



Regional Transportation Planning Agency - Local Transportation Commission
 Monterey County Service Authority for Freeways & Expressways - Email: info@tamcmotnerey.org

AGENDA
TRANSPORTATION AGENCY FOR MONTEREY COUNTY
SERVICE AUTHORITY FOR FREEWAYS EMERGENCIES
AND
MONTEREY COUNTY REGIONAL DEVELOPMENT IMPACT FEE
JOINT POWERS AGENCY

Wednesday, August 23, 2017
Agricultural Center Conference Room
1428 Abbott Street
Salinas, California
****9:00 AM****

(Agendas are on display and are posted 72 hours prior to the scheduled meeting at the Transportation Agency office and at these public libraries: Carmel, Monterey, Salinas Steinbeck Branch, Seaside, Prunedale, King City, Hartnell College, Monterey Peninsula College, and Cal State University Monterey Bay. Any person who has a question concerning an item on this agenda may call the Transportation Agency office at 831-775-0903 to make inquiry concerning the nature of the item described on the agenda.) The agenda and all enclosures are available on the Transportation Agency website: www.tamcmonterey.org, by clicking on Transportation Agency Board, meetings and agendas, click on agenda item and open it, click on report attachments listed at end of report.

1. QUORUM CHECK – CALL TO ORDER

Transportation Agency by-laws require a quorum of a minimum of 9 voting members, including a minimum of 7 city representatives and 1 county representative.

If you are unable to attend, please contact your alternate. Your courtesy to the other Transportation Agency Board members to assure a quorum is appreciated.

PLEDGE OF ALLEGIANCE

2. PUBLIC COMMENTS

*Any person may address the Transportation Agency Board at this time. Presentations should not exceed three minutes, should be directed to an item **NOT** on today's agenda, and should be within the jurisdiction of the Transportation Agency Board. *Though it is not required, the Transportation Agency Board appreciates your cooperation in completing a speaker request form available on the table at the entrance to the meeting room. Please give the completed form to the Transportation Agency Administrative Assistant. If you have handouts, please provide 30 copies for the entire Board before the meeting starts or email to Agency Administrative Assistant 24 hours in advance of the meeting.**

3. CONSENT AGENDA

Approve the staff recommendations for items listed below by majority vote with one motion. Any member may pull an item off the Consent Agenda to be moved to the end of the **CONSENT AGENDA** for discussion and action.

4. **PRESENTATION** of the Transportation Agency Employee of the Quarter recognition to Virginia Murillo.

- Hale

Virginia Murillo, Transportation Planning has been selected by the employees of the Transportation Agency for Monterey County as the Employee of the Quarter for April 1, 2017 – June 30 2017.

5. 2017 Competitive Grants:

1. **ADOPT** Resolution 2017-22 programming \$6.62 million of 2017 Competitive Grant funding for fiscal years 2017/18 through 2019/20;
2. **APPROVE** exchanging \$248,249 of Regional Surface Transportation Program funds with an equal amount of Transportation Development Act 2% funds in the 2017 Competitive Grants Fund Estimate; and
3. **APPROVE** the revised State and Federal Master Funding Agreement Exhibit A with all jurisdictions.

- Zeller

The Transportation Agency Board approved a new cycle of competitive grants at its March 2017 meeting. The grant applications for projects proposed for funding were due June 1, 2017. Agency staff established an ad hoc committee of Bicycle & Pedestrian Facilities Advisory and Technical Advisory Committee members to review and rank the applications, and provide funding recommendations.

6. **RECEIVE** update on the State Route 156 Level 2 Traffic and Revenue Study.

- Muck

The State Route 156 Level 2 Traffic and Revenue Study provides an in depth analysis of the traffic impacts and revenue potential from tolling the State Route 156 corridor.

7. State Route 68 Highway Plan Approval:

1. **DETERMINE** that approval of the SR 68 Scenic Highway Plan is exempt from the California Environmental Quality Act (CEQA) pursuant to California Resources Code Section 21102, and CEQA Guidelines Section 15262 (feasibility plans)
2. **APPROVE** SR 68 Scenic Highway Plan with Concept 1 as the recommended option incorporating additional analysis of widening between San Benancio Road and Corral De Tierra Road as a design element of future roundabouts to improve operations at that location, incorporating additional analysis for improving access

to Laguna Seca, and accommodating SR 68 widening that would occur as mitigation if the Ferrini Ranch development is constructed.

3. **AUTHORIZE** staff file a Notice of Exemption and to work with Caltrans District 5 on the next stages of project development for the SR 68 Scenic Highway Plan.

- Leonard

The SR 68 Scenic Highway Plan evaluated current and future travel patterns between Salinas and the Monterey Peninsula, the feasibility of affordable mid-term operational and capacity improvements in the SR 68 corridor in context to other planned regional improvements, and the potential for wildlife connectivity enhancements.

8. **RECEIVE** reports from Transportation Providers:
 - Caltrans Director's Report and Project Update - Gubbins
 - Monterey Peninsula Airport - Sabo
 - Monterey-Salinas Transit - Sedoryk
 - Monterey Bay Air Resources District - Stedman
9. Reports on meetings attended by Board Members at Transportation Agency expense, as required by state law.
10. Executive Director's Report.
11. Announcements and/or comments from Transportation Agency members on matters that they wish to put on future Transportation Agency agendas.
12. **ADJOURN**

BEGINNING OF CONSENT AGENDA: Approve the staff recommendations for items listed below by majority vote with one motion. Any member may pull an item off the Consent Agenda to be moved to the end of the **CONSENT AGENDA** for discussion and action.

ADMINISTRATION and BUDGET -

- 3. 1.1 APPROVE** minutes of the Transportation Agency for Monterey County (TAMC) The Service Authority for Freeways and Expressways, and the Monterey County Regional Development Impact Fee Joint Powers Agency for June 28, 2017.

- Montiel

- 3. 1.2 ACCEPT** the list of checks written for June and July 2017 and credit card statements for the months of May and June 2017.

- Delfino

The list of checks and copies of credit card statements are submitted to the Transportation Agency Board each month in accordance with the recommendation from the Transportation Agency's independent Certified Public Accountant to keep the Board informed about the Transportation Agency's financial transactions.

- 3. 1.3 APPROVE** proposed amendments to the Agency bylaws as announced at the June Board meeting.

- Hale/Reimann

The Transportation Agency is proposing to update its Bylaws. Section 13.2 of the Bylaws provides that notice of proposed amendments be announced at the Agency meeting prior to the meeting at which the amendments will be voted upon. The amendments presented at today's meeting were announced in June and will require approval by not less than two-thirds (2/3rds) of the voting members present at the meeting. All changes to Bylaws are the same as announced in June.

- 3. 1.4 RECEIVE** the 2016/17 workforce data analysis for the Voluntary Equal Employment Opportunity Plan.

- Goel

In 2015, the Agency adopted a Voluntary Equal Employment Opportunity Plan. There is no legal requirement for the Agency to have this plan; however, the voluntary plan supports the Agency's policy of nondiscrimination in employment practices. Staff updates the workforce data on an annual basis.

- 3. 1.5 RECEIVE** report on conferences or trainings attended by agency staff.

Staff occasionally attends conferences or trainings at Agency expense that are pertinent to their roles in pursuing the Agency's mission. These events allow the staff to stay current and participate in the development of transportation practices and policies related to their roles.

BICYCLE, PEDESTRIAN, TRANSIT, and SOCIAL SERVICES

3. 2.1 Active Transportation Plan Engineering Consultant Agreement:

1. **AUTHORIZE** the Executive Director to execute a contract with Alta Planning + Design for an amount not to exceed \$124,981 to provide engineering and mapping assistance for the Monterey County Active Transportation Plan;
2. **APPROVE** the use of \$124,981 of Regional Surface Transportation Program funds budgeted for this purpose; and
3. **AUTHORIZE** the Executive Director to make administrative changes to the contract if such changes do not increase the Agency's net cost, pending approval by Agency counsel.

- Murillo

TAMC solicited active transportation engineering and mapping assistance proposals from the Agency's pre-qualified list of on-call consultant engineering firms. The review committee recommends Alta Planning + Design for the contract.

PLANNING

3. 3.1 RECEIVE state legislative update.

- Watson

Several legislative efforts, including Senate Bill 1 (Beall) and cap and trade negotiations, are now entering the phase of funding program guideline development. The Agency is sponsoring two bills that are still moving through the legislature. An updated bill list is attached.

3. 3.2 Pajaro to Prunedale Corridor Study:

1. **AUTHORIZE** staff to publish a Request for Proposals (RFP) for consultant assistance, and return to the Board of Directors with a recommendation for approval of a consultant, including the final scope of work; and
2. **APPROVE** the use of up to \$242,929 in planning funds budgeted to this purpose.

- Leonard

The Pajaro to Prunedale Corridor Study will evaluate how to improve operations, safety, maintenance, and stormwater management to accommodate current and future travel patterns along San Miguel Canyon Road, Hall Road, Elkhorn Road, Salinas Road, Porter Drive (the G12 Corridor) between US 101 and State Route 1 in North Monterey County.

3. 3.3 Canyon Del Rey Boulevard (SR 218) Corridor Study:

1. **AUTHORIZE** staff to publish a Request for Proposals for the Canyon Del Rey Boulevard (SR 218) Corridor Study, subject to review and approval of Agency counsel; and
2. **APPROVE** the use of up to \$133,800 in planning funds budgeted to this purpose.

- Murillo

The Canyon Del Rey (SR 218) Corridor Study will identify bike and pedestrian improvements for the corridor, analyze the impacts of relinquishment, and will include the technical traffic modeling analysis necessary to identify short and long-term improvements for the corridor.

PROJECT DELIVERY and PROGRAMMING

- 3. 4.1 APPROVE** programming \$83,427 of King City's Regional Surface Transportation Program Fair Share funds to King City Street Project.

- Zeller

The Agency has distributed Regional Surface Transportation Program fair share funding by population to the local jurisdictions for a wide range of eligible transportation projects. Funding is available at the discretion of the local jurisdiction for their chosen projects, upon approval by the Transportation Agency Board.

- 3. 4.2 APPROVE** a time extension on the use of competitive Regional Surface Transportation Program funds for the City of Seaside's West Broadway Urban Village project until June 30, 2019.

- Zeller

The City of Seaside received \$3,798,750 of Regional Surface Transportation Program funds in the 2014 Competitive Grants cycle, with a fund expiration date of August 27, 2017. The project is currently in construction and the City is seeking an extension on the use of the funds.

- 3. 4.3 APPROVE** nominees Monica Gurmilan, representing Building Healthy Communities and Heidi Zamzow, representing Communities for Sustainable Monterey County for the eXcellent Transportation Oversight Committee.

- Wright

In accordance with the Policies & Project Descriptions for the Transportation Safety & Investment Plan, the TAMC Board of Directors appointed nominees from a diverse range of community organizations and interests to serve on the Measure X Citizens Oversight Committee on March 26, 2017. This action will

serve to fill two existing vacancies on the committee.

3. 4.4 **AUTHORIZE** the Executive Director to execute a project loan agreement with the City of Gonzales to fund the Alta Street Rehabilitation project with \$2.5 million to be repaid by the City's share of Measure X revenues, pending Agency Counsel approval.

- Zeller

The City of Gonzales is seeking a \$2.5 million loan to fully-fund and complete their Alta Street Rehabilitation project. The project is ready to enter construction, and the loan will be repaid, with interest, from the City's share of Measure X revenues.

3. 4.5 **RECEIVE** update on the California Transportation Commission's development of the Senate Bill 1 funding programs.

- Zeller

Senate Bill 1 (Beall), The Road Repair and Accountability Act of 2017, provides the first significant, stable, and ongoing increase in state transportation funding in more than two decades. In providing this funding, the Legislature has provided additional funding for transportation infrastructure, increased the role of the California Transportation Commission in a number of existing programs, and created new transportation funding programs for the Commission to oversee.

RAIL PROGRAM

3. 5.1 **APPROVE** contract amendment #3 with HDR Engineering, Inc., for the final design of the Salinas Rail Extension Kick Start Project, to approve a budget amendment to allow for the shifting of budgeted funds between tasks, without increasing the approved not-to-exceed amount, subject to approval by Agency counsel.

- Watson

The Salinas Rail Extension project is in the final design phase. TAMC hired HDR Engineering, Inc., in 2014, following a competitive Request for Proposals process, for the final design of the Salinas Rail Extension Kick Start project. The contract did not originally include funding to do the plans, specifications, and estimates (PS&E) for the demolition of structures at the station because it was erroneously assumed that such work would be done by the demolition contractor. This work is required prior to going out to bid for demolition work. There are sufficient funds in the contract under the task of "Caltrans Project Report", a task which is no longer needed, to cover the \$43,433 for the demolition PS&E work.

3. 5.2 APPROVE Amendment #2 to the Lost Rent Agreement with Elaine Molinari for 17 Station Place to extend the term of the agreement until October 31, 2017 in exchange for Ms. Molinari granting possession of the property as of September 1, 2017.

- Zeller

The Agency entered into a Lost Rent Agreement with Elaine Molinari to ensure that as tenants moved out of 17 Station Place, the rooms would not be re-rented as the Agency completed the acquisition process. This amendment would stipulate that the property owner grant possession of the property to TAMC while extending the term of that agreement until October 31, 2017.

3. 5.3 18 Station Place Settlement Agreement:

1. **APPROVE** the real estate acquisition settlement agreement with Chisum Trail, LLC for one parcel located at 18 Station Place for the Rail Extension to Monterey County project by increasing the \$273,000 currently deposited in the State Condemnation Fund as just compensation for the property by \$1,000 to a not to exceed amount of \$274,000;
2. **APPROVE** the payment of statutory costs not to exceed the amount of \$4,785 and property owner appraisal costs not-to-exceed \$5,000;
3. **AUTHORIZE** the Executive Director to execute the agreement and changes to the agreement if such changes do not increase the Agency's net costs, subject to approval by Agency Counsel; and
4. **AUTHORIZE** the use of no more than \$10,785 from Agency funds budgeted to this project for a total settlement not-to-exceed amount of \$283,785.

- Zeller

The property owner for 18 Station Place is prepared to grant the Agency possession of the property and settle the acquisition.

3. 5.4 19 Station Place Settlement Agreement:

1. **APPROVE** the real estate acquisition settlement agreement with Mary Lou Wangberg, John V. Molinari, David A. Molinari, and co-trustees for one parcel located at 19 Station Place for the Rail Extension to Monterey County project by increasing the \$205,000 currently deposited in the State Condemnation Fund as just compensation for the property by \$5,000 to a not to exceed amount of \$210,000;
2. **APPROVE** the payment of statutory costs not to exceed the amount of \$3,915 and property owner appraisal costs not-to-exceed \$5,000;
3. **AUTHORIZE** the Executive Director to execute the agreement and changes to the agreement if such changes do not increase the Agency's net costs, subject to approval by Agency Counsel; and

4. **AUTHORIZE** the use of no more than \$13,915 from Agency funds budgeted to this project for a total settlement not-to-exceed amount of \$218,915.

- Zeller

The property owners for 19 Station Place are prepared to grant the Agency possession of the property and settle the acquisition.

3. 5.5 Nashua Road Repair:

1. **AUTHORIZE** the use of Transportation Agency Monterey Branch Line Lease funds for the County of Monterey to repair the Monterey Branch Line railroad track crossing at Nashua Road, and;
2. **AUTHORIZE** the Executive Director to enter into an agreement with the County of Monterey for the costs of the railroad track crossing repair, pending approval by Agency counsel.

- Myers

Agency staff is seeking to utilize Monterey Branch Line Lease funds to cover County of Monterey's costs to repair the railroad track crossing at Nashua Road.

REGIONAL DEVELOPMENT IMPACT FEE

3. 6.1 2018 Regional Development Impact Fee Nexus Study Update:

1. **AUTHORIZE** the Executive Director to execute contract with Wood Rodgers in an amount not to exceed \$92,790 to conduct the five-year update of the Regional Development Impact Fee Nexus Study for the period ending December 31, 2020;
2. **APPROVE** the use of \$92,790 for the term of the agreement in funds budgeted for this purpose; and
3. **AUTHORIZE** the Executive Director to make administrative changes to the contract if such changes do not increase the Agency's net cost, pending approval by Agency counsel.

- Zeller

As part of the Joint Powers Agreement that established the program and state law, the Agency is required to update the regional fee program once every five years. The project is scheduled to kick-off with Board approval of the scope of work and consultant selection at the August 2017 Board meeting. The update is expected to be completed by the five-year deadline of August 2018.

3. 6.2 **APPROVE** the 2017 Strategic Expenditure Plan Update for the Regional Development Impact Fee program.

- Zeller

In 2008, the 12 cities and the County of Monterey adopted a Joint Powers

Agreement establishing a countywide Regional Development Impact fee to mitigate the impact of new development on, and fund improvements to, the regional transportation system. TAMC administers the fee program and prepares an annual Strategic Expenditure Plan that includes updated project cost estimates, revenue forecasts, other matching funds, and a draft timeline for project delivery.

COMMITTEE MINUTES - CORRESPONDENCE

3. 7.1 ACCEPT draft minutes from Transportation Agency Committees:

- Executive Committee - August 2, 2017
- Bicycle and Pedestrian Committee - August 2, 2017 (online at www.tamcmonterey.org)
- Rail Policy Committee - August 7, 2017
- Technical Advisory Committee - August 3, 2017 (online at www.tamcmonterey.org)

- Rodriguez

3. 7.2 RECEIVE selected correspondence sent and received by the Transportation Agency for August 2017.

- Rodriguez

END OF CONSENT AGENDA

ANNOUNCEMENTS

Next Transportation Agency for Monterey County meeting will be on
Wednesday, September 27, 2017

Agricultural Center Conference Room
1428 Abbott Street
Salinas, California
9:00 A.M.

Documents relating to an item on the open session that are distributed to the Board less than 72 hours prior to the meeting shall be available for public inspection at the Office of the Transportation Agency for Monterey County, 55-B Plaza Circle, Salinas, CA.

Documents distributed to the Agency Board at the meeting by staff will be available at the meeting; documents distributed to the Board by members of the public shall be made available after the meeting.

The Transportation Agency web site contains information from the Transportation Agency Resource Guide, including Transportation Agency Board members, Transportation Agency committee members, grant programs, etc. Visit us at: <http://www.tamcmonterey.org>.

Transportation Agency for Monterey County
55-B Plaza Circle, Salinas, CA 93901-2902
Monday thru Friday 8:00 a.m. - 5:00 p.m.
TEL: 831-775-0903
FAX: 831-775-0897

If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 USC, Sec. 12132), and the federal rules and regulations adopted in implementation thereof. Individuals requesting a disability-related modification or accommodation, including auxiliary aids or services, may contact Transportation Agency at 831-775-0903. Auxiliary aids or services include wheelchair accessible facilities, sign language interpreters, Spanish Language interpreters and printed materials, and printed materials in large print, Braille or on disk. These requests may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting, and should be made at least 72 hours before the meeting. All reasonable efforts will be made to accommodate the request.



TRANSPORTATION AGENCY FOR MONTEREY COUNTY

Memorandum

To: Board of Directors
From: Debra L. Hale, Executive Director
Meeting Date: August 23, 2017
Subject: Employee of the Quarter

RECOMMENDED ACTION:

PRESENTATION of the Transportation Agency Employee of the Quarter recognition to Virginia Murillo.

SUMMARY:

Virginia Murillo, Transportation Planning has been selected by the employees of the Transportation Agency for Monterey County as the Employee of the Quarter for April 1, 2017 – June 30 2017.

FINANCIAL IMPACT:

None.

DISCUSSION:

The Agency employees recognize Virginia Murillo for having a great attitude, for her professionalism, diligence, hard work on the Federal Transit Administration grants and for her mapping expertise. Staff also recognizes her for assisting with keeping staff computers functioning in her role as information technology backup and for her hard work on the TAMC conference room upgrades.

ATTACHMENTS:

- ▣ Employee of the Quarter- Murillo

EMPLOYEE OF THE QUARTER

PRESENTED TO
Virginia Murillo

It is hereby certified that Virginia Murillo has been selected by the employees of the Transportation Agency for Monterey County as the Employee of the Quarter for April 1 – June 30, 2017.

The Agency employees recognize Virginia Murillo for having a great attitude, for her professionalism, diligence, hard work on the federal transit administration grants and for her mapping expertise. Staff also recognizes her for assisting with keeping staff computers functioning in her role as information technology backup and for her hard work on the TAMC conference room upgrades.

On behalf of the Board of Directors of the Transportation Agency for Monterey County, it is our great pleasure to recognize Virginia Murillo for her exemplary service.

Recognized By

Acknowledged By

*TAMC Chair
Alejandro Chavez*

*Executive Director
Debra L. Hale*

Date: August 23, 2017



TRANSPORTATION AGENCY FOR MONTEREY COUNTY

Memorandum

To: Board of Directors
From: Michael Zeller, Principal Transportation Planner
Meeting Date: August 23, 2017
Subject: **2017 Competitive Grants Program of Projects**

RECOMMENDED ACTION:

2017 Competitive Grants:

1. **ADOPT** Resolution 2017-22 programming \$6.62 million of 2017 Competitive Grant funding for fiscal years 2017/18 through 2019/20;
2. **APPROVE** exchanging \$248,249 of Regional Surface Transportation Program funds with an equal amount of Transportation Development Act 2% funds in the 2017 Competitive Grants Fund Estimate; and
3. **APPROVE** the revised State and Federal Master Funding Agreement Exhibit A with all jurisdictions.

SUMMARY:

The Transportation Agency Board approved a new cycle of competitive grants at its March 2017 meeting. The grant applications for projects proposed for funding were due June 1, 2017. Agency staff established an ad hoc committee of Bicycle & Pedestrian Facilities Advisory and Technical Advisory Committee members to review and rank the applications, and provide funding recommendations.

FINANCIAL IMPACT:

At its March 22, 2017 meeting, the Transportation Agency Board voted to devote \$6.95 million of the estimated three-year Regional Surface Transportation Program funds (state monies) for competitive allocation to the cities and/or County.

DISCUSSION:

In establishing the Regional Surface Transportation Program Competitive Grants program, the Transportation Agency is seeking to fund projects that advance the goals of the Transportation Agency Board. These include delivering projects of regional significance that improve safety, provide maintenance for existing facilities, or support the development of a multimodal transportation network utilizing the principles of Complete Streets. Fair geographic balance in distributing the funds and the cost effectiveness of the proposed projects are also taken into consideration when recommending

projects for funding.

The grant application is comprised of four sections, each with 25 available points, for a total possible application score of 100 points. The four categories are Project Information & Regional Significance, Complete Streets, Project Readiness & Cost Effectiveness, and Regional Transportation Plan Consistency. The scoring for the application was designed and approved by the Transportation Agency Board to favor projects that improve regional routes with high traffic volumes, include bicycle and pedestrian facilities and safety enhancements, can be completed within the three year funding window, and support the performance measures included in the 2014 Regional Transportation Plan.

In May 2017, the Technical Advisory and Bicycle & Pedestrian Committees nominated committee members to the grants review committee to review and score the applications:

- Sean Vienna, AMBAG
- Vera Noghera, BPC Member
- Orchid Ochoa-Monroy, Caltrans
- Mary Israel, Fort Ord Reuse Authority
- Lisa Rheinheimer, Monterey-Salinas Transit
- Virginia Murillo, TAMC Staff
- Mike Zeller, TAMC Staff

The Transportation Agency received thirteen completed grant applications, totaling over \$14.3 million in requested Regional Surface Transportation Program funding. Each application was reviewed and scored by four committee reviewers. After considering the scores and factoring in geographic equity and cost effectiveness, the following projects are recommended by Agency staff for grant funding:

- Monterey - North Fremont Bike and Pedestrian Improvements - \$1,933,000
- Soledad - Metz Road Traffic Calming Project - \$516,800
- County - State Route 1 Climbing Lane - \$600,000
- Salinas - Downtown Complete Streets - \$2,970,000
- Marina - Reservation Road Roundabouts - \$100,000
- Pacific Grove - Highway 68 Complete Street Corridor - \$502,268

With this recommendation, staff made one adjustment from the overall scoring of the projects. The City of Marina's Reservation Road Roundabouts project ranked fifth in the total scoring, but was seeking a total of \$4,005,000 in grant funding. Due to the high amount of requested funding and the limited amount of grant funding available, Agency staff is recommending \$100,000 in funding for this project needed to complete the design phase.

Additionally, staff is recommending a swap of Transportation Development Act 2% grant funds for federal Regional Surface Transportation Program funding to reflect prior Board actions regarding the programming of funds to the County of Monterey's Castroville Bicycle and Pedestrian Overcrossing project and the Holman Highway 68 Roundabout. The total amount of competitive grant funding remains the same with this action.

The total recommended grant funding this cycle is \$6.62 million, based on no partial funding of grant requests. As a result, there is an unprogrammed balance of \$328,261 from the available \$6.95 million. For the remaining balance of funding, Agency staff is conferring with the applicants not selected for funding in ranked order to determine if they can fund a phase or portion of their proposed project with the remaining balance and potentially deliver a project. If that is not feasible, staff recommends rolling the remaining balance over to the next cycle of competitive grants funding.

The Executive Committee, Bicycle and Pedestrian Committee, and Technical Advisory Committee all reviewed the proposed program of projects and recommended approval of the attached list of projects to the Transportation Agency Board.

ATTACHMENTS:

- Resolution - 2017 Competitive Grants

WEB ATTACHMENTS:

[TAMC Master State - Fed Funding Agreement Exhibit A](#)

**RESOLUTION NO. 2017-22 OF THE
TRANSPORTATION AGENCY FOR MONTEREY COUNTY**

**ADOPTING THE 2017 COMPETITIVE GRANTS PROGRAM OF PROJECTS
FOR FISCAL YEARS 2017/18 THROUGH 2019/20**

WHEREAS, the Transportation Agency for Monterey County is the state-designated Regional Transportation Planning Agency for Monterey County; and

WHEREAS, the Regional Surface Transportation Program was established by California State Statute utilizing Surface Transportation Program Funds that are identified in Section 133 of Title 23 of the United States Code; and

WHEREAS, Local Transportation Funds are made available in accordance with Section 99233.3 of the Transportation Development Act (TDA) for Pedestrian and Bicycle Facilities; and

WHEREAS, the Transportation Agency for Monterey County distributes these funds to local agencies and funds regionally significant projects as part of its responsibilities as a Regional Transportation Planning Agency; and

WHEREAS, on February 24, 1993, the Transportation Agency Board of Directors approved the Transportation Development Act 2% Pedestrian and Bicycle Account Bylaws; and

WHEREAS, on March 22, 2017, the Transportation Agency Board of Directors adopted Guidelines & Policies for the Administration of Regional Surface Transportation Program Funds, which included the establishment of a Competitive Grants program and Call for Projects; and

WHEREAS, the Bicycle & Pedestrian Committee and the Technical Advisory Committee nominated committee members to serve on the Competitive Grants Review Committee, which evaluated and scored each of the Competitive Grants applications received from the jurisdictions; and

WHEREAS, the Bicycle & Pedestrian Committee, the Technical Advisory Committee, and the Executive Committee have recommended approval of the Competitive Grants Program of Projects, which is attached hereto as Attachment 1 and incorporated fully by this reference; and

WHEREAS, the projects in Attachment 1 that are recommended to receive Transportation Development Act 2% funds meet the requirements of the Transportation Development Act Section 99234 Claims for Pedestrian and Bicycle Facilities; and

WHEREAS, the projects in Attachment 1 that are recommended to receive Regional Surface Transportation Program funds meet the criteria in Sections 133(b) and 133(c) of Title 23 of the United States Code (USC) and Article XIX of the California State Constitution; and

WHEREAS, Transportation Development Act Chapter 3, Title 21, Rule 6651 requires that the transportation planning agency shall allocate funds only in accordance with a finding that the proposed expenditures are in conformity with the Regional Transportation Plan; and

WHEREAS, the projects in Attachment 1 that are recommended to receive Transportation Development Act 2% funds are consistent with the Regional Transportation Plan and in compliance with Transportation Development Act Section 99234 requirements for claims for pedestrian and bicycle facilities; and

NOW, THEREFORE, BE IT RESOLVED THAT: the Board of Directors of the Transportation Agency for Monterey County hereby adopts, authorizes and approves the 2017 Competitive Grants Program of Projects for Fiscal Years 2017/18 through 2019/20 as identified in Attachment 1 in accordance with this Resolution; and

BE IT ALSO RESOLVED, that no claims for Transportation Development Act 2% funds shall be paid until each claimant complies with all the requirements listed on the Transportation Development Act 2% Pedestrian and Bicycle Account Bylaws approved by the Transportation Agency for Monterey County on February 24, 1993; and

BE IT ALSO RESOLVED, that no claims for Regional Surface Transportation Program funds shall be paid until each claimant executes a Master Agreement with the Transportation Agency for Monterey County and complies with all the requirements listed on the Regional Surface Transportation Program Guidelines and Policies approved by the Transportation Agency for Monterey County on March 22, 2017.

PASSED AND ADOPTED by the Transportation Agency for Monterey County, State of California this 23rd day of August, 2017 by the following vote:

AYES:

NOES:

ABSENT:

ALEJANDRO CHAVEZ, CHAIR
TRANSPORTATION AGENCY FOR MONTEREY COUNTY

ATTEST:

DEBRA L. HALE, EXECUTIVE DIRECTOR
TRANSPORTATION AGENCY FOR MONTEREY COUNTY

**Resolution 2017-22 Attachment 1
 2017 Competitive Grants Program of Projects**

Applicant	Project	Total Project Cost	TDA 2%	RSTP	Total Grant Funding
Monterey	North Fremont Bike and Pedestrian Access and Safety Improvements	\$8,600,000	\$248,249	\$1,684,751	\$1,933,000
Soledad	Metz Road Traffic Calming Project	\$568,800	\$0	\$516,800	\$516,800
County of Monterey	State Route 1 Climbing Lane	\$5,866,000	\$0	\$600,000	\$600,000
Salinas	Downtown Complete Streets	\$5,920,100	\$0	\$2,970,000	\$2,970,000
Marina	Reservation Road Roundabouts	\$4,500,000	\$0	\$100,000	\$100,000
Pacific Grove	Transforming Pacific Grove Highway 68 into a "Complete" Corridor	\$16,266,980	\$0	\$502,268	\$502,268



TRANSPORTATION AGENCY FOR MONTEREY COUNTY

Memorandum

To: Board of Directors
From: Todd Muck, Deputy Executive Director
Meeting Date: August 23, 2017
Subject: Highway 156 Tolling Study Update

RECOMMENDED ACTION:

RECEIVE update on the State Route 156 Level 2 Traffic and Revenue Study.

SUMMARY:

The State Route 156 Level 2 Traffic and Revenue Study provides an in depth analysis of the traffic impacts and revenue potential from tolling the State Route 156 corridor.

FINANCIAL IMPACT:

The latest cost estimate for the conventional delivery of the State Route 156 West Corridor project is \$365 million. The analysis assumes aggressive funding commitments of an estimated \$70 million from various local, regional and state funding sources, including Measure X and impact fees. The State Route 156 Level 2 Traffic and Revenue Study evaluates the financial feasibility of collecting tolls to deliver the project.

DISCUSSION:

The State Route 156 West Corridor project consists of constructing a new four-lane highway, called the Monterey Expressway, parallel and immediately south of the existing SR 156; a new SR 156 to US 101 interchange; and an interchange between SR 156 and Castroville Boulevard. The existing SR 156 roadway gets converted into a frontage road providing access to the local community. The total estimated cost to construct this project using the conventional delivery process is \$365 million. Currently \$70 million has been secured or pledged for the project. Facing a \$295 million funding gap, the Transportation Agency Board of Directors approved a contract with Kimley-Horn and Associates, Inc. in November 2015 to conduct an in-depth evaluation of tolling as an option to deliver the project.

The Level 2 Traffic and Revenue Study (Tolling Study) is significantly more detailed than the “Sketch Level” Traffic and Revenue Study previously completed for the SR 156 Corridor Project. The Tolling Study analyzes current and future traffic diversion, potential toll rates, toll discounts for local residents and business, and other questions and concerns brought up by the Board and the public, and

adopted by the Board of Directors as “Guiding Principles” for evaluating tolling.

The Tolling Study evaluates the project feasibility and financing structure under two delivery options. A Public Delivery option would have the Transportation Agency and/or Caltrans procure financing, manage design and construction, then operate and maintain the toll facility. In a Public-Private-Partnership (P3) delivery option the financing, design, construction, and ongoing operation and maintenance of the toll road would be managed by a private partner/concessionaire in accordance with terms negotiated under a concession agreement. It is worth noting that the Public-Private Partnership authorization in state law expired on January 1, 2017 and has yet to be renewed.

Both delivery options assume securing financing in the form of bonds and federal infrastructure loans to construct the project. The P3 option includes additional private equity in the financing package, assumes reduced project construction costs, and estimates a project delivery time period three years shorter than the Public Delivery option. The Tolling Study evaluates the feasibility of delivering the project based on the timing and availability of various fund sources under both options.

The most difficult stage of financing is to secure enough funding upfront, for pre-construction activities (engineering and right-of-way acquisition), as well as to construct the project before toll revenues are generated. Results from the financial analysis shows funding shortfalls in both Public and P3 delivery options. Starting with the project's overall \$295 million funding gap, the P3 deliver option has a \$75 million funding shortfall remaining. The Public delivery option has a \$107 million funding shortfall. The project would have to successfully compete for state and/or federal competitive grants to make up the remaining funding gap under either option. These figures represent the baseline study results. The consultant team is currently performing a stress test that refines the impacts of the forecasted congestion on the alternative routes. An initial review of the diversion sensitivities indicate a reduction in the shortfalls for both the P3 and the Public delivery options. Results from this analysis will be available in October.

At the August Board meeting Transportation staff and the consultant team will provide an initial overview of the Tolling Study including how travel demand and the revenue from tolling are estimated; how the financial feasibility analysis evaluating the feasibility of funding construction, operating costs and lifecycle costs for a toll facility are calculated; and an assessment of the projected diversion rates to local roads as well as roadway and intersection operational impacts for the project study area. The full Tolling Study is scheduled to be brought to the Transportation Agency board's October meeting for action.



Memorandum

To: Board of Directors
From: Grant Leonard, Transportation Planner
Meeting Date: August 23, 2017
Subject: **SR 68 Scenic Highway Plan Approval**

RECOMMENDED ACTION:

State Route 68 Highway Plan Approval:

1. **DETERMINE** that approval of the SR 68 Scenic Highway Plan is exempt from the California Environmental Quality Act (CEQA) pursuant to California Resources Code Section 21102, and CEQA Guidelines Section 15262 (feasibility plans)
2. **APPROVE** SR 68 Scenic Highway Plan with Concept 1 as the recommended option incorporating additional analysis of widening between San Benancio Road and Corral De Tierra Road as a design element of future roundabouts to improve operations at that location, incorporating additional analysis for improving access to Laguna Seca, and accommodating SR 68 widening that would occur as mitigation if the Ferrini Ranch development is constructed.
3. **AUTHORIZE** staff file a Notice of Exemption and to work with Caltrans District 5 on the next stages of project development for the SR 68 Scenic Highway Plan.

SUMMARY:

The SR 68 Scenic Highway Plan evaluated current and future travel patterns between Salinas and the Monterey Peninsula, the feasibility of affordable mid-term operational and capacity improvements in the SR 68 corridor in context to other planned regional improvements, and the potential for wildlife connectivity enhancements.

FINANCIAL IMPACT:

The Monterey-Salinas Scenic Highway 68 plan is funded with a \$270,970 Caltrans Sustainable Transportation Planning Grant (federal funds), matched with an additional \$176,686 of state and local funds for a total project cost of \$447,656. The Measure X Transportation Safety and Investment Plan anticipates allocating \$50 million over the next 30 years for highway and road safety improvements along the Highway 68 corridor between Salinas and Monterey.

DISCUSSION:

In 2015, the Agency received a California Department of Transportation (Caltrans) Sustainable Communities Planning Grant to evaluate current and future travel patterns between Salinas and the Monterey Peninsula, the feasibility of affordable mid-term operational and capacity improvements in the SR 68 corridor in context to other planned regional improvements, and the potential for wildlife connectivity enhancements.

In December 2015, the Agency approved two contracts for consultant services to complete the plan; one to conduct the wildlife connectivity analysis, and the other to conduct the travel analysis and evaluate concepts for improving travel through the corridor. In spring of 2016, the Agency conducted a round of public outreach to determine what the public viewed as the most critical needs for the corridor. The outreach included a public workshop, meetings with local jurisdictions and stakeholder groups, and an interactive online forum for people to provide comments.

Throughout the summer and fall of 2016, the project team completed a detailed analysis of the existing conditions along the corridor. The findings of the analysis are included in technical memorandums that were published on the project website for public review at: www.sr68sceniccorridorstudy.com.

Since January of 2017, the project team has been developed three corridor concept alternatives for consideration. The corridor concept alternatives are listed below and details of each alternative were presented at the April 26, 2017 Board meeting:

Concept 1: Installation of roundabouts at major intersections

Concept 2: Selective segment widening with roundabouts at major intersections

Concept 3: Integrated corridor management (adaptive signalization) with some widening

In addition to the corridor concept alternatives, the project team has produced a list of recommended improvements for wildlife connectivity to be included in the final adopted corridor plan.

Since the April 26th Board meeting, the project team has been engaged in a second phase of public outreach to gather public input on the three alternatives. This outreach has included a public workshop on May 4th, meetings with community groups and stakeholders individually, and promotion of the interactive project website and online survey about the alternatives.

More than 200 individuals took part in the online survey, and dozens more have participated in the survey during the May 4th workshop and in subsequent community presentations. This public feedback was used to help inform final recommendations for the SR 68 Scenic Highway Plan. Some of the key findings of the outreach include:

- Strong support for roundabouts in general and for roundabouts on Highway 68
- Support for keeping Highway 68 a scenic roadway
- Strong opinions for and against widening Highway 68 to four lanes
- A lack of support for Alternative 3

Based on the technical analysis and the public comments, Agency staff is recommending Concept 1 as the recommended option for inclusion in the SR 68 Scenic Highway Plan. Staff is also recommending

the next phase of SR 68 project development include additional analysis of widening between San Benancio Road and Corral De Tierra Road as a design element of future roundabouts to improve operations at that location, include additional analysis for improving access to Laguna Seca, and accommodating SR 68 widening that would occur as mitigation if the Ferrini Ranch development is constructed.

If approved by the Board, the SR 68 Scenic Highway Plan will progress into the project development phase with Caltrans. This “project development phase” entails the preparation of a Project Initiation Document, state and federal environmental review. Once environmental review is finalized, Caltrans, TAMC and our partner agencies can begin phased engineering design, right-of-way acquisition and permits, then construction of the SR 68 Scenic Highway Plan.

Approval of the SR 68 Scenic Highway Plan by the TAMC Board is not a project under CEQA, because the plan is merely a “feasibility plan” and exempt by statute (Public Resources Code section 21150) and State regulations identifying statutory exemptions under CEQA (14 CCR section 15262 [“projects involving only feasibility or planning studied for possible future actions”]). A Notice of Exemption is anticipated to be filed pursuant to CEQA Guidelines section 15062.

