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Regional Transportation Planning Agency - Local Transportation Commission  
Monterey County Service Authority for Freeways and Expressways  
Monterey County Regional Development Impact Fee Joint Powers Agency  
Email: [info@tamcmonterey.org](mailto:info@tamcmonterey.org)

**REVISED AGENDA**

**Technical Advisory Committee**

**Thursday, March 7, 2024**

**\*\*9:30 AM\*\***

**MEETING LOCATION**

Voting members must attend a physical meeting location to count towards quorum

*55B Plaza Circle, Salinas, California 93901*

*Transportation Agency Conference Room*

**Alternate Location with Zoom Connection Open to the Public**

*2616 1st Avenue, Marina, California 93933*

*Supervisor Askew's Office*

**Members of the public & non-voting members may join meeting online at:**

**<https://us02web.zoom.us/j/950428194?pwd=T0N6RkZXWmN3UDAwTEZpUE9iVTIzQT09>**

**OR**

**Via teleconference at +1 669 900 6833**

**Meeting ID: 950 428 194**

**Password: 185498**

*Please note: If all board members are present in person, public participation by Zoom is for convenience only and is not required by law. If the Zoom feed is lost for any reason, the meeting may be paused while a fix is attempted, but the meeting may continue at the discretion of the Chair.*

*Please see all the special meeting instructions at the end of this agenda*

**1. QUORUM CHECK - CALL TO ORDER**

Call to order and self-introductions. According to Transportation Agency and Page Committee bylaws, Committee membership consists of representatives from the Transportation Agency voting and ex-officio members, and other agencies that may be appointed by the Transportation Agency. Currently the Committee membership includes representatives from 12 Cities, the County, MST, Caltrans, City of Watsonville, the Air District, and AMBAG, for a total of 18 members. Five members of the Technical Advisory Committee, representing voting members of the Transportation Agency Board of Directors, constitute a quorum for transaction

of the business of the committee.

**If you are unable to attend, please contact the Committee coordinator. Your courtesy to the other members to assure a quorum is appreciated.**

## **2. PUBLIC COMMENTS**

Any member of the public may address the Board on any item not on the agenda but within the jurisdiction of the Board. All public comments are limited to three (3) minutes, unless specified otherwise by the committee chair. Comments in items on this agenda may be given when that agenda item is discussed. Persons who wish to address the Board for public comment or on an item on the agenda are encouraged to submit comments in writing to Maria at [maria@tamcmonterey.org](mailto:maria@tamcmonterey.org) by 5:00 pm the Tuesday before the meeting, and such comments will be distributed to the Board before the meeting.

Alternative Agenda Format and Auxiliary Aids: If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 USC Sec. 12132), and the federal rules and regulations adopted in implementation thereof. Individuals requesting a disability-related modification or accommodation, including auxiliary aids or services, may contact Transportation Agency staff at 831-775-0903. Auxiliary aids or services include wheelchair accessible facilities, sign language interpreters, Spanish language interpreters, and printed materials in large print, Braille or on disk. These requests may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting and should be made at least 72 hours before the meeting. All reasonable efforts will be made to accommodate the request.

## **3. CONSENT AGENDA**

Approve the staff recommendations for items listed below by majority vote with one motion. Any member may pull an item off the Consent Agenda to be moved to the end of the **CONSENT AGENDA** for discussion and action.

**3.1. APPROVE** the draft Technical Advisory Committee Minutes for February 1, 2024.

**- Maria Montiel**

***The draft minutes of the February 1, 2024 Technical Advisory Committee meeting are attached for review.***

**4. RECEIVE** an update on the development of the 2050 Metropolitan Transportation Plan/Sustainable Communities Strategy (MTP/SCS) and the 2026 update to the Regional Transportation Plan (RTP).

