

AGENDA
TRANSPORTATION AGENCY FOR MONTEREY COUNTY
SERVICE AUTHORITY FOR FREEWAYS EMERGENCIES
AND
MONTEREY COUNTY REGIONAL DEVELOPMENT IMPACT FEE
JOINT POWERS AGENCY

Meeting of Wednesday, January 22, 2014

**Agricultural Center Conference Room
1428 Abbott Street
Salinas, California
9:00 A.M.**

(Agendas are on display and are posted 72 hours prior to the scheduled meeting at the Transportation Agency office and at these public libraries: Carmel, Monterey, Salinas Steinbeck Branch, Seaside, Prunedale, King City, Hartnell College, Monterey Peninsula College, and Cal State University Monterey Bay. Any person who has a question concerning an item on this agenda may call the Transportation Agency office at 831-775-0903 to make inquiry concerning the nature of the item described on the agenda.) The agenda and all enclosures are available on the Transportation Agency website: www.tamcmonterey.org, by clicking on Transportation Agency Board, meetings & agendas, click on agenda item and open it, click on report attachments listed at end of report.

1. **QUORUM CHECK – CALL TO ORDER.** Transportation Agency by-laws require a quorum of a minimum of 9 voting members, including a minimum of 7 city representatives and 1 county representative.
If you are unable to attend, please contact your alternate. Your courtesy to the other Transportation Agency Board members to assure a quorum is appreciated.

PLEDGE OF ALLEGIANCE

2. **PUBLIC COMMENTS.** Any person may address the Transportation Agency Board at this time. Presentations should not exceed three minutes, should be directed to an item **NOT** on today's agenda, and should be within the jurisdiction of the Transportation Agency Board. *Though it is not required, the Transportation Agency Board appreciates your cooperation in completing a speaker request form available on the table at the entrance to the meeting room. Please give the completed form to the Transportation Agency Administrative Assistant. If you have handouts, please provide **30 copies** for the entire Board before the meeting starts or email to Agency Administrative Assistant 24 hours in advance of the meeting.*

2.1 **Election of 2014 Officers** – Sollecito/Salinas **Pages 12 - 13**

1. **RECEIVE** report from Nominating Committee and **ELECT** Chair, 1st Vice Chair, 2nd Vice Chair of the Board, for the term beginning upon their election through the next election of officers at the beginning of the January 28, 2015 Board meeting; and,
2. **RECEIVE** report from Nominating Committee and **ELECT** members of the Executive Committee for the term beginning upon their election through the next election of officers at the beginning of the January 28, 2015 Board meeting.

Agency bylaws require the election of officers at the beginning of the Agency's January meeting. The Board officers consist of the Chair, 1st Vice Chair and 2nd Vice Chair. The Executive Committee includes the Chair, 1st Vice Chair, 2nd Vice Chair, the immediate past Chair, and a City and a County voting Board member.

3. **CONSENT AGENDA**

APPROVE the staff recommendations for items 3.1.1 - 3.7.1 by majority vote with one motion. Any member may pull an item off the Consent Agenda to be considered for discussion and action after the Consent Agenda.

Pages 14 - 98

4. **RECEIVE** update on the Marina-Salinas Multimodal Corridor Conceptual Plan – Green **Pages 99 - 100**

This project will plan for a multimodal corridor that will connect the Monterey Peninsula to Salinas. Transportation Agency staff is working with partner agencies and members of the public to develop the plan.

5. **TIMED ITEM FOR 9:30 AM:**

PRESENTATION of 2013 Transportation Excellence Awards.

–Edelen/Parker

Page 101

6. Reports on meetings attended by Board Members at Transportation Agency expense, as required by state law. ***No Enclosure***

7. Reports from transportation providers: **Pages 102 - 105**

- Caltrans Director’s Report – Project Update –Gubbins
- Monterey Peninsula Airport District– Nelson
- Monterey-Salinas Transit– Sedoryk

8. Executive Director’s Report ***No Enclosure***

9. Announcements and/or comments from Transportation Agency members on matters that they wish to put on future Transportation Agency agendas.