ATTACHMENTS:

- SR 68 Scenic Highway Plan Executive Summary

WEB ATTACHMENTS:

[SR 68 Scenic Highway Plan](#)

[Comment Letters Received](#)

EXECUTIVE SUMMARY

Introduction

State Route 68 is a designated scenic route that connects the world-renowned Monterey Peninsula to US Highway 101 and the Salinas Valley. SR 68 is a key route for bicycle, transit, and auto traffic that facilitates commute travel between Salinas and Monterey for 25,000 to 30,000 vehicles each day, as well as tourism and special event traffic. SR 68 also aids freight and agricultural transport between the City of Salinas and River Road, as well as transport of goods and visitors to the Monterey Peninsula.

Congestion, safety, and reliability issues on SR 68 from Josselyn Canyon Road to Blanco Road have been raised by residents living adjacent to the highway, as well as motorists who regularly commute on SR 68 from the Salinas Valley to the Monterey Peninsula. Along with the destination resort attraction of Monterey Bay, other major attractions within the SR 68 corridor includes: Santa Catalina School, Laguna Seca Raceway, Golf courses, the Monterey Regional Airport, the Stone Creek shopping center, Ryan Ranch, Toro Regional Park, and the connection to SR 218. The regional importance of the SR 68 corridor combined with its diminishing quality of service has been a key policy issue for Caltrans, the Transportation Agency for Monterey County (TAMC), the County of Monterey and cities along the corridor.

In addition to being a key corridor for the traveling public, SR 68 is designated a scenic highway. The highway is bordered by significant wildlife habitat including the 14,650 acre Fort Ord National Monument and rural low density development in the Sierra de Salinas mountain range connecting to the Ventana Wilderness of the Los Padres National Forest. As such, SR 68 can serve as a barrier to wildlife attempting to cross between the habitats on each side of the highway.

Looking to the future, SR 68 will continue to be one of the key routes for travel between the Monterey Peninsula and the Salinas Valley. Without improvements, the issues facing Highway 68 will continue to increase as the demands placed upon the highway exceed its capacity to meet the corridor's transportation needs.

Planning Goal, Objectives, and Approach

In response to the issues facing SR 68, TAMC received a California Department of Transportation (Caltrans) Sustainable Communities Planning Grant. The grant funded this study to evaluate current and future travel patterns between Salinas and the Monterey Peninsula, the feasibility of affordable mid-term operational and capacity improvements in the SR 68 corridor in context to other planned regional improvements, and the potential for wildlife connectivity enhancements.

The goal of the SR 68 Scenic Highway Plan is to identify a preferred SR 68 corridor concept and associated infrastructure improvements that will best meet both the local and regional goals, while providing the highest return on investment of limited regional transportation funding for the next 20 years. Specifically, the following objectives have guided the development of the SR 68 Scenic Highway Plan:

- Apply advanced data collection technology and resources, such as video and Bluetooth, to establish an accurate baseline of vehicle/bicyclist/pedestrian counts, vehicle queue lengths, vehicle speeds, travel behavior, travel time variation trends, animal crossings, and roadkill in the corridor;
- With direct input from the public, develop feasible corridor concept alternatives that: 1) maximize efficiency and safety; 2) achieve acceptable operating conditions relative to projected future demand; 3) enhance wildlife connectivity by providing better opportunities for safe crossings for wildlife; 4) improve air quality; 5) accord with SR 68's rural and scenic character; 6) minimize potential impacts to the natural environment; and,
- Consistent with Caltrans Smart Mobility Framework process, perform a transparent and objective performance-based analysis to identify a preferred corridor concept using advanced intersection and highway analysis tools to calculate life-cycle benefit-costs that will support infrastructure investment decisions made by TAMC, Caltrans, and other stakeholders.



A key element of the planning process was the understanding that early engagement with the public and local stakeholders, plus the integration of the wildlife connectivity analysis with the transportation planning work, was needed to craft a plan that would address the multitude of issues facing the corridor.

Phase 1: Existing Conditions and Future Conditions Analysis

An extensive analysis of the current operational conditions was performed for all modes of travel along SR 68, including drivers, bicyclists, pedestrians, and wildlife movement. This analysis, along with the first phase of public outreach, was used to determine what the baseline conditions currently are for SR 68, and, consequently, where resources would be best allocated to address the needs of the corridor. Some of the key findings were:

- SR 68 suffers from unreliable travel times, which cause travelers to increase the “buffer time” that they must allow to reach their destinations; on a regular basis.
- A significant number of trips begin or end along the corridor, meaning that the corridor is serving both regional commuters (those traveling between Salinas and Monterey) as well as residents and people who are traveling to a destination along the corridor.
- The majority of collisions along SR 68 segments relate to the extensive queuing at intersections.
- The ability to widen SR 68 or reroute it through a Fort Ord Bypass is constrained by the National Monument, very high cost, and environmental considerations.
- The extensive wildlife movement across the corridor creates safety issues for people and animals, resulting in a need to improve existing wildlife pathways and highway drainage culverts to allow wildlife to safely cross underneath SR 68.
- Based on travel demand modeling, traffic along this section of SR 68 is expected to increase by approximately 10% over the next 25 years, but the net effect on performance will be a 70% increase in delay, meaning that SR 68 is at a tipping point and each new trip along the corridor exacerbates existing traffic congestion exponentially.
- Traffic congestion and collisions are concentrated at the many signalized intersections. To address these problems, the study team conducted Intersection Control Evaluations at each major intersection along the corridor. The results of the evaluations supported replacing the current signalized intersections with a corridor of roundabouts along SR 68.
- There is strong public support for improving SR 68, as well as preserving the scenic nature of the corridor.

Phase 2: Corridor Concepts

Based on the technical analysis and comments from the public, the project team has crafted three concepts for improving SR 68. Each concept is intended to be feasible to develop, given the constraints along the corridor. The concepts can be defined as follows:

SR 68 Roundabout Corridor - Concept 1

- Creates new capacity only at intersections
- Converts 11 intersections to roundabouts
- Controls access by limiting some left and right turns
- \$48.2 Million construction cost





SR 68 Widening with Roundabout Control - Concept 2

- Widens 6.4 miles of SR 68 in four segments, from:
 - Olmsted to SR 218
 - Ragsdale to York Road
 - Laureles Grade to Corral De Tierra (West Bound only)
 - Corral De Tierra to existing 4-lanes - Toro Park area
- Converts 9 intersections to roundabouts
- Prohibits more left and right turns to restrict access, increase safety, and improve travel time
- \$107.1 Million construction cost

SR 68 Integrated Corridor Management and Adaptive Signal Control - Concept 3

- Widens and channelizes 6 intersections
- Creates a communications system between signals, known as Adaptive Signal Control, along two sections of SR 68
- Widens the highway to 4-lanes for 1.15 miles from e/o Toro Creek Road to existing 4-lane section.
- \$34.4 Million construction cost

Benefit-Cost Analysis

A detailed benefit-cost analysis of each concept was performed taking into account the following factors:

- Safety
- Travel time
- Air pollution emissions
- Habitat and other resource preservation
- Maintenance cost
- Capital cost

Based on the intersection-specific Benefit-Cost analysis of these factors, Concept 1, roundabouts through the corridor, best balances operations and capacity in concert with resource preservation, safety, emissions, maintenance, and overall cost. Additionally, a micro-simulation analysis of the corridor revealed that a series of roundabouts (i.e., roundabout corridor) will significantly reduce travel delay and improve SR 68 reliability.

Public Outreach

An extensive public outreach effort has been performed throughout the course of SR 68 Scenic Highway Plan development process. The outreach effort included traditional public workshops, community/stakeholder meetings, on-line engagement, and media. The input received through these various channels helped inform the study and ultimately the study recommendations. The benefit-cost analysis also correlated with public opinion, which strongly preferred Concept 1.





Preferred Corridor Concept: Roundabout Corridor: Concept 1–Modified

Based on the above quantitative and qualitative analysis, extensive public outreach, and a comparison of the three alternatives' ability to meet the goals and objectives of the SR 68 Scenic Highway Plan, the project team developed the following preferred concept for the SR 68 corridor. The Preferred Corridor Concept is illustrated in **ES-Figure 1**.

- Convert 11 intersections to roundabout control, including one driveway at Robert Talbott;
- Restricting left turns out of side streets and driveways, to improve safety;
- Evaluate benefits of widening between Corral de Tierra and San Benancio Road roundabouts;
- Construct wildlife connectivity improvements at six locations;
- Install Dynamic Speed Feedback Signs and Intersection Warning Signs at various locations (to be determined) and additional lighting along two segments (York Road to Pasadera Drive and Corral de Tierra to San Benancio Road)
- If Ferrini Ranch proceeds, widen SR 68 to 4 lanes for 1.15 miles from of SR 68 to 4-lanes: east of Toro Creek Road to the existing 4-lane sections (Ferrini Ranch EIR proposed mitigation)

Planning level cost estimates of the Preferred Corridor Concept is \$48.22 Million (cost does not reflect improvements to be paid through Ferrini Ranch developer fees). This does not include an additional \$21.4 Million for the Wildlife Connectivity Improvements.

Implementation and Next Steps

The recommended Preferred Corridor Concept will serve to inform and guide future SR 68 corridor programming decisions based on the available funding. As part of this concept, it is recommended that the preferred corridor concept and associated improvements be phased over time (i.e., immediate-, short-, medium- and long-term). A phasing plan will allow additional funding sources to be identified and leveraged to match the local Measure X funding to better facilitate programming over a 20-year timeframe.

Based on the various operational and safety assessments, the following phases are suggested for implementing the Preferred Corridor Concept:

Immediate-Term (0-3 Years)

- Create a Highway 68 Improvement Corridor Team that includes Caltrans, TAMC, the County of Monterey, the Monterey Regional Airport District, and the cities of Monterey, Del Rey Oaks, and Salinas.
- Prepare and refine engineering-based roundabout layouts (eleven locations) and a corridor-wide Project Initiation Document, in coordination with Caltrans
- Coordinate with property owners for recommended (or desired) roundabout locations at private driveways
- Prepare and Adopt Corridor Level Environmental Review, including evaluation of widening between Corral de Tierra and San Benancio intersections
- Develop project funding plan and apply for matching grants





Short-Term (4-6 Years)

- Construct first set of improvements:
 - Roundabout SR 68 at Olmsted, in coordination with the Monterey Regional Airport Master Plan
 - Roundabout SR 68 at 218
 - Roundabout SR 68 and New Torero Drive
 - Roundabout SR 68 at Corral de Tierra and San Benancio, and associated widening, if applicable (concurrently)
- Wildlife Connectivity improvements at Sites 6, 7, 8 and 9.
- Install Dynamic Speed Feedback Signs, Intersection Warning Signs and additional lighting
- Coordinate with the City of Salinas to develop a comprehensive solution for the intersection of SR 68 and Blanco Road

Mid-Term (7-10 Years)

- Construct the next set of improvements:
 - Roundabout SR 68 and Josselyn Canyon Road
 - Roundabout SR 68 and York Road
 - Roundabout SR 68 and Pasadera Drive
 - Roundabout SR 68 and Laureles Grade (to be developed in coordination with Laguna Seca Raceway to include access changes to the raceway, as desired)
 - Roundabout SR 68 and Business Park Driveway
- Wildlife Connectivity improvements at Sites 2 and 3.

Long-Term (11-20 Years)

- Widening of SR 68, 1.15 miles from 4-lane transition to just east of Toro Creek Road (depending on progress of the Ferrini Ranch Development)





Memorandum

To: Board of Directors
From: Elouise Rodriguez, Senior Administrative Assistant
Meeting Date: August 23, 2017
Subject: Reports from Transportation Providers

RECOMMENDED ACTION:

RECEIVE reports from Transportation Providers:

- Caltrans Director's Report and Project Update - Gubbins
- Monterey Peninsula Airport - Sabo
- Monterey-Salinas Transit - Sedoryk
- Monterey Bay Air Resources District - Stedman

ATTACHMENTS:

- ▣ Caltrans Director's Report
- ▣ Caltrans Project Update

Northbound US 101/San Anselmo Road in San Luis Obispo County



FALL 2017

Caltrans District 5



District Director

Timothy Gubbins

Provide a safe, sustainable, integrated and efficient transportation system to enhance California's economy and livability.

District Director's Report

A quarterly publication for our transportation partners

Roadside Safety and Aesthetics

Optimizing safety is the main purpose of the recently completed Caltrans roadside safety improvements project extending 15 miles along US 101 from Atascadero to Paso Robles. The \$2.3 million project, and similar ones statewide, are reducing the exposure of maintenance workers on foot in high-speed traffic areas. Project features are:

- Thirty-nine paved gore areas with contrast surface treatment
- Paved slope areas underneath four bridges
- Installed:
 - Metal-beam guardrail with concrete barrier
 - Drainage system improvements
 - Upgraded safety cable railing

A second roadside safety project in San Luis Obispo County, currently under construction, will address an 18-mile segment of US 101 from Arroyo Grande to San Luis Obispo. The \$2.5 million project is scheduled for completion in fall 2017. Currently, District 5 is implementing eight additional roadside safety projects—in different stages of project development on various highways—in Santa Cruz, Monterey and Santa Barbara counties. Two others were also recently completed in the latter two counties.



SB 1 Fix-it-First Funding

The Road Repair & Accountability Act of 2017

Fixing our roads, repairing aging bridges, reducing traffic congestion and improving goods movement are key goals for the recently passed Senate Bill 1 transportation funding bill. Statewide, Caltrans is committed to fixing more than 17,000 lane miles, 500 bridges, 55,000 culverts, and 7,700 traffic operating systems, which includes installing ramp meters, traffic cameras and electric highway message boards. Currently, Caltrans is expediting \$200 million in pavement projects statewide and \$150 million for restriping along the state highway system as well as identifying and prioritizing the most

needed projects. The new funding, which begins in November 2017, includes the following statewide over the next 10 years:

- \$1 billion – Active Transportation Program
- \$7.5 billion – Transit and rail
- \$3 billion – Trade corridor improvements
- \$2.5 billion – Congestion relief

The new bill will generate \$54 billion split between Caltrans and local agencies over the next decade—the largest transportation investment in more than 20 years. Each year, more than 180 billion vehicles travel on the state highway system. More information:

<http://www.catc.ca.gov/programs/SB1.html>



CTP Guidelines Adopted

The California Transportation Commission recently adopted the 2017 *California Transportation Plan Guidelines*. The document provides a policy framework for developing future state transportation plans. The long-range, fiscally unconstrained plan details the state's priorities, guides future investments and maintains consistency with statewide, regional and local plans. More information: http://www.catc.ca.gov/programs/CTP/CTP_2017_Guidelines_Final_5_17_17.pdf



Highway 17 Wildlife Connectivity Project

Providing habitat connectivity and safe passage is the purpose of the Highway 17/Laurel Road wildlife connectivity project, near Scotts Valley, in Santa Cruz County. The estimated \$7 million project will connect two core habitat areas while protecting individual animals and ensuring long-term species survival. The California Transportation Commission recently approved \$3 million in the State Highway Operation and Protection Program (SHOPP) for the project's environmental, design and right-of-way costs. Construction funding is expected to come from local sources, including \$5 million from Santa Cruz County's recently approved Measure D sales tax.

After extensive environmental and biological review, the project site was identified as the highest priority for maintaining critical habitat with evidence of mule deer, mountain lions, bobcats and coyotes on both sides of the roadway. Highway 17 is an important link connecting the Santa Cruz Mountains with the Diablo Mountain Range and the Gabilan Range. Fragmented habitat is difficult for animal survival in finding adequate food, water and mates; raising their young; and establishing new territories. Challenges to wildlife mobility along the roadway include high traffic volumes, concrete median barriers and inefficient pathways at culverts or bridge under crossings.

A multi-agency partnership developed solutions for improving animal connectivity on the corridor. These included the following: Land Trust of Santa Cruz County, Caltrans, Santa Cruz County Regional Transportation Commission, California Department of Fish and Wildlife, Pathways for Wildlife and U.C. Santa Cruz (Puma Study).



Advanced Mitigation Credits

The Highway 17 wildlife connectivity project in Santa Cruz County also provides a unique opportunity for Caltrans to partner with the California Department of Fish and Wildlife on a pilot for an innovative advanced mitigation credit agreement. The first of its kind in California, the agreement establishes mitigation credits that can be applied to future transportation projects.

Mitigation credits created by the Highway 17 wildlife project may be used by the Department or sold or transferred to other transportation agencies with projects in a specific service area. The pilot credit agreement may be used as a model for the California Department of Fish and Wildlife's new statewide Regional Conservation Investments Strategies Program. More information:

<https://www.wildlife.ca.gov/Conservation/Planning/Regional-Conservation>



Complete Streets Projects Kick-off

Creston Road Complete and Sustainable Streets Corridor Plan

The City of Paso Robles' \$185,000 grant will develop a Complete Streets Plan for Creston Road in Paso Robles, San Luis Obispo County. It will include community involvement to identify strategies for a two-mile pedestrian, bicycle and transit-friendly thoroughway. It will also feature Complete Streets design for sidewalks and intersection changes supporting travel modes for all users, ages and abilities. A greening element will be added for natural drainage as well.

Highway 9 Complete Streets Plan

The Santa Cruz County Regional Transportation Commission's \$249,000 grant will develop a Complete Streets Plan for 10 miles of Highway 9 in Santa Cruz County. The plan will identify, prioritize and implement multimodal improvements with a focus on asset management. It will address severe bicycle, pedestrian and transit gaps as well as collisions, congestion and system deterioration.



Call for Projects Coming

A call for projects for the Sustainable Transportation Planning Grant Program is scheduled for September 2017. The program, funded through SB 1, includes:

- Sustainable Communities & Strategic Partnerships – \$25 million annually
- Climate Adaptation Planning Grants—\$20 million over three years

Successful projects support sustainable communities and reducing greenhouse gas emissions. More information:

<http://www.dot.ca.gov/hq/tpp/grants.html>



D5 Bicycle Champions

The San Luis Obispo Council of Governments (SLOCOG) Rideshare Program recently recognized District 5 with the *Defending Bike Month Challenge Champion* Award. The District kept the 2016 title with 37 employees bicycling most every day in May for Bike Month. In addition to the golden handlebars trophy (inset), the District won a one-month free trial of riding an electric bicycle. Hats off to all participants!



PROJECT UPDATE – MONTEREY COUNTY

PREPARED FOR THE AUGUST 23, 2017 TRANSPORTATION AGENCY FOR MONTEREY COUNTY'S MEETING (TAMC)

COMPLETED CONSTRUCTION PROJECTS									
	Project	Location & Post Mile (PM)	Description	Construction Timeline	Construction Cost	Funding Source	Project Manager/ (Resident Engineer)	Contractor	Comments
1.	US 101 Soledad CAPM (1F69U4)	North of Greenfield overcrossing to north of Gonzales overcrossing (PM 55.2/73.8)	Pavement preservation	Spring 2016/ Summer 2017	\$22.9 million	SHOPP	Aaron Henkel (RH)	Graniterock, Watsonville, CA	Construction completed on July 31, 2017.

CONSTRUCTION PROJECTS									
	Project	Location & Post Mile (PM)	Description	Construction Timeline	Construction Cost	Funding Source	Project Manager/ (Resident Engineer)	Contractor	Comments
1.	Highway 68 Salinas River Bridge Widening (0F7004)	Near Salinas, east of Reservation Road undercrossing to Spreckels Boulevard undercrossing (PM R17.4/R18.0)	Bridge widening	Spring 2016/ Summer 2018	\$9.8 million	SHOPP	David Rasmussen (BR)	Viking Construction Company, Rancho Cordova, CA	Ongoing construction Activities.
2.	US 101 CURE Safety Improvements near King City (0T990)	From Central Avenue to south of Teague Avenue (PM 45.8/49.8)	Eucalyptus tree and metal beam guardrail removal	Fall 2017	\$2.5 million	SHOPP	David Rasmussen (PM)	The Professional Tree Care Company, Berkeley, CA	Started construction in March 2017.
3.	US 101 North Greenfield Median Barrier (1G380)	North of Walnut Avenue (PM 53.9/57.1)	Median barrier and inside shoulder rumble strip with shoulder widening	Summer 2017/ Fall 2018	\$4.1 million	SHOPP	Aaron Henkel	Papich Construction, Pismo Beach, CA	Construction began June 26, 2017.



PROJECT UPDATE – MONTEREY COUNTY

PREPARED FOR THE AUGUST 23, 2017 TRANSPORTATION AGENCY FOR MONTEREY COUNTY'S MEETING (TAMC)

CONSTRUCTION PROJECTS (Cont'd.)									
	Project	Location & Post Mile (PM)	Description	Construction Timeline	Construction Cost	Funding Source	Project Manager/ (Resident Engineer)	Contractor	Comments
4.	Highway 183 Blackie Road Rumble Strip Project (1G390)	Davis Road to Blackie Road (PM 1.8/R8.6)	Centerline/shoulder rumble strip and resurfacing	Fall 2017	\$1.4 million	SHOPP	Aaron Henkel	Granite Construction Company	Contract approval July 21, 2017.
5.	Highway 198 North Fork Widening (1C660)	East of San Lucas (PM 22.4/22.8)	Widen shoulders and correct super elevation	Fall 2017	\$1.8 million	SHOPP	Aaron Henkel	Granite Construction Company	Contract approval June 30, 2017.

PROJECTS IN DEVELOPMENT									
	Project	Location & PM	Description	Construction Timeline	Construction Cost	Funding Source	Project Manager	Comments	
6.	Highway 1 Paul's Slide Repair (0T850)	Near the community of Lucia, north of Limekiln Creek Bridge to south of Lucia (PM 21.6/22.1)	Install catchment, improve drainage	Fall 2019	\$16.1 million	SHOPP	Ken Dostalek	The original contract was cancelled and replaced with an Emergency Storm Damage Repair contract due to recent storm damage and significant changes to the scope of work.	
7.	Highway 1 Safety Upgrades: Hurricane Point to Rocky Creek Viaduct (1A000)	North of Big Sur, south of Bixby Creek Bridge to south of Rocky Creek Bridge (PM 58.3/59.8)	Shoulder widening, guardrail upgrades, potential retaining wall	Summer 2020	\$5.3 million	SHOPP	Ken Dostalek	Design about 60% complete. Project requires coastal development permit from Monterey County. Scheduled to advertise for construction in August 2018.	
8.	Highway 1 Big Sur CAPM (1F680)	Near Big Sur from Torre Canyon Bridge to Carpenter Street (PM 39.8/74.6)	Pavement rehabilitation	Fall 2021	\$24 million	SHOPP	David Rasmussen	Environmental studies continue.	



PROJECT UPDATE – MONTEREY COUNTY

PREPARED FOR THE AUGUST 23, 2017 TRANSPORTATION AGENCY FOR MONTEREY COUNTY'S MEETING (TAMC)

PROJECTS IN DEVELOPMENT (<i>Continued</i>)								
	Project	Location & PM	Description	Construction Timeline	Construction Cost	Funding Source	Project Manager	Comments
9.	Highway 68 Pacific Grove Shoulder Widening (1C250)	Pacific Grove to Scenic Drive (PM 1.6/L4.0)	Shoulder widening, rumble strips, guardrail	Spring 2021	\$2.5 million	SHOPP	David Rasmussen	Project is in Design.
10.	Highway 68 Pacific Grove Centerline Rumble Strip (1G450)	East of Piedmont Avenue to slightly west of the SR 1/68 Junction (PM 1.6/L4.1)	Centerline rumble strip & open grade asphalt concrete	Summer 2018	\$1.7 million	SHOPP	David Rasmussen	Project is in Design.
11.	US 101 San Antonio River Bridge-Seismic Retrofit (1F820)	Near King City at the San Antonio River Bridge (PM R6.7)	Seismic retrofit 2 bridges	Winter 2021	\$7 million	SHOPP	David Rasmussen	Environmental studies continue.
12.	US 101 Paris Valley 2R Rehab (1F740)	Near King City south of Paris Valley Road overcrossing to Rancho undercrossing (PM R28.0/R30.6)	Pavement rehabilitation	Summer 2019	\$26.9 million	SHOPP	Aaron Henkel	PA&ED was achieved in June 2017 and Design has begun; Expected to advertise for construction in June 2019.
13.	US 101 Salinas River Bridge Seismic Retrofit (1C960)	Near King City at the Salinas River Bridge (PM R41/R41.8)	Seismic retrofit	Winter 2021	\$1.4 million	SHOPP	Aaron Henkel	Project is in PA&ED; The environmental document is currently being finished and is expected to be in Design by May 2017; Expected to advertise for construction in June 2018.
14.	US 101 North King City Barrier (1H620)	At Salinas River Bridge to crossover at Teague Avenue (R41.6/R47.7)	Median barrier	Begin Winter 2018/2019	\$6.5 million	SHOPP	Aaron Henkel	Anticipated to advertise for construction in June 2018; Construction expected to begin in February 2019.



PROJECT UPDATE – MONTEREY COUNTY

PREPARED FOR THE AUGUST 23, 2017 TRANSPORTATION AGENCY FOR MONTEREY COUNTY'S MEETING (TAMC)

PROJECTS IN DEVELOPMENT (*Continued*)

	Project	Location & PM	Description	Construction Timeline	Construction Cost	Funding Source	Project Manager	Comments
15.	US 101 King City Rehabilitation (1F750)	Near King City from just south of wild Horse Road to just north of Jolon Road (PM R36.9/43.2)	Pavement rehabilitation	Fall 2018	\$57.6 million	SHOPP	Aaron Henkel	Project is currently in Design and is expected to advertise for construction in June 2018.
16.	US 101 North Soledad OH Deck Replacement (0F970)	North Soledad Bridge (PM 62.1/63.2)	Bridge replacement	Summer 2021	\$6.6 million	SHOPP	Ken Dostalek	Design about 60% complete. Project requires multiple agreements with Union Pacific Railroad. Expected to advertise for construction in March 2020.
17.	US 101 Salinas CAPM (1F700)	North of Gonzales to East Market Street (PM 73.8/87.3)	Pavement preservation	Summer 2019	\$19 million	SHOPP	David Silberberger	Project is in Design.
18.	US 101 Salinas Rehabilitation (1C890)	East Market Street overcrossing to just south of Russell/Espinosa Road (PM 87.31/R91.5)	Roadway rehabilitation	Winter 2018	\$34 million	SHOPP	Aaron Henkel	Anticipated to advertise for construction in April 2018.
19.	Highway 156 West Corridor (31600)	Between Castroville and Prunedale (PM R1.6/T5.2)	Construct new 4-lane divided freeway and new interchanges	Fall 2019/Fall 2023	\$264 million	STIP/Federal Demo	David Silberberger	TAMC and Caltrans staff are currently evaluating preliminary results from the Level 2 Traffic and Revenue Study. The project team also continues their efforts on delivering a Supplemental EIR.

ACRONYMS USED IN THIS REPORT:

EIR	Environmental Impact Report
PA&ED	Project Approval and Environmental Document
PS&E	Plans Specification & Estimate
SHOPP	Statewide Highway Operation and Protection Program
STIP	Statewide Transportation Improvement Program



Memorandum

To: Board of Directors
From: Maria Montiel, Administrative Assistant
Meeting Date: August 23, 2017
Subject: TAMC Board Minutes

RECOMMENDED ACTION:

APPROVE minutes of the Transportation Agency for Monterey County (TAMC) The Service Authority for Freeways and Expressways, and the Monterey County Regional Development Impact Fee Joint Powers Agency for June 28, 2017.

ATTACHMENTS:

- ▣ TAMC June Draft Minutes

**TRANSPORTATION AGENCY FOR MONTEREY COUNTY (TAMC)
SERVICE AUTHORITY FOR FREEWAYS AND EXPRESSWAYS
MONTEREY COUNTY REGIONAL DEVELOPMENT IMPACT FEE
JOINT POWERS AGENCY**

Draft Minutes of June 28, 2017 TAMC Board Meeting

Held at the
Agricultural Center Conference Room
1428 Abbott Street, Salinas

TAMC BOARD MEMBERS	JUN 16	AUG 16	SEP 16	OCT 16	DEC 16	JAN 17	FEB 17	MAR 17	APR 17	MAY 17	JUN 17
L. Alejo, Supr. Dist. 1- (L. Gonzales)	P(A)	P	P	P	P	P*	P*	P*	P*	P*	P
J. Phillips, Supr. Dist. 2, 1st Vice Chair (J. Stratton)	P(A)	P	P(A)	P	P	P(A)	P	P	P	P	P
S. Salinas, Supr. Dist. 3 (C. Lopez, P. Barba)	P	P	P	P(A)	P	P(A)	P	P	P(A)	P	P
J. Parker, Supr. Dist. 4 (W. Askew)	P(A)	E	P	P	P	E	P	P	P(A)	P	P(A)
M. Adams, Supr. Dist 5 - (Y. Anderson)	P	P(A)	P	P(A)	P	P*	P*	P(A*)	P*	P*	P
C. Hardy, Carmel-by-the-Sea (S. Dallas)	P	P	P	P	P	P	P	E	P	P	P
J. Edelen, Del Rey Oaks (K. Clark)	P	P	P	P	P	P	P	P	P	P	P
M. Orozco, Gonzales (J. Lopez)	P	P	P	P	P	P	P	P	P	P	P
L. Santibanez, Greenfield	-	P	P	P	-	-	-	P	E	P	P
M. LeBarre, King City (C. Victoria)	P	P	P	P	P	P	P	P	P	P	P
B. Delgado, Marina (F. O'Connell)	P	P	-	P	-	P(A)	P	P(A)	P	P(A)	P(A)
E. Smith, Monterey (R. Deal)	P	P	P(A)	P	P	P	P	P	P	P	P
R. Huit, Pacific Grove - 2nd Vice Chair (C. Garfield)	P	P	P	P	P	P	P	P	P	P	P
K. Craig, Salinas - immediate Past Chair (J. Gunter)	P(A)	P	P	P	P	P(A)	P	P	P	P	P
T. Bodem, Sand City (L. Gomez)	P	P	-	P	P	E	P	P	P	P	P
R. Rubio, Seaside (D. Pacheco)	P	P	E	P	P	P	P	P(A)	P(A)	P	P(A)
A. Chavez, Soledad - Chair (F. Ledesma)	P	P	P	P	P	P	P	P	P	P	P
M. Twomey, AMBAG (H. Adamson, B. Patel)	P	P	P	P(A)	P(A)	P(A)	P(A)	P	P(A)	P(A)	P
T. Gubbins, Caltrans, Dist. 5 (A. Loe, O. Monroy Ochoa , J. Olejnik)	P(A)	P(A)	P(A)	P	P(A)	P	P	P(A)	P(A)	P(A)	P
R. Stedman, Monterey Bay Air Resources District (A. Romero, D. Frisbey)	-	-	-	-	-	P	-	-	P	P(A)	E
B. Sabo, Monterey Regional Airport	P	P	P	-	P	P	P	P	P	P	P
C. Sedoryk, MST (M. Hernandez , H. Harvath , L. Rheinheimer)	P(A)	P(A)	P(A)	P	P	P	P	P	P	P	P(A)
O. Rios, Watsonville (F. Hernandez)	-	-	-	-	-	P(A)	P	P	P	P	E

*New member/alternate

TAMC STAFF	JUN 16	AUG 16	SEP 16	OCT 16	DEC 16	JAN 17	FEB 17	MAR 17	APR 17	MAY 17	JUN 17
D. Delfino, Finance Officer/Analyst	P	P	P	P	P	P	E	P	P	P	P
R. Goel, Dir. Finance & Administration	P	P	E	E	P	P	P	P	P	P	P
A. Green, Transportation Planner	P	E	E	E	E	E	E	P	P	P	P
D. Hale, Executive Director	P	P	E	P	P	P	P	P	P	P	P
G. Leonard, Transportation Planner	P	P	P	P	P	P	P	P	P	P	P
M. Montiel, Administrative Assistant	P	P	P	P	P	P	P	P	P	P	P
T. Muck, Deputy Executive Director	P	P	P	P	P	P	P	P	P	P	E
V. Murillo, Assistant Trans. Planner	P	P	P	P	P	P	P	P	P	P	P
H. Myers, Sr. Trans. Planning Engineer	E	P	P	P	P	P	P	P	P	P	P
K. Reimann, Legal Counsel	P	P	P	P	P	P	P	P	P	P	P
E. Rodriguez, Senior Admin. Assistant	P	P	P	P	P	P	P	P	P	P	E
L. Terry, Accountant Assistant	E	P	E	E	P	E	E	E	E	E	P
C. Watson, Principal Trans. Planner	E	P	P	P	P	P	P	P	P	P	P
T. Wright, Community Outreach	P	P	P	P	P	P	P	P	P	P	P
M. Zeller, Senior Trans. Planner	P	E	P	P	P	P	P	P	P	P	P

OTHERS PRESENT

Michael Martinez	Access Monterey Peninsula	Eric Petersen	Salinas resident
Alex Vasquez	Access Monterey Peninsula	Mike Weaver	Public
Mario Romo	Access Monterey Peninsula	John Olejnik	Caltrans staff
Linda Gonzalez	Alternate District 1	Patrick Dobbins	Harris & Associates
Benny Young	Monterey County Public Works	Sheri Hauswirth	Salinas resident
Carol Romo	Salinas resident	Norm Groot	Farm Bureau
Diane Middaugh	Salinas resident	Bob Stock	Public

1. CALL TO ORDER

Chair Chavez called the meeting to order at 9:02 a.m., and Marina Alternate representative O’Connell led the pledge of allegiance.

1.1 ADDITIONS OR CORRECTIONS TO THE AGENDA:

None.

2. PUBLIC COMMENTS

Diane Middaugh noted that she constantly uses the Amtrak train to visit family in Santa Barbara and she is concerned with the administration’s proposals to eliminate the Coast Starlight. Executive Director Debbie Hale reported that the Starlight is an important service for our region and we are working hard with other interested parties to keep it from being cut as proposed in the President’s “Skinny Budget”.

3. CONSENT AGENDA

M/S/C Salinas/Phillips/unanimous (Board member Craig arrived after the consent agenda was voted on.)
The Board approved the consent agenda.

ADMINISTRATION and BUDGET

- 3.1.1** Approved minutes of the Transportation Agency for Monterey County and the Joint Powers Agency for Monterey County meetings of May 24, 2017.
- 3.1.2** Accepted the list of checks written for the month of May 2017 and credit card statements for the month of April 2017.
- 3.1.3** Approved attached updated Agency weighted vote table
- 3.1.4** Approved closure of Transportation Agency for Monterey County offices on December 27, 28 and 29, 2017.
- 3.1.5** Approved evaluation form, procedure, and timeline for completing annual evaluation for Executive Director and Counsel as recommended by the Executive Committee.
- 3.1.6** Disposition of Surplus Equipment:
 - 1. Approved Resolution 2017-21 declaring as surplus selected furniture, equipment, and computers; and
 - 2. Authorized the Executive Director to dispose of the surplus property in accordance with the Disposition of Surplus Property Policy, paragraph 4.
- 3.1.7** Noticed of proposed amendments to the Agency bylaws as recommended by the Executive Director.
- 3.1.8** Received report on conferences or trainings attended by agency staff.
- 3.1.9** Approved out-of-state travel for one staff member to the American Public Works Association 2017 Public Works Expo, from August 27 – 30, in Orlando, FL.

BICYCLE, PEDESTRIAN, TRANSIT and SOCIAL SERVICES

- 3.2.1** Approved release of Request of Proposals for a ridesharing and trip planning software platform.
- 3.2.2** Approved release of Request for Proposals for the Monterey County traveler information and travel demand management program branding and strategic marketing plan.
- 3.2.3** Transportation Development Act Allocation & Unmet Transit Needs:
 - 1. Received list of Monterey County's unmet needs; and
 - 2. Approved Monterey-Salinas Transit's application for state Transportation Development Act Funds; and
 - 3. Adopted Resolution 2017-20 allocating \$16,655,774 in Transportation Development Act funds to Monterey-Salinas Transit for Fiscal Year 2017-18.
- 3.2.4** Transportation Development Act Triennial Performance Audits.
 - 1. Accepted Triennial Performance Audits for the 3-year period ending June 30, 2016; and
 - 2. Authorized staff to submit the Performance Audits to Caltrans by June 30, 2017

PLANNING

- 3.3.1** Received state legislative update and approved positions on bills pertaining to the Agency.

3.3.2 State Legislative Assistance Contract:

1. Authorized the Executive Director to execute a contract with Khouri Consulting, in an amount not to exceed \$30,000 per year, to provide state legislative analyst/advocate services, for two years, with the option to extend another year at the same cost, subject to Agency Counsel approval;
2. Approved the use of the undesignated operating reserve budgeted to this purpose; and
3. Authorize the Executive Director to make administrative changes to the contract if such changes do not increase the Agency's net cost, subject to approval by Agency counsel.

PROJECT DELIVERY and PROGRAMMING

3.4.1 Monterey County Call Box Program: Verizon Wireless Contract Amendment #1:

1. Approved contract Amendment #1 with Verizon Wireless extending the term of the agreement to June 30, 2019.
2. Authorized the Executive Director to execute documentation necessary to enter into the updated user agreement with Western States Contracting Alliance and the State of California with respect to Verizon Wireless telephone services; and
3. Authorized the Executive Director to execute the contract and changes to the contract if such changes do not increase the Agency's net cost, subject to approval by Agency Counsel.

3.4.2 Ratified the request for Caltrans to program up to \$1.17 million of federal Regional Surface Transportation Program funds to the County of Monterey's Castroville Bicycle and Pedestrian Path and Railroad Crossing project, contingent upon the County of Monterey shifting \$248,249 of local funds to the Holman Highway 68 Roundabout project.

RAIL PROGRAM

3.5.1 Authorized staff to publish a Request for Proposals for hazardous materials testing and disposal monitoring of structures owned by the Agency that re scheduled for demolition in the area around the Salinas Intermodal Transportation Center, subject to the review and approval of Agency counsel.

3.5.2 Authorized staff to publish a Request for Proposals for construction management for the Salinas Rail Extension Kick Start project, subject to the review and approval of Agency counsel.

3.5.3 Authorize staff to enter into a reimbursement agreement to recover costs associated with the granting of water pipeline easements, subject to counsel approval; and returning to the Board for consideration of the easement acquisition agreement.

3.5.4 Authorize the Executive Director to execute two lease extensions with P & S Real Estate Co.

3.5.5 Approved Amendment #2 to the agreement with Olivia Espinoza DBA Olivia's Café to extend the rental term of Agency-owned 14 Station Place, Salinas California month-to-month until September 30, 2017, pending Agency counsel approval.

3.5.6 Approved the Amendment #3 to the Agreement for Professional Services with Overland, Pacific & Cutler, Inc. to allow for the shifting of budgeted funds between tasks without increasing the approved no-to-exceed amount.

REGIONAL DEVELOPMENT IMPACT FEE

3.6.1 No items this month.

COMMITTEE MINUTES

- 3.7.1** Accepted minutes from Transportation Agency committees:
- Executive Committee – Draft June 7, 2017.
 - Bicycle & Pedestrian Facilities Advisory Committee – No meeting
 - Rail Policy Committee – No meeting
 - Technical Advisory Committee – No meeting
- 3.7.2** Received selected correspondence sent and received by the Transportation Agency for June 2017.

