

AGENDA  
TRANSPORTATION AGENCY FOR MONTEREY COUNTY  
SERVICE AUTHORITY FOR FREEWAYS EMERGENCIES  
AND  
MONTEREY COUNTY REGIONAL DEVELOPMENT IMPACT FEE  
JOINT POWERS AGENCY

Meeting of Wednesday, February 25, 2015

**Agricultural Center Conference Room**  
**1428 Abbott Street**  
**Salinas, California**  
**9:00 A.M.**

**WIFI INFO:**

**Network: ABBOTT CONF-GUEST**  
**Password (all caps): 1428AGGUEST**

*(Agendas are on display and are posted 72 hours prior to the scheduled meeting at the Transportation Agency office and at these public libraries: Carmel, Monterey, Salinas Steinbeck Branch, Seaside, Prunedale, King City, Hartnell College, Monterey Peninsula College, and Cal State University Monterey Bay. Any person who has a question concerning an item on this agenda may call the Transportation Agency office at 831-775-0903 to make inquiry concerning the nature of the item described on the agenda.) The agenda and all enclosures are available on the Transportation Agency website: [www.tamcmonterey.org](http://www.tamcmonterey.org), by clicking on Transportation Agency Board, meetings & agendas, click on agenda item and open it, click on report attachments listed at end of report.*

- 1. QUORUM CHECK – CALL TO ORDER.** Transportation Agency by-laws require a quorum of a minimum of 9 voting members, including a minimum of 7 city representatives and 1 county representative.  
*If you are unable to attend, please contact your alternate. Your courtesy to the other Transportation Agency Board members to assure a quorum is appreciated.*

**PLEDGE OF ALLEGIANCE**

- 1.1 **ADDITIONS** or **CORRECTIONS** to the agenda.
  
2. **PUBLIC COMMENTS.** Any person may address the Transportation Agency Board at this time. Presentations should not exceed three minutes, should be directed to an item **NOT** on today's agenda, and should be within the jurisdiction of the Transportation Agency Board. *Though it is not required, the Transportation Agency Board appreciates your cooperation in completing a speaker request form available on the table at the entrance to the meeting room. Please give the completed form to the Transportation Agency Administrative Assistant. If you have handouts, please provide **30 copies** for the entire Board before the meeting starts or email to Agency Administrative Assistant 24 hours in advance of the meeting.*
  
3. **CONSENT AGENDA**  
**APPROVE** the staff recommendations for items 3.1.1 - 3.7.1 by majority vote with one motion. Any member may pull an item off the Consent Agenda to be considered for discussion and action after the Consent Agenda. **Pages 12 - 64**
  
4. **Sales Tax Measure – Hale/Wright** **Pages 65 - 67**
  1. **APPROVE** a Request for Proposals (RFP) for Transportation Sales Tax Measure Public Outreach Plan Consultant subject to counsel review and approval;
  2. **AUTHORIZE** staff to publish the RFP, and return to the Board of Directors with a recommendation for approval of a consultant, including the final scope of work; and
  3. **APPROVE** the use of public outreach funds budgeted to this purpose.

*As federal and state funding for transportation projects dwindle, the Agency is challenged to find alternative ways to fund projects. One alternative for the Board's consideration is the successful "self-help" method chosen by 20 other California counties: a local transportation sales tax. Becoming a "self-help" jurisdiction not only generates funding for local projects but also acts as a leveraging agent to better compete for grants.*

5. **Draft Work Program and Three-Year Budget (FY 15/16 - 17/18)**  
– Muck/Goel **Pages 68 - 87**

1. **AUTHORIZE** the Executive Director to submit the draft fiscal year 15/16 budget and overall work program to state funding agencies for initial review;
2. **PROVIDE** direction and guidance to staff on the three-year budget for fiscal years 15/16 through 17/18, and work program for fiscal year 15/16; and
3. **DIRECT** the Executive Director to bring the final three-year budget and one-year overall work program back to the Board on May 27, 2015 for approval.