**- Alissa Guther, Heather Adamson**

***AMBAG adopted the 2045 Metropolitan Transportation Plan/Sustainable Communities Strategy (MTP/SCS) and TAMC adopted the 2022 Regional Transportation Plan in June 2023. Federal and state law requires that AMBAG and TAMC prepare long-range transportation plans in coordination with our transportation partners every four years.***

5. **RECEIVE** presentation on Assembly Bill 413 (Lee) regarding improved visibility at crosswalks and intersections.

- Doug Bilse

*On December 27, 2023 the Office of Public Affairs published a report to announce new laws enacted in 2024 related to transportation. Of specific interest is the new law to improve visibility at crosswalks and intersections because it will likely reduce the number of parking spaces in each jurisdiction in Monterey County.*

6. **RECEIVE** presentation and **PROVIDE FEEDBACK** on AMBAG's 2024 Title VI Program development process.

- Doug Bilse, Regina Valentine

*In 2012, the Federal Transit Administration (FTA) set new guidelines for Caltrans requiring sub-recipients of Caltrans Planning Grants to submit a Title VI Program every three years. The Association of Monterey Bay Area Governments (AMBAG), as a sub-recipient of such funds and as the federally designated Metropolitan Planning Organization (MPO) for the Monterey Bay Region, must prepare and adopt a Title VI Program at least once every three years.*

7. **ANNOUNCEMENTS and/or COMMENTS**

8. **ADJOURN**

#### **ANNOUNCEMENTS**

Next Committee meeting:

**Thursday, April 4, 2024, at 9:30 A.M.**

**Transportation Agency for Monterey County**

**Conference Room**

**55-B Plaza Circle, Salinas CA 93901**

A quorum of voting members is required to be present to hold this meeting.

There will be a zoom link for hybrid participation by members of the public.

If you have any items for the next agenda, please submit them to:

Doug Bilse, Technical Advisory Committee Coordinator

[Doug@tamcmonterey.org](mailto:Doug@tamcmonterey.org)

#### Important Meeting Information

Agenda Packet and Documents: Any person who has a question concerning an item on this agenda may call or email the Agency office to make inquiry concerning the nature of the item described on the agenda. Complete agenda packets are on display online at the Transportation Agency for Monterey County website. Documents relating to an item on the open session that are distributed to the Committee less than 72 hours prior to the meeting shall be available for public review at the Agency website. Agency contact information is as follows:

Transportation Agency for Monterey County  
[www.tamcmonterey.org](http://www.tamcmonterey.org)  
55B Plaza Circle, Salinas, CA 93901  
TEL: 831-775-0903  
EMAIL: [info@tamcmonterey.org](mailto:info@tamcmonterey.org)

Agenda Items: The agenda will be prepared by Agency staff and will close at noon nine (9) working days before the regular meeting. Any member of the Committee may request in writing an item to appear on the agenda. The request shall be made by the agenda deadline and any support papers must be furnished by that time or be readily available.

**Memorandum**

**To:** Technical Advisory Committee  
**From:** Maria Montiel, Administrative Assistant  
**Meeting Date:** March 7, 2024  
**Subject:** Draft TAC Minutes

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**RECOMMENDED ACTION:**

**APPROVE** the draft Technical Advisory Committee Minutes for February 1, 2024.

**SUMMARY:**

The draft minutes of the February 1, 2024 Technical Advisory Committee meeting are attached for review.

**FINANCIAL IMPACT:**

None.