4. HOLMAN HIGHWAY 68 ROUNDABOUT UPDATE

The Board received a Holman Highway 68 Roundabout Update.

Grant Leonard, Transportation Planner, reported that the Holman Highway 68/State Route 1 Roundabout will be the first state highway roundabout in Monterey County. The intersection is a gateway to the Peninsula and provides access to the Community Hospital, Pebble Beach and City of Pacific Grove. He noted that the City of Monterey is the lead agency managing construction of project, and has contracted with Harris and Associates for construction management services, Granite Construction, Inc., to perform the construction work, and the Transportation Agency to manage public outreach and education.

He noted that the construction of the Holman Highway 68 Roundabout began in late August 2016 and is scheduled to be completed by October, 2017. Construction was slowed during the winter months due to excessive rainfall. The current construction schedule calls for paving work and access to all traffic movements to be completed in August prior to Classic Car Week, and all remaining work, including landscaping, to be completed by early October.

Mr. Leonard reported that an Interagency Task Force made up of key project stakeholders meets monthly to problem-solve and provide direct input to the project team during construction. He also noted that throughout the remaining construction, Transportation Agency staff will continue to meet with stakeholder groups and provide updates on the project website (<http://www.tamcmonterey.org>), via an e-newsletter, online videos, news releases, and texts.

Board member Adams asked if big trucks would be able to go through the whole roundabout.

Mr. Leonard responded that the roundabout is specifically designed to accommodate large vehicles, and TAMC will be working with the City of Monterey to produce a video showing how they can navigate the roundabout.

Board member Huitt thanked the Transportation Agency staff for all its work to inform the public about during construction.

Board ex officio Rheinheimer noted that Monterey-Salinas Transit has partnered with the Transportation Agency on several items in this project, including a deeply discounted \$13 monthly pass, which has sold over 9,000 passes. She noted that the discounted monthly pass will be discontinued on June 30th.

Board member Sabo asked if there will be a speed limit on the roundabout. Mr. Leonard noted that the roundabout design limits speeds to approximately 15 to 20 mph.

5. **STATE ROUTE 68 SCENIC HIGHWAY PLAN UPDATE**

The Board received an update on the for the SR 68 Scenic Highway Plan and development of a recommended corridor concept, and provided comments on the draft recommended corridor concept.

Grant Leonard, Transportation Planner, reported that in December 2015 the Transportation Agency approved two contracts for consultant services to complete the plan, one to conduct the wildlife connectivity analysis, and the other to conduct the travel analysis and evaluate concepts for improving travel through the corridor. He noted that in spring of 2016, the Agency conducted a round of public outreach to determine what the public viewed as the most critical needs for the corridor. The outreach included a public workshop, meetings with local jurisdictions and stakeholder's groups and an interactive online forum for people to provide comments. Throughout the summer and fall of 2016, the project team completed a detailed analysis of the existing conditions along the corridor. He noted that the findings of the analysis are included in a technical memorandum that are published on the project website for public review at: www.sr68sceniccorridorstudy.com.

Measure X includes \$50 million for implementation of improvements along the Highway 68 corridor between Salinas and Monterey. Since the April 26th Board meeting, the project team has been engaged in a second phase of public outreach to gather public input on the three alternatives. This outreach included a public workshop on May 4th meetings with community groups and stakeholders individually and promotion of the interactive projects website and online survey about the alternatives. The current project schedule calls for SR 68 Scenic Highway Plan to be released for public review in July and presented to Agency Board for approval on August 23, 2017.

Board member LeBarre expressed his goal to keep this scenic route corridor beautiful and improve safety for bicyclist and pedestrians.

Board member Smith asked how much travel time savings would occur with the roundabout alternative, and asked if one of the roundabouts would be at Olmsted Road. Mr. Leonard replied that there would be a roundabout at Olmsted Road, in keeping with the Airport master plan; he also noted that with the corridor of roundabouts there would be improved travel time reliability and safety.

Board member Askew asked if we have captured the surveyed individuals for future updates.

Board member Sabo noted that he is concerned about the recommended options near the Monterey County Airport and wanted to make sure they are consistent with the Airport's plans.

Board member Phillips expressed concern that the travel time savings isn't that large. He noted that he can envision two or three roundabouts in the corridor, but more than three is hard to visualize. Grant Leonard replied that more time-saving benefit will accrue with a corridor approach and it is also better for the bus service and safety.

Board member LeBarre noted that on the wildlife component to consider looking at ways to maximize efficiency of those dollars. He noted to look ahead at new technologies and how to incorporate those into the new roadway.

Board member Adams noted that SR 68 is very important for the 5th District and expressed gratitude on the public input on the plan.

Public comment:

Mike Weaver expressed that he has been a lifelong resident of SR 68, former TAMC Community Advisory Group member and wanted to hear the data and the statistics underlying the recommendation. He noted that very little data was provided to the public, there was no mention of the official plan lines adopted in 1977 by the County, and he asked where else has this happened on the state highway to convert to 11 roundabouts on a corridor with a lot of residential side roads.

Sheri Hauswirth she noted that she lives in the corner of Torero and SR 68. She expressed her concern that the traffic on Highway 68 is bad and she is unable to get on the highway. She is concerned with the proposed concept to widen between the existing four lane section and the Toro Park Café.

Eric Petersen, Pedali Alpini, noted that roundabouts are great for bicyclists because they slow down traffic.

Norm Groot, Monterey County Farm Bureau, noted that the Southern California wildlife corridors are not a complete solution. He asked what is the cumulative impact to trucks of 11 roundabouts on the corridor. He noted his concern that if trucks are not accommodated that it will lead drivers to use of alternate routes on Blanco and Davis Road and there is no need for additional traffic on those roads.

Bob Stock noted that he has been driven the corridor for years and noted that traffic signals shift people to the Imjin corridor. He expressed that if SR 68 becomes smoother, it will shift people back to the corridor.

Ray Harrod, representing Ferrini Ranch, asked if the new roundabout improvements can be done at the new Torero Drive and not the existing Torero.

6. REPORTS FROM TRANSPORTATION PROVIDERS

Caltrans – Tim Gubbins reported that Caltrans has been working hard on the Paul’s Slide and noted that access to the public will be open at the end of July. He also noted that Senate Bill 1 provides additional funding for Sustainable Transportation Planning grants and that applications are due in October, 2017.

Monterey Regional Airport District – Bill Sabo reported that the Airport is doing well, keeping flights and carriers and they are not expanding the runway. The Airport is working with PG&E on the solar energy. In conclusion, Mr. Sabo noted that the airport is still in negotiations with American Airlines to add service to Dallas.

Monterey-Salinas Transit District – Lisa Rheinheimer, announced new service changes due to additional funding - detailed information is available at www.mst.org.

Monterey Bay Unified Air Pollution Control District – No report this month.

7. **REPORTS ON MEETINGS ATTENDED BY BOARD MEMBERS AT TRANSPORTATION AGENCY EXPENSE, AS REQUIRED BY STATE LAW**

No reports this month.

8. **EXECUTIVE DIRECTOR'S REPORT**

Director Debbie Hale announced that the City of King has the first project to be under construction with Measure X funding. She also noted that Transportation Agency staff is working with the cities on getting approval of their Measure X memoranda of understanding, which are due to TAMC by the end of August. In conclusion, Director Hale reminded the Board that there will be no Agency Committee or Board meetings in July.

9. **ANNOUNCEMENTS AND/OR COMMENTS FROM TRANSPORTATION AGENCY MEMBERS**

None this month.

10. **ADJOURNMENT**

Chair Chavez adjourned the meeting at 11:10 a.m.



TRANSPORTATION AGENCY FOR MONTEREY COUNTY

Memorandum

To: Board of Directors
From: Dave Delfino, Finance Officer / Analyst
Meeting Date: August 23, 2017
Subject: TAMC payments for the months of June and July 2017

RECOMMENDED ACTION:

ACCEPT the list of checks written for June and July 2017 and credit card statements for the months of May and June 2017.

SUMMARY:

The list of checks and copies of credit card statements are submitted to the Transportation Agency Board each month in accordance with the recommendation from the Transportation Agency's independent Certified Public Accountant to keep the Board informed about the Transportation Agency's financial transactions.

FINANCIAL IMPACT:

The checks processed this period total \$ 6,999,529.00 which, included checks written for June and July 2017 and payments of the May and June 2017 Platinum Plus Credit Card statements.

DISCUSSION:

During the months of June and July 2017 normal operating checks were written, as well as:

- A check for \$4,520,460.00 to the Transportation Agency's Regional Surface Transportation Program (RSTP) County account 694 of RSTP Funds electronically transferred by the State of California to the Transportation Agency's checking account;
- A check for \$1,909.32 to HDR Engineering Inc. for Salinas/San Jose Rail - Coast Daylight EIR;
- A check for \$60,422.64 to HDR Engineering Inc. for engineering services for Salinas Rail Extension Kick-Start Project;
- A check for \$14,478.22 to Meyers, Nave, Riback, Silver & Wilson, and a check for \$3,200.00 to Elaine Molinari, Trustee for Right of Way work for the Salinas Rail Extension Kick-Start Project;
- A check for \$12,610.00 to Quality Traffic Data LLC for traffic counts FY 15/16;
- Two checks totaling \$11,728.75 for the TDA Triennial Audit;
- Three checks totaling \$42,153.02 to Kimley-Horn & Associates, Inc. for services for a Level 2

Traffic and Revenue Study regarding HWY 156;

- A check for \$82,185.89 to the State of California Department of Transportation for the Incurred Cost Audit Reimbursement;
- Two checks totaling \$5,000.00 to Moss, Levy and Hartzheim for the 2016/17 Financial Audit;
- A check for \$28,314.39 for printing of the Annual Report;
- A check for \$48,142.25 to Kittelson & Associates, Inc. for the HWY 68 Salinas/Monterey Scenic Plan: Traffic Study;
- Two checks totaling \$3,300.00 to Pathways for Wildlife for the HWY 68 Salinas/Monterey Scenic Plan: Wildlife Study;
- A check for \$4,750.00 to Save Moves for Bike Week services;
- A check for \$9,785.50 to AMBAG for the TAMC 2016 Regional Ortho Imagery work;
- A check for \$23,720.70 to MST for a Bus Route Feasibility Study;
- A check for \$7,289.25 to Smile Business Products Inc. for an Sharp Aquos White Board and PC and
- A check for \$51,145.67 to the Monterey County Health Department, a check for \$87,000.00 to the City of Greenfield, a check for \$4,132.29 to the City of Salinas, a check for \$511,750.33 to the City of Soledad and a check for \$965,000.00 to the City of Gonzales for costs incurred for the Active Transportation Grant – Via Salinas Valley.

ATTACHMENTS:

- ▣ Checks June 2017
- ▣ Checks July 2017
- ▣ Credit Cards May and June 2017

Transportation Agency for Monterey County (TAMC)
 Union Bank Operating Account
 June 30, 2017

DATE	ITEM NAME	CHECK	DEPOSIT	DESCRIPTION
06/01/2017	EFT Graniterock		7,356.36	Railroad Right of Way Rent
06/01/2017	EFT TAMC Monterey County Acct. 691		200,000.00	Funds Transfer from TAMC County Acct. 691
06/02/2017	17433 United Way of Monterey County	65.00		Employee Deduction - Charitable
06/02/2017	17434 California Towing and Transport	29,670.44		Freeway Service Patrol
06/02/2017	17435 ENR	49.00		Dues & Subscriptions
06/02/2017	17436 Enterprise Rent-a-Car	62.97		Auto Rental
06/02/2017	17437 HDR Engineering Inc.	60,422.64		Engineering Services Salinas Rail Extension Kick-Start Project
06/02/2017	17438 Monterey County Health Dept.	51,145.67		Active Transportation Grant - Via Salinas Valley
06/02/2017	17439 Morning Sun Ranch, Inc.	3,740.00		Monterey Branch Line Maintenance
06/02/2017	17440 Peninsula Fence Co.	1,000.00		Monterey Branch Line Maintenance
06/02/2017	17441 U.S. Postal Service S.J.	225.00		Bulk Mailing Permit
06/02/2017	17442 VSP	149.13		Employee Benefits
06/02/2017	EFT CalPers Health Benefits	8,393.16		Employee Benefit
06/02/2017	EFT Payroll	35,786.92		Payroll
06/02/2017	EFT Form 941	9,567.42		Payroll Taxes & Withholding
06/02/2017	EFT EDD	3,273.79		Payroll Taxes & Withholding
06/02/2017	EFT EDD	10.74		Payroll Taxes & Withholding
06/02/2017	EFT Debbie Hale	1,512.97		Reimbursement for Self Help and WTS Meetings and also 125 Plan
06/02/2017	EFT Mike Zeller	338.05		Reimbursement for RTPA and CTC Meetings
06/02/2017	EFT Christina Watson	315.00		Employee Reimbursement 125 Plan
06/02/2017	EFT Grant Leonard	23.54		Mileage Reimbursement
06/06/2017	DEP Molinari, Monterey County, Marina Concrete, Lithia, Portola, P&S Real Estate and Jaguar		10,210.62	Railroad Right of Way Rent
06/06/2017	DEP State of California		30,643.70	SAFE - April 2017
06/09/2017	17443 Alvarez Technology Group, Inc.	1,606.61		Computer Support
06/09/2017	17444 Arts Council for Monterey County	500.00		Office Art Exhibit
06/09/2017	17445 AT & T (Carol Stream, Il.)	378.21		Telecommunications, Call Box - Phone Service and Rideshare
06/09/2017	17446 California Towing and Transport	13,528.80		Freeway Service Patrol
06/09/2017	17447 Costco Wholesale Membership	120.00		Membership Fees
06/09/2017	17448 Costco Wholesale	258.40		Office and Meeting Supplies
06/09/2017	17449 Delta Dental	741.64		Employee Benefits
06/09/2017	17450 FedEx (Printing)	493.93		Agenda Printing
06/09/2017	17451 Kimley-Horn & Associates, Inc.	16,872.44		Services for Level 2 Traffic and Revenue Study for HWY 156
06/09/2017	17452 Meyers, Nave, Riback, Silver & Wilson	14,478.22		Right of Way costs for Salinas Rail Extension Kick-Start Project
06/09/2017	17453 Santa Barbara County Assoc. of Government	5,290.00		Membership Dues
06/09/2017	17454 Verizon Wireless	66.65		Call Box-Phone Service
06/15/2017	EFT Ariana Green	780.75		Reimbursement for Advance Commuter Transportation Conference
06/15/2017	EFT Mike Zeller	278.71		Reimbursement for CTC and WTS Meetings
06/15/2017	EFT Theresa Wright	82.00		Travel Reimbursement for WTS Awards
06/15/2017	EFT Grant Leonard	23.54		Employee Reimbursement Mileage
06/15/2017	DEP Eight Star, Cardinale and Eagle Creek		16,530.61	Railroad Right of Way Rent
06/16/2017	17455 United Way of Monterey County	65.00		Employee Deduction - Charitable
06/16/2017	17456 Alvarez Technology Group, Inc.	1,425.00		Computer Support
06/16/2017	17457 Business Card	1,938.30		Office & Meeting Supplies, Staff Travel & Professional Development
06/16/2017	17458 Case Systems Inc.	6,733.20		SAFE Call Box - Maintenance
06/16/2017	17459 Casey Printing	28,314.39		Printing of Annual Report
06/16/2017	17460 CDS Net, LLC	180.20		Safe Call Boxes
06/16/2017	17461 Central Valley Business Forms	324.11		Office Supplies
06/16/2017	17462 Fedex (Postage)	27.07		Delivery Service
06/16/2017	17463 JEA & Associates/John E. Arriaga	2,083.33		Legislative Consultants
06/16/2017	17464 Michael Baker International Inc.	10,225.00		Costs for Triennial Audit
06/16/2017	17465 Void	0.00		Void

Transportation Agency for Monterey County (TAMC)
 Union Bank Operating Account
 June 30, 2017

DATE	ITEM NAME	CHECK	DEPOSIT	DESCRIPTION
06/16/2017 17466	Office of the County Counsel	3,282.66		Legal Services
06/16/2017 17467	Pathways For Wildlife	1,020.00		HWY 68 Salinas/Monterey Scenic Plan : Wildlife Study
06/16/2017 17468	Peninsula Messenger LLC	250.00		Messenger Service
06/16/2017 17469	Plaza Circle, Ltd	985.07		Office Rent
06/16/2017 17470	Pure Water	79.20		Office Expense Water
06/16/2017 17471	Stensland Design	1,987.50		Annual Report Print Layout
06/16/2017 17472	Monterey County Treasurer	4,520,460.00		Funds Transfer to County RSTP Acct. 694
06/16/2017 EFT	Payroll	35,896.42		Payroll
06/16/2017 EFT	Form 941	9,462.68		Payroll Taxes & Withholding
06/16/2017 EFT	EDD	3,227.95		Payroll Taxes & Withholding
06/16/2017 EFT	EDD	1.79		Payroll Taxes & Withholding
06/16/2017 EFT	Pers Retirement	6,624.60		Employee Benefits
06/16/2017 EFT	Pers Retirement PEPRA	969.82		Employee Benefits
06/16/2017 EFT	CalPERS	6,347.22		Employee Benefits
06/16/2017 EFT	TAMC Monterey County Acct. 691		200,000.00	Funds Transfer from TAMC County Acct. 691
06/16/2017 EFT	State of California		4,520,460.00	RSTP Exchange Funds 16/17
06/19/2017 EFT	State of California		84,247.08	SR HWY 156 Funds
06/26/2017 17473	Californian	171.80		RFP Advertising
06/26/2017 17474	CalPERS Educational Forum	350.00		Conference Registration
06/26/2017 17475	Comcast	141.23		Telephone and Internet Service
06/26/2017 17476	De Lage Landen Financial Services	278.26		Office Copier Lease
06/26/2017 17477	Void	0.00		Void
06/26/2017 17478	HDR Engineering Inc.	1,909.32		Services for Coast Daylight EIR
06/26/2017 17479	Kimley-Horn & Associates, Inc.	5,591.93		Services for Level 2 Traffic and Revenue Study for HWY 156
06/26/2017 17480	Michael Baker International Inc.	1,503.75		Costs for Triennial Audit
06/26/2017 17481	Monterey County Resource Management Agency	210.01		Mail Handling
06/26/2017 17482	Office Depot	428.62		Office Supplies
06/26/2017 17483	Oppidea, LLC	2,335.00		Accounting Services
06/26/2017 17484	Quality Traffic Data LLC	12,610.00		Traffic Counts
06/26/2017 17485	Safe Moves	4,795.00		Bike Safety Training
06/26/2017 17486	Shell	13.50		Auto Expense - Gasoline
06/26/2017 17487	Smile Business Products	7,289.25		Office Equipment - Sharp Aquos White Board and PC
06/26/2017 17488	United States Postal Service	225.00		Annual Permit
06/26/2017 17489	Valero Marketing and Supply	51.18		Auto Expense - Gasoline
06/26/2017 EFT	Union Bank	50.40		Bank Service Charges
06/29/2017 17491	Alejandro V Chavez	548.70		Board Stipend
06/29/2017 17492	Bruce C Delgado	228.62		Board Stipend
06/29/2017 17493	Carolyn D Hardy	228.62		Board Stipend
06/29/2017 17494	Edwin D Smith	457.25		Board Stipend
06/29/2017 17495	Jerry B Edelen	274.35		Board Stipend
06/29/2017 17496	Kimbley J Craig	502.97		Board Stipend
06/29/2017 17497	Maria x Orozco	274.35		Board Stipend
06/29/2017 17498	Michael R LeBarre	411.52		Board Stipend
06/29/2017 17499	Ralph S Rubio	274.35		Board Stipend
06/29/2017 17500	Robert E Huitt	548.70		Board Stipend
06/29/2017 EFT	Graniterock		7,356.36	Railroad Right of Way Rent
06/29/2017 DEP	Fort Ord Reuse Authority		27,426.06	Reimbursement of Costs for FOR A Fee Update
06/29/2017 DEP	Giustiniani Masonry Inc.		3,000.00	Railroad Right of Way Rent
06/30/2017 17490	United Way of Monterey County	65.00		Employee Deduction - Charitable

Transportation Agency for Monterey County (TAMC)
 Union Bank Operating Account
 June 30, 2017

DATE	ITEM NAME	CHECK	DEPOSIT	DESCRIPTION
06/30/2017 17501	Carolyn Hardy	123.05		Board Member Mileage
06/30/2017 17502	Dave Pacheco	51.36		Board Member Mileage
06/30/2017 17503	Ed Smith	136.17		Board Member Mileage
06/30/2017 17504	Maria Orozco	99.51		Board Member Mileage
06/30/2017 17505	Mike LeBarre	284.41		Board Member Mileage
06/30/2017 17506	Petty Cash	115.84		Miscellaneous Office Expenses
06/30/2017 17507	Ralph Rubio	28.89		Board Member Mileage
06/30/2017 17508	Robert Huitt	159.22		Board Member Mileage
06/30/2017 17509	Verizon Wireless	70.35		Call Box - Phone Service
06/30/2017 17510	Jerry B. Edelen	107.86		Board Member Mileage
06/30/2017 17511	Access Monterey Peninsula, Inc. (AMP)	3,360.00		TV Video Services
06/30/2017 17512	Void	0.00		Void
06/30/2017 17513	AMBAG	9,785.50		2016 AMBAG Regional Ortholmagery
06/30/2017 17514	Associated Building Maintenance	125.00		Office Repairs & Maintenance
06/30/2017 17515	AT & T (Carol Stream, Il.)	388.65		Telecommunications, Call Box - Phone Service and Rideshare
06/30/2017 17516	Carlion's Fire Extinguisher Sales & Service	65.00		Office Expenses
06/30/2017 17517	City of Greenfield	87,000.00		Active Transportation Grant - Via Salinas Valley
06/30/2017 17518	City of Salinas	4,132.29		Active Transportation Grant - Via Salinas Valley
06/30/2017 17519	Enterprise Rent-a-Car	64.14		Auto Rental
06/30/2017 17520	Eric Gouldsberry Art Direction	337.50		Roundabout Print Layout
06/30/2017 17521	Kathleen Lee	37.80		Mileage Reimbursement
06/30/2017 17522	Kittelson & Associates, Inc.	48,142.25		HWY 68 Salinas/Monterey Scenic Plan : Traffic Study
06/30/2017 17523	Office of the County Counsel	7,712.01		Legal Services
06/30/2017 17524	Pathways For Wildlife	2,280.00		HWY 68 Salinas/Monterey Scenic Plan : Wildlife Study
06/30/2017 17525	Pure Water	64.20		Office Expense Water
06/30/2017 EFT	Payroll	36,005.14		Payroll
06/30/2017 EFT	Form 941	9,630.06		Payroll Taxes & Withholding
06/30/2017 EFT	EDD	3,292.33		Payroll Taxes & Withholding
06/30/2017 EFT	Pers Retirement	6,624.60		Employee Benefits
06/30/2017 EFT	Pers Retirement PEPRA	969.82		Employee Benefits
06/30/2017 EFT	CalPERS	6,347.22		Employee Benefits
06/30/2017 EFT	Debbie Hale	968.89		Reimbursement for 125 Plan and Travel for Assembly Transportation Meeting
06/30/2017 EFT	Christina Watson	932.67		Travel Reimbursement for WTS Award, APTA Conference and CCJPA Meeting
06/30/2017 EFT	Virginia Murillo	82.00		Travel Reimbursement for WTS Award
Total		5,174,454.26	5,107,230.79	

Transportation Agency for Monterey County (TAMC)
 Union Bank Operating Account
 July 31, 2017

DATE	ITEM NAME	CHECK	DEPOSIT	DESCRIPTION
07/03/2017	EFT Form 941	627.34		Payroll Taxes & Withholding
07/03/2017	EFT EDD	73.80		Payroll Taxes & Withholding
07/03/2017	EFT EDD	36.90		Payroll Taxes & Withholding
07/03/2017	EFT State of California		133,742.71	PPM Funds 3rd QTR 16/17
07/03/2017	EFT State of California		236,057.00	Freeway Service Patrol Funds FY16/17
07/06/2017	EFT State of California		2,137.44	Active Transportation Grant
07/06/2017	EFT Newton Bros., Marina Concrete, Lithia and P & S Real Estate		7,957.63	Railroad Right of Way Rent
07/10/2017	17526 AMBAG	2,000.00		Rural Counties Task Force Dues 17/18
07/10/2017	17527 American Public Transportation Association	1,068.00		Association Dues
07/10/2017	17528 Delta Dental	741.64		Employee Benefits
07/10/2017	17529 Elaine Molinari, Trustee	3,200.00		Right of Way Costs for Salinas Rail Extension Kick-Start Project
07/10/2017	17530 FOR A	7,000.00		Membership Dues
07/10/2017	17531 Lincoln National Life Insurance Co.	610.07		Employee Benefits
07/10/2017	17532 Moss, Levy & Hartzheim	4,000.00		Financial Audit
07/10/2017	17533 Plaza Circle, Ltd	7,793.80		Office Rent
07/10/2017	17534 VSP	149.13		Employee Benefits
07/10/2017	17535 Alliant Insurance	4,731.94		Crime and Property Insurance
07/13/2017	EFT State of California		139,085.41	Rural Planning Funds - 3rd Quarter 16/17
07/14/2017	17536 United Way of Monterey County	65.00		Employee Deduction - Charitable
07/14/2017	EFT CalPers Health Benefits	8,394.26		Employee Benefit
07/14/2017	EFT Payroll	36,315.93		Payroll
07/14/2017	EFT Form 941	9,845.76		Payroll Taxes & Withholding
07/14/2017	EFT EDD	3,361.24		Payroll Taxes & Withholding
07/14/2017	EFT EDD			Payroll Taxes & Withholding
07/14/2017	EFT Pers Retirement	6,663.81		Employee Benefits
07/14/2017	EFT Pers Retirement - Unfunded Liability	2,009.00		Employee Benefits
07/14/2017	EFT Pers Retirement PEPRA	982.68		Employee Benefits
07/14/2017	EFT Pers Retirement PEPRA - Unfunded Liability	35.00		Employee Benefits
07/14/2017	EFT CalPERS	6,368.07		Employee Benefits
07/14/2017	EFT Dave Delfino	339.82		Reimbursement for 125 Plan
07/14/2017	EFT Debbie Hale	119.38		Reimbursement for Travel for CALCOG
07/14/2017	EFT Rita Goel	114.76		Reimbursement for Board Meeting Supplies
07/14/2017	EFT Christina Watson	58.40		Reimbursement for 125 Plan
07/20/2017	DEP City of Pacific Grove, Monterey, Sand, Soledad and Salinas		75,858.00	Local Agency Contribution
07/20/2017	DEP Portola Leasing, Saroyan and Jaguar		5,145.21	Railroad Right of Way Rent
07/20/2017	DEP Casey Printing		314.39	Refund Annual Report
07/20/2017	DEP State of California		34,287.53	SAFE - May 2017
07/21/2017	17537 Business Card	4,619.09		Office & Meeting Supplies, Staff Travel & Professional Development
07/21/2017	17538 Void	0.00		Void
07/21/2017	17539 California Towing and Transport	15,548.80		Freeway Service Patrol
07/21/2017	17540 CAPIO	225.00		Membership Dues
07/21/2017	17541 Case Systems Inc.	6,733.20		SAFE Call Box - Maintenance
07/21/2017	17542 CDS Net, LLC	248.20		Safe Call Boxes
07/21/2017	17543 De Lage Landen Financial Services	292.18		Office Copier Lease
07/21/2017	17544 Fedex (Postage)	61.19		Delivery Service
07/21/2017	17545 FedEx (Printing)	461.66		Agenda Printing
07/21/2017	17546 Void	0.00		Void
07/21/2017	17547 Khouri Consulting (V)	2,500.00		Meetings
07/21/2017	17548 Lincoln National Life Insurance Co.	610.07		Employee Benefits

Transportation Agency for Monterey County (TAMC)
 Union Bank Operating Account
 July 31, 2017

DATE	ITEM NAME	CHECK	DEPOSIT	DESCRIPTION
07/21/2017	17549 Monterey County Weekly	360.00		RFP Advertising
07/21/2017	17550 Moss, Levy & Hartzheim	1,000.00		Financial Audit
07/21/2017	17551 Office Depot	278.80		Office Supplies
07/21/2017	17552 Oppidea, LLC	2,335.00		Accounting Services
07/21/2017	17553 Peninsula Messenger LLC	125.00		Courier Service
07/21/2017	17554 Salinas Toyota	200.88		Vehicle Maintenance
07/21/2017	17555 Smile Business Products	120.90		Office Copier Expenses
07/21/2017	17556 JEA & Associates/John E. Arriaga	2,082.73		Legislative Consultants
07/25/2017	EFT State of California		3,842,006.55	Traffic Congestion Relief Funds for Salinas Rail
07/26/2017	EFT Union Bank	56.88		Bank Service Charges
07/26/2017	EFT Graniterock		7,356.36	Railroad Right of Way Rent
07/28/2017	17557 Alvarez Technology Group, Inc.	4,210.24		Computer Support
07/28/2017	17558 City of Gonzales	965,000.00		Active Transportation Grant - Via Salinas Valley
07/28/2017	17559 City of Soledad	511,750.33		Active Transportation Grant - Via Salinas Valley
07/28/2017	17560 Comcast	141.23		Telephone and Internet Service
07/28/2017	17561 Kimley-Horn & Associates, Inc.	19,688.65		Services for Level 2 Traffic and Revenue Study for HWY 156
07/28/2017	17562 Monterey County Tax Collector	691.15		Rail Property - Property Taxes
07/28/2017	17563 MONTEREY SALINAS TRANSIT	23,720.70		Reimbursement for Bus Study
07/28/2017	17564 MRWPCA	156.57		Rail Property Utilities
07/28/2017	17565 United Way of Monterey County	65.00		Employee Deduction - Charitable
07/28/2017	17566 State of Ca. Dept. of Transportation	82,185.89		Incurred Cost Audit Reimbursement
07/28/2017	17567 Plaza Circle, Ltd	7,793.80		Office Rent
07/28/2017	EFT Payroll	35,896.42		Payroll
07/28/2017	EFT Form 941	9,626.32		Payroll Taxes & Withholding
07/28/2017	EFT EDD	3,208.59		Payroll Taxes & Withholding
07/28/2017	EFT Pers Retirement	6,849.29		Employee Benefits
07/28/2017	EFT Pers Retirement PEPRA	997.21		Employee Benefits
07/28/2017	EFT CalPERS	7,404.62		Employee Benefits
07/28/2017	EFT Theresa Wright	1,000.00		Reimbursement for 125 Plan
07/28/2017	EFT Maria Montiel	80.57		Reimbursement for Mileage
07/28/2017	EFT Christina Watson	42.85		Travel for Leg Meeting
07/31/2017	DEP City of Seaside, Del Rey Oaks and Carmel-By-The-Sea		13,214.00	Local Agency Contribution
07/31/2017	DEP Olivia Espinosa, Lithia and Cardinale		5,377.98	Railroad Right of Way Rent
TOTAL		1,825,074.74	4,502,540.21	



DEBRA L HALE

Platinum Plus® for Business

May 05, 2017 - June 04, 2017

Cardholder Statement

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Payment Information	
New Balance Total	\$700.00
Minimum Payment Due	\$10.00
Payment Due Date	06/29/17
Late Payment Warning: If we do not receive your minimum payment by the date listed above. You may have to pay a fee based on the outstanding balance on the fee assessment date:	
	\$19.00 for balance less than \$100.01
	\$29.00 for balance less than \$1,000.01
	\$39.00 for balance less than \$5,000.01
	\$49.00 for balance equal to or greater than \$5,000.01
Minimum Payment Warning: If you make only the minimum payment each period, you will pay more in interest and it will take you longer to pay off your balance.	

Account Summary	
Previous Balance	\$4,974.10
Payments and Other Credits	-\$4,974.10
Balance Transfer Activity	\$0.00
Cash Advance Activity	\$0.00
Purchases and Other Charges	\$700.00
Fees Charged	\$0.00
Finance Charge	\$0.00
New Balance Total	\$700.00
Credit Limit	\$5,000
Credit Available	\$4,300.00
Statement Closing Date	06/04/17
Days in Billing Cycle	31

Transactions				
Posting Date	Transaction Date	Description	Reference Number	Amount
Payments and Other Credits				
05/15	05/14	PAYMENT - THANK YOU		
		TOTAL PAYMENTS AND OTHER CREDITS FOR THIS PERIOD		- 4,974.10
Purchases and Other Charges				
05/22	05/19	ASSOC COMMUTER TRANSP 202-7925801 MA		650.00
05/29	05/27	MAILCHIMP *MONTHLY MAILCHIMP.COMGA		50.00
		TOTAL PURCHASES AND OTHER CHARGES FOR THIS PERIOD		\$700.00

Account Number:
May 05, 2017 - June 04, 2017

New Balance Total \$700.00
Minimum Payment Due \$10.00
Payment Due Date 06/29/17

BUSINESS CARD
PO BOX 15796
WILMINGTON, DE 19886-5796

DEBRA L HALE
TAMC
ATTN DAVE DELFINO
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\$

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May 05, 2017 - June 04, 2017

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1.800.673.1044, 24 Hours

Business Offers:
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Payment Information	
New Balance Total	\$1,238.30
Minimum Payment Due	\$12.38
Payment Due Date	06/29/17
Late Payment Warning: If we do not receive your minimum payment by the date listed above. You may have to pay a fee based on the outstanding balance on the fee assessment date:	
	\$19.00 for balance less than \$100.01
	\$29.00 for balance less than \$1,000.01
	\$39.00 for balance less than \$5,000.01
	\$49.00 for balance equal to or greater than \$5,000.01
Minimum Payment Warning: If you make only the minimum payment each period, you will pay more in interest and it will take you longer to pay off your balance.	

Account Summary	
Previous Balance	\$6,903.16
Payments and Other Credits	-\$6,903.16
Balance Transfer Activity	\$0.00
Cash Advance Activity	\$0.00
Purchases and Other Charges	\$1,238.30
Fees Charged	\$0.00
Finance Charge	\$0.00
New Balance Total	\$1,238.30
Credit Limit	\$7,600
Credit Available	\$6,361.70
Statement Closing Date	06/04/17
Days in Billing Cycle	31

Transactions

Posting Date	Transaction Date	Description	Reference Number	Amount
Payments and Other Credits				
05/09	04/03	CLAIM ADJ/TREVOR SMITH SPORTS		- 3,295.16
05/09	04/05	CREDIT INTERNATIONAL TRANSACTION FEE		- 98.86
05/15	05/14	PAYMENT - THANK YOU		- 3,509.14
TOTAL PAYMENTS AND OTHER CREDITS FOR THIS PERIOD				-\$6,903.16
Purchases and Other Charges				
05/05	05/03	ASSOC COMMUTER TRANSPOR 202-7925801 MA		575.00
05/05	05/03	THE BAGEL CORNER SALINAS CA		19.45

Account Number
May 05, 2017 - June 04, 2017

New Balance Total \$1,238.30
Minimum Payment Due \$12.38
Payment Due Date 06/29/17

Enter payment amount

\$

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ATTN DAVE DELFINO
55 PLAZA CIR STE B
SALINAS, CA 93901-295274



ELOUISE RODRIGUEZ

May 05, 2017 - June 04, 2017

Page 3 of 4

Transactions				
Posting Date	Transaction Date	Description	Reference Number	Amount
05/10	05/08	DEVICE MAGIC INC RALEIGH NC		30.00
05/18	05/17	CALIFORNIA SOCIETY OF 916-2312137 CA		40.00
05/18	05/17	CALIFORNIA SOCIETY OF 916-2312137 CA		40.00
05/22	05/19	BOBCAT BICYCLES, INC SALINAS CA		100.00
05/22	05/19	WINNING WHEELS INC PACIFIC GROVE CA		100.00
05/22	05/19	REI #113 MARINA MARINA CA		200.00
05/22	05/19	DOUG CHANDLER PERFORMA SALINAS CA		100.00
05/25	05/23	STARBUCKS STORE 06629 SALINAS CA		33.85
TOTAL PURCHASES AND OTHER CHARGES FOR THIS PERIOD				\$1,238.30

Finance Charge Calculation

Your Annual Percentage Rate (APR) is the annual interest rate on your account.

	Annual Percentage Rate	Balance Subject to Interest Rate	Finance Charges by Transaction Type
PURCHASES	17.99%	\$0.00	\$0.00
CASH	24.99% V	\$0.00	\$0.00

V = Variable Rate (rate may vary), Promotional Balance = APR for limited time on specified transactions.

Important Messages

Your credit card now has an added security feature. To learn more about EMV chip card technology, visit bankofamerica.com/businesschipcard.



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June 05, 2017 - July 04, 2017

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Outside the U.S.:
1.509.353.6656, 24 Hours

For Lost or Stolen Card:
1.800.673.1044, 24 Hours

Business Offers:
www.bankofamerica.com/mybusinesscenter

Payment Information		Account Summary	
New Balance Total	\$3,233.40	Previous Balance	\$1,238.30
Minimum Payment Due	\$32.33	Payments and Other Credits	-\$1,238.30
Payment Due Date	07/31/17	Balance Transfer Activity	\$0.00
Late Payment Warning: If we do not receive your minimum payment by the date listed above. You may have to pay a fee based on the outstanding balance on the fee assessment date: \$19.00 for balance less than \$100.01 \$29.00 for balance less than \$1,000.01 \$39.00 for balance less than \$5,000.01 \$49.00 for balance equal to or greater than \$5,000.01		Cash Advance Activity	\$0.00
Minimum Payment Warning: If you make only the minimum payment each period, you will pay more in interest and it will take you longer to pay off your balance.		Purchases and Other Charges	\$3,233.40
		Fees Charged	\$0.00
		Finance Charge	\$0.00
		New Balance Total	\$3,233.40
		Credit Limit	\$7,600
		Credit Available	\$4,366.60
		Statement Closing Date	07/04/17
		Days in Billing Cycle	30

Transactions				
Posting Date	Transaction Date	Description	Reference Number	Amount
Payments and Other Credits				
06/19	06/17	PAYMENT - THANK YOU		- 1,238.30
TOTAL PAYMENTS AND OTHER CREDITS FOR THIS PERIOD				- \$1,238.30
Purchases and Other Charges				
06/08	06/06	DEVICE MAGIC INC RALEIGH NC		30.00
06/09	06/07	THE BAGEL CORNER SALINAS CA		21.50
06/16	06/15	AMERICAN PUBLIC WORKS 08164726100 MO		295.00
06/19	06/15	BOXWOOD TECHNOLOGY CHANSTEAD@NAYMD		495.00

Account Number:
June 05, 2017 - July 04, 2017

New Balance Total \$3,233.40
Minimum Payment Due \$32.33
Payment Due Date 07/31/17

BUSINESS CARD
PO BOX 15796
WILMINGTON, DE 19886-5796

ELOUISE RODRIGUEZ
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ELOUISE RODRIGUEZ

June 05, 2017 - July 04, 2017

Page 3 of 4

Transactions

Posting Date	Transaction Date	Description	Reference Number	Amount
06/26	06/23	AMERICAN PLANNING ASSO	312-431-9100 IL	280.00
06/29	06/27	STARBUCKS STORE 06629	SALINAS CA	31.90
06/30	06/29	LEAGUE OF AMERICAN WHE	02028221333 DC	970.00
07/03	06/29	BIKETEXAS	5124767433 TX	1,040.00
07/03	06/30	AMERICAN PLANNING A	3124319100 IL	70.00
TOTAL PURCHASES AND OTHER CHARGES FOR THIS PERIOD				\$3,233.40

Finance Charge Calculation

Your Annual Percentage Rate (APR) is the annual interest rate on your account.

