with Apex Strategies for Salinas Rail Extension Project Delivery Assistance, including intergovernmental coordination and stakeholder outreach, for an amount not to exceed \$22,000 per year, from July 1, 2013 to June 30, 2014;
2. **AUTHORIZE** the Executive Director to sign extensions to the agreement for two (2) one-year terms beyond June 30, 2014, on the same terms and conditions as in the original agreement;
3. **APPROVE** the use of \$22,000 in state funds budgeted to this project per year; and
4. **AUTHORIZE** the Executive Director to make administrative changes to the contract if such changes do not increase the Agency's net cost, subject to approval by Agency counsel.

Apex Strategies has been supporting the Salinas Rail Extension project over the years via various mechanisms, including as a subcontractor to Parsons and via a contract for general project management support for the agency. Staff recommends a new, separate contract with Apex Strategies strictly for the Salinas Rail Extension Project for support services, for the period of July 1, 2013 to June 30, 2014, with the option to extend the contract for two additional years. The Rail Policy Committee recommended this action at its August 5, 2013 meeting.

3.5.2 **RATIFY** the reimbursement agreement with the Capitol Corridors Joint Powers Authority to review designs and assist with planning for the Rail Extension to Monterey County project from June 26, 2013 to September 26, 2013. – Watson **Pages 84 - 85**

At its June 26, 2013 meeting, the Board authorized Executive Director Hale to negotiate this contract, subject to Agency Counsel approval. This reimbursement agreement enables the Transportation Agency to reimburse the Capitol Corridor for review of engineering designs and assistance with planning for the project to extend Capitol Corridor trains to Monterey County. This agreement is for actual costs incurred for Capitol Corridor staff work related to this project.

3.5.3 Salinas Rail Extension Kick-Start Design Phase Request for Proposals – Watson **Pages 86 - 93**

1. **AUTHORIZE** the Executive Director to execute Contract Amendment #13 and Novation for Parsons to close out the current contract;
2. **AUTHORIZE** the Executive Director to make administrative changes to the contract if such changes do not increase the Agency's net cost, subject to approval by Agency counsel.
3. **APPROVE** the Salinas Rail Extension Kick-Start Design Phase Request for Proposals Scope of Work; and
4. **AUTHORIZE** staff to release the Request for Proposals and return to the Board of Directors with a recommendation for approval of a consultant contract, including the final scope of work;

The purpose of the Salinas Rail Extension Kick-Start Design Phase Request for Proposals is to select a consultant to complete the final design for the Salinas down-sized station and interim layover facility and Santa Clara County track and platform improvements. Closing out the current Parsons contract will eliminate any potential conflict between previous and future design contracts. The Rail Policy Committee recommended this action at its August 5, 2013 meeting.

3.5.4 ADOPT the California Passenger Rail Program Guiding Principles. **Pages 94 - 96**
– Watson

At its July 19, 2013 meeting, the Intercity Rail Chairs Group adopted a set of principles related to advocacy for passenger rail service in California. Staff recommends adopting these principles to support our rail partners in seeking investment in the state's passenger rail network.

REGIONAL DEVELOPMENT IMPACT FEE

No items this agenda

3.6.1 **ACCEPT** minutes from Transportation Agency committees:

Pages 97 -104

- Executive Committee – Draft August 7, 2013
- Bicycle & Pedestrian Facilities Advisory Committee
– Draft August 7, 2013 (online at www.tamcmonterey.org)
- Rail Policy Committee – Draft August 5, 2013
- Technical Advisory Committee – Draft August 1, 2013
(online at www.tamcmonterey.org)

END OF CONSENT AGENDA

CORRESPONDENCE, REPORTS, MEDIA CLIPPINGS

Online at www.tamcmonterey.org

No items this month.