**DISCUSSION:****ATTACHMENTS:**

1. Draft TAC minutes February 1, 2024

**WEB ATTACHMENTS:**

## TECHNICAL ADVISORY COMMITTEE MINUTES

### Meeting held at the Transportation Agency for Monterey County Office

55-B Plaza Cir., Salinas CA 93901

*Alternate Location: 2616 1st Avenue, Marina, California 93933, Supervisor Askew's Office*

### Draft Minutes of Thursday, February 1, 2024

COMMITTEE MEMBERS	FEB 23	MAR 23	APR 23	MAY 23	JUN 23	AUG 23	SEP 23	OCT 23	NOV 23	JAN 24	FEB 24
Robert Harary, Carmel-by-the-Sea (Robert Culver)	P	P(VC)	P	P	P	E	C	P	P	P(VC)	P(A) (VC)
John Guertin, Del Rey Oaks	A	A	A	A	P	-	A	A	-	-	-
Patrick Dobbins Gonzales, <b>Chair</b> (vacant)	P	E	E	P	P	E	N	P	E	P	P
Jamie Tugel, Greenfield (Tony Nisich)	P(A)	P	P	E	E	E	C	P	E	P	P(VC)
Octavio Hurtado, King City (Steve Adams)	P	P	P	P	P	P	E	P	P(VC)	P	P
Brian McMinn, Marina (Edrie Delos Santos)	P	P	P	P	P	P	L	P	P	-	P
Marissa Garcia, Monterey (Andrea Renny)	P	P	P	P	P(A)	P	L	P	P	P	P
Daniel Gho, Pacific Grove (Joyce Halabi)	P	P	A	A	P	P	E	P	P	-	P
David Jacobs, Salinas (Adrian Robles)	P	P	P	P	E	P	D	P	-	P	P
Leon Gomez, Sand City (Vibeke Norgaard)	P	P	P	P	P	P		E	P(VC)	P	P(VC)
Nisha Patel, Seaside (Patrick Grogan, Leslie Llantero, Carolyn Burke)	A	P	P(A)	P(A)	P(A)	P(A)		P	P(A)	-	P(A)
Don Wilcox, Soledad (Alex Ramos, Kao Nou Yang)	E	P(A)	P(VC)	E	E	P		P	P(A)	P	P
Chad Alinio, MCPW (Enrique Saavedra)	P	E	P	P	E	P(A)		P(A)	-	P(A)	-
Chris Duymich, AMBAG (Paul Hierling, Heather Adamson)	P	P(VC)	P	P	P	-		P(A)	-	P	P
Orchid Monroy, Caltrans (Tyler LeSage)	P	P(VC)	A	P	P	-		A	P(VC)	-	P(VC)
Raju Ceerla CSUMB, <b>Vice Chair</b> (Kyle Jordan)	P	P	A	A	-	-		-	P	P	P
Tyrone Bell, MBARD	A	P	P	P	-	P		P	P	-	-
Vince Dang, MST (Michelle Overmeyer)	P(A)	E	P(VC)	P(VC)	P	P		P	P(VC)	-	P

P = Present      A = Absent      P(A) = Alternate Present      E = Excused      (VC) = Video conference

STAFF	FEB 23	MAR 23	APR 23	MAY 23	JUN 23	AUG 23	SEP 23	OCT 23	NOV 23	JAN 24	FEB 24
T. Muck, Executive Director	P	P	P	P	P	E		E	P	P	P
C. Watson, Director of Planning	P	E	A	P	E	E		E	P(VC)	P(VC)	E
M. Zeller, Director of Programming & Project Delivery	P	P	P	E	P	P		P(VC)	P	-	P(VC)
D. Bilse, Principal Engineer	P	PV	P	P	P	P		P	P	P	P
M. Montiel, Administrative Assistant	P	P(VC)	P	P	P	P		P	P	P	P
J. Strause, Transportation Planner	P	A	P	P	P(VC)	P		P	-	P(VC)	-
T. Wright, Public Outreach Coordinator	A	A	A	A	-	-		-	-	P(VC)	-
L. Williamson, Senior Engineer	P	P	A	A	-	-		-	P	-	-
A. Hernandez, Transportation Planner	A	P	A	A	P(VC)	P		-	-	P(VC)	P(VC)
A. Guther, Transportation Planner	P	P	P	A	P(VC)	P		P	P(VC)	-	-
J. Kise, Director of Finance and Admin.									P(VC)	P(VC)	P(VC)
A. Sambrano, Transportation Planner								P(VC)	P(VC)	P(VC)	P(VC)

**OTHERS PRESENT:** Dwight Stump, Public                      Kyle Jordan, Public  
Regina Valentine, AMBAG                      Tyler LeSage, Caltrans D-5  
Neal Thompson, Public                      Kao Nou Yang, Alternate Soledad

**1. ROLL CALL**

Chair Dobbins, City of Gonzales, called the meeting to order at 9:30 am. Introductions were made and a quorum was established.