	Annual Percentage Rate	Balance Subject to Interest Rate	Finance Charges by Transaction Type
PURCHASES	17.99%	\$0.00	\$0.00
CASH	25.24% V	\$0.00	\$0.00

V = Variable Rate (rate may vary), Promotional Balance = APR for limited time on specified transactions.

Important Messages

Your credit card now has an added security feature. To learn more about EMV chip card technology, visit bankofamerica.com/businesschipcard.

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Safeguarding your purchases — it's just part of what we do.

Your Bank of America Business MasterCard® protects you 24/7 with:

- **Purchase Assurance® coverage¹** for stolen or damaged items within 90 days of purchase
- **Extended Warranty coverage¹** of one additional year, on top of the manufacturer's warranty
- **Zero Liability Protection²** so you can rest assured that you won't be responsible for unauthorized use



¹ Certain restrictions, conditions and exclusions apply to MasterCard benefits. Benefits subject to change without notice. *MasterCard Guide to Benefits* is included in your new card account package mailed at account opening, and at bankofamerica.com through the owner's, or authorized officer's, Online Banking profile by selecting the card product in the account overview page then by selecting the **Information & Services** tab. ² Claims may only be filed against posted and settled transactions subject to dollar limits and subsequent verification, including providing all requested information supporting fraudulent use claim. Refer to your Business Card Agreement for further details. MasterCard and Purchase Assurance are registered trademarks of MasterCard International Incorporated, and are used by the issuer pursuant to license. Bank of America and the Bank of America logo are registered trademarks of Bank of America Corporation. ©2017 Bank of America Corporation | ARQS368K | SSM-11-16-0518.A



DEBRA L HALE

Platinum Plus® for Business

June 05, 2017 - July 04, 2017

Cardholder Statement

Account Information:
www.bankofamerica.com

Mail Billing Inquiries to:
BANK OF AMERICA
PO BOX 982238
EL PASO, TX 79998-2238

Mail Payments to:
BUSINESS CARD
PO BOX 15796
WILMINGTON, DE 19886-5796

Customer Service:
1.800.673.1044, 24 Hours

TTY Hearing Impaired:
1.888.500.6267, 24 Hours

Outside the U.S.:
1.509.353.6656, 24 Hours

For Lost or Stolen Card:
1.800.673.1044, 24 Hours

Business Offers:
www.bankofamerica.com/mybusinesscenter

Payment Information	Account Summary
New Balance Total \$1,385.69	Previous Balance \$700.00
Minimum Payment Due \$13.86	Payments and Other Credits -\$700.00
Payment Due Date 07/31/17	Balance Transfer Activity \$0.00
Late Payment Warning: If we do not receive your minimum payment by the date listed above. You may have to pay a fee based on the outstanding balance on the fee assessment date: \$19.00 for balance less than \$100.01 \$29.00 for balance less than \$1,000.01 \$39.00 for balance less than \$5,000.01 \$49.00 for balance equal to or greater than \$5,000.01	Cash Advance Activity \$0.00
	Purchases and Other Charges \$1,385.69
	Fees Charged \$0.00
	Finance Charge \$0.00
Minimum Payment Warning: If you make only the minimum payment each period, you will pay more in interest and it will take you longer to pay off your balance.	New Balance Total \$1,385.69
	Credit Limit \$5,000
	Credit Available \$3,614.31
	Statement Closing Date 07/04/17
	Days in Billing Cycle 30

Transactions

Posting Date	Transaction Date	Description	Reference Number	Amount
06/19	06/17	Payments and Other Credits PAYMENT - THANK YOU TOTAL PAYMENTS AND OTHER CREDITS FOR THIS PERIOD		- 700.00 -\$700.00
06/14	06/13	Purchases and Other Charges AMAZON.COM AMZN.COM/BI AMZN.COM/BILLWA		115.39
06/16	06/15	HELLOTECH #107472 8006409005 CA		209.00
06/28	06/27	MAILCHIMP *MONTHLY MAILCHIMP.COMGA		50.00
07/03	06/30	ZOOM.US 08887999666 CA		598.90

Account Number:
June 05, 2017 - July 04, 2017

New Balance Total \$1,385.69
Minimum Payment Due **\$13.86**
Payment Due Date **07/31/17**

BUSINESS CARD
PO BOX 15796
WILMINGTON, DE 19886-5796

DEBRA L HALE
TAMC
ATTN DAVE DELFINO
55 PLAZA CIR STE B
SALINAS, CA 93901-295274

Enter payment amount
\$

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DEBRA L HALE

June 05, 2017 - July 04, 2017

Page 3 of 4

Transactions

Posting Date	Transaction Date	Description	Reference Number	Amount
07/04	06/29	ALASKA A 0272144610375 08006545669 WA HALE/DEBRA 0272144610375 Departure Date: 08/30/17 Airport Code: MCO AS G SFO		206.20
07/04	06/29	ALASKA A 0272144610376 08006545669 WA WRIGHT/THERESA 0272144610376 Departure Date: 08/30/17 Airport Code: MCO AS G SFO		206.20
TOTAL PURCHASES AND OTHER CHARGES FOR THIS PERIOD				\$1,385.69

Finance Charge Calculation

Your **Annual Percentage Rate (APR)** is the annual interest rate on your account.

	Annual Percentage Rate	Balance Subject to Interest Rate	Finance Charges by Transaction Type
PURCHASES	17.99%	\$0.00	\$0.00
CASH	25.24% V	\$0.00	\$0.00

V = Variable Rate (rate may vary), Promotional Balance = APR for limited time on specified transactions.

Important Messages

Your credit card now has an added security feature. To learn more about EMV chip card technology, visit bankofamerica.com/businesschipcard.

You're protected

Safeguarding your purchases — it's just part of what we do.

Your Bank of America Business MasterCard® protects you 24/7 with:

- **Purchase Assurance® coverage¹** for stolen or damaged items within 90 days of purchase
- **Extended Warranty coverage¹** of one additional year, on top of the manufacturer's warranty
- **Zero Liability Protection²** so you can rest assured that you won't be responsible for unauthorized use



¹ Certain restrictions, conditions and exclusions apply to MasterCard benefits. Benefits subject to change without notice. *MasterCard Guide to Benefits* is included in your new card account package mailed at account opening, and at bankofamerica.com through the owner's, or authorized officer's, Online Banking profile by selecting the card product in the account overview page then by selecting the **Information & Services** tab. ² Claims may only be filed against posted and settled transactions subject to dollar limits and subsequent verification, including providing all requested information supporting fraudulent use claim. Refer to your Business Card Agreement for further details. MasterCard and Purchase Assurance are registered trademarks of MasterCard International Incorporated, and are used by the issuer pursuant to license. Bank of America and the Bank of America logo are registered trademarks of Bank of America Corporation.



TRANSPORTATION AGENCY FOR MONTEREY COUNTY

Memorandum

To: Board of Directors
From: Debra L. Hale, Executive Director
Meeting Date: August 23, 2017
Subject: Agency Bylaws Amendments

RECOMMENDED ACTION:

APPROVE proposed amendments to the Agency bylaws as announced at the June Board meeting.

SUMMARY:

The Transportation Agency is proposing to update its Bylaws. Section 13.2 of the Bylaws provides that notice of proposed amendments be announced at the Agency meeting prior to the meeting at which the amendments will be voted upon. The amendments presented at today's meeting were announced in June and will require approval by not less than two-thirds (2/3rds) of the voting members present at the meeting. All changes to Bylaws are the same as announced in June.

FINANCIAL IMPACT:

None.

DISCUSSION:

In response to Executive Committee inquiries, as well as a need for periodic updates, staff has drafted the attached proposed revisions to the Transportation Agency's bylaws. The proposed revisions are attached, and by and large, are related to two issues.

First, the changes address the issue of late-breaking agenda items. The current process by which the Executive Committee reviews the draft Transportation Agency Board of Directors agenda has worked well for regular agenda items. However, in some cases agenda items needing attention arise after the Executive Committee but before the agenda closing on the Thursday, 9 days before the Board of Directors meeting. Recognizing that often-times such items are ministerial, the Committee suggested that the Executive Director check in with the Chair, or in absence of the Chair, the First Vice Chair, when items arise after the Executive Committee review, but before the agenda deadline.

Second, staff proposes to rename the annual congestion management program assessments as Regional Transportation Planning Agency assessments, to better reflect actual usage of the member agency

contributions, which are one of the agency's few local funding sources. In addition, there are minor wording changes proposed, as shown, including removing the successor agency designation from the title of the bylaws (it is retained in the language of the first part of the bylaws).

An underline/strike version of the Bylaws showing all the proposed changes is attached.

ATTACHMENTS:

- ▢ Agency Bylaws with proposed August 2017 revisions

**TRANSPORTATION AGENCY FOR MONTEREY COUNTY,
~~SUCCESSOR AGENCY TO
THE MONTEREY COUNTY TRANSPORTATION COMMISSION~~
BYLAWS**

01. These Bylaws are intended to supplement California Government Code Title 3, Division 3, Chapter 2, and the Public Utilities Code Division 10, Part 11, referencing the Transportation Development Act passed in 1972, and as amended.
02. These Bylaws outline the basic organization and the administration procedures used by the Transportation Agency for Monterey County, successor agency to the Monterey County Transportation Commission, when serving as the Local Transportation Commission, the Regional Transportation Planning Agency, and the Service Authority for Freeways and Expressways. When serving as the Local Transportation Commission, the Regional Transportation Planning Agency, and the Service Authority for Freeways and Expressways, the Transportation Agency for Monterey County is referred to as the "AGENCY."
03. **FUNCTIONS OF THE AGENCY WHEN SERVING AS THE LOCAL TRANSPORTATION COMMISSION AND AS THE REGIONAL TRANSPORTATION PLANNING AGENCY**
 - 3.1. As the Local Transportation Commission, administer the provisions of the Transportation Development Act in allocating Local Transportation Funds and State Transit Assistance Funds to the cities, County, and transit operators.
 - 3.2 As the state designated Regional Transportation Planning Agency, perform transportation planning activities for the County and Cities of Monterey County.
04. **FUNCTIONS OF THE AGENCY WHEN SERVING AS THE MONTEREY COUNTY SERVICE AUTHORITY FOR FREEWAYS AND EXPRESSWAYS**
 - 4.1 The AGENCY shall enact a motorist aid program having the primary function of installing and monitoring roadside call boxes.
 - 4.2 This program shall be performed in accordance with Sections 2550 et seq. of the California Streets and Highways Code.
 - 4.3 The AGENCY has been designated as the Monterey County Service Authority for Freeways and Expressways by resolutions of the Monterey County Board of Supervisors and a majority of the Cities containing a majority of the incorporated population as required under Streets and Highways Code Section 2551. The program shall be developed in consultation with and with the cooperation of Caltrans and the California Highway Patrol.

05. ORGANIZATION

- 5.1 **MEMBERSHIP:** The AGENCY shall be composed of each of the five members of the Monterey County Board of Supervisors, or his or her individually designated alternate, and one member appointed from each incorporated city within Monterey County or his or her designated alternate.
- 5.2 **EX-OFFICIO MEMBERSHIP:** The purpose of ex-officio membership is to permit the ex-officio member(s) to participate in AGENCY discussion before and after a matter is allowed for discussion by the public. Ex-officio members shall have no vote on matters brought before the AGENCY. Ex-officio membership is not intended to evolve into full voting membership.
- 5.2.1 The Association of Monterey Bay Area Governments, Caltrans, the Monterey Bay Unified Air Pollution Control District, Monterey Peninsula Airport District, Monterey-Salinas Transit and City of Watsonville may appoint one member each to the AGENCY to serve as ex-officio members. Ex-officio members may be added or deleted by amending the Bylaws. Additional ex-officio members shall be limited to public agencies only. This restriction to public agencies does not affect the permanent ex-officio members described in ~~the first sentence of this~~ paragraph ~~5.2.1~~. As used here, “public agency” means the State of California or any department or agency thereof, a county, city, public corporation, municipal corporation or public district.
- 5.3 **ALTERNATE MEMBERS:** Each appointing authority, for the regular member it appoints, may appoint up to two alternate members to serve in place of the regular member when the regular member is absent or disqualified from participating in the meeting of the AGENCY. Alternate members will have the same rights, responsibilities and privileges as regular members, except that they may not serve as officers of the AGENCY.
- 5.4 **APPOINTMENT:** City members, city alternate members, and ex-officio members, must all be appointed by the appropriate appointing authority from the affected jurisdiction. A letter signed by the City Manager or Mayor, minute action and/or a resolution making that appointment must be presented to the Executive Director before that member may participate in the AGENCY meetings. The Chair of the Board of Supervisors shall notify the AGENCY by letter to the Executive Director of the Board’s alternates.
- 5.5 **STIPEND:** Regular members may receive compensation for services performed for and on behalf of the AGENCY in accordance with written policies adopted by the Board of Directors in a public meeting.
- 5.6 **TRAVEL REIMBURSEMENT:** AGENCY Board Members (and alternates) are entitled to reimbursements for travel expenses involved in attending all regular and special meetings of the AGENCY. Reimbursement for travel expenses will be made on a per-mile basis at the current rate established by the TAMC Board for auto expenses or actual cost of public transportation. TAMC Board members (and alternates) will receive automatic mileage reimbursement payments quarterly based on

attendance records and their declared mileage to and from the TAMC meetings. Board Members attending conferences or other agency business meetings may request reimbursement for expenses in accordance with the AGENCY's administrative policies for travel reimbursement.

06. QUORUM: A majority of the voting members of the AGENCY shall constitute a quorum for transaction of AGENCY business; the quorum shall consist of a minimum of nine (9)-voting members, including a minimum of seven (7) city representatives and one (1) county representative.

07. VOTING

7.1 Except as specifically otherwise provided herein, the vote of a majority of the members of the AGENCY present at any regular, adjourned or special meeting shall be sufficient to pass or act upon any matter properly before the AGENCY, and each member of the AGENCY shall have one vote.

7.2 **POPULATION WEIGHTED VOTING:** Upon the call and request of any AGENCY member, present and able to vote, and a quorum being present, a weighted voting formula shall apply for any vote to be taken by the AGENCY, with each member having one or more votes based upon the population of the city or unincorporated county area such member represents. One vote will be granted to Supervisorial District 1, as its population is included with the City of Salinas.

In order for the AGENCY to take action under the provisions of this section two requirements must be fulfilled:

- a) A majority of the votes weighted by population must be cast in favor of the action, provided that not less than two member agencies vote in favor of the action; and
- b) A majority of the members vote in favor of the action.

In the event a simple majority vote on a question has previously been taken, and a weighted vote is subsequently called; a roll call vote will be taken that tabulates both the weighted vote and the members voting. The vote weighted by a majority of those voting representing a majority of the population shall supersede the previous simple majority vote, provided that the vote of a single member may not defeat an action.

7.3 **POPULATION:** For the purposes of determining the weighted vote of Cities or the unincorporated area of the County, the weighted vote by population shall be based on the most current Census, and AGENCY staff shall update annually based on the California State Department of Finance population estimate when it becomes available.

08. OFFICERS

- 8.1 The AGENCY officers shall consist of a Chair, a First Vice-Chair and a Second Vice-Chair. The AGENCY officers shall be elected from the AGENCY and shall serve a term of one year. Terms of the Chair shall not be consecutive full one-year terms. Election of officers shall take place every year at the beginning of the AGENCY's January meeting, and officers' terms shall commence immediately upon election.
- 8.2 The Chair, or in his or her absence, the First Vice-Chair, shall preside over all meetings, and may direct the Executive Director to call a special meeting of the AGENCY Board when he or she judges necessary. In the absence of the Chair and the First Vice-Chair, the Second Vice-Chair shall preside over all meetings and exercise all of the powers of the Chair and the First Vice-Chair.

09. **STAFF:** The AGENCY staff shall consist of an Executive Director, and such other staff members as shall be authorized by the AGENCY budget and appointed by the Executive Director.

- 9.1 The AGENCY shall appoint the Executive Director to serve at the pleasure of the AGENCY.
- 9.2 The Executive Director will serve as Chief Executive Officer of the AGENCY.
- 9.3 The AGENCY shall appoint Counsel to serve at the pleasure of the AGENCY.
- 9.4 The AGENCY shall complete an annual performance evaluation of the Executive Director and Counsel.

10. MEETINGS

- 10.1 The regular meetings of the AGENCY shall be held on the fourth Wednesday of each month or at such other time designated by the Board at a location in Monterey County. Special meetings shall be set with the notice required by law.
- 10.2 AGENCY meetings are open to the public and are conducted according to the Ralph M. Brown Act (Govt. Code Section 54950 et seq.) and Roberts Rules of Order. Time will be allotted at each meeting for the public to present their views to the AGENCY on transportation items, as set forth in Govt. Code Section 54954.3.

Public presentations on transportation matters not on the AGENCY's agenda are limited to three minutes each, unless extended at the discretion of the Chair.

The Chair may establish reasonable limitations on the time allotted for public presentations on any AGENCY agenda item.

- 10.3 The voting members of the AGENCY may meet in closed session to discuss those matters authorized by state law. Only appointed TAMC representatives and, in their absence, their appointed alternates, may attend Closed Sessions. Ex-officio members shall not be authorized to attend Closed Sessions.
- 10.4 The AGENCY Chair in consultation with the First Vice-Chair may cancel any regular meeting if there are no items presented that require the AGENCY's immediate attention.
- 10.5 The AGENCY Agenda will be prepared by the AGENCY staff, ~~and will close at~~ the agenda deadline is noon, Thursday, nine (9) working days before the regular meeting. Any member may request in writing an item to appear on the agenda. The request shall be made at or before the ~~prior~~ Executive Committee meeting prior to the regular meeting for which the item is proposed, or, in the case of an urgent matter, upon ~~after~~ consultation with the AGENCY Chair, or in the absence of the Chair, and the First Vice Chair, by the agenda deadline. A ~~and any~~ supporting papers must be furnished by ~~that~~ the agenda deadline or be readily available.
- 10.6 Agenda packets shall be distributed to AGENCY members, alternates, and ex-officio members.
- 10.7 The AGENCY agenda shall also be supplied to other governmental agencies on written request, renewable annually.

11. BUDGET

- 11.1 The AGENCY shall annually develop and adopt a budget in accordance with State and Federal requirements no later than the May meeting.
 - 11.2 Each AGENCY member shall contribute toward ~~congestion management and traffic monitoring~~ AGENCY activities by means of the Regional Transportation Planning Assessment ("Assessment") in proportion to California Streets and Highways Code Highway Users Tax Account Section 2105 funds received by each AGENCY member to those received by all other AGENCY members. Such Assessment shall be paid from local funds of the member, in order to provide the greatest flexibility of use by AGENCY. AGENCY staff shall invoice each voting member each June for the following fiscal year.
12. **COMMITTEES:** Committees and subcommittees, whether standing or ad hoc, may be established, as the AGENCY may deem appropriate.

Standing committees shall be the following:

- 12.1 A Technical Advisory Committee (TAC) composed of one person representing each AGENCY member including ex-officio members, and transportation providers in Monterey County. Additional members from organizations and jurisdictions not presently represented may be appointed by the AGENCY. The Technical Advisory

Committee shall advise the Agency Board on regional transportation improvement projects, transportation planning programs, and transportation funding programs.

12.2 An Executive Committee composed of the Chair, First Vice-Chair, Second Vice-Chair, immediate past Chair, and two members selected by the AGENCY; one from the County members and one from the City members. If one of the above-designated persons is not available to serve on the Executive Committee, the AGENCY shall appoint another AGENCY member so that the Executive Committee shall have six members. The Executive Committee shall meet when directed to do so by the AGENCY, or when directed to do so by the Chair of the AGENCY, or by a majority of the Executive Committee members. The Executive Committee may meet for the following purposes:

- a. Review of budget and work program and personnel.
- b. Review adequacy of transportation funding and regional transportation planning and project delivery efforts.
- c. Review state and federal legislative matters.
- d. Review major AGENCY policy matters for recommendation to the Board.

Minutes of the Executive Committee meetings shall be distributed to all AGENCY members.

12.3 A Citizens Advisory Committee for Bicycle and Pedestrian Facilities composed of one representative from each city and supervisorial district. Additional members from organizations and jurisdictions not presently represented may be appointed by the AGENCY. The purpose of the committee is to advocate bicycle and pedestrian travel as viable alternative means of transportation, and advise the Transportation Agency, its member agencies, and private development with respect to bicycle and pedestrian facilities and travel.

12.4 A Rail Policy Committee composed of TAMC Board members or their alternates from the following jurisdictions on the rail lines: Cities of Salinas, Marina, Sand City, Seaside, and Monterey, Supervisorial District 1, Supervisorial District 2, Supervisorial District 4, Supervisorial District 5 and two representatives from South Monterey County: either (a) the 3rd District County Supervisor and a voting TAMC Board member from one of the South Monterey County Cities, or (b) two voting TAMC Board members from South Monterey County Cities. The TAMC Chair may appoint annually ex-officio members as needed.

The Committee shall select a Chair and Vice Chair from its membership for a two-year term at the end of the February meeting of every even year, beginning in 2008. The Chair may rotate between the County Supervisors and the Cities, and/or between Salinas Valley and the Monterey Peninsula or the existing Chair may be reappointed to a new term. To be eligible to serve as the Chair or Vice Chair, the person must be a voting AGENCY Board Member and have served on the Rail Policy Committee for at

least one year. The Rail Policy Committee advises the Transportation Agency Board on matters related to the establishment of passenger rail service in Monterey County.

- 12.5 Bylaws for any standing committee may be developed and adopted, or amended, by a majority vote of the AGENCY.
- 12.6 Except as otherwise provided herein, a majority of the voting members of each committee shall constitute a quorum for transaction of the business of the committee. For the Technical Advisory Committee (TAC); 5 members of the TAC, representing voting members of the Transportation Agency Board of Directors, constitute a quorum for transaction of the business of the committee.
- 12.7 The Transportation Agency has designated the Monterey-Salinas Transit Mobility Advisory Committee as the Social Services Transportation Advisory Council for Monterey County pursuant to the Transportation Development Act. The Agency will consult with the Mobility Advisory Committee regarding the Agency's annual unmet transit needs finding and the transportation needs of the elderly, persons with disabilities and other transit dependent groups.

13. PROCEDURE FOR APPROVING AND AMENDING BYLAWS

- 13.1 Provided a quorum is present, these Bylaws may be amended at an AGENCY meeting by two-thirds (2/3) of the voting members.
- 13.2 Notice of the proposed amendment of the Bylaws shall be announced at the AGENCY meeting prior to the meeting at which the amendment will be voted upon.

14. AUDITS

All revenues and expenditures of the AGENCY will be audited annually in accordance with General Accounting principles.

A triennial performance audit will be conducted as required by the Transportation Development Act.

| ~~Rev. 9/28/16~~ [Rev. 8/23/2017](#)



TRANSPORTATION AGENCY FOR MONTEREY COUNTY

Memorandum

To: Board of Directors
From: Rita Goel, Director of Finance & Administration
Meeting Date: August 23, 2017
Subject: Equal Employment Opportunity Plan Analysis

RECOMMENDED ACTION:

RECEIVE the 2016/17 workforce data analysis for the Voluntary Equal Employment Opportunity Plan.

SUMMARY:

In 2015, the Agency adopted a Voluntary Equal Employment Opportunity Plan. There is no legal requirement for the Agency to have this plan; however, the voluntary plan supports the Agency's policy of nondiscrimination in employment practices. Staff updates the workforce data on an annual basis.

FINANCIAL IMPACT:

There is no direct financial impact of the Voluntary Equal Employment Opportunity Plan analysis; however, it requires staff time to collect, maintain and update data.

DISCUSSION:

The Transportation Agency for Monterey County is an equal opportunity employer and does not discriminate based on race, color, ancestry, citizenship, medical condition, sex (including pregnancy, childbirth and related medical conditions), physical or mental disability, veteran or military status, sexual orientation, age (over 40), gender characteristics, genetic classification, national origin, religious affiliation, political affiliation, union membership, marital status, Workers' Compensation in California, gender identity, or any other classification protected under federal, state, or local law.

The workforce data analysis (attached) reflects the employee population as of June, 2017. The data shows that the Transportation Agency has a diverse workforce in terms of both race and gender. One recruitment was held in fiscal year 2016/17, for the Agency's Rideshare Coordinator position. The analysis of the recruitment shows the racial and gender classifications of the individuals who applied for the position, as well as information on the individual who was selected.

The plan and the annual workforce data analysis provides guidance and feedback to the Agency's

administration and management regarding equal opportunity employment practices, and helps to support outreach and continued recruitment of a diverse population. The voluntary plan covers all facets of employment, including but not limited to, recruitment, training, selection, promotions, transfers, compensation, demotions and terminations.

It is not the intent of the policy to permit or require the lowering of bona fide job requirements or qualification standards in order to give preference to any employee or applicant for employment. Selection, hiring, placement and promotion decisions are based on valid requirements and criteria that are job related, essential and necessary functions of the job.

ATTACHMENTS:

- EEO_workforce Analysis Tables

WEB ATTACHMENTS:

TAMC Voluntary EEOC Workforce Data Analysis - June 30, 2017

Race and Gender by Job Category - Number of Employees

Job Category	TOTAL EMPL	MALE						TOTAL M	FEMALE						TOTAL F
		W	B	H/L	AS	AI/AN	2+		W	B	H/L	AS	AI/AN	2+	
Officials/ Managers	3	1						1	1			1			2
Professionals	8	3					1	4	2	1	1			4	
Admin. Support	3							0	1		2			3	
TOTALS	14	4	0	0	0	0	1	5	4	1	3	1	0	0	9

Race and Gender by Job Category - Percentage Shares of Employees

Job Category	MALE						TOTAL M	FEMALE						TOTAL F
	W	B	H/L	AS	AI/AN	2+		W	B	H/L	AS	AI/AN	2+	
Officials/ Managers	33.3%	0.0%	0.0%	0.0%	0.0%	0.0%	33.3%	33.3%	0.0%	0.0%	33.3%	0.0%	0.0%	66.7%
Professionals	37.5%	0.0%	0.0%	0.0%	0.0%	12.5%	50.0%	25.0%	12.5%	12.5%	0.0%	0.0%	0.0%	50.0%
Admin. Support	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	33.3%	0.0%	66.7%	0.0%	0.0%	0.0%	100.0%
TOTALS	28.6%	0.0%	0.0%	0.0%	0.0%	7.1%	35.7%	28.6%	7.1%	21.4%	7.1%	0.0%	0.0%	64.3%

Personnel Applications Received

TOTAL APPL	MALE						TOTAL M	FEMALE						TOTAL F
	W	B	H/L	AS	AI/AN	2+		W	B	H/L	AS	AI/AN	2+	
14	2	1	1			1	5	3		2				5

NOTE: 4 applicants did not provide EEO data

Interviews Conducted

TOTAL INTV	MALE						TOTAL M	FEMALE						TOTAL F
	W	B	H/L	AS	AI/AN	2+		W	B	H/L	AS	AI/AN	2+	
6		1	1			1	3	2		1				3

W - White or Caucasian

B - Black or African American

H/L - Hispanic or Latino Ethnicity

AS - Asian/Native Hawaiian or other Pacific Islander

AI/AN - American Indian or Alaskan Native

2+ - Two or more races

F - Female; M - Male

TAMC Workforce Analysis - New Employees

Job Category	TOTAL NEW EMPL	MALE						TOTAL M	FEMALE						TOTAL F	
		W	B	H/L	AS	AI/AN	2+		W	B	H/L	AS	AI/AN	2+		
Officials/Managers								0								0
Professionals			1					1								0
Admin. Support								0								0
TOTALS	0	0	1	0	0	0	0	1	0	0	0	0	0	0	0	0

TAMC Workforce Analysis - Terminations

Job Category	TOTAL TRMS	MALE						TOTAL M	FEMALE						TOTAL F	
		W	B	H/L	AS	AI/AN	2+		W	B	H/L	AS	AI/AN	2+		
Officials/Managers								0								0
Professionals			1				1	2								0
Admin. Support								0								0
TOTALS	0	0	1	0	0	0	1	2	0	0	0	0	0	0	0	0

Termination Reasons

1	Intern-Found full-time employment
2	Probationary period termination
3	



TRANSPORTATION AGENCY FOR MONTEREY COUNTY

Memorandum

To: Board of Directors
From: Todd Muck, Deputy Executive Director
Meeting Date: August 23, 2017
Subject: **Conferences and Training**

RECOMMENDED ACTION:

RECEIVE report on conferences or trainings attended by agency staff.

SUMMARY:

Staff occasionally attends conferences or trainings at Agency expense that are pertinent to their roles in pursuing the Agency's mission. These events allow the staff to stay current and participate in the development of transportation practices and policies related to their roles.

FINANCIAL IMPACT:

Expenses related to staff training are included in the Travel and Training item in the adopted Agency budget.

DISCUSSION:

On June 12-14, Principal Planner Christina Watson attended the American Public Transportation Association Rail Conference in Baltimore, Maryland. This was an excellent networking opportunity with rail experts and transportation officials from around the country. For all rail modes – urban, commuter, high-speed, and intercity – this technical conference featured sessions on technology, operations, maintenance, safety and security, planning, finance, capital projects, and workforce development.

Associate Transportation Planner Ariana Green attended the International Association of Commuter Transportation (ACT) International Conference in New Orleans, Louisiana from July 30-August 2, 2017. The Association of Commuter Transportation International Conference is the premier gathering of Transportation Demand Management professionals in North America. Transportation demand management is the phrase used to describe strategies designed to reduce the number of cars on the road through ridesharing, use of transit, pricing to shift the time of travel away from peak hours, and active transportation (bicycling and walking). The Conference features sessions in new trends and innovation, transportation system challenges, suburban and rural transportation demand management,

marketing and communications, mobility as a service and social justice. In addition to valuable education sessions, the conference offered various opportunities to network with the 500 attendees coming from across the United States, Canada, Europe and Australia as well as members of the Northern California ACT Chapter of which TAMC is a member.

Attached are Christina's and Ariana's summary memos for each conference.

ATTACHMENTS:

- ▣ ATPA Rail Conference Memo
- ▣ ACT Conference Memo



Memorandum

To: Todd Muck, Deputy Executive Director
From: Christina Watson, Principal Transportation Planner
Meeting Date: August 23, 2017
Subject: **American Public Transportation Association Rail Conference**

On June 12-14, I attended the American Public Transportation Association Rail Conference in Baltimore, Maryland. This was an excellent networking opportunity with rail experts and transportation officials from around the country. For all rail modes – urban, commuter, high-speed, and intercity – this technical conference featured sessions on technology, operations, maintenance, safety and security, planning, finance, capital projects, and workforce development.

Sessions I attended this year included:

- **Opening General Session: Where Public Transportation Goes, Community Grows**
 - This welcome session highlighted the importance of transit to communities and to Baltimore in particular, where light rail is expanding and becoming more user-friendly with the “Baltimore Link” project.
- **Capital projects, large case studies**
 - This session included presentations on the Baltimore Metro, Zurick cross-city tunnel, and Honolulu light rail project.
- **General Session: Federal Partners Perspectives**
 - The Federal Transit Administration (FTA) Executive Director, Matthew Welbes, talked about the FTA’s safety priority and funding challenges under the new administration, such as strategies for using Public-Private Partnerships (P3) for transit projects.
 - The Federal Railroad Administration (FRA) Executive Director, Patrick Warren, addressed the connectivity issues for railroads as the backbone for local and regional transportation networks. He also noted that the deadline for Positive Train Control (PTC) implementation is now Dec. 31, 2018, and that while progress is being made, the funding is not sufficient for all operators to meet this deadline.
- **Capital projects, small case studies**
 - This session included presentations on a rail bridge rehab project in Pennsylvania, a rail bridge project in San Diego, and a Bus Rapid Transit (BRT) – Light Rail Transit (LRT) conversion project in Ottawa, Canada.
- **Making the case for rail in the region**
 - This session included presentations on the Baltimore waterfront neighborhood revitalization project, the Virginia Railway Express corridor extension project, and a BRT project in Portland, Oregon through a very congested and built-out corridor.

- **High-Speed & Intercity Passenger Rail: A Global Update**
 - This session included presentations from the Shinkansen (in operation since 1964 with no injuries and no train collisions), the Texas-Oklahoma high-speed rail project (which is also studying a train connection to Monterrey, Mexico), and a new high-speed rail line from Berlin to Munich.
- **General Session: Appealing Directly to the Voters: How 2016 Became a Record Year for Transit Ballot Measures**
 - A panel of transit agency CEOs discussed the lessons learned from various transit ballot measures around the nation, including BART, LA Metro, Seattle, and Atlanta. Some key tips included continuing to nurture relationships with potential campaign committee members even when not actively seeking a sales tax (or reauthorization), celebrating successes (no matter how small), using plain language such as comparing costs per capita using coffee cups, and knowing your audience.
- **Rail Accessibility**
 - The panel discussed accessibility requirements for transit projects – including a minimum 8 feet width for platforms, vehicle requirements, elevators and public address systems.
- **Career pathways for women in transit**
 - This workshop provided information on the challenges facing women, especially minority women, seeking careers in transit. Barriers to jobs that are typically dominated by men include stereotypes, education, awareness of options, and exposure to alternative career options. Speakers also discussed the benefit to workforces of being more diverse.

Since I was so close to Washington, DC, I also took the opportunity to travel to the nation's capital to meet with Congressman Panetta's and Senator Kamala Harris' transportation legislative specialists.

Videos are available on the conference website, <http://www.apta.com/mc/rail/Pages/default.aspx>.



Memorandum

To: Todd Muck, Deputy Executive Director
From: Ariana Green, Associate Transportation Planner
Meeting Date: August 23, 2017
Subject: Association of Commuter Transportation Conference 2017

Associate Transportation Planner Ariana Green attended the International Association of Commuter Transportation (ACT) International Conference in New Orleans, Louisiana from July 30-August 2, 2017. The Association of Commuter Transportation International Conference is the premier gathering of Transportation Demand Management professionals in North America. The Conference features sessions in new trends and innovation, transportation system challenges, suburban and rural transportation demand management, marketing and communications, mobility as a service and social justice. In addition to valuable education sessions, the conference offered various opportunities to network with the 500 attendees coming from across the United States, Canada, Europe and Australia as well as members of the Northern California ACT Chapter of which TAMC is a member.

The conference sessions helped TAMC staff to learn about successful travel demand management programs around the country, software and marketing tools that proved effective, the importance of economic valuation and collecting data and presenting it in a way that is useful to decision-makers and members of the public. Below is a summary of sessions attended:

Karl Marx, Southwest Airlines, and Heroin Addiction: How remembering Econ 101 will make TDM relevant

An interesting talk that lived up to the colorful title! The speaker Jeffrey Tumlin, Principal and Director of strategy for Nelson Nygaard in San Francisco talked about the importance of factoring economic analysis in transportation infrastructure investments and decision-making. Currently our roads are built to accommodate the peak traffic volumes, which only accounts for a few hours each day. The majority of the day, the roadways sit underutilized which is a pricing waste. Instead of solely measuring Level of Service (vehicle delay), person delay and pricing waste should be considered as well. Furthermore, traffic is not always bad, in some downtown areas traffic is justifiable for increased retail sales and economic benefit.

Work Smarter not Harder

The theme of this panel session was on focused marketing to achieve increased use of transportation investments. Examples were from a transit agency servicing rural Washington, a travel demand management agency in Arlington Virginia and a transit agency that serves Portland, Oregon. Speakers touched on the importance of targeting outreach to distinct user groups to better engage people and provide relevant resources. Larger, city or countywide programs divided outreach by residents, workers and schools. The Metro in Portland Oregon took it a step further and did personalized marketing in several neighborhoods to increase ridership on one of their transit lines. Personalized marketing involved mailing a survey to all residents and asking about their current travel behavior, interest in riding the transit line and what resources they need to do so. They then created personalized resource packets for those who returned the survey, delivered the packets in person and talked to the residents about how they could access and use the transit line. After several months a follow-up survey was sent out to track change in travel behavior and continue assistance when needed. Metro found that they were able to more effectively engage with residents and track actual travel behavior change.

The Secret to Building a Brand That Compels People to Action – Tiffany Sauder, President of Element Three

Ms. Sauder talked about the importance of knowing your audience and the distinct differences between Baby Boomer and Millennial preferences. Whereas Baby Boomers tend to be nostalgic and loyal customers who value customer service, Millennials don't like to feel like they're being "sold" something and will make choices based on reviews. Marketing and public outreach for transportation should consider who is/will be using the transportation facility and communicate accordingly.

Stage of Change – Strategies to Shift Travel Behavior and Create New Game Plans

Behavior change occurs during a pivotal moment in someone's life such as buying a new home, starting a new job or working in a new area. Public health professionals use the evidence-based "Stage of Change" model to assess how ready an individual is to make a change - and then provides tailored tools and messages based on that readiness. Understanding the stages of change and how they apply to your audience's mindset helps facilitate effective engagement. Applying stages of change to travel demand management can facilitate behavior change to reduce single occupancy vehicle (SOV). **Speakers:** Destination Sales and Marketing Group, Alta Planning + Design and UrbanTrans North

Making Your Case: Quantifying the Impacts of TDM Programs

This session covered recent research on better techniques to evaluate TDM campaigns, based on methods from behavioral economics, politics, climate change, and public health. **Speakers:** Alta Planning + Design, TransitCenter and Triangle J Council of Governments.

Current Trends and Innovative Programs that TMAs have Implemented to Improve Employees' Journeys

Programs discussed in this session built on existing institutions and local culture. GVF in Philadelphia and Downtown Denver formed partnerships with the local economic league to evaluate the economic vitality of certain transit and TDM projects. Missoula In Motion

leveraged existing active lifestyle culture to encourage more biking and walking to work through commute challenges and incentives. Movability Austin developed a network of employers and offered networking opportunities so employers could share lessons learned and innovations within their programs. **Speakers:** GVF, Downtown Denver, Missoula In Motion and Movability Austin.

How Technology Innovations are Changing the Role and Productivity of Park-and-Ride Lots

Park-and-ride lots have been used throughout the US for many years to support ridesharing and transit use. New technologies are available for monitoring space availability and providing that information to commuters. Ridesharing apps are also making it easier for carpools and vanpools to form for short- or long-term use. **Speakers:** Alta Planning + Design, King County Metro, Texas A&M Transportation Institute, Metropolitan Transportation Commission of the San Francisco Bay Area and DKS Associates.