10. **ADJOURN**

Please send any items for the February 26, 2014 Transportation Agency agenda to Senior Administrative Assistant Elouise Rodriguez by 12 noon, Thursday, February 13, 2014.

The Transportation Agency Agenda will be prepared by Transportation Agency staff and will close at noon Thursday, February 13, 2014 nine (9) working days before the regular meeting. Any member may request in writing an item to appear on the agenda. The request shall be made by the agenda deadline and any supporting papers must be furnished by that time or be readily available.

If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 USC Sec. 12132), and the federal rules and regulations adopted in implementation thereof. Individuals requesting a disability-related modification or accommodation, including auxiliary aids or services, may contact Transportation Agency at 831-775-0903. Auxiliary aids or services include wheelchair accessible facilities, sign language interpreters, Spanish Language interpreters and printed materials, and printed materials in large print, Braille or on disk. These requests may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting, and should be made at least 72 hours before the meeting. All reasonable efforts will be made to accommodate the request.

ANNOUNCEMENTS

Next Transportation Agency for Monterey County meeting will be on
Wednesday, February 26, 2014

Agricultural Center Conference Room
1428 Abbott Street
Salinas, California
9:00 A.M.

Transportation Agency Board members will receive automatic mileage reimbursement payments not to exceed current IRS rates, (or reimbursed for the cost of transit). Payments will be made quarterly based on attendance records. Board members must submit a mileage declaration form with their declared mileage to and from the transportation agency meetings. Please call Transportation Agency office at 831-775-0903 if you need a mileage declaration form.

For Transportation Agency related travel reimbursement other than the monthly Transportation Agency meetings, please call Transportation Agency office at 831-775-0903 to request a travel reimbursement form.

The Transportation Agency web site contains information from the Transportation Agency Resource Guide, including Transportation Agency Board members, Transportation Agency committee members, grant programs, etc.

Visit us at:

<http://www.tamcmonterey.org>

Documents relating to an item on the open session that are distributed to the Board less than 72 hours prior to the meeting shall be available for public inspection at the Office of the Transportation Agency for Monterey County, 55-B Plaza Circle, Salinas, CA. Documents distributed to the Agency Board at the meeting by staff will be available at the meeting; documents distributed to the Board by members of the public shall be made available after the meeting.

**Transportation Agency for Monterey County
55-B PLAZA CIRCLE, SALINAS, CA 93901-2902**

Monday thru Friday

8:00 a.m. – 5:00 p.m.

TEL: 831-775-0903

FAX: 831-775-0897

BEGINNING OF CONSENT AGENDA: Approve the staff recommendations for items 3.1.1 - 3.7.1 below by majority vote with one motion. Any member may pull an item off the Consent Agenda to be moved to the end of the **CONSENT AGENDA** for discussion and action.

ADMINISTRATION and BUDGET

- 3.1.1 **APPROVE** minutes of the Transportation Agency For Monterey County (TAMC) Service Authority for Freeways and Expressways and Monterey County Regional Development Impact Fee Joint Powers Agency of December 4, 2013. – Rodriguez **Pages 14 – 23**
- 3.1.2 **ACCEPT** the list of checks written for November and December 2013 and credit card statements for the months of October and November 2013. – Delfino **Pages 24 - 34**

The list of checks and copies of credit card statements are submitted to the Transportation Agency Board each month in accordance with the recommendation from the Transportation Agency's independent Certified Public Accountant to keep the Board informed about the Transportation Agency's financial transactions.

- 3.1.3 **RECEIVE** report on conferences or trainings attended by agency staff. – Muck **Pages 35 - 38**

Agency staff occasionally attends conferences or trainings at Agency expense that are pertinent to their roles in pursuing the Agency's mission. These events allow the staff to stay current and participate in the development of transportation practices and policies related to their roles. In November Executive Director Hale and Chair Edelen attended the Focus on the Future Conference in San Diego.