**2. PUBLIC COMMENTS**

None

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**3. BEGINNING OF CONSENT AGENDA**

**M / S / C: Garcia /Hurtado**  
**Abstain: Brian McMinn**

- 3.1 APPROVED** the Technical Advisory Committee meeting minutes for January 4, 2024 with a minor correction.
- 3.2 RECEIVED** an update on the results of the Measure X annual audit and compliance reporting for 2022/23.

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**END OF CONSENT AGENDA**

**4. DRAFT AMBAG COMPLETE STREETS POLICY**

Regina Valentine, Association of Monterey Bay Area Governments (AMBAG) reported that staff developed a Draft Complete Streets Policy that was attached for committee review. She noted that complete streets prioritize the safe and adequate accommodation of all users of the transportation system, including pedestrian, bicyclists, public transportation users, children, older individuals, individuals with disabilities, motorist, and freight vehicles. In conclusion, Ms. Valentine noted that comments should be emailed to her at [rvalentine@ambag.org](mailto:rvalentine@ambag.org).

**5 ADVANCED VEHICLE DETECTION SYSTEMS FOR SIGNALIZED INTERSECTIONS**

Doug Bilse, Principal Engineer reported that Transportation Agency staff will need to collect, analyze and manage traffic data. He introduced Wavetronix staff.

Dale Bartlett, Wavetronix presented that most roadway collisions occur at intersections. He noted that traffic signals typically control intersection movements. Traffic Engineers have been trying to reduce roadway collisions by implementing better detection. He noted that these advances are designed, engineered, and built for specific applications that allow engineers to have situational awareness and spatial awareness of vehicles as they approach an intersection. In conclusion, Mr. Bartlett reported that the latest development in vehicle detection are designed to help make intersections safer and more efficient.

**6 ANNOUNCEMENTS**

Committee member Marissa Garica requested a presentation on AB 413. She also announced that the city of Monterey is hiring and have 3 vacant positions.

Committee member Brian McMinn announced that he is retiring, and the city of Marina will be hiring.

Doug Bilse Principal Engineer announced that next month a Caltrans representative will present an overview of Intersection Safety and Operational Assessment Process (ISOAP) which will replace the current Intersection Control Evaluation (ICE) guidelines.

**7. ADJOURN**

The meeting was adjourned at 10:24 a.m.



**Memorandum**

**To:** Technical Advisory Committee  
**From:** Alissa Guther, Transportation Planner, Heather Adamson  
**Meeting Date:** March 7, 2024  
**Subject:** **AMBAG MTP/SCS**

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**RECOMMENDED ACTION:**

**RECEIVE** an update on the development of the 2050 Metropolitan Transportation Plan/Sustainable Communities Strategy (MTP/SCS) and the 2026 update to the Regional Transportation Plan (RTP).

**SUMMARY:**

AMBAG adopted the 2045 Metropolitan Transportation Plan/Sustainable Communities Strategy (MTP/SCS) and TAMC adopted the 2022 Regional Transportation Plan in June 2023. Federal and state law requires that AMBAG and TAMC prepare long-range transportation plans in coordination with our transportation partners every four years.