Mobility Credits for Behavior Change: An Innovative Pilot to Create a Better Planet

A major opportunity for the Century City TMO emerged in 2016 by external market conditions such as new transportation options/services, last mile barriers, and changing workforce demographics. This opportunity was capitalized on via a pilot project that deployed an innovative incentive program designed to shift Century City commuters from single occupant vehicle trip travel, and subsequently help maintain those new behaviors. The incentive scheme generated new alternative transportation behaviors by providing valuable incentives and services like Lyft Line and Scoop that removed barriers to the alternative behaviors. **Speakers:** RideAmigos, Century City TMO, Scoop, UrbanTrans North America and WeDriveU, Inc.



TRANSPORTATION AGENCY FOR MONTEREY COUNTY

Memorandum

To: Board of Directors
From: Virginia Murillo, Transportation Planner
Meeting Date: August 23, 2017
Subject: **Active Transportation Plan Engineering Consultant Agreement**

RECOMMENDED ACTION:

Active Transportation Plan Engineering Consultant Agreement:

1. **AUTHORIZE** the Executive Director to execute a contract with Alta Planning + Design for an amount not to exceed \$124,981 to provide engineering and mapping assistance for the Monterey County Active Transportation Plan;
2. **APPROVE** the use of \$124,981 of Regional Surface Transportation Program funds budgeted for this purpose; and
3. **AUTHORIZE** the Executive Director to make administrative changes to the contract if such changes do not increase the Agency's net cost, pending approval by Agency counsel.

SUMMARY:

TAMC solicited active transportation engineering and mapping assistance proposals from the Agency's pre-qualified list of on-call consultant engineering firms. The review committee recommends Alta Planning + Design for the contract.

FINANCIAL IMPACT:

The not-to-exceed amount for this contract is \$124,981 which is included in the Agency's approved budget under Work Element 6550 (Complete Streets Implementation).

DISCUSSION:

The Monterey County Active Transportation Plan is an update of TAMC's 2011 Bicycle and Pedestrian Master Plan. The focus of the Active Transportation Plan is to match State Active Transportation Program guidelines, incorporate innovative bicycle facility designs and make high-priority projects more competitive for grant funding. Consultant assistance is required for the conceptual and cost estimate development of high-priority projects in the Active Transportation Plan. Having conceptual designs and cost estimates will make these high-priority projects more competitive for State and Federal grant funding.

On December 7, 2016 the Transportation Agency Board of Directors approved the selection of on-call consultants to provide engineering assistance for Agency projects. Seven firms were placed on the list of pre-qualified consultants for TAMC engineering services. The scope of work for these recommended on-call firms included: preliminary engineering support; conceptual design for active transportation plan projects; preparation of grant applications and project cost estimates and analysis; and related transportation support services.

On June 22, 2017, staff sent the Request for Proposals solicitation to firms on the pre-qualified list. Agency staff received four submittals by the required due date and time of July 20, 2017. The review committee comprised of Agency staff reviewed the proposals from the following firms:

Alta Planning + Design
Kimley-Horn
PSOMAS
Wallace Group

The review panel read and scored the written according to selection criteria listed in the RFP:

- Staff knowledge and experience with bike and pedestrian planning and engineering design (20)
- Staff experience with developing innovative bike facility designs, such as protected bike lanes, bike boxes and protected intersections. (20)
- Staff knowledge and experience with GIS mapping (20)
- Proposed work plan approach (20)
- Knowledge of Monterey County active transportation and related issues (10)
- References from past clients (10)

The review committee chose Alta Planning + Design based on their expertise and demonstrated experience with bike and pedestrian planning and engineering design. Their staff is well versed in innovative active transportation design treatments, and GIS mapping for active transportation planning. Staff also checked references and found that Alta Planning + Design provides exceptional deliverables and is responsive to their clients needs.

The proposed agreement for services with Alta Planning + Design would be for a period ending June 30, 2018 (**attached**). The proposed scope of work covers conceptual design assistance for up to fifteen high-priority bike and pedestrian projects around the County, GIS mapping assistance for the Active Transportation Plan and cost estimate assistance for the projects listed in the Active Transportation Plan.

ATTACHMENTS:

- Active Transportation Plan Engineering Consultant Scope of Work & Schedule

Exhibit A: Scope of Work and Schedule

Scope of Work

TASK 1: PROJECT MANAGEMENT

TASK 1.1 PROJECT MANAGEMENT AND ADMINISTRATION

Throughout the planning and design process, Alta's Project Manager will provide regular contact with TAMC's Project Manager and other staff. All design drawings, mapping and deliverables will be submitted and distributed in electronic format whenever possible. This task includes managing and updating the project schedule. Alta will prepare and submit monthly invoices with progress reports that provide task level descriptions of work completed and percent of tasks completed.

TASK 1.2 BI-WEEKLY COORDINATION MEETINGS

Throughout the project duration, Alta will facilitate bi-weekly team conference calls with key members of the Alta and the TAMC project team. Alta will prepare agendas and meeting notes for status meetings. These meetings will allow for close communication on upcoming tasks and review of deliverables.

TASK 1.3 QUALITY CONTROL

Alta will develop and share a detailed project schedule identifying all deliverables, staff review time, and other elements of the

project with TAMC. All subconsultant work products, budgets, and schedules will be managed directly by Alta. Alta will review and perform a quality control check on all subconsultant products before submission of work products to TAMC to maintain quality and consistency throughout the project. Lines of communication will flow from subconsultants through Alta to TAMC.

Task 1 Deliverables:

- Detailed project schedule
- Coordination call agendas and meeting minutes
- Monthly invoicing and progress reports

TASK 2: PROJECT AREA REVIEW AND KICK-OFF MEETING

TASK 2.1 DOCUMENT REVIEW

At the outset of the project, the Alta team will review previous and current planning effort documents provided by TAMC. These documents will include the current Active Transportation Plan, the 2011 Bicycle and Pedestrian Master Plan prepared by Alta and other relevant documents to the bicycle and pedestrian network. This review will be completed in advance of the kick off meeting.

TASK 2.2 KICK-OFF MEETING

Alta will attend a project kick-off meeting with TAMC project manager and other key staff to review the goals of the project, scope of work, deliverables, and immediate

tasks. At this meeting, Alta will also review and finalize the project schedule, as well as identify critical issues, and data needs. Invoicing procedures will be discussed and documented.

Task 2 Deliverables:

- Summary memo of key information from the document review (2-5 pages)
- Kick-off meeting, agenda, notes, and action items

TASK 3: DRAFT CONCEPTUAL DESIGNS FOR HIGH PRIORITY PROJECTS

Task 3.1 SELECT HIGH PRIORITY PROJECTS FOR CONCEPTUAL DESIGN

After TAMC and its partners prioritize the bicycle and pedestrian projects for each jurisdiction, Alta will work with TAMC and the project partners to select the high priority projects for conceptual design. The number of projects for conceptual design will be determined by the scopes of the priority projects and budget limitations, up to 15 total projects.

Task 3.2 DRAFT CONCEPTUAL DESIGN PLANS AND ILLUSTRATIVE SKETCHES

Once projects are selected, the Alta team will develop base maps that include aerial and ground level photography, agency and jurisdiction GIS information, and Alta’s own GIS information. Information to be mapped (depending on available data) may include existing land uses, open space, curb lines,

pavement markings, sidewalks, driveways, street trees, right-of-way, property boundaries, and utilities.

Alta will use the base maps to prepare concept designs that show the alignments and key dimensions and will develop typical sections to show the existing condition versus the concept design. These illustrative plans and sections will show scale improvements with notes about the features. The concept design will see that the three highest values of criteria from the 2016 planning process are achieved: safety, connectivity, and comfort. Active transportation amenities will also be considered for these projects, such as bike parking, wayfinding signage, and streetscape elements such as lighting, landscaping, and seating. For each priority project, Alta will provide a simple design sketch to illustrate the improvements on an existing site photo. These will be used for outreach by TAMC and others.

The draft concepts will be provided to TAMC staff for use in stakeholder and community meetings in order to solicit input to be provided to Alta for revisions in Task 4. In order to meet the proposed schedule, outreach will need to take place over one week, and the design review meeting in Task 4 will be scheduled for the following week.

Task 3 Deliverables:

- Base maps for high priority bicycle and pedestrian projects (up to 15)

- Draft conceptual designs (location map, illustrative plan, and typical section for each of the selected projects-up to 15)
- Draft design sketches (up to 15)

TASK 4: REVISED CONCEPTUAL DESIGNS FOR HIGH PRIORITY PROJECTS

Alta will meet with TAMC and other jurisdiction representatives after stakeholder and community input on the draft concepts has been summarized by TAMC to discuss feedback and comments and determine direction for revisions to finalize the concept plans.

Task 4.1 DESIGN REVIEW MEETING

Alta's Project Manager and design engineer will meet with TAMC staff and other jurisdiction representatives to discuss feedback from stakeholders and the community on the draft concepts for the high priority projects. Alta will provide an agenda, facilitate the discussion about each design concept, and see that consensus is reached on comments prior to ending the discussion. Meeting minutes will be provided with a record of decisions and actions.

Task 4.2 REVISED CONCEPT PLANS AND SKETCHES

Alta will revise the concept plans and typical sections based on feedback and decisions made in the review meeting and provide to TAMC for final review. Comments on the

final concept designs are expected to be minor and will be incorporated into the Fact Sheets (Task 6).

Task 4 Deliverables:

- Design review meeting agenda and meeting notes
- Revised conceptual designs (up to 15)
- Revised design sketches (up to 15)

TASK 5: COST ESTIMATES FOR HIGH PRIORITY PROJECTS

Following completion of the final concept plans in Task 4, Harris & Associates will develop preliminary construction cost estimates for the concept design projects.

Task 5.1 REVIEW RECENT BIDS FROM TAMC

Alta and Harris & Associates will review recent bids from TAMC and other recent projects completed in the region to develop unit costs for the bicycle and pedestrian elements, as well as soft costs and contingencies.

Task 5.2 COST ESTIMATES

Harris & Associates will prepare preliminary cost estimates that identify unit costs and quantities to estimate the construction cost, including a contingency, and preliminary engineering, right of way and construction engineering project delivery costs to be included in total project costs for each of the concept designs. These engineer estimates will comply with the

application requirements for ATP funding. For each project, a list of cost assumptions will be provided.

Task 5 Deliverables:

- Excel format high priority project cost estimates (one revision)

TASK 6. FACT SHEETS FOR HIGH PRIORITY PROJECTS

Alta will incorporate the final concept designs and project information into fact sheets to be incorporated into the Active Transportation Plan, used for outreach, and also provide the native files for use in ATP grant applications.

Task 6.1 DRAFT LAYOUT FOR APPROVAL

Alta will prepare a mock up to show the proposed format and style for the fact sheets and review with TAMC. Once the layout is approved, Alta will format fact sheets for each of the selected high priority projects (up to 15).

Task 6.2 FACT SHEETS

Alta will prepare graphical fact sheets to describe each project conceptual design. The fact sheets will include a location map, illustrative plan and section, design sketch and project details.

Task 6 Deliverables:

- Draft layout in PDF format
- Fact sheets in PDF format (including native files)

TASK 7. GIS MAPPING ASSISTANCE FOR ACTIVE TRANSPORTATION PLAN

Alta will prepare GIS maps for the Active Transportation Plan based on data provided by TAMC and previous data from the 2011 Plan. At a minimum, Alta will prepare existing and proposed facility maps, uphill bikeways, and end of trip facilities for incorporated Cities and unincorporated Monterey County. Additional maps may be developed by Alta based on available budget.

Task 7.1 NETWORK MAPS, FACILITIES MAPS, AND OTHER ATP GIS NEEDS

Alta will assist TAMC in preparing GIS maps for the 2016 Active Transportation Plan for the incorporated cities and County regions (16 areas). This mapping will include existing and proposed bicycle and pedestrian facilities, uphill bicycle routes and end of trip bicycle facilities, and other mapping needs within the available budget.

Task 7.2 PACKAGE THE DATA FOR TAMC

All data will be produced as standard GIS shapefiles and all data layers will be provided to TAMC in a geodatabase, along with symbol sets and MXD files, so that maps can be updated and revised as needed in the future.

Task 7 Deliverables:

- PDF maps
- File geodatabase, any custom Symbol Sets developed for the project, layer files used

to develop maps, project file(s) (MXD), and metadata for developed feature classes

TASK 8. COST ESTIMATE ASSISTANCE FOR ACTIVE TRANSPORTATION PLAN

The Alta team will update the 2011 Plan unit costs for the bicycle and pedestrian facilities and features included in the 2016 Master Plan recommendations. New facility types will also be estimated using relevant bids on similar projects.

Task 8.1 PROVIDE PER UNIT COSTS FOR ATP

Using the proposed project database in Excel listing detailed information on each proposed improvement or segment length, corridor condition, and other information provided by TAMC, the Alta team will develop project cost estimates. Harris & Associates will prepare planning-level costs to show land cost (if any), site preparation, planning, design and engineering costs, construction costs, and environmental documentation/mitigation costs (if any). Unit costs for design, construction, and environmental clearance of facilities will be discussed with TAMC staff to see that the costs match recent bids. This task assumes that the complete list will be provided prior to commencing cost estimates and one round of revisions.

Task 8 Deliverables:

- Project unit costs (draft and final)

Project Schedule

Monterey County Active Transportation Plan Engineering & GIS Assistance
Alta Planning + Design

Task	AUG	SEPTEMBER					OCTOBER				NOVEMBER					DEC
	WK1	WK2	WK3	WK4	WK5	WK6	WK7	WK8	WK9	WK10	WK11	WK12	WK13	WK14	WK15	
1. PROJECT MANAGEMENT																
<i>Administration, Bi-weekly Coordination Calls, and QA/QC</i>			X		X		X		X		X		X		X	
2. PROJECT AREA REVIEW & KICK-OFF MEETING																
<i>Document Review and Kick-Off Meeting</i>	X															
3. DRAFT CONCEPTUAL DESIGNS FOR HIGH PRIORITY PROJECTS																
<i>Identify High Priority Projects for Concept Designs and Draft Concept Plans</i>																
4. REVISED CONCEPTUAL DESIGNS FOR HIGH PRIORITY PROJECTS																
<i>Review Meeting and Revised Plans and Sketches</i>																
5. COST ESTIMATES FOR HIGH PRIORITY PROJECTS																
<i>Review Recent Bids provided by TAMC and Develop Cost Estimates</i>																
6. FACT SHEETS FOR HIGH PRIORITY PROJECTS																
<i>Draft Layout for Approval and Fact Sheets</i>																
7. GIS MAPPING ASSISTANCE FOR ATP																
<i>Network Maps and other GIS Mapping Needs, and Package Data for TAMC</i>																
8. COST ESTIMATE ASSISTANCE FOR IMPLEMENTATION OF ATP																
<i>8.1 Provide Per Unit Costs for ATP</i>																

LEGEND

- Task Progress
- X** Meeting / Workshop
- Deliverable
- Client Review



TRANSPORTATION AGENCY FOR MONTEREY COUNTY

Memorandum

To: Board of Directors
From: Christina Watson, Principal Transportation Planner
Meeting Date: August 23, 2017
Subject: State Legislative Update

RECOMMENDED ACTION:

RECEIVE state legislative update.

SUMMARY:

Several legislative efforts, including Senate Bill 1 (Beall) and cap and trade negotiations, are now entering the phase of funding program guideline development. The Agency is sponsoring two bills that are still moving through the legislature. An updated bill list is attached.

FINANCIAL IMPACT:

Several of the bills on the bill list could have positive or negative financial impacts to the Transportation Agency.

DISCUSSION:

On August 2, 2017, the Executive Committee received a state legislative update from the Agency legislative consultant, Gus Khouri. Mr. Khouri reported on the development of Senate Bill 1 by Senator Jim Beall. Known as the "Road Repair and Accountability Act of 2017", SB 1 is the transportation deal executed in April of this year. Implementation of SB 1 is going through the California Transportation Commission (CTC) for guideline development. A separate report on this agenda details the various funding programs now available through SB 1. Mr. Khouri will continue to coordinate with Agency staff on the guidelines and will also watch the repeal initiative effort that is proposed for the November 2018 ballot.

On July 27, Governor Brown signed a "deal" to extend the cap and trade emissions reductions program from its original 2020 expiration date to 2030. Next will come a deliberation on the funding programs that receive cap and trade dollars, and Mr. Khouri will track those negotiations as they develop. The existing cap and trade funding programs are detailed in a separate report on this agenda.

Attachment 1 is the updated list of transportation legislation as of August 2. The list has been cut

back to delete bills that are no longer moving in this session and limited to key bills only - bills the Agency was sponsoring, supporting or opposing. Staff still maintains a list that includes "watch" bills; that list is available upon request.

Of particular interest, the two bills TAMC is sponsoring this year are moving through the legislature:

- AB 696 (Caballero): Department of Transportation: Prunedale Bypass: County of Monterey: disposition of excess properties: currently on the suspense file for the Senate Appropriations committee. On July 10, the Department of Finance sent a letter opposing the bill (**Attachment 2**). Mr. Khouri is scheduling a meeting with the Governor's office regarding this bill.
- SB 477 (Cannella): Intercity rail corridors: extensions: passed Assembly Transportation Committee on July 10 and passed the Assembly Local Government Committee on July 12. Currently on the suspense file for the Assembly Appropriations committee. So far, the votes have been unanimous and no opposition is on file, so no hurdles are expected to get this bill to the Governor's desk.

Web Attachment 1 is the Agency's adopted 2017 legislative program.

ATTACHMENTS:

- TAMC Bill list as of August 2, 2017
- Letter from the Department of Finance re: Opposition to AB 696

WEB ATTACHMENTS:

[FINAL TAMC 2017 Legislative Program](#)

TAMC Bill Matrix – August 2, 2017

Measure	Status	Bill Summary	Position
AB 696 Caballero (D) Prunedale Bypass: Sale proceeds	7/18/17 Senate Appropriations Committee Suspense File	Reserves proceeds from the sale of any excess properties originally acquired by Caltrans for the Prunedale Bypass in Monterey County and require that the funds be used for other US 101 projects in the County. Last amended on 7/18/17 to add Senator Cannella as co-author.	Sponsor Priority: 3S Letter sent 3/13/17
AB 1113 Bloom (D) State Transit Assistance Program Disbursements	7/21/17 CHAPTERED	Revises the State Transit Assistance (STA) program by providing that only STA-eligible operators are eligible to receive an allocation from the program funds based on transit operator revenues. Provides for each STA-eligible operator within the jurisdiction of the allocating local transportation agency to receive a proportional share of the revenue-based program funds based on the qualifying revenues of that operator.	Support Priority: 2S Letter sent 5/31/17
AB 1218 Obernolte (R) CEQA: exemption: bicycle transportation plans	7/31/17 CHAPTERED	The California Environmental Quality Act (CEQA), until January 1, 2018, exempts from its requirements bicycle transportation plans. Until January 1, 2018, CEQA also exempts from its requirements projects consisting of restriping of streets and highways for bicycle lanes in an urbanized area that are consistent with a bicycle transportation plan under certain conditions. This bill extends those two exemptions until January 1, 2021.	Support Priority: 6S Letter sent 3/27/17
AB 1223 Caballero (D) Construction contract payments: Internet Web site posting	7/11/17 Senate Appropriations Committee	This bill would require, within 10 days of making a construction contract payment, a state agency that maintains an Internet Web site to post on its Internet Web site the project for which the payment was made, the name of the construction contractor or company paid, the date the payment was made, the payment application number or other identifying information, and the amount paid. Last amended on 7/5/17	Concerns Priority: N/A Met with author to discuss concerns

TAMC Bill Matrix – August 2, 2017

Measure	Status	Bill Summary	Position
<p>AB 1250 Jones-Sawyer (D)</p> <p>Counties and cities: contracts for personal services</p>	<p>7/13/17</p> <p>Senate Appropriations Committee</p>	<p>Would allow a county or county agency to contract for personal services currently or customarily performed by county employees, and would require the county to demonstrate that the proposed contract will result in overall costs savings and also to show that the contract does not cause the displacement of county workers. Would require the county to conduct an audit of the contracts for personal services in excess of \$100,000 annually to determine whether cost savings have been realized and would require the contractor to reimburse the cost of the audit. Last amended on 6/21/17</p>	<p>Oppose</p> <p>Priority: N/A</p> <p>Letter sent 5/31/17</p>
<p>SB 5 De León</p> <p>California Drought, Water, Parks, Climate, Coastal Protection, and Outdoor Access for All Act of 2018</p>	<p>7/18/17</p> <p>Assembly Water, Parks & Wildlife Committee</p>	<p>This bill proposes the Drought, Water, Parks, Climate, Coastal Protection, and Outdoor Access for All Act of 2018, subject to voter approval in the November 2018 election. The bill proposes the issuance of \$3.832 billion in general obligation bonds to implement its provisions. TAMC could be eligible for trails and wildlife crossing funds. Last amended on 7/18/17</p>	<p>Support</p> <p>Priority: 5S</p> <p>Letter sent 6/28/17</p>
<p>SB 150 Allen (D)</p> <p>Regional transportation plans</p>	<p>7/11/17</p> <p>Assembly Appropriations Committee</p>	<p>Existing law requires Metropolitan Planning Organizations (MPOs) to adopt a Sustainable Communities Strategy (SCS) or Alternative Planning Strategy (APS) as part of a Regional Transportation Plan (RTP), which is to be designed to achieve certain targets for 2020 and 2035 established by the ARB for the reduction of greenhouse gas emissions. This bill would require the ARB to prepare a report that assesses progress made by each MPO in meeting the regional greenhouse gas emission reduction targets, including changes to greenhouse gas emissions in each region and data-supported metrics for the strategies used to meet the targets, as well as a discussion of best practices and the challenges faced by MPOs in meeting the targets, including the effect of state policies and funding. Last amended on 6/21/17</p>	<p>Oppose unless amended</p> <p>Priority: N/A</p> <p>Joint letter with Central Coast Coalition sent 6/8/17</p>

TAMC Bill Matrix – August 2, 2017

Measure	Status	Bill Summary	Position
SB 158 Monning (D) Commercial driver's license: education	7/12/17 Assembly Appropriations	This bill would require the DMV, no later than February 7, 2020, to adopt regulations related to entry-level driver training requirements for drivers of commercial motor vehicles including minimum hours of behind-the-wheel training and in compliance with federal regulations. Last amended on 7/12/17	Support Priority: N/A Letter sent 3/27/17
SB 477 Cannella Intercity rail corridors: extensions	7/12/17 Assembly Appropriations Committee	This bill would authorize an extension of a rail corridor to provide intercity rail service beyond the defined boundaries of the corridor. It would require that the proposed extension, and intercity rail service expansion to be consistent with the State Rail Plan, and to be approved through the business plan adopted by the joint powers board and would require the joint powers board to make a determination that the extension will not jeopardize or come at the expense of existing services. Last amended on 5/26/17; revised July 12 to add co-authors.	Sponsor Priority: 2S Letter sent 4/6/17
SCA 6 Wiener (D) Local transportation measures: special taxes: voter approval	5/25/17 Senate Appropriations Committee (suspense file)	The California Constitution conditions the imposition of a special tax by a city, county, or special district upon the approval of 2/3 of the voters of the city, county, or special district voting on that tax, except that certain school entities may levy an ad valorem property tax for specified purposes with the approval of 55% of the voters within the jurisdiction of these entities. This measure would require that the imposition, extension, or increase of a special tax by a local government to provide funding for transportation purposes, as specified, be submitted to the electorate and approved by 55% of the voters voting on the proposition. The measure would also make conforming and technical, non-substantive changes. The California Constitution provides that a proposed amendment of the constitution, upon submission to, and approval by, the voters takes effect the day after the election unless the measure provides otherwise. This measure would provide that the amendments of the constitution in this measure shall take effect on the date of the election. Last amended on 5/1/17	Support Priority: N/A Letter sent 3/27/17



DEPARTMENT OF
FINANCE
OFFICE OF THE DIRECTOR

EDMUND G. BROWN JR. GOVERNOR

STATE CAPITOL ■ ROOM 1145 ■ SACRAMENTO CA ■ 95814-4998 ■ WWW.DOF.CA.GOV

Honorable Anna Caballero
Member of the Assembly
State Capitol, Room 2117
Sacramento, CA 95814

Dear Assemblymember Caballero:

Our office has reviewed AB 696 as introduced. On the basis of our attached analysis of available information, we regret that we must oppose your legislation. If you feel that we may have overlooked factors that may be important in evaluating your legislation, please call me at 445-8610 and we will arrange any assistance necessary.

Sincerely,

MICHAEL COHEN
Department Director

Attachment

DEPARTMENT OF FINANCE BILL ANALYSIS

AMENDMENT DATE: 07/03/2017
POSITION: Oppose

BILL NUMBER: AB 696
AUTHOR: Caballero, Anna

BILL SUMMARY: Department of Transportation: Prunedale Bypass: County of Monterey: disposition of excess properties.

This bill directs the California Department of Transportation (Caltrans) to use proceeds from the sale of parcels originally acquired for the Prunedale Bypass project for projects in the State Route 101 corridor.

FISCAL SUMMARY

Caltrans currently owns 112 parcels, totaling 304 acres that would be subject to this bill's provisions. The fair market value of these parcels is between \$5 million and \$12 million. Current law directs the revenue from excess property sales to offset transportation-related debt service costs. Redirecting revenue from the sale of these parcels reduces available transportation funds to offset transportation-related bond debt service, resulting in additional General Fund costs.

Caltrans annually collects approximately \$60 million in miscellaneous revenue that is used to offset transportation debt service. Of this amount, \$15 million to \$20 million is collected from the sale of excess properties statewide.

COMMENTS

The Department of Finance opposes this bill because it results in additional General Fund costs and transfers the burden of paying for transportation debt from a user-based funding source to general purpose revenue without regard to the level of benefit the payer is receiving.

Existing law allows Caltrans to acquire any real property necessary for state highway purposes, and to sell or exchange that property should it be determined that the property in question is no longer necessary for highway projects. Existing law also directs Caltrans to sell or exchange those properties within one year of determining they are no longer necessary, if possible.

Caltrans acquired 140 parcels for the Prunedale Bypass project, which was abandoned and replaced with the smaller-scale Prunedale Improvement Project. The updated plan allowed Caltrans to sell 28 parcels. Caltrans plans to use the 112 remaining parcels for the completion of the Prunedale Improvement Project or for future mitigation needs within the State Route 101 corridor, and has therefore not yet declared the parcels to be excess. If any of the 112 parcels are not used for these needs and later sold as excess or unnecessary, they would be covered by this bill which would direct the proceeds of their sale to highway projects within the State Route 101 corridor.

Revenues from the sale of excess Caltrans properties are not subject to the provisions of Article XIX of the California State Constitution, and are therefore free to be used for any purpose the state may choose. Currently, these revenues are statutorily directed to offset transportation debt service costs that otherwise

Analyst/Principal L. Mirante	Date	Program Budget Manager Karen Finn	Date
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Department Deputy Director Ong. Signed By J.W.H. JUL 06 2017	Date
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Governor's Office:	By:	Date:	Position Approved _____
			Position Disapproved _____

BILL ANALYSIS

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BILL ANALYSIS--(CONTINUED)

AUTHOR

AMENDMENT DATE

BILL NUMBER

Caballero, Anna

07/03/2017

AB 696

COMMENTS (continued)

would be fully borne by the General Fund. This bill requires that the sale of any properties related to the Prunedale Improvement Project be retained in the State Highway Account to be spent on future projects in State Route 101 corridor. Doing so would redirect non-Article XIX revenues from transportation debt service costs, and would therefore increase General Fund costs.

Finance notes that the Governor vetoed a substantially similar bill: AB 2730 (Alejo, 2015), noting that "Maintaining this funding stream to the General Fund is even more necessary when the state's budget remains precariously balanced."

Code/Department Agency or Revenue Type	SO LA CO RV	(Fiscal Impact by Fiscal Year)					Fund Code
		PROP	(Dollars in Thousands)				
			FC	2017-2018 FC	2018-2019 FC	2019-2020	
2660/Caltrans	SO	No	C	5,000-12,000	C	--	C 0001



TRANSPORTATION AGENCY FOR MONTEREY COUNTY

Memorandum

To: Board of Directors
From: Grant Leonard, Transportation Planner
Meeting Date: August 23, 2017
Subject: **Pajaro to Prunedale Corridor Study Request for Proposals**

RECOMMENDED ACTION:

Pajaro to Prunedale Corridor Study:

1. **AUTHORIZE** staff to publish a Request for Proposals (RFP) for consultant assistance, and return to the Board of Directors with a recommendation for approval of a consultant, including the final scope of work; and
2. **APPROVE** the use of up to \$242,929 in planning funds budgeted to this purpose.

SUMMARY:

The Pajaro to Prunedale Corridor Study will evaluate how to improve operations, safety, maintenance, and stormwater management to accommodate current and future travel patterns along San Miguel Canyon Road, Hall Road, Elkhorn Road, Salinas Road, Porter Drive (the G12 Corridor) between US 101 and State Route 1 in North Monterey County.

FINANCIAL IMPACT:

TAMC received a \$282,942 Caltrans Sustainable Transportation Planning grant to develop the Pajaro to Prunedale Corridor study. State Rural Planning Assistance funds and local funds totaling \$55,883 are budgeted as matching funds. The total project cost is estimated to be \$338,813. The cost estimate for the consultant portion of this study is \$242,929.

DISCUSSION:

In Spring of 2017, the Agency received a Caltrans Sustainable Transportation Planning Grant to study corridor Improvements along the G12 Corridor from the County line in Pajaro to US 101 in Prunedale. The Study will analyze current and future travel patterns along the G12 corridor (San Miguel Canyon Road-Hall Road-Salinas Road) between U.S. 101 and SR 1 and Santa Cruz County. Based on that analysis, the study will evaluate the feasibility of affordable mid-term operational and capacity improvements, the potential for improving transit service for residents and commuters, and the opportunities for improving stormwater management.

To best reflect the diverse nature of the three residential communities along the G12 corridor, the regional commuters and freight interests in the corridor, the Transportation Agency will actively engage the public and community stakeholders in the study with a program of public meetings and online outreach efforts. The project team will solicit extensive public feedback to fully capture the communities' transportation concerns and to create a set of proposed improvements.

Combining the technical analysis with the public input, the Pajaro to Prunedale Corridor Study will evaluate current and future travel patterns along G12 between U.S. 101 and SR 1 and Santa Cruz County, the feasibility of affordable mid-term operational and capacity improvements in the G12 corridor, the potential for improving transit service along the corridor for residents and commuters, and the potential improving storm water management along the corridor.

The Agency will oversee the development of the Pajaro to Prunedale Corridor Study in coordination with the County of Monterey and Caltrans. In order to deliver the needed technical work, the Agency will hire a qualified consultant team to provide the specialized analysis needed for this study. For this study, key aspects of the consultant's Scope of Work include (see attachment):

- Modeling of existing conditions and traffic volumes
- Develop concepts and planning level cost estimates for short-term and mid-term projects
- Creating travel simulations to evaluate potential projects
- Stormwater management analysis and plan development.
- Producing a plan that includes an implementation strategy for selected projects

Based on review of the received proposals and interviews with the most qualified candidates, Agency staff will meet with the most qualified consultant or consultant team and negotiate a final Scope of Work and a Fee schedule for the project. Upon completion of negotiations, the consultants or consultant teams will be recommended to the Transportation Agency Board for final selection and contract approval. The proposed schedule for the Request for Proposals is as follows:

August 24, 2017	Distribute RFP
September 14, 2017	Deadline for requests for clarification or exceptions
September 28, 2017	Proposals due
September 28- October 6, 2017	Review and rank proposals
October 9 – 13, 2017	Interviews (if necessary)
October 16- November 3, 2017	Select top ranked consultant, negotiate contract
December 6, 2017	Present consultant contract to TAMC Board for approval

ATTACHMENTS:

- ▢ Pajaro to Prunedale Corridor Study RFP Scope of Work

ATTACHMENT A

SCOPE OF WORK

Purpose:

San Miguel Canyon Road-Hall Road-Elkhorn Road-Salinas Road-Porter Drive (the G12 Corridor) serves as an alternative route to the congested SR 1 between Monterey and Santa Cruz Counties for regional commuter, agricultural freight, and residential traffic between US 101 in Prunedale and the City of Watsonville in Santa Cruz County. The Pajaro to Prunedale Corridor Study will provide near term and mid-range conceptual plans to improve safety, multimodal traffic operations, transit, agricultural freight transport, and stormwater management along the G12 expressway in North Monterey County.

Goals:

The final result will be a comprehensive corridor plan with a list of near term and mid-range projects that are prioritized by safety, cost effectiveness, and environmental sustainability in the G12 Corridor that appropriate bodies can use in planning and implementation.

Timeline:

Consultant services for the Pajaro to Prunedale Corridor Study are anticipated to last approximately from December of 2017 through January of 2020.

Tasks:

Task 1: Bilingual Public Engagement

1.1: Online Community Engagement

- Create a project website with project information, announcements, and comment box for the public to submit feedback. The website will be a resource for communicating project information and receiving public comments.
- Target outreach to solicit public input from citizens unable to attend community workshops or presentations with an interactive online project forum.

1.2: Presentation #1 to Board of Directors

- Presentation to introduce the corridor plan to the decision making bodies, define the scope of the plan, introduce the project website, and solicit feedback from the Board and public about the corridor and the plan.

1.3: Community Workshop #1 & #2 - Existing Conditions

- These workshops will introduce the corridor study and plan project to the communities along the corridor, define the scope of the study, introduce the project website, and solicit feedback from the public about the corridor and the plan. Public comments will be used to help define specific plan objectives.

1.4: Community Workshop #3 & #4 – Opportunities for Improvement

- This workshop will present substantial draft finding of the corridor plan to the community and solicit final feedback from the public about the corridor plan findings. Public comments will be used to help finalize the conclusions and recommendations.

1.5: Presentation #2 to Board of Directors

- Present a substantial draft finding of the corridor plan to the community and solicit final feedback from the Board and public about the corridor plan findings.

<u>Task</u>	<u>Deliverable</u>
1.1	<i>Agency website, social media content, interactive online project forum.</i>
1.2	<i>Presentation materials, meeting notes, and public feedback.</i>
1.3	<i>Workshops, post-workshops summaries, public feedback.</i>
1.4	<i>Workshops, post-workshops summaries, public feedback.</i>
1.5	<i>Presentation materials, meeting notes, and public and Board feedback.</i>

Task 2: Corridor Travel Analysis

2.1: Existing Conditions and Traffic Volumes, Modeling

- Analyze current regional and sub-regional travel patterns between U.S. 101 in Prunedale and Santa Cruz County via the G12 Corridor along the following routes:
 - San Miguel Canyon Road from U.S. 101 to Hall Road.
 - Hall Road from San Miguel Canyon Road to Elkhorn Road.
 - Elkhorn Road from Hall Road to Salinas Road.
 - Salinas Road from Porter Drive to SR 1.
 - Werner Road from Elkhorn Road to Salinas Road.
 - Porter Drive from Salinas Road to the Santa Cruz County Line.
- Analyze impact of congestion along SR 1 and U.S. 101 on the G12 corridor.
- Conduct systemic safety analysis of the corridor.
- Conduct multimodal level of service analysis of the corridor.
- Conduct transit service needs assessment.
- Conduct access inventory.
- Conduct travel time reliability analysis.
- Conduct greenhouse gas emissions analysis.
- Conduct travel pattern analysis for local vs. regional traffic.

2.2: Short-Term and Mid-Term Project Concepts and Layouts

- Conduct up to 15 intersection control evaluations at key intersections along:
 - San Miguel Canyon Road
 - Hall Road

- Elkhorn Road
- Salinas Road
- Porter Drive
- Identify needed bicycle and pedestrian improvements for the corridor.
- Identify areas for additional turn pockets and merge lanes.
- Identify opportunities to improve access to transit stops, including ADA upgrades and real time bus arrival information.

2.3: Corridor Travel Simulation

- Develop corridor traffic simulation evaluating alternative project concepts.

2.4: Storm Water Management and Water Quality Analysis

- Develop conceptual designs for stormwater management/treatment facilities.
- Develop conceptual Stormwater Control Plan for the corridor.

2.5: Short-Term and Mid-Term Project Cost Estimates

- Develop cost estimates for alternative project concepts.

Task	Deliverable
2.1	<i>Regional and sub-regional travel analysis with graphic representations of congestion, draft existing conditions chapter. Travel time impact analysis, air quality impact analysis, draft development Impact chapter.</i>
2.2	<i>Intersection control evaluations, impact/benefit analysis of regional improvements, draft short-term and mid-term solutions chapter.</i>
2.3	<i>Corridor traffic simulation evaluating alternative project concepts.</i>
2.4	<i>Stormwater treatment conceptual designs and control plans</i>
2.5	<i>Project cost estimates.</i>

Task 3: Pajaro to Prunedale Corridor Plan

3.1: Administrative Draft Plan

- Compile outcomes of public workshops, presentations, and outreach efforts.
- Review with TAMC staff the proposed conclusions and recommendations for the plan.
- Prepare the draft plan including:
 - Executive summary
 - Summary of the public outreach process
 - Graphics and photos
 - Recommendations for short and mid-term transportation and stormwater management improvements to be considered by appropriate bodies
 - Implementation strategy to fund and sequence priority projects.
- Deliver the administrative draft plan to staff for review.

3.2: Draft Plan

- Incorporate staff comments and revise the administrative draft for public release.

3.3: Final Plan

- Finalize draft plan, responding to public comments and incorporating staff and TAMC Board feedback.

Task	Deliverable
<i>3.1</i>	<i>Administrative Draft Plan Document</i>
<i>3.2</i>	<i>Draft Plan Document</i>
<i>3.3</i>	<i>Final Plan Document</i>



TRANSPORTATION AGENCY FOR MONTEREY COUNTY

Memorandum

To: Board of Directors
From: Virginia Murillo, Transportation Planner
Meeting Date: August 23, 2017
Subject: Canyon Del Rey (SR 218) Corridor Study Request for Proposals

RECOMMENDED ACTION:

Canyon Del Rey Boulevard (SR 218) Corridor Study:

1. **AUTHORIZE** staff to publish a Request for Proposals for the Canyon Del Rey Boulevard (SR 218) Corridor Study, subject to review and approval of Agency counsel; and
2. **APPROVE** the use of up to \$133,800 in planning funds budgeted to this purpose.

SUMMARY:

The Canyon Del Rey (SR 218) Corridor Study will identify bike and pedestrian improvements for the corridor, analyze the impacts of relinquishment, and will include the technical traffic modeling analysis necessary to identify short and long-term improvements for the corridor.

FINANCIAL IMPACT:

TAMC received a \$150,960 Caltrans Strategic Partnerships Planning grant to develop the Canyon Del Rey Boulevard (SR 218) Corridor Study. State Rural Planning Assistance funds and local funds totaling \$63,811 are budgeted as matching funds. The total project cost is estimated to be \$214,771. The cost estimate for the consultant portion of this study is \$133,800.