- 3.1.4 **APPROVE** waiver of public recruitment process and **AUTHORIZE** the Executive Director to promote from existing Agency staff. – Muck **Pages 39 - 41**

The Agency has been operating with a vacant Transportation Planner position since June 2013. According to the Agency's human resources policies, first consideration for promotions will be given to existing qualified employees. The regulations also require Board approval to waive a public recruitment to fill a vacant position.

- 3.1.5 **APPROVE** appointments of Agency staff Debbie Hale, Executive Director, as ex-officio member and Todd Muck, Deputy Executive Director, and Mike Zeller, Senior Transportation Planner, as ex-officio alternates to the Fort Ord Reuse Authority Board and Administrative Committee for 2014. – Rodriguez **Page 42**

The Agency Board appoints Agency staff to the FORA Board and Administrative Committee on an as-needed basis.

- 3.1.6 **APPROVE** the basic concept of the 2013 Transportation Agency Annual Report. – Cook **Pages 43 - 44**

The Annual Report, which will highlight the Transportation Agency's accomplishments in 2013 and goals for 2014, will be distributed by mail to County households in April.

BICYCLE, PEDESTRIAN, TRANSIT, and SOCIAL SERVICES

- 3.2.1 **RECEIVE** report on proposed federal bicycle and pedestrian legislation. – Watson **Pages 45 - 50**

This report contains information about a new federal proposal to set new measures and targets for bicycle and pedestrian safety, separate from motorized transportation safety measures and targets.

PLANNING

- 3.3.1 **ADOPT** Final 2014 Legislative Program. – Watson **Pages 51 - 56**

The purpose of the legislative program is to set general principles to guide staff and Board responses to proposed legislative or budgetary issues. The program also notifies state representatives of the Transportation Agency's position on issues of key importance to the agency. The draft program was reviewed by all committees and this final program represents changes made since October 2013.

- 3.3.2 **RECEIVE** update on proposed statewide transportation ballot measure.
– Watson **Pages 57 - 59**

Two statewide transportation organizations have proposed a ballot measure for November 2014, the “California Road Repairs Act of 2014”. This report provides information on this proposal.

- 3.3.3 **AUTHORIZE** staff to submit an Application to Caltrans for a Partnership Planning for Sustainable Communities transportation planning grant to prepare a Pacific Grove State Route 68 Corridor Study. – Cook
Pages 60 - 61

The City of Pacific Grove has been coordinating with Caltrans and Transportation Agency staff to discuss solutions to pedestrian safety issues raised by residents on State Route 68 in Pacific Grove. The Agency has recommended that a corridor study be pursued to identify projects that address the issues raised and that a Caltrans planning grant would be the most appropriate funding source for a study. Staff is proposing to take the lead to apply for a grant by the February 3 grant deadline, with the City of Pacific Grove and Caltrans as study partners.

- 3.3.4 **Purchase Agreement for Electric Vehicle Charging Stations** – Zeller
Pages 62 - 67

1. **AUTHORIZE** the Executive Director to execute contract with SemaConnect subject to approval by Agency Counsel, in an amount not to exceed \$31,123 for electric vehicle charging stations;
2. **APPROVE** the use of \$31,123 in funds budgeted to this project from an AB2766 Air District grant; and
3. **AUTHORIZE** the Executive Director to make administrative changes to the contract if such changes do not increase the Agency’s net cost, subject to approval by Agency counsel.

The Transportation Agency received an AB2766 grant from the Monterey Bay Unified Air Pollution Control District to install seven electric vehicle charging stations in the Monterey Bay region. Seven property owners have submitted letters of intent to participate and Agency staff has selected SemaConnect as the vendor after a competitive bidding process.