**FINANCIAL IMPACT:**

The 2026 Regional Transportation Plan is being prepared in-house by staff in coordination with Agency committees and the Board of Directors. The Plan's environmental document is budgeted by the Association of Monterey Bay Area Governments not to exceed \$325,000, of which TAMC will pay \$75,000, and will cover the tri-county Metropolitan Transportation Plan as well as the individual Monterey, Santa Cruz and San Benito County Regional Transportation Plans. The Plan will include cost estimates for transportation projects in Monterey County through the 2050 horizon year. The 2022 Regional Transportation Plan's financial estimate identified a total of approximately \$6.7 billion in projected funding for transportation projects in Monterey County through the 2045 horizon year of the plan.

**DISCUSSION:**

AMBAG adopted the 2045 Metropolitan Transportation Plan/Sustainable Communities Strategy (MTP/SCS) and TAMC adopted the 2022 Regional Transportation Plan (RTP) in June 2023. Federal and state law requires that AMBAG and TAMC prepare long-range transportation plans for their respective regions in coordination with our transportation partners every four years. In accordance with state and federal guidelines, the 2050 MTP/SCS is scheduled for adoption by the AMBAG Board of Directors and the 2026 Regional Transportation Plan is scheduled for adoption by the TAMC Board of Directors in June 2026. Staff developed the 2050 MTP/SCS Plan Work Program and Schedule which was approved by the AMBAG Board of Directors in April 2023, and the work to develop the 2026 Regional Transportation Plan will also follow this schedule to allow the Regional Transportation Plan to be incorporated into the MTP/SCS. Key activities underway are highlighted below.

***2026 Regional Growth Forecast***

The process to update the Regional Growth Forecast is in progress. The first step in updating the Regional Growth Forecast is establishing the regionwide numbers. The draft tri-county regional

employment, population and housing figures have been accepted by the AMBAG Board of Directors in January 2024. AMBAG has begun disaggregating the forecast numbers to the jurisdiction level. AMBAG staff will be meeting with all local jurisdictions in early 2024 to discuss and receive feedback on the preliminary draft subregional growth forecast. The revised draft subregional forecast numbers are scheduled to be available in late Spring 2024. The 2026 Regional Growth Forecast is scheduled to be accepted for planning purposes in October 2024. Once the 2026 Regional Growth Forecast has been finalized, AMBAG staff will be reaching out to each local jurisdiction to verify and update the traffic analysis zones (TAZs) using the new forecast. This is a crucial step as it will be used for modeling purposes in the Regional Travel Demand Model to prepare the 2050 MTP/SCS.

### ***2050 MTP/SCS & 2026 RTP Performance Measures***

With each MTP/SCS update, AMBAG starts the planning process by establishing a framework of a vision and goals to guide the development of the Plan. This is a key first step, as it is the policy foundation for the MTP/SCS and identifies the “big picture” of what we aim to achieve. The 2050 MTP/SCS vision and goals were approved by the AMBAG Board of Directors in November 2023. Performance measures allow us to quantify regional goals, estimate the impacts of proposed investments, and evaluate progress over time. The proposed 2050 MTP/SCS Performance Measures have been updated and new metrics added (Attachment 1). The AMBAG Board of Directors is scheduled to approve the updated performance measures for the 2050 MTP/SCS in April 2024. AMBAG staff will then finalize methodologies to calculate the new measures to be included in the 2050 MTP/SCS.

TAMC is currently updating the 2022 Policy Objectives and Goals section of the Monterey County Regional Transportation Plan using the updated AMBAG Performance Metrics and the updated state Regional Transportation Plan guidelines. The Policy Objectives and Goals will be shaped by the regional priorities public survey conducted by TAMC in Fall 2023. These updates will be presented to the TAMC board in March for approval.