DISCUSSION:

TAMC received a Caltrans Strategic Partnerships Planning grant to develop a corridor improvement plan for Canyon Del Rey Boulevard (State Route 218). The Corridor Study will gather data, conduct a technical traffic forecast analysis, and utilize public input to identify a set of complete streets, stormwater drainage, active transportation, and environmental and wildlife preservation improvements for the 2.85-mile regionally-significant corridor that connects SR 1 to SR 68 through the cities of Seaside, Del Rey Oaks, and Monterey. The multimodal improvements that will be included in the Study are vital, as land uses along the corridor are diverse ranging from commercial retail, recreational to residential. The ultimate goal of the Corridor Study will be to create a more “complete” corridor — one that works better for different forms of transportation and for people of all ages and abilities.

TAMC is the responsible for procuring consultant services, leading the study's delivery, coordinating partnership involvement, conducting public outreach and administering the Caltrans grant. The study's scope was developed in coordination with key stakeholders: Caltrans and the cities of Del Rey Oaks and Seaside. The study's area includes the entire Canyon Del Rey Boulevard corridor from SR 68 to SR 1. Consultant assistance is required to complete key tasks of this Corridor Study's Scope of Work (attached), which include:

- Document existing conditions and plans governing improvements in the project area
- Analyze bicycle and pedestrian needs and confirm infrastructure gaps
- Engage local residents and regional partners in the study process
- Collect the data and identify travel time trends, key locations, and traffic volumes to analyze how traffic in this key transportation corridor impacts safety, operations, maintenance, planning, funding, and project prioritization
- Recommend conceptual designs for complete street improvements underground utility improvements, including “Green Street” improvements if feasible.
- Recommend priorities and phasing for implementing improvements.
- Identify potential fund sources for implementation.

Based on review of the proposals and interviews with the most qualified candidates, TAMC staff will meet with the most qualified consultant or consultant team to negotiate a final scope of work and fee schedule for the Plan. Upon completion of negotiations, the consultant or consultant team will be recommended to the TAMC Board of Directors for final selection and contract approval.

The proposed schedule for the Request for Proposals is as follows:

Date/ Timeframe	Task
August 24, 2017	Distribute RFP
September 5, 2017, 12:00 p.m. PST	Deadline for questions, requests for clarification or exceptions
September 21, 2017, 12:00 p.m. PST	Proposals due
September 25 - 29, 2017	Review and rank proposals
October 2 – 6, 2017	Interviews (if necessary)
October 9 - 12, 2017	Select top ranked consultant, negotiate contract
October 25, 2017	Present consultant contract to TAMC Board for approval

ATTACHMENTS:

- Canyon Del Rey (SR 218) Scope of Work

ATTACHMENT A

Project Objectives, Scope of Work and Schedule

Canyon Del Rey Corridor Study

Responsible Parties:

The Transportation Agency for Monterey County (TAMC) is responsible for leading the plan's delivery, coordinating partnership involvement, conducting public outreach, and administering the grant. The cities of Del Rey Oaks and Seaside, as well as Caltrans District 5, are partners in developing this Corridor Study. The consultant or consultant team will be responsible for providing technical assistance, facilitating public outreach and to complete the corridor study.

Project Objectives:

- Advance state and federal transportation goals for improving multi-modal access and connectivity, safety, security, economic vitality and environmental quality, as well as the local Sustainable Communities Strategy.
- Document existing conditions and plans governing improvements in the project area.
- Analyze bicycle and pedestrian needs and confirm infrastructure gaps.
- Engage local residents and regional partners, including Caltrans, the cities of Seaside, Del Rey Oaks, and Monterey in the planning process.
- Collect the data needed to effectively analyze and model congestion, speed, time delay, reliability, air quality, and safety that impact travel along the corridor.
- Identify travel time trends, key locations, and traffic volumes to analyze how traffic in this key transportation corridor impacts safety, operations, maintenance, planning, funding, and project prioritization.
- Evaluate operational and capacity increasing projects that improve travel through the corridor and are affordable within forecasted revenues.
- Recommend conceptual designs for complete street improvements including:
 - Sidewalks
 - Street furniture, lighting and plantings
 - Intersection improvements for safe, accessible pedestrian crossings
 - Bus transit improvements along the corridor
 - Bicycle lanes, paths and/or signage, including connections to existing and planned projects, such as the City of Monterey's North Freemont Street bike and pedestrian improvements and the planned Fort Ord Regional Trail & Greenway
 - Drainage and underground utility improvements, including "Green Street" improvements if feasible.
- Recommend priorities and phasing for implementing improvements.
- Identify potential fund sources for implementation.

Schedule:

The Consultant will develop a delivery schedule with work initiating on October 26, 2017, and ending no later than June 2019.

Scope of Work:

1. Project Management

Task 1.1: Project Kick-off Management

- Coordinate with Transportation Agency staff on an on-going basis throughout all phases of the project. This task also includes ongoing tracking of the consultant’s scope, schedule and budget; ongoing coordination with consultant team members; and preparing monthly invoices and progress reports summarizing work performed and tasks completed
- Guide the progress of consultant staff and closely monitor work assigned to sub-consultants.

Task 1.2: Project Area Review & Kick-off meeting

- Review the goals and objectives of the Caltrans Transportation Concept Report for SR 218 as well as other relevant planning documents.
- Schedule a project kick-off meeting with the selected consultant to review and confirm the scope of work and project schedule, invoicing and reporting requirements, and other project expectations. Deadlines for deliverables will be discussed. Staff from Caltrans and the cities of Del Rey Oaks and Seaside will be invited to attend this meeting.

<u>Task</u>	<u>Deliverable</u>
<i>1.1</i>	<ul style="list-style-type: none"> • Ongoing communication with Transportation Agency staff • Bi-weekly check-in conference calls
<i>1.2</i>	<ul style="list-style-type: none"> • Meeting agenda, presentation materials and minutes for meetings

2. Public Outreach

Corridor maps, corridor visuals, presentation and public materials will be distributed to the public and must be developed in a format that is visually appealing, clear and accessible to non-technical audiences.

Task 2.1: Online Community Engagement

- Create a project website with project information, announcements, and comment box for the public to submit feedback. The website will be a resource for communicating project information and receiving public comments.
- Target outreach to solicit public input from citizens unable to attend community workshops or presentations with an interactive online project forum.

Task 2.2: Stakeholder Meetings

- Meet and work with local boards and councils along the corridor, community groups, and business groups. Solicit feedback from stakeholders.

Task 2.3: Corridor Walking Field Survey

**Canyon Del Rey Boulevard (SR 218) Corridor Study
Request for Proposals: Scope of Work**

- Conduct a walking audit of the corridor with TAMC, Caltrans, city staffs and representatives of partner agencies and stakeholder groups.

Task 2.4: Presentation #1 to City Councils (Seaside and Del Rey Oaks) and TAMC Board

- Introduce the corridor study project to the Seaside and Del Rey Oaks city councils, define the scope of the plan, introduce the project website, and solicit feedback from the public about the corridor and the plan. Public comments from these presentations will be used to identify existing corridor multimodal deficiencies, and help define specific plan objectives.

Task 2.5: Community Workshop #1 – Existing Conditions

- A public workshop will be scheduled in consultation with the cities of Seaside and Del Rey Oaks. The purpose of the workshop will be to provide a presentation on the Existing Conditions Report and collect public feedback on issues to consider in developing project alternatives. An announcement will be publicly posted, distributed directly to project stakeholders and posted to the project webpage, along with draft material to be presented at the workshop.

Task 2.6: Community Workshop #2 – Opportunities for Improvements

- Present substantial draft finding of the corridor study to the community and solicit final feedback from the public about the corridor study findings. Public comments will be used to help finalize the Plan’s conclusions and recommendations.

Task 2.7: Presentation #2 to City Councils (Seaside and Del Rey Oaks) and TAMC Board

- Present the corridor study finding to local boards and councils along the corridor, community groups, and business groups.

<u>Task</u>	<u>Deliverable</u>
2.1	<i>Agency website, social media pages, interactive online project forum</i>
2.2	<i>Public outreach materials, meeting notes, and stakeholder feedback.</i>
2.3	<i>Walking audit materials and corridor maps</i>
2.4	<i>Presentation materials, meeting notes, and community feedback.</i>
2.5	<i>Presentation materials, meeting notes, and community feedback.</i>
2.6	<i>Presentation materials, meeting notes, and community feedback.</i>
2.7	<i>Presentation materials, meeting notes, and community feedback.</i>

3. Corridor Travel Analysis

TAMC has recently conducted a State Route 68 Scenic Highway Plan that includes public outreach, traffic modeling, and conceptual improvements. This information can be provided to the Consultant.

Task 3.1: Existing Conditions and Traffic Volumes, Modeling

- Conduct field survey/needs assessment to document existing conditions, multimodal safety audits of intersections, identify opportunities and constraints, and photograph corridor areas.
- Analyze current local and regional travel patterns between the cities in the Monterey Peninsula along the following routes:
 - Canyon del Rey Boulevard (SR 218)
 - SR 68
 - South Boundary Road
 - Fremont Boulevard
 - Del Monte Boulevard
 - General Jim Moore Boulevard
 - SR 1
- Analyze impact of congestion along SR 218, SR 68, South Boundary Rd, Fremont Boulevard, General Jim Moore Boulevard, and SR 1.
- Identify travel time impacts from planned development along the corridor.
- Identify air quality impacts from planned development along the corridor.
- Identify potential for improvements from planned development along the corridor.

Task 3.2: Short-Term and Mid-Term Multimodal Project Improvements Concepts and Layouts

- Analyze impacts of relinquishment.
- Conduct intersection control evaluations for each signalized intersection along the Canyon Del Rey Boulevard corridor.
- Prepare Conceptual Design Alternative Report for public review including design alternatives for focus areas in each study segment, including conceptual cost estimates and phasing opportunities. The design alternatives will address the types of improvements described in the Overall Study Objectives.

Task 3.4: Corridor Travel Simulation

- Develop corridor traffic simulation evaluating alternative project concepts.

Task 3.5: Short-Term and Mid-Term Project Cost Estimates

- Develop cost estimates for alternative project concepts.

Task	Deliverable
3.1	<i>Refined project schedule, meeting agenda, and minutes.</i>
3.2	<i>Regional and sub-regional travel analysis with graphic representations of congestion, draft existing Conditions chapter. Travel time impact analysis, air quality impact analysis, draft development Impact chapter.</i>

**Canyon Del Rey Boulevard (SR 218) Corridor Study
Request for Proposals: Scope of Work**

3.3	<i>Relinquishment analysis, intersection control evaluations, impact/benefit analysis of regional improvements, draft short-term and mid-term improvements chapter.</i>
3.4	<i>Corridor traffic simulation evaluating alternative project concepts.</i>
3.5	<i>Project cost estimates.</i>

4. Wildlife Connectivity Analysis

Task 4.1: Existing Connectivity Analysis

- Identify and map existing connectors, such as bridges, culverts, and drainpipes.
- Analyze road kill and collision data to determine natural wildlife crossings, and frequency and severity of automobile collisions with wildlife.

Task 4.2: Potential Connectivity Enhancements

- Determine potential improvements for existing connectors to be used as wildlife connectors.
- Determine viability of new wildlife connectors along the corridor.

Task	Deliverable
4.1	<i>Map of existing connectors, maps of wildlife collisions.</i>
4.2	<i>Recommendations for wildlife mobility features incorporated into near-term and mid-term corridor improvements. Draft wildlife connectivity chapter with supporting graphics for improved wildlife crossings.</i>

5. Plan Development

Task 5.1: Admin Draft Plan

- Develop an administrative draft Corridor Improvement Plan for internal project partner review that includes chapters on existing conditions, corridor travel analysis, improvement recommendations and implementation strategies.

Task 5.2: Public Draft Plan

- Refine the Admin Draft Plan to prepare a Public Draft Corridor Improvement Plan for public comment and review. The Public Draft will be presented to the city councils of Del Rey Oaks and Seaside, as described in Task 2.7 Presentation #2 to city councils.

Task 5.3: Final Plan for City Councils and TAMC Board Approval

- Prepare Final Plan for acceptance by the Seaside & Del Rey Oaks city councils and the Transportation Agency for Monterey County Board of Directors. The final plan will incorporate public comments received on the draft report.

**Canyon Del Rey Boulevard (SR 218) Corridor Study
Request for Proposals: Scope of Work**

Task	Deliverable
<i>5.1</i>	<i>Admin Draft Plan.</i>
<i>5.2</i>	<i>Public Draft Plan.</i>
<i>5.3</i>	<i>Final Corridor Study incorporating public and stakeholder input.</i>



TRANSPORTATION AGENCY FOR MONTEREY COUNTY

Memorandum

To: Board of Directors
From: Michael Zeller, Principal Transportation Planner
Meeting Date: August 23, 2017
Subject: **King City Regional Surface Transportation Programming Request**

RECOMMENDED ACTION:

APPROVE programming \$83,427 of King City's Regional Surface Transportation Program Fair Share funds to King City Street Project.

SUMMARY:

The Agency has distributed Regional Surface Transportation Program fair share funding by population to the local jurisdictions for a wide range of eligible transportation projects. Funding is available at the discretion of the local jurisdiction for their chosen projects, upon approval by the Transportation Agency Board.

FINANCIAL IMPACT:

Regional Surface Transportation Program funds originate from the State Highway Account and are controlled by this Agency. The King City is requesting to reprogram \$83,427 of RSTP Fair Share funds.

DISCUSSION:

Examples of the types of transportation projects that are eligible for Regional Surface Transportation Program funding include: local street and roadway rehabilitation, bicycle facilities, pedestrian facilities, public transit capital and signal coordination and other safety and operational improvements. The Transportation Agency distributes the “fair share” component to the cities and County based on population. Funding is programmed at the discretion of the local jurisdiction to eligible transportation projects.

King City requests that \$83,427 of their Regional Surface Transportation Program Fair Share funds be programmed to the King City Streets Project. The project requested by King City is an eligible project.

ATTACHMENTS:

- ▣ King City Request to Program RSTP Fair Share
- ▣ Master Funding Agreement Exhibit A - King City



DATE: June 22, 2017

TO: Transportation Agency of Monterey County
ATTN: Michael Zeller
55 B Plaza Circle
Salinas, CA 93901

FROM: OCTAVIO HURTADO, PROJECT MANAGER
ENGINEERING/PUBLIC WORKS DEPARTMENT *OH*

RE: Programing of available 2017 Fair Share RSTP funds

Michael,

The City of King would like to program its portion of the 2017 Fair Share Reserve in the amount of \$83,427.

The project we would like to program said funds towards is the 2017 King City Street Project. This project entails grinding the existing asphalt and repaving of the Haven Drive, Carson Street and Vivian Avenue.

If you have any questions or need additional information, please call me at 831-601-0301

Transportation Agency for Monterey County
Master State and Federal Funding Agreement
Exhibit A

City of King

Agency	Board Approval Date	Fund Expiration Date	Type	Active Projects	Budget	Paid	Balance Outstanding
King City	8/27/2014	8/27/2018	TDA 2%	First Street Bicycle and Pedestrian Improvements	\$ 648,750	\$ -	\$ 648,750
King City	3/22/2017	3/22/2020	RSTP Fair Share	King City Street Project - Haven Dr, Carson St, Vivian Ave	\$ 83,427	\$ -	\$ 83,427
					\$ 732,177	\$ -	\$ 732,177

Agency	Board Approval Date	Fund Expiration Date	Type	Completed Projects	Budget	Paid	Balance Outstanding
King City	3/26/2014	3/26/2017	RSTP Fair Share	King Street Overlay, and slurry seal of various streets	\$ 170,277	\$ 170,277	\$ -
					\$ 170,277	\$ 170,277	\$ -

Last Revised: 8/23/2017

Approved by: Debra L. Hale, Executive Director



TRANSPORTATION AGENCY FOR MONTEREY COUNTY

Memorandum

To: Board of Directors
From: Michael Zeller, Principal Transportation Planner
Meeting Date: August 23, 2017
Subject: Seaside Regional Surface Transportation Program Time Extension

RECOMMENDED ACTION:

APPROVE a time extension on the use of competitive Regional Surface Transportation Program funds for the City of Seaside's West Broadway Urban Village project until June 30, 2019.

SUMMARY:

The City of Seaside received \$3,798,750 of Regional Surface Transportation Program funds in the 2014 Competitive Grants cycle, with a fund expiration date of August 27, 2017. The project is currently in construction and the City is seeking an extension on the use of the funds.

FINANCIAL IMPACT:

The Transportation Agency awarded the City of Seaside \$4,050,000 of combined Transportation Development Act 2% and Regional Surface Transportation Program funds for the West Broadway Urban Village project in the 2014 Competitive Grants. To date, the City has expended \$319,394 of these funds.

DISCUSSION:

The City of Seaside's West Broadway Urban Village project was ranked as the highest scoring project in the 2014 Competitive Grants program and received \$4,050,000 in grant funding from a combination of Transportation Development Act 2% and Regional Surface Transportation Program funds. The project will implement a road diet on Broadway Avenue to provide more bicycle and pedestrian facilities, with links to planned transit service. The funding provided by the Transportation Agency's grant program was contingent upon the City securing additional sources of funding to fully fund and construct the project.

Once full funding for the project was secured, the City of Seaside awarded the construction contract to Monterey Peninsula Engineering (MPE) on March 2, 2017. The City issued the notice to proceed to Monterey Peninsula Engineering on April 24, 2017. The contract provides for 220 working days for completion of the project in March 2018. In addition, MNS Engineers was retained to perform

construction management services for the City overseeing the contractor's daily operations and management of the project.

To date, Monterey Peninsula Engineering has installed the stormwater infiltration chambers and conducted demolition operations as of the beginning of August on the south side of West Broadway from east of Hillsdale Street westward to Alhambra Street. The work has included saw cuts and removal of most of the concrete curb and gutter, and a portion of the sidewalk; and excavation and removal of 16,000 square feet of asphalt roadway and the dirt below. Monterey Peninsula Engineering is currently installing conduit, irrigation lines, catch basins and storm drain piping.

The 2014 Regional Surface Transportation Program Guidelines and Policies approved by the Transportation Agency Board on February 26, 2014 included a "timely use of funds" provision, whereby local agencies would receive three years to complete grant awarded projects. The purpose of the provision is to encourage the expedient expenditure of grant funds to deliver projects, but also includes an exemption for projects that are progressing towards implementation. With the West Broadway project in construction and progressing towards completion, Agency staff recommends a time extension on the grant funds for the project to June 30, 2019.

ATTACHMENTS:

- Letter from the City of Seaside Requesting the Fund Extension
- Master Funding Agreement Exhibit A - Seaside



ENGINEERING DIVISION

440 Harcourt Avenue Telephone (831) 899-6825
Seaside, CA 93955 FAX (831) 899-6311

August 9, 2017

Debra L. Hale
Executive Director
Transportation Agency for Monterey County
55B Plaza Circle
Salinas, CA 93901
Via email Debbie@tamcmonterey.org

Subject: RSTP & TDA 2% Grant Funds Allocation to the City of Seaside

Dear M. Hale;

The City of Seaside (the City) received Competitive Regional Surface Transportation Program (RSTP) and TDA 2% grant funds for the design and construction of the West Broadway Urban Village Infrastructure Improvements. The design of the project is complete and is now under construction. Monterey Peninsula Engineering (MPE) was awarded the construction contract on March 2, 2017 and the notice to proceed was issued on for April 24, 2017. The contract provides for 220 working days for completion in March 2018. MNS Engineers (MNS) was retained to perform construction management services for the City overseeing the contractor's daily operations and management of the project. MPE has installed the stormwater infiltration chambers and conducted demolition operations on the south side of West Broadway. MPE is currently installing conduits, irrigation lines, catch basins and storm drain piping.

I am therefore requesting that all remaining Competitive RSTP and TDA 2% grant funds awarded to the City for this project be extended to the end of June 2019. This would allow these funds to be used to complete construction and reimburse the contractor the retainer after the 365-day plant establishment period is completed. I look forward to working with TAMC staff to ensure that the RSTP funds are applied to projects consistent with the RSTP funding guidelines. Please contact me at RRiedl@ci.seasid.ca.us or 831-899-6884 to discuss any questions or concerns.

Sincerely,
City of Seaside

A handwritten signature in blue ink, appearing to read "Rick Riedl".

Rick Riedl, PE
Public Works Services Manager / City Engineer

Copy Michael Zeller, Principal Planner, TAMC
Craig Malin, City Manager
Travis Foster, Assistant Finance Director

Transportation Agency for Monterey County
Master State and Federal Funding Agreement
Exhibit A

City of Seaside

Agency	Board Approval Date	Fund Expiration Date	Type	Active Projects	Budget	Paid	Balance Outstanding
Seaside	8/27/2014	6/30/2019	RSTP Competitive	West Broadway Urban Village Infrastructure Improvements Project	\$ 3,798,750	\$ 68,144	\$ 3,730,606
Seaside	3/22/2017	3/22/2020	RSTP Fair Share	2017 Fair Share Reserve	\$ 221,901	\$ -	\$ 221,901
					\$ 4,020,651	\$ 68,144	\$ 3,952,507

Agency	Board Approval Date	Fund Expiration Date	Type	Completed Projects	Budget	Paid	Balance Outstanding
Seaside	8/27/2014	8/27/2017	RSTP Fair Share	Final Design & Construction of Coe Avenue Bikeway	\$ 606	\$ 606	\$ -
Seaside	3/26/2014	8/27/2017	RSTP Competitive	Broadway Ave. Improvements	\$ 500,000	\$ 500,000	\$ -
Seaside	8/27/2014	8/27/2017	RSTP Fair Share	Broadway Ave. Improvements	\$ 542,962	\$ 542,962	\$ -
Seaside	9/28/2016	9/28/2019	RSTP Fair Share	West Broadway Urban Village Infrastructure Improvements Project	\$ 1,588	\$ 1,588	\$ -
Seaside	8/27/2014	8/27/2017	TDA 2%	West Broadway Urban Village Infrastructure Improvements Project	\$ 251,250	\$ 251,250	\$ -
					\$ 1,296,406	\$ 1,296,406	\$ -

Last Revised: 8/23/2017

Approved by: _____
Debra L. Hale, Executive Director



TRANSPORTATION AGENCY FOR MONTEREY COUNTY

Memorandum

To: Board of Directors
From: Theresa Wright, Community Outreach Coordinator
Meeting Date: August 23, 2017
Subject: eXcellent Transportation Oversight Committee Appointees

RECOMMENDED ACTION:

APPROVE nominees Monica Gurmilan, representing Building Healthy Communities and Heidi Zamzow, representing Communities for Sustainable Monterey County for the eXcellent Transportation Oversight Committee.

SUMMARY:

In accordance with the Policies & Project Descriptions for the Transportation Safety & Investment Plan, the TAMC Board of Directors appointed nominees from a diverse range of community organizations and interests to serve on the Measure X Citizens Oversight Committee on March 26, 2017. This action will serve to fill two existing vacancies on the committee.

FINANCIAL IMPACT:

The Transportation Safety & Investment Plan, approved by voters on the November 8, 2016 ballot, is anticipated to generate an estimated \$600 million over thirty years through a retail transactions and use tax of a three-eighths' of one-percent (3/8%). This funding will make a significant dent in the billions of dollars in unmet road repair needs and regional road safety and mobility project needs. This local funding became even more significant due to the potential for leveraging state funds now available due to the enactment of Senate Bill 1 into law in April, 2017

DISCUSSION:

The Measure X Citizens Oversight Committee (Committee), known as the eXcellent Transportation Oversight Committee, was formed by the Transportation Agency for Monterey County Board of Directors in order to oversee implementation of the Measure X Transportation Safety and Investment Plan and Retail Transaction and Use Tax Ordinance..

Appointed members of the Committee, under the terms and conditions outlined by the Ordinance, serve as an oversight committee to review and report on the revenue and expenditure of funds generated from the sales tax. Their duties include conducting independent audits, reviewing and

making recommendations on plan changes, project delivery and priorities and preparing annual and final reports regarding the administration of the Transportation Safety & Investment Plan.

Members of the eXcellent Transportation Oversight Committee were appointed by the Agency's Board of Directors on March 26, 2017. In an effort to ensure the committee had a broad representation of the county, the Board of Directors elected to add representatives from the following categories: youth/college, pedestrian and North County. Staff also recommended that a nominee be added to represent the construction industry.

This staff report is seeking the approval for the appointment of an pedestrian advocate and an alternative transit user advocate to serve on the Committee. The nominated candidates are listed in the attached revised eXcellent Transportation Oversight Committee roster.

ATTACHMENTS:

- eXcellent Transportation Oversight Committee

eXcellent Transportation Oversight Committee

MEASURE X CATEGORY	ORGANIZATION	REPRESENTATIVE	ALTERNATE	TERM (Yrs)
League of Women Voters	League of Women Voters	Janet Brennan	Howard Fosler	2
A bona fide taxpayers association - Salinas Valley	Salinas Valley Taxpayers Association	Kevin Dayton	Rick Giffin	3
A bona fide taxpayers association - Monterey Peninsula	Monterey Peninsula Taxpayers Assn	Tom Rowley	Jack Jensen	2
Senior or disabled services agency	Community Voice for Aging	Kalah Bumba	Teresa Sullivan	3
Bicycling Advocate	N/A	Victoria Beach	Claire Rygg	2
Transit users	Building Healthy Communities	Cesar Lara, Boardmember	Monica Gurmilan	3
Labor Organization	Monterey Bay Central Labor Council	Rod Smalley	Glen Schaller	2
Central Coast Builders Exchange	Central Coast Builders Exchange	Christie Cromeenes	Cliff Fasnacht	3
Chamber of Commerce – Salinas Valley	Salinas Valley Chamber of Commerce	John Haupt, Blach Construction	John Bailey	2
Chamber of Commerce – Monterey Peninsula	Monterey Peninsula Chamber of Commerce	Dan Limesand, Community Hospital	Jody Hansen	3
Habitat Preservation	Sierra Club, Ventana Chapter	Scott Waltz	Sarah Hardgrave	2
Hospitality	Monterey Peninsula Hospitality Assn	Barbara Meister, Monterey Bay Aquarium	Gary Cursio	3
Agriculture	Monterey County Farm Bureau	Norm Groot	Kurt Gollnick	2
Education	Monterey County Office of Education	Joshua Jorn, Traffic Safety Officer	Ruben Parra Patrick Deberdt	3
Additional rep: South County	Southern Monterey County Rural Community Coalition	Paula Getzelman	Carol Kenyon	2
Additional rep: Latino Organization	LULAC Salinas Council #2055	Chris Barrera	Pending	3

eXcellent Transportation Oversight Committee

Additional rep: North County	N/A	Ron Rader	Scott Freeman	2
Additional rep: Pedestrian	Communities for Sustainable Monterey County	Heidi Zamzow	Pending	3
Additional rep: Youth/College	N/A	Anthony Tomas Rocha	Pending	2
Additional rep: Construction	Carpenters Union Local 505/605	Sean Hebard	Keith Severson	3

Heidi Zamzow

CSMC Legislative and Policy Action Committee

Communications and Outreach Coordinator, Sustainable Pacific Grove



TRANSPORTATION AGENCY FOR MONTEREY COUNTY

Memorandum

To: Board of Directors
From: Michael Zeller, Principal Transportation Planner
Meeting Date: August 23, 2017
Subject: City of Gonzales - Alta Street Loan

RECOMMENDED ACTION:

AUTHORIZE the Executive Director to execute a project loan agreement with the City of Gonzales to fund the Alta Street Rehabilitation project with \$2.5 million to be repaid by the City's share of Measure X revenues, pending Agency Counsel approval.

SUMMARY:

The City of Gonzales is seeking a \$2.5 million loan to fully-fund and complete their Alta Street Rehabilitation project. The project is ready to enter construction, and the loan will be repaid, with interest, from the City's share of Measure X revenues.

FINANCIAL IMPACT:

The Agency proposes to fund the \$2.5 million dollar loan from Agency reserves, to be repaid with interest from the City of Gonzales' share of Measure X revenues.

DISCUSSION:

The City of Gonzales has requested that the Transportation Agency provide a loan to the City for their Alta Street Rehabilitation project. This \$4.275 million project consists of grinding the existing pavement of Alta Street between Gonzales River Road and Gloria Road down to the base layer, and reusing the ground pavement to reestablish the base and repave the roadway. This is an area that receives a high portion of truck traffic and is the City's top priority Measure X project.

The City is ready to bid the project out for construction in August, award the contract in September, and finish the construction by March 2018. However, the City requires an additional \$2.5 million in funding to complete the project. As such, the Agency is responding to the request from the City to provide that gap funding in the form of an interest-bearing loan to be repaid from the City's share of Measure X revenues.

The Agency is proposing the following for the terms of the loan:

- The City will be required to fund the project using their local funding first, prior to accessing the loan;
- The loan will be paid out on a reimbursement basis, with the City submitting monthly invoices and progress reports; and
- The interest on the loan will be fixed at 2.5%, switching to variable based on the Monterey County Pool Quarterly Rate plus 50 basis points, if the Monterey County Pool Quarterly Rate rises above 2.0%.

Considering that Measure X revenues will fluctuate over time, the City is expected to pay back the loan in 10 to 15 years.

ATTACHMENTS:

- TAMC - Gonzales Alta Street Loan Agreement

**MEASURE X
PROJECT LOAN AGREEMENT
FOR THE ALTA STREET REHABILITATION PROJECT
BETWEEN
THE TRANSPORTATION AGENCY FOR MONTEREY COUNTY
&
THE CITY OF GONZALES**

This Loan Agreement ("Agreement") is made and entered into on **August 23, 2017** by and between the City of Gonzales ("City") and the Transportation Agency for Monterey County ("TAMC").

RECITALS

WHEREAS, on November 8, 2016, the voters of Monterey County, pursuant to the provisions of the Local Transportation Authority and Improvement Act, California Public Utilities Code Section 180000 et seq. (the "Act"), approved the Transportation Safety & Investment Plan Measure X (TAMC Ordinance No. 2016-01) on the Monterey County Ballot, thereby authorizing TAMC to impose and administer the proceeds from a three-eighths cent transaction and use tax ("Measure X"); and

WHEREAS, allowing for fluctuations in sales tax revenue, Measure X is projected to generate \$600 million over the 30-year term of the program; and

WHEREAS, allowing for fluctuations in population and lane miles, the City of Gonzales's share of Measure X revenues is estimated at \$5,220,000 over the 30-year term of the program; and

WHEREAS, the City desires to advance work on a Measure X eligible project known as the Alta Street Rehabilitation project specified herein ("Project") but has insufficient current revenue to complete the Project in the projected time frame; and

WHEREAS, TAMC has funds from sources other than Measure X which may be used to provide advance funding to the City, in anticipation of the receipt of Measure X funds; and

WHEREAS, TAMC and City desire to enter into a Loan Agreement for funding of transportation improvements in the City of Gonzales pursuant to the authority provided by Measure X and consistent with the Master Programs Funding Agreement between the City and TAMC, dated May 24, 2017; and

WHEREAS, the City has requested a \$2,500,000 loan from TAMC (the "TAMC Loan"), to be repaid with interest by the City from the City's share of Measure X revenues, for the Alta Street Rehabilitation project specified herein ("Project"); and

WHEREAS, TAMC is authorized to manage the distribution of Measure X funds to the City based on the Master Funding Agreement; and

WHEREAS, TAMC agrees to provide funding for the transportation improvements of the City's Project according to the terms and conditions set forth herein.

NOW, THEREFORE, in consideration of the mutual promises and undertakings herein made and the mutual benefits to be derived therefrom, the parties hereto represent, covenant and agree as follows:

SECTION I Covenants of City

- 1.1. Project Definition. The complete Project description, scope of work, delivery schedule, estimate of cost by activity, anticipated amount and type of funds that will be used for the Project are specified in Exhibit A, and incorporated herein by this reference.
- 1.2. Change In Project Scope. No change in the Project scope, as described in Exhibit A, may be approved or implemented by the City until it has been reviewed and approved in writing by TAMC. Changes in scope approved or implemented by the City prior to TAMC approval may not be funded by the TAMC Loan.
- 1.3. Eligible Costs. Eligible costs to be funded by the TAMC Loan include planning, engineering, design, environmental review, construction and reporting duties, all as set forth in the Master Funding Agreement and as specified in Exhibit A or as may be approved from time to time by TAMC pursuant to Section 1.2.
- 1.4. Repayment of TAMC Loan. For this Agreement, the City will repay the TAMC Loan allowing TAMC to retain the City's share of Measure X revenues as specified in Section 2.1, and Exhibit B, which is incorporated herein by this reference. Repayment of the TAMC Loan includes payment of interest as described in Exhibit B. This Loan Agreement shall not terminate until full repayment of the TAMC Loan. The City in its sole discretion may discharge the remaining loan balance (including accrued interest) at any time without penalty.
- 1.5. Timing of TAMC Loan Disbursements. The TAMC Loan is intended as "gap financing" for the Project, and the City shall first use its available funds, up to the amount of One Million Seven Hundred Seventy-Five Thousand Dollars (\$1,775,000) for the costs and expenses of the Project. TAMC will disburse funds from the TAMC Loan directly to the City upon documentation (as described in Section 1.6 below) that the City has expended \$1,775,000 towards the Project. As the City complies with the procedure set forth in Section 1.6, below, the City will submit its documentation in a sufficiently timely basis to allow TAMC to review Requests for Payment and to disburse funds from the TAMC Loan directly to the City within a period of fifteen (15) business days. TAMC shall not be responsible for any penalties or charges related to late payments to City or City contractors, if TAMC has made a disbursement to the City within this period, or if TAMC has complied with Section 2.4 ("Suspension of Disbursements) for any invoices/Requests for Payments that are disputed.
- 1.6. Invoices, Requests for Payment and Progress Reports. The City anticipates that it will seek TAMC Loan disbursements within 120 days after approval of this Agreement, and will provide at least 30 days' prior written notice to TAMC before the first anticipated Request for Payment. Starting after the City has provided documentation suitable to TAMC that the City has expended its available funds up to the amount of One Million Seven Hundred Seventy-Five Thousand Dollars, the City will submit monthly progress reports and Requests

for Payment, based upon invoices for activities conducted over the prior unbilled month. These documents will include the following specified information:

- 1.6.1. Invoices. The City will provide TAMC with one (1) copy of all invoices submitted to the City by every contractor, subcontractor, consultant, or sub-consultant performing work related to the Project, timecards reflecting hours invoiced for reimbursement by the City's employees and staff, and invoices supporting direct expenses billed to project by the City. The City shall also provide a running tabulation of all invoices and costs incurred towards the Project.
- 1.6.2. Progress Reports. The monthly progress reports will include a brief description of the status of the Project including the work completed to date. This summary may be included on the invoices submitted to TAMC or be attached to those invoices.
- 1.6.3. Request for Payments. A Request for Payment for an amount not to exceed the total invoice for the prior month, shall accompany the invoices and progress reports.
- 1.7. Completion of Project. The City will be responsible for the timely completion and acceptance of the Project, including meeting any timely use of funds deadlines, if applicable, set forth in Exhibit A and provide management of consultant and contractor activities, including responsibility for schedule, budget and oversight of the services, consistent with the scope of work.
- 1.8. Letter of Completion. The City will, within 45 days of the Project being accepted and deemed complete, provide a letter of Project completion which includes final cost, revenues, and schedule of completed and future activities. This letter shall accompany the final invoice and Request for Payment from the City.
- 1.9. Submittal of Documents. The City will provide copies to TAMC of all executed contracts which relate to the Project scope as described in Exhibit A, or approved by TAMC pursuant to Section 1.2, within five (5) business days of execution of such contracts. The City will retain records pertaining to the Project for a five (5) year period following both completion of the Project and repayment of the TAMC Loan.
- 1.10. Provision of Signs. The City shall install signs consistent with TAMC's Project Signs Guidelines and Specifications set forth in Exhibit C of this Agreement, attached hereto and incorporated herein by this reference.
- 1.11. Cost Savings and Excess Costs:
 - 1.11.1. Cost Savings. After the Project has been accepted by the City as complete, any positive difference between the cost allocated to the TAMC Loan, as listed in Exhibit A, or approved by TAMC pursuant to Section 1.2, and the total amount of Requests for Payments shall be considered "TAMC Loan Cost Savings." All (100%) of the TAMC Loan Cost Savings will be re-credited to the TAMC Loan and reduced from the balance of the City's loan.
 - 1.11.2. Excess Costs. In the event the actual Project cost exceeds the estimate shown in

Exhibit A, this amount will be considered an excess cost and is solely the responsibility of the City.

- 1.12. Errors and Omissions. The City shall diligently monitor and manage all aspects of the Project and shall aggressively pursue any and all remedies, including full restitution and damages from any consultant, contractor or sub-contractor and their insureds and sureties suspected of any acts, errors, or omissions committed during business activities that economically or legally damage the Project. Commencing with the receipt of any TAMC Loan funds by the City, any amounts received as a result of such errors or omissions shall be credited/allocated, first to the TAMC Loan, in order to reduce the City's obligation for repayment, and then to the City.

SECTION II Covenants of TAMC

- 2.1. Loan and Repayment: TAMC shall loan to the City funds for the Project up to the amount of Two Million Five Hundred Thousand Dollars (\$2,500,000), which shall be released pursuant to Requests for Payments made pursuant to Section 1.5. This amount shall be maintained in a separate internal TAMC fund in order to ensure its availability to the City, upon the terms stated in this Loan Agreement. TAMC shall retain 100% of the City's share of Measure X revenues until repayment of the TAMC Loan, together with accrued interest, has been completed, as described in repayment schedule in Exhibit B.
- 2.2. Requests for Payments. TAMC shall make payments to the City from the TAMC Loan amount for eligible Project costs as specified in Section 1.5 and Exhibit A.
- 2.3. Ineligible Costs. TAMC reserves the right to adjust current or future payments to the City from the TAMC Loan if an invoice includes ineligible costs.
- 2.4. Suspension of Disbursement. If TAMC determines that any costs in an invoice are not allowable, or determines a lack of supporting progress reports for a Request for Payment, TAMC shall return the invoice to the City within ten (10) business days of receipt, together with an invoice dispute notice outlining the reason for the return and the proposed remedy, if one exists, which would make the Request for Payment acceptable. The City may re-submit the Request for Payment package after reviewing the invoice dispute notice and making any necessary corrections. The City may also immediately submit a new Request for Payment representing only the amounts which are not in dispute, while setting aside the disputed amounts for review in accordance with the provisions set forth in the Dispute Resolution policies of the Measure X Master Programs Funding Agreement (Article V, Section B).
- 2.5. Right to Conduct Audit. TAMC shall, at TAMC's expense, have the right to conduct an audit of all the City's records pertaining to the TAMC Loan and this Agreement at any time during the course of construction and up to a five (5) year period after completion of the Project and repayment of the TAMC Loan. If any irregularities are found as a result of an audit, the City shall reimburse TAMC for the cost of the audit.