3.3.5 Regional Traffic Counts Program – Zeller

Pages 68 – 71

1. **AUTHORIZE** the Executive Director to execute contract with Quality Traffic Data subject to approval by Agency Counsel, in an amount not to exceed \$106,905 for the Regional Traffic Counts Program;
2. **APPROVE** the use of \$71,100 in funds budgeted to this project;
3. **APPROVE** a cost sharing agreement with the County of Monterey for the Monterey County Public Works Department to supply \$35,805 to fund the agreement; and
4. **AUTHORIZE** the Executive Director to make administrative changes to the contract if such changes do not increase the Agency's net cost, subject to approval by Agency counsel.

The Regional Traffic Counts Program monitors traffic volumes twice per year on Monterey County roadways. The collected data is used in planning, for the regional model, and helps to secure state funding. Staff has selected Quality Traffic Data from a competitive bidding process and is seeking to enter a cost sharing agreement with the County of Monterey.

PROJECT DELIVERY and PROGRAMMING

- 3.4.1 **APPROVE** request from City of Salinas to allocate \$169,600 in Transportation for Livable Communities funds. – Watson

Pages 72 - 76

The City of Salinas was awarded a total of \$200,000 in Transportation for Livable Communities grant funding based on the Gateway Apartments transit-oriented development project. Now that the project is under construction, the City requests to allocate the funds to pedestrian improvements at the Salinas Street/Market Street intersection. The grant program guidelines state that the funds can be used for any project eligible for Regional Surface Transportation Program funds. The Technical Advisory Committee recommends approval of this request.

- 3.4.2 **APPROVE** request from County of Monterey to allocate \$100,000 in Transportation for Livable Communities funds. – Watson

Pages 77 - 79

The County of Monterey was awarded a total of \$100,000 in Transportation for Livable Communities grant funding based on the Cynara Court transit-oriented development project. Now that the project is built, the County requests to allocate the funds to pedestrian improvements on Rico Street in Castroville. The grant program guidelines state that the funds can be used for any project eligible for Regional Surface Transportation Program funds. The Technical Advisory Committee recommends approval of this request.

RAIL PROGRAM

- 3.5.1 Salinas Rail Extension Right of Way Appraisals – Zeller

Pages 80 - 87

1. **AUTHORIZE** the Executive Director to execute contract with Brigantino & Company subject to approval by Agency Counsel, in an amount not to exceed \$50,000 for real estate appraisal services;
2. **AUTHORIZE** the Executive Director to execute contract with Hansen & Co., Inc. subject to approval by Agency Counsel, in an amount not to exceed \$25,000 for real estate review appraisal services;
3. **AUTHORIZE** the Executive Director to execute contract with Hodges Lacey & Associates, LLC subject to approval by Agency Counsel, in an amount not to exceed \$30,000 for real estate fixtures and equipment appraisal services;
4. **APPROVE** the use of \$105,000 in funds budgeted to this project; and
5. **AUTHORIZE** the Executive Director to make administrative changes to the contracts if such changes do not increase the Agency's net cost, subject to approval by Agency counsel.

The Transportation Agency's current on-call contracts for real estate right of way appraisal services have expired. The agency is entering the Kick Start phase of the Salinas Rail Extension project and is seeking to select firms to assist with appraisals, review appraisals, and fixtures and equipment appraisals after conducting a competitive bidding process.

REGIONAL DEVELOPMENT IMPACT FEE

- 3.6.1 **ACCEPT** the Regional Development Impact Fee Joint Powers Agency's audit report for fiscal year ending June 30, 2013. – Goel

Pages 88 - 91

The auditors found no instances of noncompliance that are required to be reported under Government Auditing Standards, nor did they note any matters involving the internal control over financial reporting and its operation that they consider to be material weaknesses.

- 3.7.1 **ACCEPT** minutes from Transportation Agency committees:

Pages 92 - 98

- Executive Committee – Draft January 8, 2014
- Bicycle & Pedestrian Facilities Advisory Committee – Draft January 8, 2014
- Rail Policy Committee – Draft January 6, 2014
- Technical Advisory Committee – Draft January 9, 2014

END OF CONSENT AGENDA

CORRESPONDENCE, REPORTS, MEDIA CLIPPINGS

Online at www.tamcmonterey.org

None this month.