### ***Transportation Project List and Financial Assumptions***

Later this year, AMBAG will begin work with the Regional Transportation Planning Agencies (TAMC is Monterey County's RTPA), transit operators, Caltrans and local jurisdictions to update the transportation project list for the 2050 MTP/SCS and 2026 RTP. As part of this required “Call for Projects,” AMBAG will work closely with TAMC to make changes to the existing projects included in the 2045 MTP/SCS, such as changes to cost estimates and project phasing. Additionally, TAMC and the jurisdictions will be able to add new projects or delete those that have been completed. TAMC staff will work with local jurisdictions and other project sponsors to obtain updates to local projects to be entered into the MTP/SCS database. AMBAG will also work with our transportation partners to develop financial assumptions for both the MTP/SCS and RTP through 2050. The financial assumptions will guide how much local, state and federal funding will be reasonably available for the transportation investments included in the 2050 MTP/SCS and 2026 RTP.

### ***Environmental Impact Report***

AMBAG released the Notice of Preparation (NOP) for the joint environmental impact report (EIR) for the 2050 MTP/SCS and the Regional Transportation Planning Agencies' Regional Transportation Plans on January 26, 2024. AMBAG hosted two public virtual scoping meetings to solicit input on the scope and content of the EIR. Comments on the NOP were due by March 1, 2024.

### ***Next Steps***

AMBAG and TAMC staff will continue to develop the components of the 2050 MTP/SCS and 2026 RTP working with the Planning Directors Forum, Technical Advisory Committees, partner agencies and key stakeholders for adoption in June 2026.

**ATTACHMENTS:**

1. Attachment 1\_2050 MTP-SCS PMs\_Draft\_020524

**WEB ATTACHMENTS:**

**2050 MTP/SCS**  
**Draft Performance Measures**

<b>Mobility</b>
Daily Vehicle Delay Per Capita (hours)
Commute Travel Time (minutes)
Peak Period Congested Vehicle Miles of Travel (miles)
Maintain the Transportation System (percentage)
Fatalities and Injuries per 1,000 VMT
Annual Projected Bike/Pedestrian Fatalities and Injuries per 1,000 VMT
<b>Environment</b>
GHG Reductions (Percent reduction from 2005 baseline)
Alternative Transportation Trips (percentage)
<b><i>Open Space Consumed &amp; Farmland Converted (acres)*</i></b>
<b><i>Population in Climate Risk Areas (percentage)*</i></b>
<b>Communities</b>
Growth in Opportunity Areas (percentage)
Monterey County
San Benito County
Santa Cruz County
<b><i>Residential Density*</i></b>
Population Near High Quality Transit (percentage)
Population Near Bike Facilities (percentage)
Population Within 30 Minutes of Healthcare (percentage)
Drive Alone
Bike
Walk
Population Within 30 Minutes of Parks (percentage)
Drive Alone
Bike
Walk
<b>Economic</b>
Jobs Near High Quality Transit (percentage)
Jobs Near Bike Facilities (percentage)
Work Trips Within 30 Minutes (percentage)
Drive Alone
Carpool
Transit
<b><i>Jobs in Opportunity Areas (percentage)*</i></b>
Daily Truck Delay (hours)

<b>Equitable</b>
Distribution of MTP/SCS Investments (percentage)
Low income population
Non low income population
Minority population
Non minority population
Low mobility (zero car households and aged populations)
Low community engagement (linguistic isolation and education attainment)
Access to Transit within 1/2 mile (percentage)
Low income population
Non low income population
Minority population
Non minority population
Low mobility (zero car households and aged populations)
Low community engagement (linguistic isolation and education attainment)
<b>Housing Mix*</b>
Low income population
Non low income population
Minority population
Non minority population
Low mobility (zero car households and aged populations)
Low community engagement (linguistic isolation and education attainment)

**\* Modified or new performance measures**

**Memorandum**

**To:** Technical Advisory Committee  
**From:** Doug Bilse, Principal Engineer  
**Meeting Date:** March 7, 2024  
**Subject:** **Review of Assembly Bill 413 (Lee)**

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**RECOMMENDED ACTION:**

**RECEIVE** presentation on Assembly Bill 413 (Lee) regarding improved visibility at crosswalks and intersections.

**SUMMARY:**

On December 27, 2023 the Office of Public Affairs published a report to announce new laws enacted in 2024 related to transportation. Of specific interest is the new law to improve visibility at crosswalks and intersections because it will likely reduce the number of parking spaces in each jurisdiction in Monterey County.