*The Executive Committee reviewed the budget and overall work program tasks on February 4, 2015 and recommends approval. This initial February Board approval of the draft three-year budget and one-year overall work program is required in order to meet state review deadlines. Staff will respond to Board comments on the budget and incorporate any changes on the budget and work program suggested by funding agencies as part of their review process in time for final approval by the Board on May 27, 2015. The Agency continues to control expenditures to stay within its current year budget, and maintains a prudent cash reserve.*

6. Reports on meetings attended by Board Members at Transportation Agency expense, as required by state law. **No Enclosure**
7. Reports from transportation providers: **Pages 88 - 93**
  - Caltrans Director's Report – Project Update –Gubbins
  - Monterey Peninsula Airport District– Sabo
  - Monterey-Salinas Transit– Sedoryk
8. Executive Director's Report **No Enclosure**
9. Announcements and/or comments from Transportation Agency members on matters that they wish to put on future Transportation Agency agendas.
10. ADJOURN

**Please send any items for the February 25, 2015 Transportation Agency agenda to Senior Administrative Assistant Elouise Rodriguez by 12 noon, Thursday, February 12, 2015.**

The Transportation Agency Agenda will be prepared by Transportation Agency staff and will close at noon Thursday, February 12, 2015 nine (9) working days before the regular meeting. Any member may request in writing an item to appear on the agenda. The request shall be made by the agenda deadline and any supporting papers must be furnished by that time or be readily available.

*If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 USC Sec. 12132), and the federal rules and regulations adopted in implementation thereof. Individuals requesting a disability-related modification or accommodation, including auxiliary aids or services, may contact Transportation Agency at 831-775-0903. Auxiliary aids or services include wheelchair accessible facilities, sign language interpreters, Spanish Language interpreters and printed materials, and printed materials in large print, Braille or on disk. These requests may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting, and should be made at least 72 hours before the meeting. All reasonable efforts will be made to accommodate the request.*

#### **ANNOUNCEMENTS**

Next Transportation Agency for Monterey County meeting will be on  
Wednesday, February 25, 2015

**Agricultural Center Conference Room**

**1428 Abbott Street**

**Salinas, California**

**9:00 A.M.**

Transportation Agency Board members will receive automatic mileage reimbursement payments not to exceed current IRS rates, (or reimbursed for the cost of transit). Payments will be made quarterly based on attendance records. Board members must submit a mileage declaration form with their declared mileage to and from the transportation agency meetings. Please call Transportation Agency office at 831-775-0903 if you need a mileage declaration form.

For Transportation Agency related travel reimbursement other than the monthly Transportation Agency meetings, please call Transportation Agency office at 831-775-0903 to request a travel reimbursement form.

The Transportation Agency web site contains information from the Transportation Agency Resource Guide, including Transportation Agency Board members, Transportation Agency committee members, grant programs, etc.

Visit us at:

<http://www.tamcmonterey.org>

Documents relating to an item on the open session that are distributed to the Board less than 72 hours prior to the meeting shall be available for public inspection at the Office of the Transportation Agency for Monterey County, 55-B Plaza Circle, Salinas, CA. Documents distributed to the Agency Board at the meeting by staff will be available at the meeting; documents distributed to the Board by members of the public shall be made available after the meeting.

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**BEGINNING OF CONSENT AGENDA:** Approve the staff recommendations for items 3.1.1 - 3.7.1 below by majority vote with one motion. Any member may pull an item off the Consent Agenda to be moved to the end of the **CONSENT AGENDA** for discussion and action.

**ADMINISTRATION and BUDGET**

3.1.1 **APPROVE** minutes of the Transportation Agency For Monterey County (TAMC) Service Authority for Freeways and Expressways and Monterey County Regional Development Impact Fee Joint Powers Agency of January 28, 2015. – Rodriguez **Pages 12 - 20**

3.1.2 **ACCEPT** the list of checks written for January 2015 and credit card statements for the month of December 2014. – Delfino **Pages 21 - 27**

*The list of checks and copies of credit card statements are submitted to the Transportation Agency Board each month in accordance with the recommendation from the Transportation Agency's independent Certified Public Accountant to keep the Board informed about the Transportation Agency's financial transactions.*

3.1.3 **RECEIVE** report on conferences or trainings attended by agency staff. – Muck **No Report This Month**

*Agency staff occasionally attends conferences or trainings at Agency expense that are pertinent to their roles in pursuing the Agency's mission. These events allow the staff to stay current and participate in the development of transportation practices and policies related to their roles.*

3.1.4 **APPROVE** Resolution No. 2015-03 to add new Board Chair Kimbley Craig, Executive Director Debra Hale, Deputy Executive Director Todd Muck and Director of Finance & Administration Rita Goel to list of authorized signatures for banking services in support of agency financial operations. – Goel **Pages 28 - 30**

*This action is necessary to update the names of persons authorized to sign the Transportation Agency for Monterey County checks, due to election of new officers in January 2015. The local bank used by the Agency is Union Bank.*

- 3.1.5 **AUTHORIZE** the Executive Committee to negotiate an agreement with Debra L. Hale to continue to perform services of Transportation Agency for Monterey County Executive Director, effective July 1, 2015. – Goel  
**Page 31**