SECTION III Mutual Covenants

- 3.1. Term. This Agreement shall remain in effect until discharged or terminated as provided in Section 3.2.
- 3.2. Discharge. This Agreement shall be subject to discharge as follows:
 - 3.2.1. Termination by Mutual Consent. This Agreement may be terminated at any time by mutual consent of the parties, but only upon immediate repayment of any outstanding balance (including accrued interest) of the TAMC Loan.
 - 3.2.2. Discharge Upon Completion of Project and Full Repayment of TAMC Loan. Except as to any rights or obligations which survive discharge as specified in Section 3.14, this Agreement shall be discharged, and the parties shall have no further obligation to each other, upon completion of the Project and full repayment of the TAMC Loan, including accrued interest, as certified by TAMC.
- 3.3. Indemnity. It is mutually understood and agreed, relative to the indemnification of TAMC and the City:
 - 3.3.1. The City shall fully defend, indemnify and hold harmless TAMC, its Board and Board members and any officer, agent or employee of TAMC, against any damage or liability occurring by reason of anything done or omitted to be done by the City under the Loan Agreement. It is also fully understood and agreed that, pursuant to Government Code Section 895.4, the City shall fully defend, indemnify and hold TAMC, its Board and Board members, its officers, agents and employees, harmless from any liability imposed for injury as defined by Government Code Section 810.8 occurring by reason of anything done or omitted to be done by the City under this Agreement or in connection with any work, authority, or jurisdiction delegated to the City or funded by the City in connection with this Agreement.
 - 3.3.2. TAMC shall fully defend, indemnify and hold harmless the City, its elected officials, officers, employees and agents, against any damage or liability occurring by reason of anything done or omitted to be done by TAMC under or in connection with any obligation agreed to by TAMC under the Loan Agreement.
- 3.4. Liability. As TAMC is only a lender under this Loan Agreement, and not the primary or responsible agency for carrying out the Project herein identified, TAMC is not liable for any loss, cost, liability, damage, claim, lien, action, cause of action, demand or expense which may arise as a result of the acts or omissions of the City or its agents, contractors, consultants, engineers, or representatives. Nor shall TAMC be liable for any loss, cost, liability, damage, claim, lien, action, cause of action, demand or expense which may arise as a result of TAMC's provision of funds which may be utilized in, but not limited to the acquisition of, the design, implementation, or construction of the project herein described.
- 3.5. Notices. Any notice which may be required under this Agreement shall be in writing and shall be given by personal service, or by first class or certified, with postage prepaid, to the addresses set forth below:

TAMC
Debra L. Hale
Executive Director
55B Plaza Circle
Salinas, California 93901

CITY
Rene L. Mendez
City Manager
P.O. Box 647
Gonzales, California 93926

Either party may change its address by giving notice of such change to the other party in the manner provided in this Section 3.5. All notices and other communications shall be deemed communicated as of actual receipt or after the second business day after deposit in the United States mail.

- 3.6. Additional Acts and Documents. Each party agrees to do all such things and take all such actions, and to make, execute and deliver such other documents and instruments, as shall be reasonably requested to carry out the provisions, intent and purpose of the Loan Agreement.
- 3.7. Integration. This Loan Agreement represents the entire agreement of the parties with respect to the subject matter hereof. No representations, warranties, inducements or oral agreements have been made by any of the parties except as expressly set forth herein.
- 3.8. Amendment. This Loan Agreement may not be changed, modified or rescinded except in writing, signed by all parties hereto, and any attempt at oral modification of this Agreement shall be void and of no effect.
- 3.9. Independent Agency. The City undertakes its obligations under this Agreement as an independent agency and TAMC is also an independent agency under the Agreement. None of the City's agents or employees shall be agents or employees of TAMC and none of TAMC's agents or employees shall be agents or employees of the City.
- 3.10. Assignment. The Agreement may not be assigned, transferred, hypothecated, or pledged by any party without the express written consent of the other party.
- 3.11. Binding on Successors. This Agreement shall be binding upon the successor(s), assignee(s) or transferee(s) of TAMC or the City, as the case may be. This provision shall not be construed as an authorization to assign, transfer, hypothecate or pledge this Agreement other than as provided above.
- 3.12. Severability. Should any part of this Loan Agreement be determined to be unenforceable, invalid, or beyond the authority of either party to enter into or carry out, such determination shall not affect the validity of the remainder of this Agreement which shall continue in full force and effect; provided that, the remainder of this Loan Agreement can, absent the excised portion, be reasonably interpreted to give effect to the intentions of the parties.
- 3.13. Counterparts. This Loan Agreement may be executed in one or more counterparts and shall become effective when one or more counterparts have been signed by all of the parties; each counterpart shall be deemed an original but all counterparts shall constitute a single

document.

- 3.14. Survival. The following provisions in this Loan Agreement shall survive discharge:
- 3.14.1. City. As to the City, the following sections shall survive discharge: Section 1.6 (obligation to continue to manage Project until completion and acceptance), Section 1.8 (obligation to provide copies and retain records for the stated period).
- 3.14.2. TAMC. As to TAMC, the following section shall survive discharge for a period of 5 years: Section 2.5 (right to conduct audit).
- 3.14.3. Both Parties. As to both parties, the following sections shall survive discharge: Section 3.3. (Indemnity) and Section 3.4 (Liability) until the expiration of all relevant statutes of limitation.
- 3.15. Limitation. All obligations of TAMC under the terms of this Loan Agreement are expressly contingent upon TAMC's continued authorization to collect and expend the sales tax proceeds provided by Measure X. If, for any reason, TAMC's right or ability to collect or expend such sales tax proceeds is terminated or suspended in whole or part so that it materially affects the City's ability to repay the TAMC Loan, TAMC shall promptly notify the City, the parties shall consult on a course of action and the City shall identify a new source of funding for repayment of any outstanding balance of the loan.
- 3.16. Applicable Law. This Loan Agreement shall be governed by, and construed and enforced in accordance with the laws of the State of California.
- 3.17. No Continuing Waiver. The waiver by any party of any breach of any of the provisions of this Agreement shall not constitute a continuing waiver or a waiver of any subsequent breach of the same, or of any other provision of this Loan Agreement.
- 3.18. No Rights in Third Parties. Nothing in this Loan Agreement, express or implied, is intended to confer any rights or remedies under or by reason of this Agreement on any third party, nor is anything in this Agreement intended to relieve or discharge the obligation or liability of any third party to any party to this Agreement, nor shall any provision of this Agreement give any third party any right of subrogation or action over or against any party to this Agreement.
- 3.19. Signatory's Warranty. Each party warrants to each other that he or she is fully authorized and competent to enter into this Loan Agreement in the capacity indicated by his or her signature and agrees to be bound by this Agreement as of the day and year first mentioned above upon the execution of this Agreement by each other party.

IN WITNESS WHEREOF, the undersigned parties have executed this Agreement on the day and year first written above.

CITY OF GONZALES

TRANSPORTATION AGENCY FOR MONTEREY COUNTY:

By: _____
Rene L. Mendez
City Manager

By: _____
Debra L. Hale
Executive Director

APPROVED AS TO FORM:

By: _____
Michael F. Rodriguez
City Attorney

By: _____
Kathryn Reimann
Agency Counsel



EXHIBIT A

PROJECT SCOPE, COST, SCHEDULE AND FUNDING PLAN

Project Name: Alta Street Rehabilitation Project

Project Contact: Rene Mendez, City Manager

PROJECT SCOPE

Responsible Agency: City of Gonzales

Project Limits: Approximately Tenth Street on the north to Approximately Gloria Road on the south.

Project Phase: Construction (Includes Project Construction & Construction Management)

Project Phase Scope: Removal and grinding of the existing pavement down to the base layer, reusing the ground pavement as the new base, and repaving the roadway.

Project Purpose: Road rehabilitation to extend the life of the roadway, and serve existing truck traffic

Current Status: Ready to list for construction

PROJECT COST

Project Work Description	Cost
Planning	
Engineering/Design	
Environmental Review	
Construction	
Reporting Duties	
TOTAL	\$4,275,000



EXHIBIT A Continued

PROJECT SCOPE, COST, SCHEDULE AND FUNDING PLAN

Project Name: Alta Street Rehabilitation Project

Project Contact: Rene Mendez, City Manager

PROJECT SCHEDULE

Project Phase	Start	End	Timely Use of Funds Deadline (if applicable)
Construction	August 2017	May 2018	

PROJECT FUNDING PLAN

Fund Source	Fund Amount
TAMC Loan	\$2,500,000
Local Funds	\$1,775,000
Total	\$4,275,000



EXHIBIT B

LOAN TERMS AND REPAYMENT SCHEDULE

Project Name: Alta Street Rehabilitation Project

Project Contact: Rene Mendez, City Manager

Loan Amount: \$2,500,000

Interest Rate: 2.5% fixed until such time that the Monterey County Pool Quarterly Rate rises above 2.0%, at which point the interest rate will be variable, tied to the Monterey County Pool Quarterly Rate plus 50 basis points, only becoming fixed again at 2.5% when the Monterey County Pool Quarterly Rate drops below 2.0%. Interest shall begin to accrue upon initial disbursement of Loan proceeds and shall be based only on the amounts disbursed and outstanding.

Repayment Source: City of Gonzales Measure X Share

TAMC will collect the City of Gonzales' share of Measure X revenues on a monthly basis and deduct the amount collected from the outstanding balance of the loan, crediting payments first towards any accrued interest.

TAMC will calculate the interest on the loan monthly based on the remaining balance.

TAMC will send notification on a monthly basis to the City of Gonzales on the amount of Measure X revenue collected and deducted from the balance of the loan, the amount of the payment applied to principle and interest, the interest accrued, and the remaining balance on the loan.

Upon final payment, TAMC will send the City of Gonzales a close out letter and begin depositing the City's share of Measure X revenues into their account.

The City in its sole discretion may discharge the loan balance (including accrued interest) at any time without penalty.



EXHIBIT C

PROJECT SIGNS GUIDELINES AND SPECIFICATIONS

Project Name: Alta Street Rehabilitation Project

Project Contact: Rene Mendez, City Manager

The City shall install Measure X project signs per measurements below that include the project title, Measure X logo, TAMC logo, and project sponsor logo.

The signs will be posted for the duration of the project construction.

Construction signs should be 36'' by 24''.

- Long-term project signs should be mounted on posts.
- Short-term project signs can be mounted on barricades.





Memorandum

To: Board of Directors
From: Michael Zeller, Principal Transportation Planner
Meeting Date: August 23, 2017
Subject: **Senate Bill 1 Overview**

RECOMMENDED ACTION:

RECEIVE update on the California Transportation Commission's development of the Senate Bill 1 funding programs.

SUMMARY:

Senate Bill 1 (Beall), The Road Repair and Accountability Act of 2017, provides the first significant, stable, and ongoing increase in state transportation funding in more than two decades. In providing this funding, the Legislature has provided additional funding for transportation infrastructure, increased the role of the California Transportation Commission in a number of existing programs, and created new transportation funding programs for the Commission to oversee.

FINANCIAL IMPACT:

The Road Repair and Accountability Act of 2017 provides \$5.2 billion annually and is a significant investment in California's transportation infrastructure. The bill provides \$15 billion for local streets and roads over the next ten years.

DISCUSSION:

With the enactment of Senate Bill 1 (Beall), also known as the Road Maintenance and Accountability Act, the Transportation Agency will have an opportunity to access much-needed funding to address multimodal priorities. The following is a summary of the new funding programs created under Senate Bill 1 and projects that the Transportation Agency could potentially fund from each:

Active Transportation Program

Senate Bill 1 provides an increase of \$100 million annually for the Active Transportation Program. This represents an increase in the size of this on-going program by more than 80% (funding prior to Senate Bill 1 was \$125 million). The California Transportation Commission will have a call for projects that covers fiscal years 2017/18 and 2018/19 for the new funding, however they are seeking to first fund projects that submitted applications for the Active Transportation Program Cycle 3. New

projects will be able to submit applications for Cycle 4 in 2018. Under this program, the Transportation Agency could potentially seek funding for the Fort Ord Regional Trail and Greenway project and the Wayfinding program. The timeline for the 2018 Active Transportation Program is as follows:

- Applications due – August 2017
- Program adoption, statewide and small urban & rural components – October 18-19, 2017

State-Local Partnership Program (SLPP)

Funding from this program, \$200 million per year, is for counties that have received voter approval of taxes or that have imposed fees, including development impact fees. Funds are appropriated “for allocation to each eligible county and city in the county for road maintenance and rehabilitation purposes.” The California Transportation Commission is proposing to adopt a 50/50 split between competitive grants and formula-based shares. Currently, it is uncertain how much revenue the Transportation Agency would receive from its formula share due to Measure X, given that there are now 24 self-help counties and many other counties with developer fees. However, the Agency could potentially seek funding from this program for the State Route 156 and/or the Hwy 68 Corridor projects. The timeline for program adoption is as follows:

- Applications due – March 2018
- Adopt Program – June 2018

Local Streets and Roads

Senate Bill 1 provides an increase of \$1.5 billion annually, beginning in November 2017, for local streets and road rehabilitation. The fiscal year 2017/18 budget allocates \$445.4 million to the program, and this funding is provided directly to local jurisdictions. The California Transportation Commission now has new responsibilities relative to this funding, including development of guidelines, review of project lists submitted by cities and counties, reporting to the State Controller, and receiving reports on completed projects. The timeline for program adoption is as follows:

- Adoption of guidelines – August 2017
- Cities / Counties submit project lists - October 16, 2017
- Adoption of list of eligible cities and counties – December 2017

Solutions for Congested Corridors

Senate Bill 1 creates this new \$250 million per year program beginning in fiscal year 2017/18. Funds will be allocated by the California Transportation Commission to projects designed to achieve a balanced set of transportation, environmental, and community access improvements within highly congested travel corridors. Project elements may include improvements to state highways, local streets and roads, transit facilities, bike/ped facilities, and protection of local habitat or open space. Projects may be nominated by the state or regional or county transportation agencies. To qualify for funding a project must be included in a “comprehensive corridor plan designed to reduce congestion in highly traveled corridors by providing more transportation choices for residents, commuters and visitors to the area of the corridor while preserving the character of the local community and creating opportunities for neighborhood enhancement projects.” The Transportation Agency could potentially seek funding for the State Route 68, State Route 156, or US 101 corridors from this program. The timeline for program adoption is as follows:

- Applications due –February 2018
- Program adoption – May 2018

State Transportation Improvement Program (STIP)

Senate Bill 1 stabilizes funding for the State Transportation Improvement Program, with the initial draft fund estimate showing an additional \$30.947 million for Monterey County. The Transportation Agency is coordinating with Caltrans to develop a funding plan that maximizes STIP funds with Measure X revenues to advance regional projects from the Measure X program. The California Transportation Commission has the following timeline for the 2018 STIP:

- Adoption of guidelines and fund estimate – August 16-17, 2017
- Submittal of draft Interregional Transportation Improvement Program – October 15, 2017
- Interregional Transportation Improvement Program Hearings – November 2017
- Submittal of Regional Transportation Improvement Programs and the final Interregional Transportation Improvement Programs – December 15, 2017
- STIP Hearings – January-February 2018
- Program adoption – March 2018

Trade Corridor Enhancement Account

Senate Bill 1 creates this new \$300 million per year account to fund corridor-based freight projects nominated by local agencies and the state. The fiscal year 2017/18 budget allocates \$199.8 million to the program. The Transportation Agency could potentially seek funding for the State Route 156 project, and/or projects along the US 101 corridor. The timeline for program adoption is as follows :

- Applications due – February 2018
- Program adoption – May 2018

Meanwhile, California State Transportation Agency (CalSTA) is also developing guidelines for the rail and transit funding programs, which have both cap and trade funding as well as new funding from Senate Bill 1. For these programs, CalSTA is aiming to adopt final guidelines in September 2017:

Transit & Intercity Rail Program

The fiscal year 2017/18 budget allocates \$323 million to this program. The next program will cover 5 years of funding, estimated to be in the range of \$1.5 billion to \$2 billion. This is a competitive program to fund a small number of transformative projects that improve the statewide network and reduce greenhouse gas emissions. The primary evaluation criteria are emissions reduction, ridership growth, achievement of integrated service, and safety benefit. The secondary evaluation criteria are co-benefits of broader sustainable community goals, disadvantaged community benefits, and geographic balance. Awards will be made in early spring 2018.

State Transit Assistance

SB 1 directs approximately \$105 million annually for state-of-good-repair investments. The fiscal year 2017/18 budget allocates \$280 million to the program. Revenue is allocated according to the State Transit Assistance formula based on population and transit agency revenue. Upon certification of project eligibility, funds will be allocated quarterly by the Controller, starting in early 2018.

Commuter Rail and Intercity Rail funding

Senate Bill 1 directs a 0.5% portion of new diesel sales tax revenue for allocation: half to the five commuter rail providers and half to the three intercity rail corridors. The average annual total statewide annual allocation will be approximately \$4.4 million. Revenue is allocated to intercity rail corridors such that each existing corridor receives at least 25% of the intercity rail share. The Transportation Agency is working with CalSTA regarding the remaining 25% share that is expected to go to emerging corridors, such as the Salinas Rail Extension and Coast Passenger Rail. The fiscal year 2017/18 budget allocates \$25 million to the program.



TRANSPORTATION AGENCY FOR MONTEREY COUNTY

Memorandum

To: Board of Directors
From: Christina Watson, Principal Transportation Planner
Meeting Date: August 23, 2017
Subject: **Salinas Rail Engineering Contract Amendment**

RECOMMENDED ACTION:

APPROVE contract amendment #3 with HDR Engineering, Inc., for the final design of the Salinas Rail Extension Kick Start Project, to approve a budget amendment to allow for the shifting of budgeted funds between tasks, without increasing the approved not-to-exceed amount, subject to approval by Agency counsel.

SUMMARY:

The Salinas Rail Extension project is in the final design phase. TAMC hired HDR Engineering, Inc., in 2014, following a competitive Request for Proposals process, for the final design of the Salinas Rail Extension Kick Start project. The contract did not originally include funding to do the plans, specifications, and estimates (PS&E) for the demolition of structures at the station because it was erroneously assumed that such work would be done by the demolition contractor. This work is required prior to going out to bid for demolition work. There are sufficient funds in the contract under the task of "Caltrans Project Report", a task which is no longer needed, to cover the \$43,433 for the demolition PS&E work.

FINANCIAL IMPACT:

The total approved not-to-exceed contract amount is \$2,511,997. This amendment #3 would add a new task of structure demolition PS&E for Package 1, using funds already under contract for a task no longer needed (Caltrans Project Report), in the amount of \$43,443.

DISCUSSION:

The Salinas Rail Kick-Start Project design is well underway and other activities are being pursued simultaneously (including property acquisition, utility relocation design, and hazardous materials testing). The project has been divided into three packages as follows:

1. Package 1: Lincoln Avenue Extension, circulation improvements and parking at the Salinas train station;
2. Package 2: Salinas layover facility and track improvements; and

3. Package 3: Santa Clara County station improvements (primarily at Gilroy).

Demolition of structures on parcels acquired by the Agency for this project is the next step. Prior to going out to bid for demolition, the Agency is contracting for hazardous materials testing (contract anticipated for September Board meeting). HDR proposes to develop the PS&E bid documents for the demolition Request for Proposals. The existing contract budget includes optional tasks for completing a Project Report for Caltrans on Highway 183 (Market Street), in the case that Caltrans were to require that document. Fortunately, the team has developed an agreement with Caltrans to do a simpler encroachment permit for the work within Caltrans right-of-way, so this task is no longer required. Therefore, staff recommends using the funds dedicated to that task for the PS&E in preparation for going out to bid for demolition contractors for Package 1.

Attached is the draft contract amendment, including scope of work and budget.

ATTACHMENTS:

- ▢ Contract Amendment #3 - HDR Salinas Rail Kick-Start Design

AMENDMENT # 3 TO AGREEMENT FOR PROFESSIONAL SERVICES
BETWEEN
THE TRANSPORTATION AGENCY FOR MONTEREY COUNTY
AND
HDR ENGINEERING, INC.

THIS AMENDMENT NO. 3 to the agreement dated June 25, 2014, between the Transportation Agency for Monterey County, hereinafter referred to as "TAMC," and HDR Engineering, Inc., hereinafter referred to as "Consultant," is hereby entered into between TAMC and Consultant.

RECITALS:

- A. **WHEREAS**, TAMC and Consultant entered into an agreement for professional services on June 25, 2014, hereinafter referred to as "Agreement;"
- B. **WHEREAS**, the Agreement relates to the Salinas Rail Extension Kick Start Project (the "Project"), which is currently in the final design phase and for which Consultant is to provide construction documentation for bidding purposes;
- C. **WHEREAS**, TAMC and Consultant approved Amendment #1 on April 27, 2016 to increase the maximum amount payable and expand the Scope of Services to add additional traffic analysis and other studies for the improvements to Highway 183 associated with the Project; and
- D. **WHEREAS**, TAMC and Consultant approved Amendment #2 on May 24, 2017 to extend the agreement to June 30, 2019; and
- E. **WHEREAS**, Consultant proposes to use \$43,443 in funds designated to the Caltrans Project Report portion of Consultant's Scope of Services that have not been required, in order to perform the Plans, Specifications, and Estimates (PS&E) for the building demolition work for Package 1; and
- F. **WHEREAS**, TAMC and Consultant desire to amend the agreement for professional services to allow revised budgeted amounts while maintaining the current Not to Exceed amount;

NOW, THEREFORE, the parties agree to amend the Agreement as follows:

1. BUDGET AND TOTAL COMPENSATION

The Budget attached to the Agreement as amended as Exhibit B is hereby replaced with the Budget designated Exhibit B-2, dated July 24, 2017 and shall be effective upon execution. Exhibit B-2 is attached hereto as Exhibit B-2 and provides for the reallocation

of budgeted amounts within the existing Not to Exceed amount of Two Million, Five Hundred Eleven Thousand, Nine Hundred Ninety Seven Dollars (\$2,511,997). The Budget will now include Exhibit B, Exhibit B-1, and Exhibit B-2. There is no increase in the Not to Exceed amount.

2. SCOPE OF WORK

The Scope of Work attached to the Agreement as Exhibit A, as amended, is hereby amended and expanded to include the Scope of Work dated July 24, 2017, and attached hereto as Salinas Extension Kick-Start Design Phase Scope of Work Amendment #2 Exhibit A-2. The Scope of Work will now include Exhibit A, Exhibit A-1, and Exhibit A-2.

3. REMAINDER OF TERMS UNCHANGED

All other terms of the Agreement, as amended, remain in full effect.

An executed copy of this Amendment No. 3 shall be attached to the Agreement and shall be incorporated as if fully set forth therein.

IN WITNESS WHEREOF, the parties hereto have executed this Amendment #3 to the Agreement with HDR Engineering, Inc.

TAMC:

HDR ENGINEERING INC.:

Debra L. Hale
Executive Director

(date)

(date)

Approved as to form:

TAMC Counsel

(date)

EXHIBIT A-2: SCOPE OF WORK

Task 16: Caltrans Project Report - *Optional Task*

This scope of work has been removed from the contract.

Task 17: Building Demolition Plans, Specification and Estimate

HDR will prepare plans, specifications and estimate for the separate building demolition construction package. There are eight (8) buildings assumed to be removed as part of this package.

This task will include one site visit to document existing building features for removal. HDR will coordinate with TAMC's Right-of-Way consultant to obtain permits to enter the properties to conduct these site visits. In addition, HDR will work with the City of Salinas to obtain as-built drawings/permit drawings for the eight buildings.

HDR will utilize existing topo mapping, existing utility base mapping and information collected from the site visit and as-builts to develop the following plan sheets:

- Title and Index
- Notes, Symbols and Abbreviations
- Survey Control
- Key Map
- Civil Demolition Plans

HDR will develop an associated estimate of probable construction cost. In addition, HDR will prepare the required technical specifications. TAMC's Hazardous Materials Consultant will provide the results of the Lead and Asbestos testing to be included in the contract specifications. In addition, HDR will prepare the required General Provisions in coordination with TAMC's Construction Manager.

Key Assumptions:

1. Eight (8) buildings are identified for removal.
2. TAMC will provide the results of the lead and asbestos testing for the existing buildings.
3. Ten (10) plan sheets will be required for the building demolition package.
4. TAMC ROW Consultant will facilitate the permit to enter requests.

Deliverables:

1. Draft and Final Building Demolition Plans, Specifications and Estimate

EXHIBIT B-2 - BUDGET

HDR		Project Manager	Deputy PM	Sr. Engineer	Engineer II	CAD Tech	Admin.	Total Hours by Task	Direct Labor Cost by Task	Other Direct Costs - Expenses	
<i>Direct Labor Rate (2017 rates)</i>		Short	Patel	Shippen						Travel	Printing / Other
<i>Fully Burdened Labor Rates (2017)</i>		\$112.83	\$66.00	\$72.74	\$56.00	\$55.55	\$35.00				
		\$320.46	\$187.45	\$206.60	\$159.05	\$157.77	\$99.41				
17 Building Demolition PS&E											
17.1	Site Visit and Permits to Enter		16		16			32	\$1,952	\$150	
17.2	Building As-Built Investigation		8		12			20	\$1,200		
17.4	Plan Sheets (10)		8		12	60	4	84	\$4,673		\$250
17.5	Specifications		8	40				48	\$3,438		\$250
17.6	Estimate		16	8				24	\$1,638		\$100
17.7	QA/QC	4	16				4	24	\$1,647		

Total Hours	4	72	48	40	60	8	232				
Total Direct Labor Cost by Staff	\$451	\$4,752	\$3,492	\$2,240	\$3,333	\$280		\$14,548	\$150	\$600	

Escalation, Overhead, Profit

Escalation Calculation	year	Direct labor subtotal	Total Hours	Proposed Escalation %	Escalated hourly rate	percent of hours	Total hours per year	Total Labor
Year 1	2017	\$14,548	232	n/a	\$62.71	5%	12	\$727
Year 2	2018			3.50%	\$64.90	95%	220	\$14,304

Total Direct Labor with Escalation	\$15,032
Total direct labor	\$14,548
Escalation	\$484
Subtotal	\$15,032
Overhead (158.20%)	\$23,780
Profit (10%)	\$3,881
Direct Costs	\$750
Total	\$43,443



TRANSPORTATION AGENCY FOR MONTEREY COUNTY

Memorandum

To: Board of Directors
From: Michael Zeller, Principal Transportation Planner
Meeting Date: August 23, 2017
Subject: 17 Station Place Settlement

RECOMMENDED ACTION:

APPROVE Amendment #2 to the Lost Rent Agreement with Elaine Molinari for 17 Station Place to extend the term of the agreement until October 31, 2017 in exchange for Ms. Molinari granting possession of the property as of September 1, 2017.

SUMMARY:

The Agency entered into a Lost Rent Agreement with Elaine Molinari to ensure that as tenants moved out of 17 Station Place, the rooms would not be re-rented as the Agency completed the acquisition process. This amendment would stipulate that the property owner grant possession of the property to TAMC while extending the term of that agreement until October 31, 2017.

FINANCIAL IMPACT:

This agreement requires the owner to maintain vacancy of units at \$400 per unit per month. There are currently seven vacant units. The not-to-exceed amount of the Lost Rent Agreement is \$67,200, with a balance remaining of \$51,560, funded by lease revenues from Agency-owned properties. The Transportation Agency Board previously approved just compensation on the property of \$651,000, which was deposited with the State Condemnation Fund for the acquisition of the property. The total project budget is estimated at \$70 million to \$80 million; the total right-of-way phase is estimated to cost \$17.4 million.

DISCUSSION:

The Salinas Rail Extension Kick Start project, which focuses on improvements to the Salinas Rail Station, requires acquisition of seven parcels, and it is critical that all the acquisition and relocations proceed according to all applicable state and federal laws. To this end, the Agency's real estate acquisition consultant, Overland, Pacific & Cutler, and special legal counsel, Meyers Nave, have been negotiating the purchase of 17 Station Place in Salinas. The building is a single room occupancy long-term stay hotel, owned by the Elaine M. Molinari Revocable Trust.

Of the sixteen rentable units, nine are currently occupied and the renters are eligible for federally-mandated relocation assistance from the Transportation Agency after the property is acquired. However, prior to entering negotiations for the sale of the property, the owner requested, and the Transportation Agency Board approved, a lost-rent agreement. This agreement compensates the property owner for maintaining the vacancy of the seven currently unrented units, and for any units that become vacant during the property acquisition process at a rate of \$400 per month per unit. When the agreement was first approved, only five of the units were vacant. The Agency has since relocated two of the tenants that were interested in moving voluntarily.

The benefit to the Transportation Agency of such an agreement is that paying to keep the existing seven vacant units unrented is less expensive than potential relocation costs if the owner were to rent them during the acquisition. The Transportation Agency would then be legally required to cover certain relocation expenses for these newly rented units. This is an allowable, reimbursable cost from the State.

The Transportation Agency delivered an initial offer letter on the property on September 1, 2015. Due to the prolonged nature of the negotiations, the Agency provided a revised offer letter on January 25, 2017 and subsequently, after not receiving a response to the revised offer, provided notice on February 23, 2017 of a Resolution of Necessity Hearing to be held on March 22, 2017, at which time the Board approved beginning the condemnation process on the property.

The term of the existing lost rent agreement expired July 31, 2017. The Agency and the property owner are seeking to extend the lost rent agreement until October 31, 2017 in return for the property owner granting the agency possession of the property beginning September 1, 2017. The property owner has already signed the Order of Possession for the property, so the Agency will gain possession of the property as of September 1, 2017 with Board approval of the lost rent agreement amendment.

ATTACHMENTS:

- 17 Station Place Lost Rent Agreement Amendment 2

AMENDMENT #2 TO THE LOST RENT AGREEMENT
BETWEEN
THE TRANSPORTATION AGENCY FOR MONTEREY COUNTY
AND
ELAINE MOLINARI, AS TRUSTEE OF THE
ELAINE M. MOLINARI REVOCABLE TRUST

THIS AMENDMENT NO. 2 to the agreement dated March 1, 2016, between the Transportation Agency for Monterey County, hereinafter referred to as “TAMC,” and Elaine Molinari, as Trustee of the Elaine M. Molinari Revocable Trust, hereinafter referred to as “Owner,” is hereby entered into between TAMC and the Owner.

RECITALS:

- A. **WHEREAS**, TAMC has been seeking to acquire the property located at 17 Station Place, Salinas, California 93901 (“Subject Property”) from the Owner and presented offers to purchase the Subject Property on September 1, 2015 and January 25, 2017; and
- B. **WHEREAS**, TAMC and Owner entered into a lost rent agreement on March 1, 2016, hereinafter referred to as “Agreement,” which requires TAMC to pay the Owner for any rooms that are vacated after January 28, 2016 in return for the Owner to maintain vacancy on said rooms; and
- C. **WHEREAS**, TAMC filed an eminent domain action on April 6, 2017, in order to acquire the Subject Property; and
- D. **WHEREAS**, TAMC filed its Motion for Prejudgment Possession on June 16, 2016, and the hearing on said motion was set for September 29, 2017
- E. **WHEREAS**, TAMC and Owner desire to amend the Agreement to extend the term and allow for property acquisition negotiations to continue and for effective possession to be expedited.

NOW, THEREFORE, the parties agree to amend the Agreement as follows:

1. **ARTICLE 3 - TERM**

The term of the Agreement is hereby extended until October 31, 2017.

2. **ARTICLE 7 – TERMINATION**

The first sentence of this article is deleted and replaced by the following: “The Agreement will terminate on October 31, 2017.”

3. **ARTICLE 8 – POSSESSION & NON-INTERFERENCE**

The full text of this article will be replaced by the following: “TAMC is authorized to take possession of the property located at 17 Station Place, Salinas California effectively on September 1, 2017, and to remove therefrom any and all persons, obstacles, improvements, or structures of every kind or nature situated thereon and to fully possess

and use said property as of September 1, 2017.”

4. **REMAINDER OF TERMS UNCHANGED**

All other terms of the Agreement remain in full effect.

An executed copy of this Amendment No. 2 shall be attached to the Agreement and shall be incorporated as if fully set forth therein.

IN WITNESS WHEREOF, the parties hereto have executed this Amendment to the Agreement with Elaine Molinari, as Trustee of the Elaine M. Molinari Revocable Trust.

TAMC:

Owner:

Debra L. Hale
Executive Director

(date)

Approved as to form:

TAMC Counsel

(date)

(date)



TRANSPORTATION AGENCY FOR MONTEREY COUNTY

Memorandum

To: Board of Directors
From: Michael Zeller, Principal Transportation Planner
Meeting Date: August 23, 2017
Subject: **18 Station Place Settlement**

RECOMMENDED ACTION:

18 Station Place Settlement Agreement:

1. **APPROVE** the real estate acquisition settlement agreement with Chisum Trail, LLC for one parcel located at 18 Station Place for the Rail Extension to Monterey County project by increasing the \$273,000 currently deposited in the State Condemnation Fund as just compensation for the property by \$1,000 to a not to exceed amount of \$274,000;
2. **APPROVE** the payment of statutory costs not to exceed the amount of \$4,785 and property owner appraisal costs not-to-exceed \$5,000;
3. **AUTHORIZE** the Executive Director to execute the agreement and changes to the agreement if such changes do not increase the Agency's net costs, subject to approval by Agency Counsel; and
4. **AUTHORIZE** the use of no more than \$10,785 from Agency funds budgeted to this project for a total settlement not-to-exceed amount of \$283,785.

SUMMARY:

The property owner for 18 Station Place is prepared to grant the Agency possession of the property and settle the acquisition.

FINANCIAL IMPACT:

The Salinas Rail Extension project includes funding for right-of-way acquisition. At the March 2017 meeting, the Transportation Agency Board approved depositing \$273,000 with the State Condemnation Fund as just compensation for the property, as determined from the Agency's property appraisal. Staff proposes to use Traffic Congestion Relief Program or Proposition 116 bond funds for the additional \$10,785 in settlement expenses. The total project budget is estimated at \$70 million to \$80 million; the total right-of-way phase is estimated to cost \$17.4 million.

DISCUSSION:

The Transportation Agency for Monterey County is proposing to extend passenger rail service from Santa Clara County south to Salinas. The service is scheduled to start with two round trips, expanding

to up to six round trips as demand warrants.

The property in question is approximately 14,398 square feet located at 18 Station Place in the City of Salinas, California, known as Monterey County Assessor's Parcel No. 002-171-023. The parcel will be needed for the parking lot planned for the area of the Salinas Rail Station. A Phase I environmental review found no contamination on the property.

At the March 22, 2017 meeting of the Transportation Agency Board of Directors, the Board approved proceeding with the condemnation process on 18 Station Place for the Salinas Rail Station project. This included establishing just compensation for the property at \$273,000 and depositing that amount with the State Condemnation Fund.

The Agency's real estate acquisition consultant, Overland, Pacific, & Cutler, and special legal counsel, Meyers Nave, have continued to negotiate with the property owner, Chisum Trail LLC. The property owner has agreed to sell the property and grant the Agency possession at \$274,000, which is splitting the difference from the property owner's appraised value of the property at \$275,000. The Agency is also legally required to pay for the property owner's statutory costs in this process, which have primarily been filing fees, for \$4,785 as well as their appraisal costs up to \$5,000. As such, Agency staff is seeking Board approval of an additional \$10,785 to add to the amount already on deposit with the State Condemnation Fund, for a total negotiated settlement (inclusive of statutory and appraisal costs) of \$283,785 to acquire the property.



TRANSPORTATION AGENCY FOR MONTEREY COUNTY

Memorandum

To: Board of Directors
From: Michael Zeller, Principal Transportation Planner
Meeting Date: August 23, 2017
Subject: **19 Station Place Settlement**

RECOMMENDED ACTION:

19 Station Place Settlement Agreement:

1. **APPROVE** the real estate acquisition settlement agreement with Mary Lou Wangberg, John V. Molinari, David A. Molinari, and co-trustees for one parcel located at 19 Station Place for the Rail Extension to Monterey County project by increasing the \$205,000 currently deposited in the State Condemnation Fund as just compensation for the property by \$5,000 to a not to exceed amount of \$210,000;
2. **APPROVE** the payment of statutory costs not to exceed the amount of \$3,915 and property owner appraisal costs not-to-exceed \$5,000;
3. **AUTHORIZE** the Executive Director to execute the agreement and changes to the agreement if such changes do not increase the Agency's net costs, subject to approval by Agency Counsel; and
4. **AUTHORIZE** the use of no more than \$13,915 from Agency funds budgeted to this project for a total settlement not-to-exceed amount of \$218,915.

SUMMARY:

The property owners for 19 Station Place are prepared to grant the Agency possession of the property and settle the acquisition.

FINANCIAL IMPACT:

The Salinas Rail Extension project includes funding for right-of-way acquisition. At the March 2017 meeting, the Transportation Agency Board approved depositing \$205,000 with the State Condemnation Fund as just compensation for the property, as determined from the Agency's property appraisal. Staff proposes to use Traffic Congestion Relief Program or Proposition 116 bond funds for the additional \$13,915 in settlement expenses. The total project budget is estimated at \$70 million to \$80 million; the total right-of-way phase is estimated to cost \$17.4 million.

DISCUSSION:

The Transportation Agency for Monterey County is proposing to extend passenger rail service from

Santa Clara County south to Salinas. The service is scheduled to start with two round trips, expanding to up to six round trips as demand warrants.

The property in question is approximately 12,138 square feet located at 19 Station Place in the City of Salinas, California, known as Monterey County Assessor's Parcel No. 002-171-008. The parcel will be needed for the parking lot planned for the area of the Salinas Rail Station. A Phase I environmental review found no contamination on the property.

At the March 22, 2017 meeting of the Transportation Agency Board of Directors, the Board approved proceeding with the condemnation process on 19 Station Place for the Salinas Rail Station project.

This included establishing just compensation for the property at \$205,000 and depositing that amount with the State Condemnation Fund.

The Agency's real estate acquisition consultant, Overland, Pacific, & Cutler, and special legal counsel, Meyers Nave, have continued to negotiate with the property owners. The property owner has agreed to sell the property and grant the Agency possession at \$210,000, which is splitting the difference from the property owner's appraised value of the property at \$215,000. The Agency is also legally required to pay for the property owner's statutory costs in this process, which have primarily been filing fees, for \$3,915 as well as their appraisal costs up to \$5,000. As such, Agency staff is seeking Board approval of an additional \$13,915 to add to the amount already on deposit with the State Condemnation Fund, for a total negotiated settlement (inclusive of statutory and appraisal costs) of \$218,915 to acquire the property.



TRANSPORTATION AGENCY FOR MONTEREY COUNTY

Memorandum

To: Board of Directors
From: Hank Myers, Senior Transportation Planning Engineer
Meeting Date: August 23, 2017
Subject: **Nashua Road Repair**

RECOMMENDED ACTION:

Nashua Road Repair:

1. **AUTHORIZE** the use of Transportation Agency Monterey Branch Line Lease funds for the County of Monterey to repair the Monterey Branch Line railroad track crossing at Nashua Road, and;
2. **AUTHORIZE** the Executive Director to enter into an agreement with the County of Monterey for the costs of the railroad track crossing repair, pending approval by Agency counsel.

SUMMARY:

Agency staff is seeking to utilize Monterey Branch Line Lease funds to cover County of Monterey's costs to repair the railroad track crossing at Nashua Road.