**FINANCIAL IMPACT:**

No direct financial impact to the Agency, however the new laws could have varying effects on local jurisdictions.

**DISCUSSION:**

The following new law with relevance to this Committee took effect on January 1, 2024:

***Improved Visibility at Crosswalks and Intersections – AB 413 (Lee)***

Prohibits a person from parking a vehicle within 20 feet of the vehicle-approach side of any marked or unmarked crosswalk, or within 15 feet of any crosswalk where a curb extension is present. Permits local governments to allow parking for bicycles or motorized scooters within 20 feet of a crosswalk. The law is intended to increase visibility for all road users to see oncoming traffic by removing parked cars near crosswalks and intersections, a safety measure known as “daylighting.”

Agency staff will provide a presentation on the new law and lead a discussion with Committee members on potential impacts to jurisdictions from implementing the changes.

**ATTACHMENTS:**

None

**WEB ATTACHMENTS:**

[Assembly Bill 413 \(Lee\) - Bill Text](#)

**Memorandum**

**To:** Technical Advisory Committee  
**From:** Doug Bilse, Principal Engineer, Regina Valentine  
**Meeting Date:** March 7, 2024  
**Subject:** **AMBAG 2024 Title VI Program Development Process**

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**RECOMMENDED ACTION:**

**RECEIVE** presentation and **PROVIDE FEEDBACK** on AMBAG's 2024 Title VI Program development process.

**SUMMARY:**

In 2012, the Federal Transit Administration (FTA) set new guidelines for Caltrans requiring sub-recipients of Caltrans Planning Grants to submit a Title VI Program every three years. The Association of Monterey Bay Area Governments (AMBAG), as a sub-recipient of such funds and as the federally designated Metropolitan Planning Organization (MPO) for the Monterey Bay Region, must prepare and adopt a Title VI Program at least once every three years.

**FINANCIAL IMPACT:**

Development and adoption of the 2024 Title VI plan will allow AMBAG and sub-recipients of Federal Transit Administration funding to maintain eligibility.

**DISCUSSION:**

Title VI is a federal statute that mandates that no person shall, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance. The federally required Title VI Program is a comprehensive document that guides AMBAG in the Title VI process. AMBAG receives federal funding through Caltrans and therefore is subject to this federal requirement.

In 2012, the Federal Transit Administration (FTA) set new guidelines for Caltrans requiring sub-recipients of Caltrans Planning Grants to submit a Title VI Program every three years. AMBAG, as a sub-recipient of such funds and as the federally designated Metropolitan Planning Organization (MPO) for the Monterey Bay Region, must prepare and adopt a Title VI Program at least once every three years. The 2024 Title VI Program will cover the three-year period from 2024-2027 and must comply with FTA Circular 4702.1B. The 2024 Title VI Program emphasizes the AMBAG Title VI process and procedures, including the use of public outreach techniques and innovative strategies to specifically include Limited English Proficiency (LEP) populations within the region.

The requirements for the 2024 Title VI Program under FTA Circular 4702.1B incorporate environmental justice principles into plans, projects, and activities that receive funding from FTA. The following guiding environmental justice principles must be considered through "all public outreach and participation efforts conducted by the FTA, its grantees and sub-grantees":

- To avoid, minimize, or mitigate disproportionately high and adverse human health and environmental effects, including social and economic effects, on minority populations and low income populations.
- To ensure the full and fair participation by all potentially affected communities in the transportation decision-making process, and to prevent the denial of, reduction in, or significant delay in the receipt of benefits by minority and low income populations.