*Executive Director Debra L. Hale's contract is expiring on June 30, 2015. According to the current agreement, her contract may be extended by mutual agreement for subsequent three-year terms. The recommended action will initiate a process whereby the Executive Committee would attempt to negotiate an agreement with the Executive Director, for consideration by the full Board.*

- 3.1.6 **APPROVE** appointments of Agency staff Debbie Hale, Executive Director, as ex-officio member and Todd Muck, Deputy Executive Director, and Mike Zeller, Senior Transportation Planner, as ex-officio alternates to the Fort Ord Reuse Authority (FORA) Board and Administrative Committee for 2015. – Rodriguez  
**Page 32**

*The Agency Board appoints Agency staff to the FORA Board and Administrative Committee on an as-needed basis.*

## **BICYCLE, PEDESTRIAN, TRANSIT, and SOCIAL SERVICES**

- 3.2.1 **ADOPT** Resolution 2015-05 apportioning Local Transportation Funds for Fiscal Year 2015-16 in the amount of \$15,000,000. – Murillo  
**Pages 33 - 36**

*The Transportation Agency is responsible for administering Local Transportation Funds in Monterey County pursuant to the Transportation Development Act. The Local Transportation Fund is a designated source of funding for planning, bicycle and pedestrian projects and public transit. The Agency estimates and apportions funds to member jurisdictions by population each February.*

## **PLANNING**

- 3.3.1 **RECEIVE** state legislative update and **APPROVE** draft bill language.  
– Watson **Pages 37 - 42**

*The Governor presented a draft budget on January 9 which included funding for transportation projects. On January 30, Agency staff submitted draft language for a potential bill related to the State Route 156 project.*

- 3.3.2 **RECEIVE** federal legislative update. – Watson **Pages 43 - 48**

*February is an active time for federal legislative activities. This report summarizes the proposals by the President and Congress on transportation issues.*



## **PROJECT DELIVERY and PROGRAMMING**

- 3.4.1 **APPROVE** Resolution 2015-02 authorizing the use of \$3,064 in Regional Surface Transportation Program funds as the Agency contribution to the Statewide Local Streets and Roads Needs Assessment. – Zeller **Pages 49 - 53**

*The first comprehensive statewide study of California's local street and road system in 2008 provided critical analysis and information on the local transportation network's condition and funding needs. Conducted biennially, the needs assessment provides another look at this vital component of the state's transportation system.*

## **RAIL PROGRAM**

- 3.5.1 **Salinas Rail Extension Right-of-Way Acquisition – Zeller** **Pages 54 - 59**

1. **AUTHORIZE** the Executive Director to execute agreement with Overland, Pacific & Cutler, Inc. for the Salinas Rail Extension project in an amount not to exceed \$230,400 to provide right-of-way acquisition services for the period ending December 31, 2018, pending Counsel approval;
2. **APPROVE** the use of Traffic Congestion Relief Program funds budgeted to this project; and
3. **AUTHORIZE** the Executive Director to make administrative changes to the agreement if such changes do not increase the Agency's net cost, subject to approval by Agency counsel.

*The Agency's agreement for right-of-way acquisition services expires March 31, 2015. Staff released a Request for Qualifications to select a firm to continue with acquisition services for the Kick Start phase of the Salinas Rail Extension project. The review committee recommends Overland, Pacific & Cutler, Inc. as the most qualified respondent.*

3.6.1                    **REGIONAL DEVELOPMENT IMPACT FEE**  
*No items this month*

3.7.1   **ACCEPT** minutes from Transportation Agency committees:  
**Pages 60 - 64**

- Executive Committee – Draft February 4, 2015
- Bicycle & Pedestrian Facilities Advisory Committee  
– Draft February 4, 2015 (online at [www.tamcmonterey.org](http://www.tamcmonterey.org))
- Rail Policy Committee – Meeting cancelled
- Technical Advisory Committee – Draft February 5, 2015  
(online at [www.tamcmonterey.org](http://www.tamcmonterey.org))

**END OF CONSENT AGENDA**

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**CORRESPONDENCE, REPORTS, MEDIA CLIPPINGS**

*Online at [www.tamcmonterey.org](http://www.tamcmonterey.org)*

Online

- C1 January 21, 2015 letter from Malcom Dougherty, Caltrans Director, to California Transportation Stakeholders, re: priorities for the upcoming federal surface transportation reauthorization
- C2 January 22, 2015 letter from Kevin de Leon, Senate President pro Tempore, to Debra Hale, Executive Director, re: Frances Inman reappointed to California Transportation Commission
- C3 February 4, 2015 news release from the League of Cities, “Assembly Speaker Toni Atkins Announces Transportation Funding Proposal: Transportation leaders meet in Sacramento to discuss priorities”