FINANCIAL IMPACT:

The County has estimated it will cost \$86,000 to repair the Monterey Branch Line railroad track crossing at Nashua Road. Transportation Agency staff is requesting the Board approve using up to \$86,000 of Monterey Branch Line Lease funds as a one-time expense to cover this cost.

DISCUSSION:

Transportation Agency staff has been in discussions with the County of Monterey about the need to repair the roadway failures at the Monterey Branch Line railroad track crossing at Nashua Road. The condition of railroad track crossing has been deteriorating over the years and the roadway is beyond the scope of temporary pothole repairs and a permanent repair is required at this time. This route is heavily used by agricultural trucks and equipment which has taken its toll on the roadway.

As the owner of the Monterey Branch Line railroad property, the Agency is responsible for the maintenance and repair of the railroad track crossing at Nashua Road. The proposed permanent repair work is within the limits of the Agency owned property.

County of Monterey Public Works staff has agreed to repair the Monterey Branch Line railroad track crossing at Nashua Road if the Transportation Agency agrees to reimburse their costs up to \$86,000. The repair work can be incorporated with other roadway paving work already scheduled to occur on Nashua Road directly adjacent to the railroad track crossing area.

If approved in time for the next scheduled county paving date, the Agency requested work would be incorporated with the county work currently scheduled for August 31, 2017. Otherwise the work would be scheduled for the next available paving date in January 2018.



TRANSPORTATION AGENCY FOR MONTEREY COUNTY

Memorandum

To: Board of Directors
From: Michael Zeller, Principal Transportation Planner
Meeting Date: August 23, 2017
Subject: **2018 Regional Fee Nexus Study Update Consultant Contract**

RECOMMENDED ACTION:

2018 Regional Development Impact Fee Nexus Study Update:

1. **AUTHORIZE** the Executive Director to execute contract with Wood Rodgers in an amount not to exceed \$92,790 to conduct the five-year update of the Regional Development Impact Fee Nexus Study for the period ending December 31, 2020;
2. **APPROVE** the use of \$92,790 for the term of the agreement in funds budgeted for this purpose; and
3. **AUTHORIZE** the Executive Director to make administrative changes to the contract if such changes do not increase the Agency's net cost, pending approval by Agency counsel.

SUMMARY:

As part of the Joint Powers Agreement that established the program and state law, the Agency is required to update the regional fee program once every five years. The project is scheduled to kick-off with Board approval of the scope of work and consultant selection at the August 2017 Board meeting. The update is expected to be completed by the five-year deadline of August 2018.

FINANCIAL IMPACT:

In the past analysis, the Regional Development Impact Fee program was projected to generate \$90 million up to year 2030, with one-percent reimbursing the agency's fee program administrative expenses. The agency's approved budget includes \$110,000 in fiscal year 2017/18 for the 2018 Nexus Study Update.

DISCUSSION:

The Regional Development Impact Fee program was adopted by the Transportation Agency Board of Directors and each of the jurisdictions, and went into effect in August 2008. As part of the Joint Powers Agreement that established the program and state law, the Agency is required to conduct a major update the fee program once every five years.

Consultant expertise is needed to conduct technical work to update the regional fees to reflect any changes that may have occurred in the past five years, such as: updates to population, employment and housing projections utilized in the regional travel forecast model, the expected pace of development, changes in land use plans including general plan updates, project need and cost, and population growth projections.

This process will also include an evaluation of incorporating the Fort Ord Reuse Authority zone into the regional fee program. Currently, development projects located within the FORA boundary only pay the FORA Community Facilities District fee and are exempt from payment of the Regional Fee. With the planned sunset of FORA in 2020, the Transportation Agency has been coordinating with FORA staff and the FORA Transition Task Force on the potential transfer of impact fee responsibilities to the regional fee program.

To complete the five-year update to the regional fee program, staff conducted a competitive bidding process and received bids from five firms. The firms were Kimley-Horn, Wood Rodgers, Mott MacDonald, Willdan, and TJKM. A review committee of Agency staff reviewed the proposals and ranked them based on the following criteria:

- Qualifications of the consultant team members
- Ability of the firm to provide the specified services
- Evaluation of references
- Understanding of the project and proposed approach
- Firm price quote
- Committee degree of participation for key personnel
- Familiarity with the local conditions of Monterey County

After reviewing the proposals, based on these criteria, the review team recommends Wood Rodgers be selected to perform the work. The Agency has worked closely with Wood Rodgers on other important projects, including the 2013 Nexus Study Update, and cost estimates for Measure X, demonstrating their knowledge of the Agency and regional fee program and competency to complete the update. In addition, Wood Rodgers provided the most competitive cost proposal and proposed a project timeline that is within the schedule for the Transportation Agency to complete the regional fee update by next August. Finally, Agency staff received positive feedback regarding Wood Rodgers through reference checks.

The project is scheduled to kick-off with Board approval of the scope of work and consultant selection at the August 2017 Board meeting. The update is expected to be completed by the five-year deadline of August 2018. Agency staff will be providing presentations to each of the jurisdictions, as well as to other stakeholder groups, throughout the update process.

ATTACHMENTS:

- 2018 Nexus Study Update - Scope of Work and Budget

Exhibit A – Scope of Work and Work Schedule

Task 1 – Project Management & Meetings

Task 1.1 – Project Meetings:

- ✓ Attend a project "Kick-Off" meeting at TAMC offices following receipt of Notice to Proceed. This meeting is anticipated to include TAMC staff, Technical Advisory Committee (TAC) members, and representatives from member jurisdictions as invited by TAMC.
- ✓ Review the project scope of work and finalize work plan
- ✓ Establish project communications protocol
- ✓ Develop consensus on key project issues, goals, methodologies and expected deliverables.
- ✓ Our attendance at a total of five (5) meetings is budgeted as part of this proposal.

Task 1.2 – Project Management (PM):

The PM process for the 2018 Regional Development Impact Fee (RDIF) Program Update will begin concurrently with the kick-off meeting, and include the following key aspects:

- ✓ Communication with TAMC staff and member jurisdictions as necessary to discuss/resolve key issues in a timely and proactive manner
- ✓ Day-to-day project management
- ✓ Quality, Budget & Schedule control/assurance

Task 2 – Regional System Deficiencies Analysis

Task 2.1 - Review Regional Travel Demand Model (TDM):

- ✓ Obtain latest available TDM for base-year and horizon year (2035) conditions from the Association of Monterey Bay Area Governments (AMBAG) staff. The TDM will be reviewed, calibrated and revalidated. The seven screen-lines evaluated in the 2013 Regional Development Fee Nexus Study Update will be revisited and reviewed.

Task 2.2 - Identify Base-Year Deficiencies:

- ✓ Review base-year traffic counts and base-year AMBAG regional TDM forecasts at a system planning level. Unless otherwise specified, study facilities evaluated will be limited to the regional and local transportation facilities listed in the 2013 TDIF.
- ✓ Complete HCM 2010-based level of service (LOS) analysis for study facilities to determine existing base-year operational/capacity deficiencies.

Task 2.3 – Identify Year 2035 Deficiencies:

- ✓ Review and extract horizon-year (year 2035) traffic forecasts from the AMBAG TDM for study facilities.
- ✓ Complete HCM-2010 based LOS analysis for study facilities to determine projected year 2035 capacity/operational deficiencies

Task 2.4 - Prepare Working Paper:

- ✓ Prepare a Working Paper (including text, tables and illustrative graphics) to summarize LOS results for base-year and horizon year, and deficiency analysis findings.

Task 3 – Improvement Projects Selection and Cost Estimates Preparation

Task 3.1 – Review & Evaluate Improvement Projects:

- ✓ Evaluate the capacity of the 17 transportation capital improvement projects (as included in the 2013 RDIF) to address projected existing and year 2035 system deficiencies. As necessary, conceptually identify incremental improvement projects and/or eliminate prior projects that are no longer necessary within the context of a 20-year improvement priority scale.

Task 3.2 - Select Priority Projects:

- ✓ Discuss with the TAC and short-list prioritized improvement projects ("candidate projects") likely

to be retained or carried forward in the 2018 RDIF Update.

Task 3.3 - Prepare/Update Project Cost Estimates:

✓ Prepare cost estimates for candidate projects (no more than 17) at a “planning level” of detail. Costs will include construction, design, right-of-way and environmental sub-components. Costs will be based on recent Caltrans District 5 bid results available from Caltrans Contract Cost Data website and from available local bid results provided by TAMC (if available).

Task 4 – Nexus Evaluation

Task 4.1 - Select Zone/Link TDM Runs:

✓ Determine reasonable traffic “nexus” by using the AMBAG TDM to complete “select link” and “select zone” model runs by each benefit zone (as defined in the 2013 RDIF) for each priority project. This scope assumes there will be no revision/re-definition of benefit districts defined in the 2013 RDIF. Create table matrix summarizing project-by-project cost allocation by benefit zone.

Task 4.2 – Determine Existing & New Trips:

✓ Determine proportion of trips by jurisdiction that are existing trips and new trips (from planned new development).

Task 4.3 – Habitat Conservation Plan Assistance – OPTIONAL:

✓ As an overlay to the Select Link Analysis, we will complete a GIS-based inventory of the natural habitats impacted by the improvement projects using GIS base data files provided by TAMC.

Task 5 – Prepare Draft 2018 RDIF Rate Schedule

✓ Develop Administrative Draft 2018 RDIF rate schedule estimates by land use category. This scope assumes there will be no revision/re-definition to land use categories defined in the 2013 RDIF.

✓ Review Administrative Draft 2018 RDIF with TAMC staff. Then prepare Final Draft for review and comment by member jurisdictions.

Task 6 – Prepare Final 2018 RDIF Rate Schedule

✓ Obtain and review all agency/stakeholder comments. Review the level of the fees, incorporate rate adjustments as necessary (for infill, affordable housing, etc.), and finalize the 2018 RDIF rate schedule for TAMC Board adoption.

Task 7 – 2018 RDIF Documentation Update

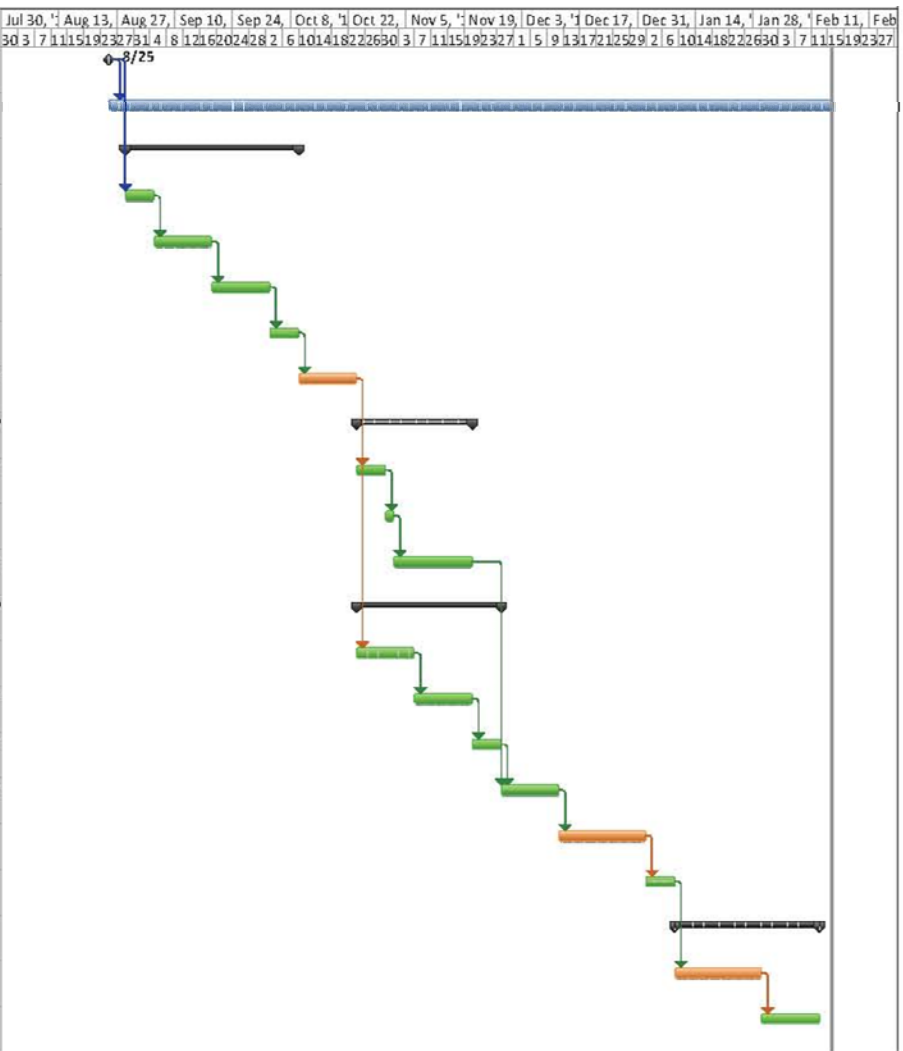
Task 7.1 – Update Nexus Study Report:

✓ Prepare and submit 2018 RDIF Update Documentation Report (using appropriate text, tables, graphics and technical appendices for TAMC staff review). Review and finalize based on TAC and member jurisdiction comments.

Task 7.2 – Update RDIF Implementation Guidelines:

✓ Update RDIF Implementation Guidelines document and prepare Updated 2018 RDIF Implementation Guidelines.

ID	Task Name	Duration	Start	Finish	Jul 30, '17	Aug 13, '17	Aug 27, '17	Sep 10, '17	Sep 24, '17	Oct 8, '17	Oct 22, '17	Nov 5, '17	Nov 19, '17	Dec 3, '17	Dec 17, '17	Dec 31, '17	Jan 14, '18	Jan 28, '18	Feb 11, '18	Feb 25, '18	
1	Notice to Proceed	0 days	Fri 8/25/17	Fri 8/25/17																	
2	TASK 1 – Project Management and Meetings	125 days	Fri 8/25/17	Thu 2/15/18																	
3	TASK 2 – Regional System Deficiencies Analysis	30 days	Tue 8/29/17	Mon 10/9/17																	
4	Task 2.1: Review Regional Travel Demand Model	5 days	Tue 8/29/17	Mon 9/4/17																	
5	Task 2.2: Identify Base-Year Deficiencies	10 days	Tue 9/5/17	Mon 9/18/17																	
6	Task 2.3: Identify Year 2035 Deficiencies	10 days	Tue 9/19/17	Mon 10/2/17																	
7	Task 2.4: Prepare Working Paper	5 days	Tue 10/3/17	Mon 10/9/17																	
8	TAMC Review	10 days	Tue 10/10/17	Mon 10/23/17																	
9	Task 3 – Improvement Projects Selection and Cost Estimates Preparation	20 days	Tue 10/24/17	Mon 11/20/17																	
10	Task 3.1: Review & Evaluate Improvement Projects	5 days	Tue 10/24/17	Mon 10/30/17																	
11	Task 3.2: Select Priority Projects	2 days	Tue 10/31/17	Wed 11/1/17																	
12	Task 3.3: Prepare/Update Project Cost Estimates	13 days	Thu 11/2/17	Mon 11/20/17																	
13	Task 4 – Nexus Evaluation	25 days	Tue 10/24/17	Mon 11/27/17																	
14	Task 4.1: Select Zone/Link TDM Runs	10 days	Tue 10/24/17	Mon 11/6/17																	
15	Task 4.2: Determine Existing & New Trips	10 days	Tue 11/7/17	Mon 11/20/17																	
16	Task 4.3: Habitat Conservation Plan Assistance – OPTIONAL	5 days	Tue 11/21/17	Mon 11/27/17																	
17	Task 5 – Prepare Draft 2018 RDIF Rate Schedule	10 days	Tue 11/28/17	Mon 12/11/17																	
18	TAMC Review	15 days	Tue 12/12/17	Mon 1/1/18																	
19	Task 6 – Prepare Final 2018 RDIF Rate Schedule	5 days	Tue 1/2/18	Mon 1/8/18																	
20	Task 7 – 2018 RDIF Documentation Update	25 days	Tue 1/9/18	Mon 2/12/18																	
21	Task 7.1: Update Nexus Study Report	15 days	Tue 1/9/18	Mon 1/29/18																	
22	Task 7.2: Update RDIF Implementation Guidelines	10 days	Tue 1/30/18	Mon 2/12/18																	



Project Management Summary Wood Rodgers Task External Task

Exhibit B – Budget

		Principal-In-Charge/ Principal Engineer II	Project Manager/ Associate Engineer II	Engineer/Planner I (Traffic Engineer)	Assistant Engineer (Traffic Modeler)	Assistant Engineer (Cost Estimator)	CAD/GIS Technician III	Administrative Assistant	Materials & Direct Costs	Total Hours	Total Cost
Task	Task Description	\$235	\$175	\$135	\$110	\$110	\$125	\$95			
Task 1	Project Management & Meetings	8	40	8	0	0	0	8	\$500	64	\$11,220
Task 1.1	Project Meetings (up to 5 total)	4	24	8					\$500	36	
Task 1.2	Project Management	4	16					8		28	
Task 2	Regional System Deficiencies Analysis	2	16	48	92	0	12	0	0	170	\$21,370
Task 2.1	Review Travel Demand Model		4	8	16					28	
Task 2.2	Identify Base-year Deficiencies		4	16	30					50	
Task 2.3	Identify Year 2035 Deficiencies		4	16	30					50	
Task 2.4	Prepare Working Paper	2	4	8	16		12			42	
Task 3	Improvement Projects Selection & Cost Estimates Preparation	2	10	28	34	60	12	0	0	146	\$17,840
Task 3.1	Review & Evaluate Improvement Projects		4	8	18					30	
Task 3.2	Select Priority Projects		2	4	8					14	
Task 3.3	Prepare/Update Cost Estimates	2	4	16	8	60	12			102	
Task 4	Nexus Evaluation	0	12	26	42	0	16	0	0	96	\$12,230
Task 4.1	Select Zone/Link TDM Runs		8	20	32					60	
Task 4.2	Determine Existing & New Trips		2	4	8					14	
Task 4.3	GIS Support for Habitat Conservation (OPTIONAL)		2	2	2		16			22	
Task 5	Draft 2018 RDIF	2	8	16	30	4	4	2		90	\$10,500
Task 6	Final 2018 RDIF	2	4	8	12	4	4	2		48	\$5,720
Task 7	2018 RDIF Documentation Update	5	8	36	54	0	2	3		108	\$13,910
Task 7.1	Update Nexus Study Report	4	4	20	36		2	2		68	
Task 7.2	Update RDIF Implementation Guidelines	1	4	16	18			1		40	
TOTAL LABOR HOURS (OPTIONAL tasks included)		21	98	170	264	68	50	15		722	
TOTAL BUDGET ESTIMATE (OPTIONAL tasks included)		\$4,935	\$17,150	\$22,950	\$29,040	\$7,480	\$6,250	\$1,425	\$500		\$92,790

The consultant shall not begin work on the items as described in Exhibit A: Scope of Work until receiving a Notice to Proceed from the Transportation Agency. Once work commences, monthly invoices shall be submitted by the consultant on a percent complete basis with a progress report detailing the work completed for the billing cycle. The consultant shall submit a final invoice to TAMC no later than thirty (30) days after the completion and approval by TAMC of the final work product for a given task, as described in Exhibit A: Scope of Work.



Memorandum

To: Board of Directors
From: Debra L. Hale, Executive Director
Meeting Date: August 23, 2017
Subject: **2017 Regional Fee Strategic Expenditure Plan**

RECOMMENDED ACTION:

APPROVE the 2017 Strategic Expenditure Plan Update for the Regional Development Impact Fee program.

SUMMARY:

In 2008, the 12 cities and the County of Monterey adopted a Joint Powers Agreement establishing a countywide Regional Development Impact fee to mitigate the impact of new development on, and fund improvements to, the regional transportation system. TAMC administers the fee program and prepares an annual Strategic Expenditure Plan that includes updated project cost estimates, revenue forecasts, other matching funds, and a draft timeline for project delivery.

FINANCIAL IMPACT:

The amount of fees generated is directly related to the level of development in the region. Over 20 years, the draft Regional Development Impact Fee program is projected to generate \$90.1 million. The funds are allocated to a tiered program of projects, plus one-percent to reimburse the Transportation Agency's for its regional fee program administrative expenses.

DISCUSSION:

The Joint Powers Agreement for the fee program requires that TAMC, serving as the Joint Powers Agency Board, annually update the Regional Development Impact Fee Strategic Expenditure each August. The initial Strategic Expenditure Plan was approved by the Board in August, 2009 and has been updated annually since that time. In 2013, the nexus study for the program was also updated, per the state's Mitigation Fee Act. The next such update will occur in 2018.

The current plan includes updated project cost estimates (adjusted based on the average of the previous year's construction cost index), revenue estimates for the Regional Development Impact Fee and other matching funds, and a draft timeline for project delivery. The Strategic Expenditure Plan

prioritizes projects in three tiers, to identify which projects are considered near-term (Tier 1) , medium-term (Tier 2), and long-term (Tier 3), in relation to the fee program's 2030 time horizon. Projects that are likely to go to construction sooner and/or have secured funding are scheduled for earlier delivery in the plan.

Since the fee program only funds new development's share of a project cost, which is less than 100%, the scheduled delivery of projects in the program depends on the availability of other revenues. Those other funding sources, such as the State Transportation Improvement Program, are variable. The Agency forecasts the federal, state and local monies that the region expects to receive in the long-range Regional Transportation Plan financial analysis, and the fee program Strategic Expenditure Plan has been updated to be consistent with the revenue forecast in that plan. Each fee program project is projected to be funded according to the revenue assumptions in the Regional Transportation Plan, but not all those matching funds have been secured.

The financial forecast in the fee program Strategic Expenditure Plan has also been updated to account for the actual revenues and expenditures from 2009 through 2016. The initial Strategic Expenditure Plan was organized into three tiers as follows: Tier 1 covered years 2009 through 2015, Tier 2 covers 2016 to 2024, and Tier 3 covers 2025 to 2030. In this update, Tier 1 has been revised to include forecast revenues and expenditures for just 2017 to 2018, and Tier 2 has been revised to 2019 to 2024. The actual revenues and expenditures for 2009 through 2016 are now shown in the "Previous Cycle" category.

During the Previous Cycle, \$2.2 million in regional fee revenues paid for a portion of the construction of the \$91.2 million US 101 San Juan Road Interchange project, per TAMC Board direction (the remaining project costs were funded with a variety of other state and federal funds). Utilizing Regional Development Impact Fee funds on the US 101 San Juan Road Interchange project freed up \$2.2 million of Regional Surface Transportation Program funds for local projects. In addition, the Transportation Agency advanced \$307,398 in Regional Development Impact Fee funds to the State Route 68 Commuter Improvements project. The advance funding allowed the intersection improvements at Highway 68 and San Benancio, a subset of the full State Route 68 Commuter Improvements project, to be completed in October 2012. In return for allocating the regional development fees, the County of Monterey directed the Fort Ord Reuse Authority to reimburse the Transportation Agency with \$312,205 in FORA fees for the project. This reimbursement from FORA was received in June 2014. In 2016, construction began on the Holman Highway 68 roundabout, which utilized \$792,514 of regional fee revenues.

Currently, the Regional Development Impact Fee program has a balance of \$3.05 million. The Board has previously approved programming of a portion of these funds to the State Route 68 Commuter Improvements at \$312,205, with the remaining balance, and any future regional fee revenues received in the Tier 1 timeframe, towards the State Route 156 Improvements project, which is currently proposed for programming at \$2.7 million.

ATTACHMENTS:

▣ 2017 Regional Fee Strategic Expenditure Plan

Transportation Agency for Monterey County
Regional Development Impact Fee Program
2017 Strategic Expenditure Plan

Revenue Estimates	Previous Cycle 2009-2016	Tier 1 2017-2018	Tier 2 2019 - 2024	Tier 3 2025 - 2030
Revenue Distribution Forecasts (Derived from the 2014 Regional Transportation Plan)		5%	48%	47%
Regional Fees Collected (Estimated)	\$ 6,384,058	\$ 1,397,686	\$ 42,695,586	\$ 41,806,094
Balance from Previous Cycle		\$ 3,049,771	\$ 1,397,686	\$ 18,560,116
Total Estimated Revenues	\$ 6,384,058	\$ 4,447,457	\$ 44,093,272	\$ 60,366,211

Completed Projects	Previous Cycle 2009-2015	Tier 1 2017-2018	Tier 2 2019 - 2024	Tier 3 2025 - 2030
US 101 San Juan Road Interchange	\$ 2,234,375			
SR-68 (Holman Hwy) Roundabout	\$ 792,514			
Total Regional Fee Expenditures on Completed Projects	\$ 3,026,889	\$ -	\$ -	\$ -

Expenditure Projections	Total Project Cost	Regional Fee Share of Cost	Previous Cycle 2009-2015	Tier 1 2017-2018	Tier 2 2019 - 2024	Tier 3 2025 - 2030
SR-1 Widening	\$ 57,788,698	\$ 2,763,674				\$ 2,763,674
SR-156 Improvements	\$ 141,745,863	\$ 7,821,264		\$ 2,737,566	\$ 5,083,698	
Marina-Salinas Corridor	\$ 92,679,987	\$ 20,809,811				\$ 20,809,811
Del Monte Corridor Improvements	\$ 44,032,000	\$ 2,446,104			\$ 2,446,104	
US-101 - South County Phase 1 (Frontage Rds - Salinas to Chualar)	\$ 82,262,123	\$ 24,227,042			\$ 9,690,817	\$ 14,536,225
US-101 South County Phase 2 (Harris Road Interchange)	\$ 59,046,019	\$ 7,341,537				\$ 7,341,537
SR-68 Commuter Improvements	\$ 26,168,467	\$ 4,314,864	\$ 307,398	\$ 312,205	\$ 3,695,261	
US 101 Widening from Airport Blvd to Boronda Rd	\$ 53,248,000	\$ 8,292,120				\$ 8,292,120
G11 San Juan Road Improvements	\$ 73,625,600	\$ 2,817,236			\$ 2,817,236	
G12 San Miguel Canyon Improvements	\$ 56,320,000	\$ 6,622,844				\$ 6,622,844
Salinas Road Improvements	\$ 15,564,800	\$ 1,800,040			\$ 1,800,040	
Total Regional Fee Projected Expenditures	\$ 702,481,558	\$ 89,256,535	\$ 307,398	\$ 3,049,771	\$ 25,533,155	\$ 60,366,211

Additional Projected Revenue Sources from 2014 Regional Transportation Plan

The Regional Development Impact Fee provides one source of funding to cover the costs of the fee program projects. Each of these projects are listed on the constrained list for the 2014 Regional Transportation Plan. The financial element of the 2014 Regional Transportation Plan has identified a sufficient pool of forecasted funding from various sources to fully fund these projects. Those funding sources include: City / County Developer Fees; FORA Capital Improvement Program Fees; Countywide Transportation Improvement Measure; Highway 156 Toll Revenues; State Transportation Improvement Program; and Regional Surface Transportation Program.



TRANSPORTATION AGENCY FOR MONTEREY COUNTY

Memorandum

To: Board of Directors
From: Debra L. Hale, Executive Director
Meeting Date: August 23, 2017
Subject: **Committee Minutes**

RECOMMENDED ACTION:

ACCEPT draft minutes from Transportation Agency Committees:

- Executive Committee - August 2, 2017
- Bicycle and Pedestrian Committee - August 2, 2017 (online at www.tamcmonterey.org)
- Rail Policy Committee - August 7, 2017
- Technical Advisory Committee - August 3, 2017 (online at www.tamcmonterey.org)

ATTACHMENTS:

- ▣ Executive Committee Minutes
- ▣ Rail Policy Minutes

DRAFT MINUTES

**TRANSPORTATION AGENCY FOR MONTEREY COUNTY
SERVICE AUTHORITY FOR FREEWAYS EMERGENCIES AND MONTEREY
COUNTY REGIONAL DEVELOPMENT IMPACT FEE
JOINT POWERS AGENCY**

EXECUTIVE COMMITTEE MEETING

*Members are: Alejandro Chavez (Chair),
John Phillips (1st Vice Chair), Robert Huitt (2nd Vice Chair),
Kimbley Craig (Past Chair),
Luis Alejo (County representative), Ed Smith (City representative)*

Wednesday, August 2, 2017

*** 9:00 a.m. ***

Transportation Agency Conference Room
55-B Plaza Circle, Salinas

1. **CALL TO ORDER:** Chair Chavez called the meeting to order at 9:00 a.m. Committee members present: Alejo, Chavez, Huitt, Phillips and Smith. Staff present: Hale, Goel, Muck, Rodriguez, Watson, Wright and Zeller. Others present: Agency Counsel Reimann; Javier Gomez, Supervisor Alejo's office; and Reed Sanders, Senator Cannella's office. Committee member Alejo arrived after the consent agenda.
2. **PUBLIC COMMENTS:** None.

-
3. **CONSENT AGENDA:**
On a motion by Committee member Huitt and seconded by Phillips, the committee voted 4-0 to approve the consent agenda as follows:
 - 3.1 Approved minutes from the Executive Committee meeting of June 7, 2017. Committee member Smith abstained, due to his absence.
 - 3.2. Approved out-of-state travel for agency staff member to attend the Association for Commuter Transportation International Conference.

END OF CONSENT

4. 2017 COMPETITIVE GRANTS PROGRAM OF PROJECTS:

On a motion by Committee member Alejo and seconded by Phillips, the committee voted 5 – 0 to consider as separate actions programming the competitive grants and removing the contingency on the \$900,000 for the FORTAG project.

On a motion by Committee member Phillips and seconded by Alejo the committee voted 5 – 0 recommending the Transportation Agency Board of Directors program \$6.95 million of Regional Surface Transportation Program funds for the 2017 Competitive Grants Program of Projects.

Mike Zeller, Principal Transportation Planner, reported the Board voted to use \$6.95 million of Regional Surface Transportation Program (RSTP) funds from the Transportation Agency's FY 2017/18, 2018/19 and 2019/20 allocation for a new round of competitive grants. He noted that the grant application is composed of four sections, each with 25 available points, for a total possible score of 100 points; The Agency received thirteen grant applications, totaling over \$14.3 million in RSTP funding. The grant review committee reviewed and scored the applications.

Committee member Phillips expressed his support for the list of projects, but did not support changing the rules on the TDA % funding, noting we need to wait for the Federal Lands Access Program grant to be awarded. Committee member Alejo concurred with Phillips.

5. STATE LEGISLATIVE UPDATE:

The Committee received an update on the state legislative activities.

Christina Watson, Principal Transportation Planner, welcomed TAMC's Legislative Consultant, Gus Khouri of Khouri Consulting. Mr. Khouri reported that the legislators are currently on summer recess until August 21. Mr. Khouri reported on the development of Senate Bill 1 by Senator Jim Beall and signed into law by the Governor. Implementation of SB 1 is going through the California Transportation Commission (CTC) for guideline development. Mr. Khouri discussed TAMC's eligibility for the various funding programs now available thanks to SB 1. Mr. Khouri will continue to coordinate with Agency staff on the guidelines and will also watch the repeal initiative effort that is proposed for the November 2018 ballot. Mr. Khouri noted the legislature approved a "deal" to extend the cap and trade emissions reductions program from its original 2020 expiration date to 2030. Next will come a deliberation on the funding programs that receive cap and trade dollars, and Mr. Khouri will track those negotiations as they develop. Mr. Khouri reported on AB 696 (Caballero): Department of Transportation: Prunedale Bypass: County of Monterey: disposition of excess properties, currently on the suspense file for the Senate Appropriations committee. On July 10, the Department of Finance sent a letter opposing the bill. Mr. Khouri is scheduling a meeting with the Governor's office regarding this bill. He also reported on SB 477 (Cannella): Intercity rail corridors: extensions, currently on the suspense file for the Assembly Appropriations committee. So far, the votes have been unanimous and no opposition is on file, so no hurdles are expected to get this bill to the Governor's desk.

6. TAMC DRAFT AGENDA FOR AUGUST 23, 2017

Executive Director Hale reviewed some of the highlights of the draft regular and consent agenda for August 23, 2017, she reported that the Board will be asked to adopt on the 2017 Competitive Grant funding for fiscal years 2017/18 through 2019/20 and approve the revised State and Federal Master Funding Agreement Exhibit A with all jurisdictions. The Board will receive update on the State Route 156 Level 2 Traffic and Revenue study and lastly to accept the SR 68 Scenic Highway Plan.

On the consent agenda the Board will be asked to:

- Approve proposed amendments to the Agency bylaws as announced at the June Board meeting;
- Receive a state legislative update.
- Authorize the Executive Director to execute a project loan agreement with the City of Gonzales to fund Alta Street Rehabilitation project with \$2.5 million to be repaid by the City's share of Measure X revenues.
- Approve the real estate acquisition settlement agreement with Chisum Trail, LLC for one parcel located at 18 Station Place for the Rail Extension to Monterey County project by increasing the amount currently deposited in the State Condemnation Fund by \$1,000 to a not to exceed amount of \$274,000; approve the payment of statutory costs not to exceed the amount of \$1,000; authorize the Executive Director to execute the agreement and changes to the agreement if such changes do not increase the Agency's net costs, subject to approval by Agency Counsel; and authorize the use of no more than \$2,000 from Agency funds budgeted to this project

7. ANNOUNCEMENTS

None this month.

8. ADJOURNMENT

Chair Chavez adjourned the meeting at 10:30 a.m.

TRANSPORTATION AGENCY FOR MONTEREY COUNTY (TAMC)

RAIL POLICY COMMITTEE MEETING

DRAFT Minutes of August 7, 2017

Transportation Agency for Monterey County

55-B Plaza Circle, Salinas, CA

	MAY 16	JUNE 16	AUG 16	OCT 16	NOV 16	FEB 17	MAR 17	APR 17	MAY 17	JUN 17
L. Alejo, Dist. 1 (L. Gonzalez)	C	E	-	E	P(A)	P(A)	P	C	P(A)	E
J. Phillips, Dist. 2 (J. Stratton, C. Link)	A	P(A)	P(A)	P(A)	P(A)	P(A)	P(A)	A	P(A)	P(A)
J. Parker, Dist. 4 (W. Askew)	N	P(A)	P(A)	E	P(A)	P(A)	P(A)	N	-	P(A)
M. Adams, Dist. 5, (Y. Anderson)	C	P(A)	P	P	P	P(A)	E	C	P(A)	P(A)
B. Delgado, Marina, Vice Chair (F. O'Connell)	E	P	P	-	P(A)	P	P	E	P	P
E. Smith, Monterey (R. Deal)	L	P(A)	E	E	-	P	E	L	P	E
K. Craig, Salinas, Chair (J. Gunter)	L	P(A)	P	P(A)	P	P	E	L	P	P
T. Bodem, Sand City (L. Gomez)	E	P	P	P	P	-	P	E	P	P
R. Rubio, Seaside (D. Pacheco)	D	P(A)	P	P	P	P	P	D	P	P
A. Chavez, Soledad (F. Ledesma)		E	P	P	E	P	P		-	P
M. LeBarre, King City (C. Victoria)		-	-	P	P	P	P		P	P
M. Twomey, AMBAG (H. Adamson)		P(A)	-	P(A)	P(A)	-	P(A)		P(A)	E
O. Monroy-Ochoa, Caltrans District 5		-	-	P	E	-	-		-	-
C. Sedoryk, MST (H. Harvath, L. Rheinheimer)		P(A)	-	P(A)	P(A)	P(A)	P(A)		P(A)	P(A)
B. Sabo, Airport (R. Searle)		-	-	P	-	-	-		-	-
STAFF										
D. Hale, Exec. Director		P	P	E	P	E	P		E	P
T. Muck, Deputy Exec. Director		P	P	P	P	P	P		P	P
C. Watson, Principal Transp. Planner		P	P	P	P	P	P		P	P
M. Zeller, Principal Transp. Planner		P	P	P	P	P	P		P	P
H. Myers, Sr. Transp. Engineer		P	-	-	-	-	-		-	-
V. Murillo, Transp. Planner		P	P	P	P	P	P		P	P
A. Green, Associate Trans. Planner		-	-	-	-	-	P		-	-
T. Wright Community Outreach Coordinator		-	-	-	-	-	P		P	-

1. QUORUM CHECK AND CALL TO ORDER

Chair Craig called the meeting to order at 3:00 p.m. A quorum was established and self-introductions were made.

OTHERS PRESENT

Cheryl Ku	Monterey County RMA	Paul Greenway	MNS Engineers
Maizie Blake	CSUMB	Paul Goryl	MNS Engineers
John Paul Harwayne	BLM		

2. PUBLIC COMMENTS

None

3. CONSENT AGENDA

M/S/C LeBarre/Rubio/unanimous

3.1 Approved minutes of the May 1, 2017 Rail Policy Committee meeting.

END OF CONSENT AGENDA

4. SALINAS RAIL EXTENSION PROJECT UPDATE

The Committee received a presentation on the Salinas Rail Extension project.

Christina Watson, Principal Transportation Planner, reported that activities of the Salinas Rail Extension project since the last update on May 1, 2017 include release of a Request for Proposals for construction management services and hazardous materials testing and monitoring, meetings of the Salinas Intermodal Transportation Center Steering Committee and progress in the acquisition of properties in Salinas.

Mike Zeller, Principal Transportation Planner, reported that property acquisition for the Salinas Rail Extension project continues to move forward. He noted that there will be 3 property settlement agreements on the August TAMC Board of Directors agenda and that he would present an update to the RPC in September in closed session on the remainder of the properties.

Committee member Mike LeBarre asked how many properties have been acquired. Mr. Zeller said TAMC has acquired 3 properties to date.

5. **COAST CORRIDOR PROJECT UPDATE**

The Committee received an update on the planned increase in passenger rail service along the coast corridor between San Francisco and Los Angeles.

Christina Watson, Principal Transportation Planner, reported that the progress since the last update on the coast rail project to this Committee on May 1, 2017 includes meetings and progress on SB477 (Canella), permitting the extension of rail services. She noted that the Coast Rail Coordinating Council (CRCC) met on June 23 in Salinas to discuss legislative efforts, new state funding for rail, the state rail plan, and the request for the Coast Starlight to stop in King City. The next meeting will be on August 10 followed by a train trip on the SMART line on August 11.

Virginia Murillo, Transportation Planner, reported that the Coast Rail Coordinating Council Technical Advisory Committee met on July 21. The Committee discussed SB 1 funding opportunities and formalizing the Coast Rail Coordinating Council via an interagency MOU.

6. **ANNOUNCEMENTS AND/OR COMMENTS FROM COMMITTEE MEMBERS**

None.

7. **ADJOURN**

Chair Craig adjourned the meeting at 3:15 p.m.



TRANSPORTATION AGENCY FOR MONTEREY COUNTY

Memorandum

To: Board of Directors
From: Debra L. Hale, Executive Director
Meeting Date: August 23, 2017
Subject: Correspondence

RECOMMENDED ACTION:

RECEIVE selected correspondence sent and received by the Transportation Agency for August 2017.

WEB ATTACHMENTS:

- [Letter to Senator Allen from the Central Coast Coalition, re: SB 150 Opposition](#)
- [Letter to Senator De Leon, re: SB 5 Support](#)