A Title VI Program is the required guide for all Title VI related activities conducted by AMBAG. As such, this document will contain the procedures, strategies and techniques that will be used by AMBAG for increasing public involvement in all programs and projects that use federal funds and creating a more inclusive public participation process for LEP populations. An outline of the proposed document is **attached**.

Below are key dates for developing the 2024 Title VI Program:

- March – April 2024: Present an overview of the 2024 Title VI Program development process
- April – May 2024: Prepare the Draft 2024 Title VI Program
- May – June 2024: Present the Draft 2024 Title VI Program to regional Advisory Committees, Planning Directors Forum, and to the AMBAG Board of Directors
- June 3 – July 12, 2024: Public Comment Period
- July 2024: Prepare the Final 2024 Title VI Program
- July – August 2024: Present the Final 2024 Title VI Program to regional Advisory Committees and Planning Directors Forum
- September 11, 2024: AMBAG Board of Directors will be asked to adopt the Final 2024 Title VI Program

#### **ATTACHMENTS:**

1. AMBAG Title VI Program Attachment 1

#### **WEB ATTACHMENTS:**





## AMBAG 2024 Title VI Program Draft Outline

### Introduction

- Roles and Responsibilities
  - Caltrans
  - AMBAG
- Purpose of Title VI Program
- Title VI Associated Regulations
  - Distinctions between Title VI and Environmental Justice

### Title VI Program

- Title VI Responsibilities
  - Transit-Related Title VI Investigations, Complaints, and Lawsuits
  - Racial Composition of Non-Elected Committees and Councils
  - Nondiscriminatory Distribution of Federal Transit Administration Funds
  - Title VI Monitoring of Subrecipients
  - Nondiscriminatory Assistance to Subrecipients
  - Title VI Equity Analysis of Constructed Facilities
- Demographic Profile of the Metropolitan Area
  - 2020 Percent Race per County Chart
  - 2020 Percent Hispanic or Latino per County Chart
  - 2020 Minority Populations Map
- Identification of Mobility Needs of Minority Populations
- Language Assistance Plan (see Appendix)
- Title VI Notice to the Public, Complaint Procedures, and Form (see Appendices)
- Public Participation Plan
  - Summary of Outreach
  - Outreach Plan to Engage Minority and LEP
- Distribution of State and Federal Funding Map
- Transportation System Investment Disparate Impact Analysis
- Board Resolution (see Appendix)

### Appendices

#### A. Language Assistance Plan

- Overview
- Language Demographics
  - 2020 Total Number and Percentage of LEP Households by Jurisdiction Table
    - Percentage Region Map

- Percentage Monterey County Map
    - Percentage San Benito County Map
    - Percentage Santa Cruz County Map
    - 2020 LEP Households by Language by Jurisdiction Table
  - Four Factor Analysis
    1. The Number or Proportion of LEP Persons Eligible to Be Served or Likely to Be Encountered by the Program or Recipient
    2. The Frequency with Which LEP Persons Come into Contact with the Program
    3. The Nature and Importance of the Program, Activity, or Service Provided by the Program to People’s Lives
    4. The Resources Available to the Recipient for LEP Outreach, as well as the Costs Associated with That Outreach
  - Language Assistance Services
    - Safe Harbor Provision
      - 2020 LEP Population by Language Spoken by Jurisdiction Table
    - Notice of Language Assistance Availability
    - Language Assistance Employee Training
  - Monitoring, Evaluating, and Updating the Language Assistance Plan
- B. Title VI Notice to the Public
- English, Spanish, Tagalog, Chinese, Korean, Vietnamese
- C. Title VI Complaint Procedures
- English, Spanish, Tagalog, Chinese, Korean, Vietnamese
- D. Title VI Complaint Form
- English, Spanish, Tagalog, Chinese, Korean, Vietnamese
- E. Title VI Assurances
- F. Board Resolution
- G. Caltrans Title VI Program Checklist